

**Subject:** Central Coast RTAC Newsletter

**Date:** Tuesday, March 5, 2024 at 11:32:48 AM Pacific Standard Time

**From:** Central Coast RTAC

**To:** Alfonso Gamino

March 2024



## Empowering Educators: Uniting Central Coast Community Schools for Success!





Pictured: Members of the Cuyama District Advisory Council Steering Committee

## **Rural Schools: Creating a Community School Advisory Council**

**PILLAR:** Collaborative Leadership

**PROVEN PRACTICE:** Advisory Councils

Cuyama Joint Unified School District (CJUSD) is a California Community School Partnership Program (CCSPP) Planning Grantee. They are in the second year of the Planning Grant. In this month's newsletter, we are highlighting the development of their Community Schools District/School Advisory Council Steering Committee.

[Cuyama Joint Unified School District \(CJUSD\)](#) (enrollment 177 students) is in a very small and rural area of Santa Barbara County on Highway 166. Many of their students live in New Cuyama (population 550), with a significant number living in the more rural areas of the Cuyama Valley. Students and families must travel one hour away to larger towns in order to access basic health, food, recreation, and social service needs. Since private and public transportation can be an issue for many living in the community, many do not have access to these essential services.

During the initial stage of the Planning Grant, CJUSD formed a strong and representative District/School Advisory Steering Committee. Members of this committee included: the Cuyama District Superintendent/Principal, the Community School Coordinator, the Academic Counselor, the Director of the Cuyama Family

Looking ahead, Ms. Vega-Moreno's vision extends beyond engagement to gain trust from parents. With plans for multicultural potlucks and dances, she is on a mission to celebrate the rich tapestry of cultures that makes Glen Speck shine. Ms. Irma believes that through these exchanges we can, "share our strength and culture because when we are together, look how much we can do."

As Glen Speck embarks on this transformative journey under Ms. Vega-Moreno's stewardship, the school community can anticipate a future defined by collaboration, empathy, and unwavering dedication to students and familial well-being. Through forging connections, one home visit at a time, from Latino households to families of all backgrounds, Ms. Irma is committed to building trust and understanding. With an asset/need assessment on the horizon, she is poised to identify strengths, address challenges, and ensure that every voice is heard.



## **Santa Barbara County**

Resource Center, a kindergarten teacher, a Head Start teacher, and a parent.

The Community School Coordinator provided the Steering Committee with information on the community school [framework](#), the community school [strategy and equity](#), the needs and assets assessment process, and the role of the Steering Committee in the shared decision-making process. The Steering Committee met monthly to determine what the most pressing needs were by reviewing the assets, needs, and the gaps in service. Input from teachers, support staff, students, families, and the community was collected. With this data, the Steering Committee identified three priorities: Social Emotional Learning, Increased Community Engagement, and a Mobile Health Clinic. This winter, CJUSD added Steering Committee members. This included five parents, a middle school teacher, a high school teacher, and a classified staff member.

The diverse and collaborative nature of the CJUSD Steering Committee ensures there is ongoing reflection and assessment that supports school-wide continuous improvement throughout the community schools' initiative. The work CJUSD has done during the CCSP Planning Grant will further transform their school climate, deepen authentic relationships, implement student-centered instruction, and share power through genuine collaborative decision-making.

CJUSD aims to become a model rural community school and is open to learning with, and learning from, other CCSP grantees taking on this important work!

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## Santa Cruz County





March 4, 2024

## CELEBRATING STUDENT ACADEMIC SUCCESS!

Dear Families:

We are thrilled to share some exciting news regarding the academic progress of our students over the years! Thanks to the unwavering support and dedication of our board members, teachers, classified staff, parents, and of course, our students. We have witnessed remarkable advancements in learning and growth.

	Baseline Yr	22-22	22-23	Target (yr 3)
4.A.1: Increase the % meeting standard on CAASPP ELA to	18.2%	36.1%	46.7%	40%
4.A.2: Increase the % meeting standard on CAASPP Math to	0.0%	16.7%	34.6%	25%
4.A.3: Increase the % meeting standard on CAASPP ELA ( ELs ) to	7.4%	0%	10.9%	18%
4.A.4: Increase the % meeting standard on CAASPP Math ( ELs ) to	3.5%	0%	9.9%	10%
4.A.5: Increase the % meeting standard on CAASPP ELA ( Low Income ) to	31.6%	28.4%	35.3%	40%
4.A.6: Increase the % meeting standard on CAASPP Math ( Low Income ) to	17.3%	8.1%	22.9%	25%
4.D: Maintain the % of ELs making progress towards English Proficiency (CA Dashboard, Status) above	66.7%	54.5%	70.0%	67%
4.G: Increase the % of students CCR based on EAP (CA Dashboard, Status) to	N/D	N/D	33.3%	N/D
4.H: Maintain the % of English Learner Progress (CA Dashboard, Status) above	N/D	54.5%	70.0%	N/D
5.B: Decrease the % on Chronic absenteeism rate (CA Dashboard, Status) to	11.3%	34.8%	29.7%	10.0%
5.E: Maintain the % on High school graduation rate (CA Dashboard, Status) above	90.9%	N/D	100%	92.9%
6.A: Maintain the % on Suspension rate (CA Dashboard, Status) below	2.3%	2.5%	1.0%	2.3%

**Alfonso Gamino, Superintendent**



Marzo 4 del 2024



## ¡CELEBRANDO EL ÉXITO ACADÉMICO DE LOS ESTUDIANTES!

Estimadas familias:

¡Estamos encantados de compartir algunas noticias emocionantes sobre el progreso académico de nuestros estudiantes a lo largo de los años! Gracias al apoyo inquebrantable y la dedicación de los miembros de nuestra mesa directiva, maestros, personal clasificado, padres y, por supuesto, nuestros estudiantes. Hemos sido testigos de avances notables en el aprendizaje y el crecimiento.

	Año de refere	22-22	22-23	Objetivo (el 3)
4.A.1: Aumentar el porcentaje de cumplimiento de language en	18.2%	36.1%	46.7%	40%
4.A.2: Aumentar el porcentaje de cumplimiento matematicas en	0.0%	16.7%	34.6%	25%
4.A.3: Aumentar el porcentaje de ingles 2 <sup>nd</sup> idioma CAASPP ELA	7.4%	0%	10.9%	18%
4.A.4: Aumentar el porcentaje de cumplimiento del estándar en	3.5%	0%	9.9%	10%
4.A.5: Aumentar el porcentaje de cumplimiento de la norma en CAASPP ELA (Bajos Ingresos)	31.6%	28.4%	35.3%	40%
4.A.6: Aumentar el porcentaje de cumplimiento del estándar en matemáticas CAASPP (bajos ingresos)	17.3%	8.1%	22.9%	25%
4.D: Mantener el porcentaje de estudiantes de 2 <sup>nd</sup> idioma (Els) que progresan hacia el dominio del inglés (CA Dashboard, Status)	66.7%	54.5%	70.0%	67%
4.G: Aumentar el porcentaje de CCR de los estudiantes basado en EAP (CA Dashboard, Status) a	N/D	N/D	33.3%	N/D
4.H: Mantener el % de progreso de los estudiantes de inglés (CA Dashboard, Status) anterior	N/D	54.5%	70.0%	N/D
5.B: Disminuir el % en la tasa de ausentismo crónico (CA Dashboard, Status)	11.3%	34.8%	29.7%	10.0%
5.E: Mantener el porcentaje en la tasa de graduación de la escuela preparatoria (High School) (CA Dashboard, Status)	90.9%	N/D	100%	92.9%
6.A: Mantener el porcentaje de tasa de suspensión (CA Dashboard)	2.3%	2.5%	1.0%	2.3%
6.B: Mantener el porcentaje de expulsion bajo	0%	0%	0%	0%

**Alfonso Gamino, Superintendente**



( / )

## Ethics in Educational Governance Workshop

Home (<https://schoolslegalservice.org/>) / Events (<https://schoolslegalservice.org/events/>) / Ethics in Educational Governance Workshop

### Ethics in Educational Governance Workshop

March 21, 2024

🕒 5:15 p.m. - 7:30 p.m.

📍 1300 17th Street, Room 1B

This two-hour workshop is designed to provide school and community college trustees and administrators, and county superintendents of schools/county boards of education, with an overview of ethics laws pertaining to school officials, including:

- Transparency laws such as the Brown Act and Public Records Act
- Conflict of interest laws such as Government Code section 1090 and Political Reform Act
- Perks of office: laws relating to gift and travel restrictions, gifts of public funds, mass mailing prohibition, etc.
- Laws relating to fair processes such as competitive bidding requirements, incompatible offices, due process requirements

**Training satisfies requirements of AB 1234** – Participants must attend the entire two hours to receive certification.

**Registration Form** (<https://schoolslegalservice.org/wp-content/uploads/2024/03/Registration-Ethics-Mar-21-2024.pdf>)



Schools Legal Service is a legal services consortium serving school and community college districts and county offices of education since 1976. The first such agency of its kind in California, the service is administered by the Kern County Superintendent of Schools, a statewide leader in education, technology, insurance and other cost-effective services to school agencies. Based in Bakersfield, Schools Legal Service serves agency members throughout the state.

📍 1300 17th Street - CITY CENTRE  
Bakersfield, CA 93301

☎ (661) 636-4830

📠 (661) 636-4843

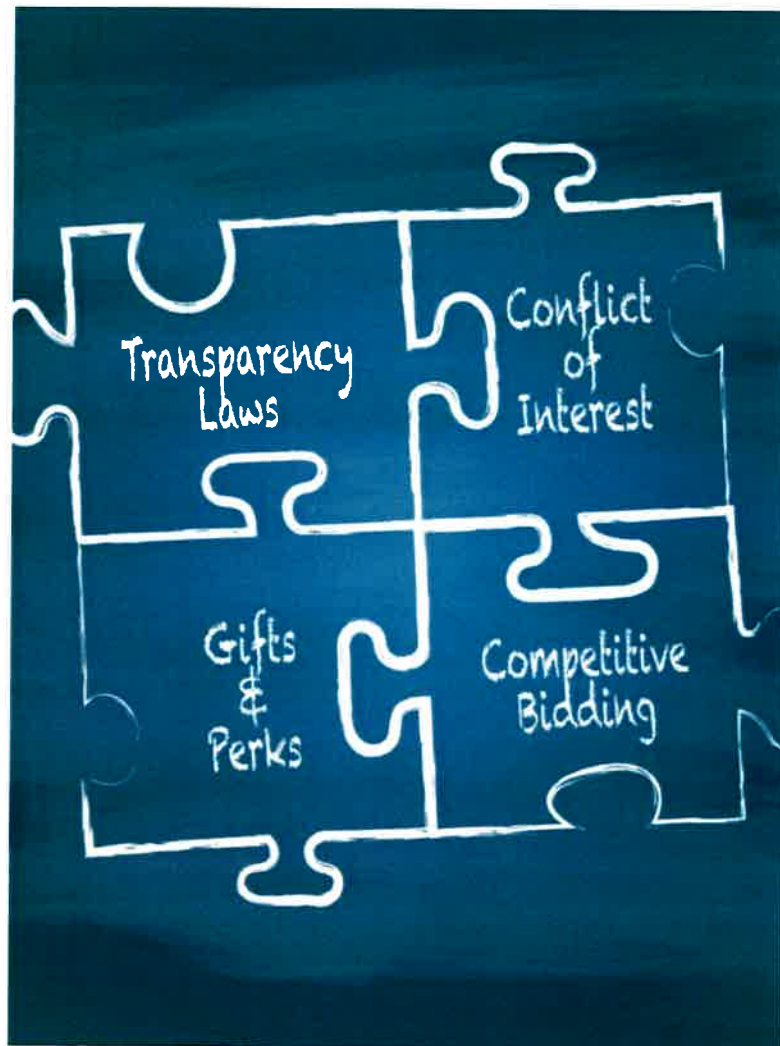
✉ [sls@kern.org](mailto:sls@kern.org)

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REGISTRATION OPEN

## Ethics in Educational Governance



### Ethics in Educational Governance

March 21, 2024

5:15 – 7:30 p.m.

City Centre, Room 1B

1300 17th Street, Bakersfield, CA 93301

This two-hour workshop is designed to provide school and community college trustees and administrators, and county superintendents of schools/county boards of education, with an overview of ethics laws pertaining to school officials, including:

- Transparency laws such as the Brown Act and Public Records Act
- Conflict of interest laws such as Government Code section 1090 and Political Reform Act
- Perks of office: laws relating to gift and travel restrictions, gifts of public funds, mass mailing prohibition, etc.
- Laws relating to fair processes such as competitive bidding requirements, incompatible offices, due process requirements

#### WHO SHOULD ATTEND

Trustees  
Superintendents  
Assistant Superintendents  
Chief Business Officials

### Training satisfies requirements of AB 1234

Participants must attend the entire two hours to receive certification. The workshop will be held in person.

Please return registration form by US mail or email. Checks should be made payable to Schools Legal Service.

Email: [sls@kern.org](mailto:sls@kern.org)  
Attention: Cathy Rother

Schools Legal Service  
Post Office Box 2445  
Bakersfield, CA 93303

For more information:  
Phone: (661) 636-4830  
[www.schoolslegalservice.org](http://www.schoolslegalservice.org)

### PLEASE RETURN YOUR REGISTRATION BY MARCH 18, 2024.

No cost to SLS JPA member districts. \$30 workshop fee for non-JPA member districts. Please register:

NAME OF PARTICIPANT

EMAIL

NAME OF PARTICIPANT

EMAIL

NAME OF PARTICIPANT

EMAIL

DISTRICT OR ENTITY

Total for non-JPA member district attendees \$30 per person \$



**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**BOARD MEETING MINUTES**  
**Thursday, February 8, 2024, 6:00 P.M.**  
**BOARD ROOM, CUYAMA ELEMENTARY SCHOOL**  
**2300 Hwy 166, New Cuyama CA 93254**

**Join via Zoom at:**

<https://us06web.zoom.us/j/87115245031?pwd=1eOYCYqpMRC3krulBeaFGo5l9q98Z5.1>

Meeting ID: 871 1524 5031

Passcode: D8LPyg

I. The meeting will be called to order by Board President, Elaine Johnson at **6:00 P.M.**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **P** Whitney Goller **P** Jeff Mitchell **Ab**

Michael Funkhouser **P**

Alfonso Gamino **P** Superintendent

**FLAG SALUTE: Led by Elaine Johnson**

**II. PUBLIC FORUM:**

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

**Mr. Kevin Lebsack presented the following CVHS FFA and Ag activities:**

**Last night at the Santa Barbara Sectional Speaking Competition:**

**Nathan Johnson & Brayden Peevy participated in the Job Interview**

**Kendal Price participated in the prepared speech contest, she made it to the final round, finishing in the top 9.**

**Dabrya Plascencia-Fonseca participated in the Spanish Creed  
Julian Burgara, Arianna Muniz & Joseph Fonseca participated in the Creed,  
Joseph advanced to the South Coast Regional Finals in King City on March 8<sup>th</sup>.**

**This evening Mrs. Cannon & Mr. Diaz are in Santa Maria for the Santa Barbara  
Section State Degree scoring. For the first time in years. There is one student,  
Kendal Price, who will be receiving their State Degree in April.**

**Tomorrow, 5 of the FFA Officer Team members (Kendal Price, Aleydis Rojas-  
Morales, Lilly De Los Santos, Arturo Cruz & Brayden Peevy) head to Modesto for  
the MFE/ALA Conference (open to only sophomores & juniors).**

**Next week Mrs. Cannon & Mr. Diaz are taking 13 students to the World Ag Expo in  
Tulare on Tuesday, then touring College of Sequoias on Wednesday.**

**February 20-23 is FFA Week. Tuesday-Thursday we will be hosting High School  
Barnyard Olympics at lunch. Friday the 23rd we will be hosting FFA Farm Field  
Day. All students from Headstart through 8th grade will come to the high school to  
learn about animals, plants, ag mechanics, and FFA. Different grades will be coming  
at different times throughout the day, so check with Mrs. Cannon if you want to  
come see what's going on with your child.**

**Sunday & Monday February 25-26 is the South Coast FFA Regional Officer  
Screening. Kendal Price will be the first person from the Cuyama Valley FFA to  
apply for an office outside of the chapter level.**

**Wednesday February 28th the FFA officer team will be heading to Cal Poly to  
attend the Aspire to Grow Conference hosted by the College of Agriculture.  
March 1st starts the FFA Judging season at UC Davis. There are 2 horse judging  
teams this year, and 1 livestock judging team, for a total of 13 students!**

**III. Superintendent's Report**

- 1. Instructional Calendar for 2024-2025: Input from CUE/CTA and CSEA update**
- 2.**

**Mr. Gamino will be passing out the Instructional Calendar for the 2024-2025  
School Year to all staff and will have the calendar be brought to the March  
Board Meeting if possible and if not, to the April Board meeting.**

- 3. LCAP meetings update: Meetings held with stakeholder groups February 5, 2024  
The LCAP meeting wasn't held on February 5 and had to be postponed due  
to the weather. LCAP is now scheduled to be held on March 4 2024, for all  
stakeholder groups.**

4. Schools Community Implementation grant application update
- 5.

**Mr. Gamino and School Counselor Tosha worked very hard on the Schools Community Implementation grant application. Grant was submitted on Wednesday and hoping to have good news in April 2024. If accepted; the school will receive 1.4 million in funds over a five-year period.**

6. 2022-2023 Financial Audit extension through February 29, 2024, approved by State Controller – will need a short special board mtg. end of February.

**Mr. Gamino will inform when the audit meeting will be held as soon as possible to provide the board time to plan for the meeting.**

7. CJUSD will attend (2) job fairs in February in SB County.

**CJUSD attended a Job Fair that was held on Saturday February 3, 2024, in Santa Barbara. Next Job Fair will be held on Saturday February 24, 2024, in Santa Maria.**

8. TK/K Nature Explore Design process update from January 25 and 26, 2024.  
**Mr. Gamino informed the board that the TK/K Nature Explore design process input sessions were completed on January 25 and January 26, 2024. The design will be presented to the board once completed.**

9. Summer School 2024 update:

**Gamino mentioned that they are excited to announce that there will be a 2024 Summer School for this year. Summer School will be held on the Elementary School Campus.**

10. Other  
**Mr. Gamino mentioned that the Form 700 needs to be completed by each Board Member and by Business Manager and Superintendent by early April 2024. Mr. Gamino mentioned that he completed his form already via the link provided.**

#### IV. Board Reports

**Elaine Johnson was happy to hear how well the FFA Program did at their speaking competition on Wednesday February 8, 2024.**

#### V. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

1. Minutes of the Thursday, January 11, 2024, Regular Board Meeting. **Pg. 1-9**
2. Minutes of the Wednesday, January 17, 2024, Special Board Meeting. **Pg. 10-12**
3. Checks Board Report and Warrants January 1-31, 2024. **Pg. 13-49**
4. Vehicle Request by Angel Cannon for FFA:
  - a. Ag van on 2/7/2024 for board approved field trip to Arroyo Grande HS. **Pg. 50**
  - b. Ag van on 2/8/24 -2/10/24 for board approved field trip to Modesto, Ca. **Pg. 51**
  - c. Ag van on 2/13/24 – 2/14/24 for board approved field trip to Tulare, Ca. **Pg. 52**
5. CVHS Field Trip request: FFA students (5-15 TBD), and two Ag teachers to Chico State for FFA Judging contest. Depart 3/1/24 and return 3/3/24. Ag Van and Ag truck requested. Requested by Mrs. Cannon. Paid out of FFA Grant. **Pg. 53**
6. CVHS Field Trip request: FFA students (6) to attend the FFA Aspire to Grow Conference in Cal Poly SLO on 2/28/24. Ag Van requested. FFA Grants. Submitted by Mrs. Cannon. **Pg. 54**
7. CVHS Field Trip request: FFA students (12 students) to attend the FFA State Convention at the Sacramento Convention Center on. 3/20/24 – 3/24/24. Ag Van and Ag Truck requested. Submitted by Mrs. Cannon. **Pg. 55**
8. CVHS Field Trip request: FFA student (5-15 TBD) to attend FFA Judging Contest at Fresno State. 4/19/24 – 4/20/24. Ag Van and Ag truck requested. Paid out of FFA/Ag grant. Submitted by Mrs. Cannon. **Pg. 56**
9. Field Trip: CVHS 11<sup>th</sup> and 12<sup>th</sup> graders to Allan Hancock College on 3/08/24. Bus and van needed for trip. Depart at 8:00 a.m. and return at 2:00 p.m. Submitted by Mrs. Romandia. **Pg. 57-59**
10. Field Trip: 11<sup>th</sup> and 12<sup>th</sup> grade students to Bakersfield for Academic and Career information at CSUB. Trip for 4/10/24. Submitted by Mrs. Romandia. **Pg. 60**
11. Field Trip request submitted by Mrs. Jennifer Stancliff: Senior Trip & team building experience to Disneyland on 4/17/2024. Transportation on two district vans. Paid by the Senior Class Funds. **Pg.61-63**
12. Field Trip requested by Mrs. Stancliff: Drama students to Oceano Melodrama. 12 students to attend to experience what they have learned in class. Trip on 3/15/2024. Transportation use of (2) district vans. Paid for out of Art and Music Grant. **Pg. 64**
13. Fundraiser: Class of 2024 request to host a movie night in the gym. Show 2 movies, sell drinks, popcorn, candy, and snacks. Requested by Mrs. Stancliff to fund Senior class trip. **Pg. 65**
14. Facilities Request: Mrs. Jennifer Stancliff (Senior class advisor) is requesting to use the CVHS gym for the Senior movie night fundraiser. The event will be held on March 8, 2024. Will need projector & sound system. **Pg. 66-69**



15. Facilities Request: Jan Smith from Quail Springs and the Cuyama Song Camp leader is requesting the use of the CJUSD elementary school cafeteria for dates after school for camp song sessions on dates specified on application agreement. **Pg. 70-72**

16. Facilities request: Amber Rahe, Recreation Director is requesting the use of the CVHS gym from February 12 through March 29, 2024. **Pg. 73**

\*The CVHS coaching staff is running basketball on Tuesdays and Wednesdays for returning students who are interested in playing basketball. The boys volleyball team will be expected to start practicing volleyball on Monday, February 19, 2024 every day and have some games as well at home. How about asphalt basketball courts at CVHS or elementary school as an alternative to support our Recreation district.

**Items pulled from the Consent Agenda are #3, #16. All other items from the Consent Agenda have been discussed and approved.**

Moved By: **Michael Funkhouser**

2nd By: **Whitney Goller**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

VI. Action Items:

- a. It is recommended that the board discuss and approve the agreement between Cuyama Joint Unified School District and Community Action Commission (Head Start) for the period of July 1, 2023, through June 30, 2026. **Pg. 74-77**

**The board discuss and approved the agreement between Cuyama Joint Unified School District and Community Action Commission (Head Start) for the period of July 1, 2023, through June 30, 2026, with the exception of going back to request the funds owed to district from July 1, 2023 through the present. Moving forward the entities know what the amount provided to the district will be per month.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Y** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

b. It is recommended that the board approve the Independent Contract Agreement between Taft Union High School PPS credentialed counselor Tammy Sutherland and Cuyama Joint Unified School District. Tammy will provide support to Intern CJUSD counselor Tosha Romandia for the period of February 9, 2024, through June 30, 2024. Tammy Sutherland's services are needed for this time period rather than the period of August 2023 – December of 2023 as had previously been board approved. **Pg. 78**

**The board approved the Independent Contract Agreement between Taft Union High School PPS credentialed counselor Tammy Sutherland and Cuyama Joint Unified School District. Tammy will provide support to Intern CJUSD counselor Tosha Romandia for the period of February 9, 2024, through June 30, 2024.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

c. It is recommended that the board discuss and approve the Santa Barbara Self-Insurance Program for Employees (SIPE) Joint Powers Self Insurance CJUSD personnel to represent the district. **Pg. 79-80**

**The board discussed and approved the Santa Barbara Self-Insurance Program for Employees (SIPE) Joint Powers Self Insurance CJUSD personnel to represent the district.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

d. It is recommended that the board discuss and approve dismissal of certain certificated employees in accordance with the Superintendent's recommendation made prior to March 15, 2024, and instruct the Superintendent to notify each such certificated employee prior to May 15, 2024, that the employee's services will not be required for the

2024-2025 school year. As part of this action, the board adopts Resolution #2023-2024:05, Reducing or Eliminating Certain Certificated Services for the 2024-2025 school year. **Pg. 81**

**The board discussed and approved the dismissal of certain certificated employees in accordance with the Superintendent's recommendation made prior to March 15, 2024, and instruct the Superintendent to notify each such certificated employee prior to May 15, 2024, that the employee's services will not be required for the 2024-2025 school year. As part of this action, the board adopted the Resolution #2023-2024:05, Reducing or Eliminating Certain Certificated Services for the 2024-2025 school year.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

e. It is recommended that the board approve a proposal for installation of swings to be paid from the donation provided by the Santa Barbara Pistachio Company. The two vendors that the district is bringing forward for your consideration are:

1. Central Coast Playgrounds (CCP) proposal **Pg.82-93**

2. Topline Services proposal **Pg. 94-100**

**The board approved the proposal from Topline Services for installation of swings to be paid from the donation provided by the Santa Barbara Pistachio Company.**

Moved By: **Elaine Johnson**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

f. It is recommended that the board discuss and approve the December 2023 CSBA policy updates. These policies updates were brought to the board on January 11, 2024, for a first reading. You can find these policies under the backup icon for the January 11, 2024, board meeting in the district website.

1. CSBA Policy Guide Sheet December 2023
2. CSBA Update Checklist for December 2023
3. BP & AR 0460- Local Control and Accountability Plan 2023
4. BP 0500 Accountability
5. BP 0520 Intervention in Underperforming Schools
6. AR 1220 Citizen Advisory Committees
7. BP 1431 Waivers
8. BP & AR 3400 Management of District Assets/Accounts
9. BP 5116.2 Involuntary Student Transfers
10. BP & AR 5131.2 Bullying
11. AR 5141.21 Administering Medication and Monitoring Health Conditions
12. BP & AR 5148.3 Preschool/ Early Childhood Education
13. BP & AR 6142.8 Comprehensive Health Education
14. BP 6146.1 High School Graduation Requirements
15. BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities
16. BP 6170.1 Transitional Kindergarten
17. AR 6173.3 Education for Juvenile Court School Students
18. Board Bylaw 9321 and Exhibit #1 & Exhibit #2 - Closed Session

**The board discussed and approved the December 2023 CSBA policy updates. These policy updates were brought to the board on January 11, 2024, for a first reading. You can find these policies under the backup icon for the January 11, 2024, board meeting in the district website.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

VII. ITEM(S) PULLED FROM CONSENT AGENDA:

**1. Consent Item #3: Schools Community Implementation grant application update:**



**Mr. Gamino reviewed the Community Schools Implementation Plan process, the grant submitted on 2-8-24, and the district should expect to hear whether the grant will be awarded to our two Cuyama schools that submitted for the grant.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0**

**2. Consent Item #16: Facilities Request: Amber Rahe, Recreation Director is requesting the use of the CVHS gym from February 12 through March 29, 2024.**

**The board approved that the Superintendent work with the Amber Rahe and to provide the Recreation Center with the use of the basketball courts at CVHS and/or the basketball courts at the elementary school. The district will allow for Amber Rahe to determine which of the outside basketball courts the recreation center would like to use. If the gym stops being used for Boys volleyball at some point, the district will work with Amber Rahe and the recreation district to allow the use of the gym if available. Mr. Gamino will speak to Amber Rahe on the decision.**

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Outside basketball courts usage will be provided to the Recreation Center and Director Amber Rahe.**

**Approved 3-0**

3. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_

2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

#### VIII. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hirings reported by the Superintendent.
- B. Negotiations as it relates to CUE/CTA – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1
- C. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at **7:28** p.m.

The Board returned to open session at: **8:57** p.m.

Report out from closed session

**Item A: The board accepted the personnel activity report as submitted.**

**Items B and C: Discussion and no action.**

#### IX. ADJOURNMENT:

Moved By: **Whitney Goller**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Ab** Elaine Johnson **Y** Whitney Goller **Y**

Jeffrey Mitchell **Ab** Michael Funkhouser **Y**

**Approved 3-0 to adjourn at 8:58 p.m.**

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on  
Thursday, March 14, 2024; 6:00 p.m., Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <https://cuyamaunified.org/board-materials-2023-2024/> using the "Click Here" links next to the date: 03/14/2024.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
SPECIAL BOARD MEETING **MINUTES**  
Thursday, February 29, 2024, 3:30 P.M.  
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL  
2300 Hwy 166, New Cuyama CA 93254**

**343 Lockwood Valley  
Maricopa, CA 93252 – Heather Lomax**

**21139 Highway 166  
Lost Hills Ca. 93249 – Jeffrey Mitchell**

**Join via Zoom at:**

**<https://us06web.zoom.us/j/85091845368?pwd=5ZBmaSpQWUuSfrKqlCPbftCEgVJaNb.1>**

**Meeting ID: 850 9184 5368**

**Passcode: 0j7tcb**

- I. The special board meeting will be called to order by Board President, Elaine Johnson at **3:30** P.M.

Roll Call Vote:

Heather Lomax **P** Elaine Johnson **P** Whitney Goller **Ab** Jeff Mitchell **P**

Michael Funkhouser **P**

Alfonso Gamino **P** Superintendent

**FLAG SALUTE: Led by Elaine Johnson**

II. **PUBLIC FORUM:**

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

**No public speaker**



III. LCAP Mid-Year update informational report – by Mathew Stowell Pg. 1-5

**Mathew Stowell presented the LCAP Mid-Year update informational report to the school board. California’s SB 114 requires that all local educational agencies (LEA’s) submit and LCAP Mid-Year Report to the board by end of February of each year.**

**Available mid-year outcome data related to metrics were reported.**

**Mid-year expenditure and implementation data on all actions were reported.**

IV. ADJOURNMENT:

Moved By: **Elaine Johnson**

2nd By: **Michael Funkhouser**

Roll Call Vote:

Heather Lomax **Y** Elaine Johnson **Y** Whitney Goller **Ab**

Jeffrey Mitchell **Y** Michael Funkhouser **Y**

**Meeting adjourned at 3:44 p.m. on a 4-0 vote**

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent’s office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on Thursday, March 14, 2024; 6:00 p.m., Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <https://cuyamaunified.org/board-materials-2023-2024/> using the “Click Here” links next to the date: 03/14/2024.

**Checks Dated 02/01/2024 through 02/29/2024**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-778379	02/02/2024	Granger, Kathleen H	01-5200		335.00
01-778380	02/02/2024	King, Theresa A	01-4400		200.00
01-778381	02/02/2024	Lebsack, Kevin D	01-4300		128.50
01-778382	02/02/2024	Amazon Capital Services	01-4300		193.85
01-778383	02/02/2024	AUS West Lockbox	01-5550		449.43
01-778384	02/02/2024	Dr. Vibul Tangpraphaphorn,md	01-5800		267.00
01-778385	02/02/2024	Farm Supply Company	01-4300		246.12
01-778386	02/02/2024	Home Depot Credit Services	01-4300		1,518.80
01-778387	02/02/2024	Jordano's Food Service	13-4710		4,637.12
01-778388	02/02/2024	Kern Machinery	01-4300		59.45
01-778389	02/02/2024	LimottaIT	01-6400		6,664.63
01-778390	02/02/2024	Luna Electric Inc	01-5640		500.00
01-778391	02/02/2024	Old Cuyama Do It Best	01-4300		127.31
01-778392	02/02/2024	Pacific Gas & Electric	01-5520		913.95
01-778393	02/02/2024	Quill Corporation	01-4300		31.13
01-778394	02/02/2024	Southern California Gas Co.	01-5510		7,357.79
01-778395	02/02/2024	True Value Hardware	01-4300	11.49	
			01-5640	5.97	17.46
01-778396	02/02/2024	VISA	01-4300	149.78	
			01-5800	25.98	175.76
01-778397	02/02/2024	VISA (HS)	01-4300	526.64	
			01-5200	1,477.82	2,004.46
01-778398	02/02/2024	Will Price Backhoe	01-5640		640.00
01-779451	02/09/2024	Lebsack, Kevin D	01-4300		67.40
01-779452	02/09/2024	Abate-A-Weed	01-4300		325.36
01-779453	02/09/2024	Brown & Reich Petroleum, Inc.	01-4381	141.53	
			01-4382	71.49	213.02
01-779454	02/09/2024	CALM, Inc	01-5800		2,962.96
01-779455	02/09/2024	Chester Avenue Brake	01-5640		154.00
01-779456	02/09/2024	Cuyama Community Services Dist	01-5530		651.47
01-779457	02/09/2024	Interquest Detection Canines	01-5800		350.00
01-779458	02/09/2024	James Herrera	01-5100		180.00
01-779459	02/09/2024	Jordano's Food Service	13-4300	39.91	
			13-4710	3,634.57	3,674.48
01-779460	02/09/2024	Kern County Supt. Of Schools	01-5640		220.03
01-779461	02/09/2024	Old Cuyama Do It Best	01-4300		200.94
01-779462	02/09/2024	Quill Corporation	01-4300		65.92
01-779463	02/09/2024	True Value Hardware	01-4300		53.03
01-780738	02/15/2024	Arrieta, Teresa I	01-5800		30.00
01-780739	02/15/2024	Griego, Grace H	01-5800		30.00
01-780740	02/15/2024	King, Theresa A	01-4300		337.36
01-780741	02/15/2024	Bovee Environmental Mngmt, Inc	01-5800		450.00
01-780742	02/15/2024	Brown & Reich Petroleum, Inc.	01-4381		1,198.35
01-780743	02/15/2024	Department Of Justice	01-5800		98.00
01-780744	02/15/2024	Imperial Bag & Paper CO LLC	01-4300		3,381.74
01-780745	02/15/2024	Jordano's Food Service	13-4710		2,017.88

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

**Checks Dated 02/01/2024 through 02/29/2024**

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-780746	02/15/2024	Marborg Disposal	01-5570		778.68
01-780747	02/15/2024	Nature Explore	01-5800		1,480.00
01-780748	02/15/2024	Pacific Gas & Electric	01-5520		59.69
01-780749	02/15/2024	Quill Corporation	01-4300		358.91
01-780750	02/15/2024	RingCentral Inc.	01-5910		854.79
01-780751	02/15/2024	Santa Barbara County Fire Dept	01-5800		297.00
01-780752	02/15/2024	Waldrop's Auto Parts	01-4300		55.99
01-781384	02/23/2024	Bourgeois, Leah	01-4300		33.09
01-781385	02/23/2024	Cortes, Alleigh B	01-5800		245.22
01-781386	02/23/2024	Griego, Grace H	01-5800		49.00
01-781387	02/23/2024	King, Theresa A	01-5800		7.00
01-781388	02/23/2024	Brown & Reich Petroleum, Inc.	01-4381	630.00	
			01-4384	479.89	1,109.89
01-781389	02/23/2024	Dr. Vibul Tangraphaphorn,md	01-5800		314.00
01-781390	02/23/2024	Jordano's Food Service	13-4300	124.04	
			13-4710	4,347.31	4,471.35
01-781391	02/23/2024	Jostens	01-5800		165.34
01-781392	02/23/2024	Old Cuyama Do It Best	01-4300		478.47
01-781393	02/23/2024	Pacific Gas & Electric	01-5520		199.70
01-781394	02/23/2024	Topline Services	01-4400		5,850.00
01-781395	02/23/2024	Tyack's Tires, Inc.	01-5640		34.61
01-781396	02/23/2024	Verizon Business	01-5910		22.83
Total Number of Checks			61		59,995.26

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	45,194.43
13	Cafeteria Spec Rev Fund	4	14,800.83
Total Number of Checks		61	59,995.26
Less Unpaid Tax Liability			.00
Net (Check Amount)			59,995.26

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
Page 2 of 2

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-778379, Dated 02/02/2024, Cleared (000358), PO# ,Batchld AP02022024										
Direct Employee Granger, Kathleen H (000158) 14 Prosecco Rancho Mirage, CA 92270										
2023/24	01/31/24		Mileage	240131KG	01/31/24	Paid	Cleared	335.00		335.00
2024 01- 0000- 0- 0000- 7200- 5200- 000- 0000- 0000										
Check Amount for 01-778379										
335.00										
Check # 01-778380, Dated 02/02/2024, Cleared (000358), PO# ,Batchld AP02022024										
Direct Employee King, Theresa A (000129) 12414 Woodson Bridge Dr Bakersfield, CA 93311										
2023/24	01/29/24		Desk for Community Coordinator Classroom	240129TK	01/31/24	Paid	Cleared	200.00		200.00
2024 01- 6331- 0- 0000- 3110- 4400- 000- 0000- 0000										
Check Amount for 01-778380										
200.00										
Check # 01-778381, Dated 02/02/2024, Cleared (000358), PO# ,Batchld AP02022024										
Direct Employee Lebsack, Kevin D (000033) 1070 Paso Robles Ave Los Osos, CA 93402										
2023/24	01/30/24		AG Supplies	240130KL	01/31/24	Paid	Cleared	128.50		128.50
2024 01- 7010- 0- 3800- 1000- 4300- 070- 0000- 0000										
Check Amount for 01-778381										
128.50										
Check # 01-778382, Dated 02/02/2024, Cleared (000358), PO# ,Batchld AP02022024										
Direct Vendor Amazon Capital Services (000201/1) PO Box 035184 Seattle, WA 98124-5184										
2023/24	01/24/24		Counselor supplies	13KK-V139-6LJQ	01/31/24	Paid	Cleared	35.53		35.53
2024 01- 1100- 0- 1110- 1000- 4300- 000- 0000- 0000										
2023/24	12/27/23		ES office supplies	1963-4NTD-X3W4	01/31/24	Paid	Cleared	21.53		21.53
2024 01- 0000- 0- 0000- 2700- 4300- 030- 0000- 0000										
2023/24	12/13/23		ASES Supplies	1JDJ-MW3P-JMXD	01/31/24	Paid	Cleared	136.79		136.79
2024 01- 6010- 0- 1110- 1000- 4300- 030- 0000- 0000										
Check Amount for 01-778382										
193.85										
Check # 01-778383, Dated 02/02/2024, Cleared (000358), PO# PO24-00036,Batchld AP02022024										

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-778383, Dated 02/02/2024, Cleared (000358), PO# PO24-00036,BatchId AP02022024										
AP Vendor AUS West Lockbox (001882/1) PO BOX 101179 Pasadena, CA 91189-1179										
2023/24	01/26/24	R24-00037	Mop head service Jan. 2024	5031350308	01/31/24	Paid	Cleared	449.43		449.43
	2024	01- 0000- 0- 0000- 8100- 5550- 000- 0000- 0000								
Check # 01-778384, Dated 02/02/2024, Cleared (000358), PO# PO24-00021,BatchId AP02022024										
AP Vendor Dr. Vibul Tangpraphaphorn,md (002374/1) 109 Adkisson Way Taft, CA 93268-0686										
2023/24	01/23/24	R24-00021	Bus Driver DMV Exam	240123	01/31/24	Paid	Cleared	267.00		267.00
	2024	01- 0000- 0- 0000- 3600- 5800- 000- 0000- 7230								
Check # 01-778385, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024										
Direct Vendor Farm Supply Company (000653/1) PO BOX 111 San Luis Obispo, CA 93406										
2023/24	01/27/24		AG Supplies	263473	01/31/24	Paid	Cleared	196.14		196.14
	2024	01- 6387- 0- 3800- 1000- 4300- 070- 0000- 00R8								
2023/24	01/27/24		AG Supplies	263475	01/31/24	Paid	Cleared	49.98		49.98
	2024	01- 6387- 0- 3800- 1000- 4300- 070- 0000- 00R8								
Check # 01-778386, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024										
Direct Vendor Home Depot Credit Services (002329/1) Dept 32-2502046356 PO BOX 78047 Phoenix, AZ 85062-8047										
2023/24	06/30/23		ES Maint. Supplies	1014043	01/31/24	Paid	Cleared	597.52		597.52
	2024	01- 0000- 0- 0000- 8100- 4300- 030- 0000- 0000								
2023/24	07/11/23		Garden Supplies	903662	01/31/24	Paid	Cleared	779.35		779.35
	2024	01- 0900- 0- 1110- 1000- 4300- 030- 0000- GRDN								
2023/24	07/02/23		AG Supplies	9445068	01/31/24	Paid	Cleared	141.93		141.93
	2024	01- 6387- 0- 3800- 1000- 4300- 070- 0000- 00R7								
Selection Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)										
									ESCAPE	ONLINE
Page 2 of 27										

ReqPay05e

Payment Register by Check #

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

Check Amount for 01-778386 1,518.80

Check # 01-778387, Dated 02/02/2024, Cleared (000358), PO# PO24-00006, BatchId AP02022024

AP Vendor Jordano's Food Service (001095/1) 550 South Patterson Ave. Santa Barbara, CA 93111										
2023/24	01/29/24	R24-00006	ES Lunch	6955288	01/31/24	Paid	Cleared	2,121.71		2,121.71
	2024	13-5310-0-0000-3700-4300-030-0000-0000								
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-0000-0000				2,121.71				
	2024	13-5310-0-0000-3700-4710-030-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000								
2023/24	01/29/24	R24-00006	ES Breakfast	6955289	01/31/24	Paid	Cleared	512.66		512.66
	2024	13-5310-0-0000-3700-4300-030-0000-0000								
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-0000-0000				512.66				
	2024	13-5310-0-0000-3700-4710-030-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000								
2023/24	01/29/24	R24-00007	ASES Snack	6955290	01/31/24	Paid	Cleared	57.12		57.12
	2024	13-5310-0-0000-3700-4710-030-0000-ASES								
2023/24	01/29/24	R24-00005	HS Lunch	6955291	01/31/24	Paid	Cleared	1,258.15		1,258.15
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000				1,258.15				
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
2023/24	01/29/24	R24-00005	HS Breakfast	6955292	01/31/24	Paid	Cleared	687.48		687.48
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000				687.48				
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
Check Amount for 01-778387								4,637.12		

Check # 01-778388, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024

Direct Vendor Kern Machinery (001297/1) PO BOX 80007 Bakersfield, CA 93380										
2023/24	01/17/24		Tractor supply	101-1125866	01/24/24	Paid	Cleared	36.05		36.05
	2024	01-0000-0-0000-8100-4300-000-0000-0000								
2023/24	01/24/24		Tractor supplies	101-1127601	01/31/24	Paid	Cleared	23.40		23.40
	2024	01-0000-0-0000-8100-4300-000-0000-0000								



## ReqPay05e

## Payment Register by Check #

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

## Check # 01-778389, Dated 02/02/2024, Cleared (000358), PO# PO24-00079, BatchId AP02022024

AP Vendor LimottaiT (002779/1) 320 Alisal Road Suite 101 Solvang, CA 93463										
F	2023/24	09/26/23	R24-00081	Hardware Upgrade	45931-R	01/31/24	Cleared	6,664.63		6,664.63
DAPS										
2024 01-0000-0-0000-7200-6400-0000-0000										

Check Amount for 01-778389 59.45

## Check # 01-778390, Dated 02/02/2024, Cleared (000358), PO# PO24-00078, BatchId AP02022024

AP Vendor Luna Electric Inc (000271/1) 3700 Easton Dr. #20 Bakersfield, CA 93309										
2023/24	01/21/24	R24-00080	Oven eletrical repair	1013	01/31/24	Paid	Cleared	500.00		500.00
2024 01-7032-0-0000-3700-5640-070-0000-0000										

Check Amount for 01-778389 6,664.63

27

## Check # 01-778391, Dated 02/02/2024, Cleared (000358), PO# PO24-00004, BatchId AP02022024

AP Vendor Old Cuyama Do It Best (000217/1) 3045 Hwy 166 Cuyama, CA 93254										
2023/24	01/24/24	R24-00004	HS Maint. Supplies	B328628	01/31/24	Paid	Cleared	16.25		16.25

Check Amount for 01-778390 500.00

2024 01-0000-0-0000-2700-4300-070-0000-0000  
2024 01-0000-0-0000-3600-4380-000-BUS1-7230  
2024 01-0000-0-0000-3600-4380-000-BUS4-7230  
2024 01-0000-0-0000-8100-4300-000-0000-0000  
2024 01-0000-0-0000-8100-4300-030-0000-0000  
2024 01-0000-0-0000-8100-4300-030-0000-WELL  
2024 01-0000-0-0000-8100-4300-070-0000-0000  
2024 01-0000-0-0000-8100-5640-030-0000-0000  
2024 01-0000-0-1137-4200-4300-070-0000-FBL  
2024 01-0035-0-0000-8100-4300-000-RENT-0000  
2024 01-6387-0-3800-1000-4300-070-0000-00R7  
2024 01-6387-0-3800-1000-4300-070-0000-00R8  
2024 13-5310-0-0000-3700-4790-070-0000-0000  
2024 14-9177-0-0000-8110-6500-030-0000-WELL

16.25

2023/24	01/24/24	R24-00004	AG Supplies	B328662	01/31/24	Paid	Cleared	84.68		84.68
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ReqPay05e

Payment Register by Check #

Bank Account COUNTRY - County-AP									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Expense Amount
Check # 01-778391, Dated 02/02/2024, Cleared (000358), PO# PO24-00004,BatchId AP02022024 (continued)									
AP Vendor	Old Cuyama Do It Best (000217/1)	(continued)							
2023/24	01/24/24	R24-00004	AG Supplies	B328662 (continued)	01/31/24	Paid	Cleared	(continued)	
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000							
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8				84.68			
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	01/25/24	R24-00004	HS Maint. Supplies	B328672	01/31/24	Paid	Cleared	26.38	26.38
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000				26.38			
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8							
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
Check Amount for 01-778391								127.31	
Check # 01-778392, Dated 02/02/2024, Cleared (000358), PO# PO24-00043,BatchId AP02022024									
AP Vendor	(continued)								
</									

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-778392, Dated 02/02/2024, Cleared (000358), PO# PO24-00043, BatchId AP02022024										
AP Vendor	(continued)									
2023/24	01/24/24	R24-00045	E.S Electric	240124-9949685111-6	01/31/24	Paid	Cleared	913.95		913.95
			12/06/2023-01/17/2024							
			2024 01-0000-0-0000-8100-5520-030-0000-0000							
Check # 01-778393, Dated 02/02/2024, Cleared (000358), PO# , BatchId AP02022024										
Direct Vendor										
	Quill Corporation (000734/1)									
	PO BOX 37600									
	Philadelphia, PA 19101-0600									
2023/24	01/04/24		Kinder classroom supplies	36447808	01/24/24	Paid	Cleared	31.13		31.13
			2024 01-0900-0-1110-1000-4300-030-0000-1ST5							
Check # 01-778394, Dated 02/02/2024, Cleared (000358), PO# PO24-00018, BatchId AP02022024										
NO Vendor										
	Southern California Gas Co. (000091/1)									
	PO BOX C									
	Monterey Park, CA 91756-5111									
2023/24	01/24/24	R24-00018	E.S Natural Gas	240124-12760450	01/31/24	Paid	Cleared	3,438.78		3,438.78
			12/20/2023-01/22/2024							
			2024 01-0000-0-0000-8100-5510-030-0000-0000							
2023/24	01/24/24	R24-00017	Monthly H.S Gas Bill	240124-12775093	01/31/24	Paid	Cleared	3,919.01		3,919.01
			12/20/2023-01/21/2024							
			2024 01-0000-0-0000-8100-5510-070-0000-0000							
Check # 01-778395, Dated 02/02/2024, Cleared (000358), PO# , BatchId AP02022024										
Direct Vendor										
	True Value Hardware (002128/1)									
	407 9th Street									
	Taft, CA 93268									
2023/24	01/29/24		Bus 1 Supplies/ shop	478755	01/31/24	Paid	Cleared	17.46		17.46
			2024 01-0000-0-0000-3600-5640-000- BUS1- 7230							
			2024 01-0000-0-0000-8100-4300-000-0000-0000							

Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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## ReqPay05e

## Payment Register by Check #

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

## Check # 01-778396, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024

Direct Vendor VISA (000244/1) PO BOX 4521 Carol Stream, IL 60197-4521										
2023/24	01/19/24		Rental house supplies/partial payment due to credit	52000	01/31/24	Paid	Cleared	248.09		248.09
2023/24	01/10/24		Adobe	5734	01/31/24	Paid	Cleared	19.99		19.99
2023/24	01/13/24		Music for christmas program 01/13	5818	01/31/24	Paid	Cleared	5.99		5.99
2023/24	01/19/24		Headphone refund	5942AMA	01/31/24	Paid	Cleared	148.47-		148.47-
2023/24	01/08/24		CIF Dues 01/08	7941	01/31/24	Paid	Cleared	50.16		50.16
30								Check Amount for 01-778396		
								17.46		

## Check # 01-778397, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024

Direct Vendor VISA (HS) (000264/1) PO BOX 4521 Carol Stream, IL 60197-4521										
2023/24	01/11/24		AG Supplies 01/12	113-1727617-0746654	01/31/24	Paid	Cleared	109.88		109.88
2023/24	01/11/24		AG Supplies 01/20	113-4040643-8945030	01/31/24	Paid	Cleared	159.92		159.92
2023/24	01/09/24		Ag Supplies 01/10	113-6860014-6123408	01/31/24	Paid	Cleared	19.12		19.12
2023/24	01/11/24		AG Supplies 01/22	113-8275075-5197017	01/31/24	Paid	Cleared	76.10		76.10
2023/24	01/11/24		AG Supplies 01/13	113-9709694-4643451	01/31/24	Paid	Cleared	161.62		161.62
2023/24	01/24/24		FFA Competition	RCWXDDXDTJ	01/31/24	Paid	Cleared	1,477.82		1,477.82
								Check Amount for 01-778396		
								175.76		

Selection Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Generated for ALFONSO GAMINO (43GAMINOA), Mar 6 2024

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Bank Account COUNTRY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-778398, Dated 02/02/2024, Cleared (000358), PO# ,BatchId AP02022024										
Direct Vendor			Will Price Backhoe (001987/1) 3045 Highway 166 Cuyama, CA 93254		Check Amount for 01-778397			2,004.46		
2023/24	01/16/24		5k gallon water tank replacement	1668	01/24/24	Paid	Cleared	640.00		640.00
			2024 01- 0000- 0- 0000- 8100- 5640- 030- 0000- 0000		Check Amount for 01-778398			640.00		
Check # 01-779451, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Employee			Lebsack, Kevin D (000033) 1070 Paso Robles Ave Los Osos, CA 93402		Check Amount for 01-778397					
2023/24	01/06/24		AG Supplies	240106KL	02/07/24	Paid	Cleared	67.40		67.40
			2024 01- 7010- 0- 3800- 1000- 4300- 070- 0000- 0000		Check Amount for 01-779451			67.40		
Check # 01-779452, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Vendor			Abate-A-Weed (002281/1) 9411 Rosedale Highway Bakersfield, CA 93312		Check Amount for 01-778397					
2023/24	07/17/23		Grounds Supplies	1014151	02/07/24	Paid	Cleared	325.36		325.36
			2024 01- 0000- 0- 0000- 8100- 4300- 000- 0000- 0000		Check Amount for 01-779452			325.36		
Check # 01-779453, Dated 02/09/2024, Cleared (000359), PO# PO24-00009,BatchId AP02092024										
AP Vendor			Brown & Reich Petroleum, Inc. (002798/1) 215 South 6th Street PO BOX 1076 Taft, CA 93268		Check Amount for 01-778397					
2023/24	01/05/24		Diesel and Fuel	42830	02/06/24	Paid	Cleared	213.02		213.02
			Order# 18961 2024 01- 0000- 0- 0000- 3600- 4381- 000- 0000- 7230 2024 01- 0000- 0- 0000- 3600- 4382- 000- 0000- 7230 2024 01- 0000- 0- 0000- 8100- 4300- 030- 0000- WELL 2024 01- 0000- 0- 0000- 8100- 4384- 000- 0000- 0000		141.53 71.49					
Check # 01-779454, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Selection			Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)		Check Amount for 01-779453			213.02		

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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779454, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Vendor CALM, Inc (000272/1) 1236 Chapala Street Santa Barbara, CA 93101										
2023/24	09/28/23		Teacher PD	4016	02/07/24	Paid	Cleared	2,962.96		2,962.96
2024 01- 9010- 0- 0000- 3110- 5800- 000- 0000- SBHP										
Check # 01-779455, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Vendor Chester Avenue Brake (000101/1) PO Box 80355 Bakersfield, CA 93308-0355										
2023/24	02/02/24		Chevy truck tire replacement	01W7908	02/06/24	Paid	Cleared	154.00		154.00
2024 01- 0000- 0- 0000- 8100- 5640- 000- 0000- 0000										
Check # 01-779456, Dated 02/09/2024, Cleared (000359), PO# PO24-00040,BatchId AP02092024										
Vendor Cuyama Community Services Dist (000206/1) PO BOX 368 New Cuyama, CA 93254										
2023/24	01/31/24	R24-00041	Monthly water service for High School	240131-100213A	02/07/24	Paid	Cleared	408.94		408.94
12/20/2023-01/20/2024										
2024 01- 0000- 0- 0000- 8100- 5530- 070- 0000- 0000										
2023/24	01/31/24	R24-00041	Monthly water service for High School	240131-100213B	02/07/24	Paid	Cleared	242.53		242.53
12/20/2023-01/20/2024										
2024 01- 0000- 0- 0000- 8100- 5530- 070- 0000- 0000										
Check # 01-779457, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Vendor Interquest Detection Canines (000212/1) P.O. Box 407 Kerman, CA 93630										

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779458, Dated 02/09/2024, Cleared (000359), PO# PO24-00003,Batchld AP02092024										
AP Vendor						Check Amount for 01-779457				
James Herrera (0028871)										
PO BOX 251										
New Cuyama, CA 93254										
2023/24	01/31/24	R24-00003	Daily Mileage Jan. 2024	240131JH	02/06/24	Paid	Cleared	180.00		180.00
2024 01- 0000- 0- 0000- 3600- 5100- 070- 0000- SPED										
Check # 01-779459, Dated 02/09/2024, Cleared (000359), PO# PO24-00006,Batchld AP02092024										
AP Vendor						Check Amount for 01-779458				
Jordano's Food Service (0010951)										
550 South Patterson Ave.										
Santa Barbara, CA 93111										
2023/24	02/05/24	R24-00006	Elementary School Lunch	6958897	02/06/24	Paid	Cleared	1,546.07		1,546.07
2024 13- 5310- 0- 0000- 3700- 4300- 030- 0000- 0000						39.91				
2024 13- 5310- 0- 0000- 3700- 4300- 070- 0000- 0000										
2024 13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000						1,506.16				
2024 13- 5310- 0- 0000- 3700- 4710- 030- SUMR- 0000										
2024 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000										
2023/24	02/05/24	R24-00006	Elementary School Breakfast	6958898	02/06/24	Paid	Cleared	690.97		690.97
2024 13- 5310- 0- 0000- 3700- 4300- 030- 0000- 0000										
2024 13- 5310- 0- 0000- 3700- 4300- 070- 0000- 0000										
2024 13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000						690.97				
2024 13- 5310- 0- 0000- 3700- 4710- 030- SUMR- 0000										
2024 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000										
2023/24	02/05/24	R24-00007	ASES Snack	6958899	02/06/24	Paid	Cleared	50.71		50.71
2024 13- 5310- 0- 0000- 3700- 4710- 030- 0000- ASES										
2023/24	02/05/24	R24-00005	High School Lunch	6958900	02/06/24	Paid	Cleared	1,009.22		1,009.22
2024 13- 5310- 0- 0000- 3700- 4300- 070- 0000- 0000						1,009.22				
2024 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000										
2024 13- 5310- 0- 0000- 3700- 4790- 070- 0000- 0000										
2023/24	02/05/24	R24-00005	High School Breakfast	6958901	02/06/24	Paid	Cleared	377.51		377.51
2024 13- 5310- 0- 0000- 3700- 4300- 070- 0000- 0000										
2024 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000						377.51				
2024 13- 5310- 0- 0000- 3700- 4790- 070- 0000- 0000										
Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)										
Selection		ESCAPE ONLINE								
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## ReqPay05e

## Payment Register by Check #

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779459, Dated 02/09/2024, Cleared (000359), PO# PO24-00005, BatchId AP02092024 (continued)										
AP Vendor	Jordano's Food Service (001095/1)			(continued)						
(continued)										

Check Amount for 01-779459 3,674.48

## Check # 01-779460, Dated 02/09/2024, Cleared (000359), PO# PO24-00015, Batchld AP02092024

AP Vendor	Kern County Supt. Of Schools (001195/1) 1300 17th Street Bakersfield, CA 93301									
2023/24	01/29/24	R24-00015	Repairs	402362	02/06/24	Paid	Cleared	220.03		220.03
	2024	01-0000-0-0000-3600-4380-000-0000-7230								
	2024	01-0000-0-0000-3600-4380-000-0000-7230								
	2024	01-0000-0-0000-3600-5640-000-0000-7230								
	2024	01-0000-0-0000-3600-5640-000-0000-7230				220.03				
	2024	01-0000-0-0000-3600-5640-000-0000-7230								
	2024	01-0000-0-0000-3600-5640-000-0000-7230								
	2024	01-0000-0-0000-3600-5640-000-0000-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000								

3

## Check # 01-779461, Dated 02/09/2024, Cleared (000359), PO# PO24-00004, Batchld AP02092024

AP Vendor	Old Cuyama Do It Best (000217/1) 3045 Hwy 166 Cuyama, CA 93254									
2023/24	01/22/24	R24-00004	E.S. Shop	B328540	02/06/24	Paid	Cleared	34.48		34.48
	2024	01-0000-0-0000-2700-4300-070-0000-0000								
	2024	01-0000-0-0000-3600-4380-000-0000-7230								
	2024	01-0000-0-0000-3600-4380-000-0000-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000				34.48				
	2024	01-0000-0-0000-8100-4300-030-0000-0000								
	2024	01-0000-0-0000-8100-4300-030-0000-0000								
	2024	01-0000-0-0000-8100-4300-070-0000-0000								
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-0000-RENT-0000								
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								
	2024	01-6387-0-3800-1000-4300-070-0000-00R8								
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
	2024	14-9177-0-0000-8110-6500-030-0000-WELL								
2023/24	01/23/24	R24-00004	AG Supplies	B328575	02/06/24	Paid	Cleared	28.01		28.01
	2024	01-0000-0-0000-2700-4300-070-0000-0000								

Selection Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779461, Dated 02/09/2024, Cleared (000359), PO# PO24-00004,BatchId AP02092024 (continued)										
AP Vendor Old Cuyama Do It Best (000217/1) (continued)										
2023/24	01/23/24	R24-00004	AG Supplies	B328575 (continued)	02/06/24	Paid	Cleared	(continued)		(continued)
		2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
		2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
		2024	01-0000-0-0000-8100-4300-000-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-WELL							
		2024	01-0000-0-0000-8100-4300-070-0000-0000							
		2024	01-0000-0-0000-8100-5640-030-0000-0000							
		2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
		2024	01-0035-0-0000-8100-4300-000-RENT-0000							
		2024	01-6387-0-3800-1000-4300-070-0000-00R7							
		2024	01-6387-0-3800-1000-4300-070-0000-00R8			28.01				
		2024	13-5310-0-0000-3700-4790-070-0000-0000							
		2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	01/23/24	R24-00004	AG Supplies	B328611	02/06/24	Paid	Cleared	53.33		53.33
		2024	01-0000-0-0000-2700-4300-070-0000-0000							
		2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
		2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
		2024	01-0000-0-0000-8100-4300-000-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-WELL							
		2024	01-0000-0-0000-8100-4300-070-0000-0000							
		2024	01-0000-0-0000-8100-5640-030-0000-0000							
		2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
		2024	01-0035-0-0000-8100-4300-000-RENT-0000							
		2024	01-6387-0-3800-1000-4300-070-0000-00R7							
		2024	01-6387-0-3800-1000-4300-070-0000-00R8			53.33				
		2024	13-5310-0-0000-3700-4790-070-0000-0000							
		2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	01/31/24	R24-00004	A.G. Supplies	B328978	02/06/24	Paid	Cleared	42.02		42.02
		2024	01-0000-0-0000-2700-4300-070-0000-0000							
		2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
		2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
		2024	01-0000-0-0000-8100-4300-000-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-0000							
		2024	01-0000-0-0000-8100-4300-030-0000-WELL							
		2024	01-0000-0-0000-8100-4300-070-0000-0000							
		2024	01-0000-0-0000-8100-5640-030-0000-0000							

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Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTRY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779461, Dated 02/09/2024, Cleared (000359), PO# PO24-00004,BatchId AP02092024 (continued)										
AP Vendor				(continued)				(continued)		
2023/24	01/31/24	R24-00004	A.G. Supplies	B328978 (continued)	02/06/24	Paid	Cleared	(continued)		
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-RENT-0000								
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								
	2024	01-6387-0-3800-1000-4300-070-0000-00R8				42.02				
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
	2024	14-9177-0-0000-8110-6500-030-0000-WELL								
2023/24	02/01/24	R24-00004	District Office	B329048	02/06/24	Paid	Cleared	43.10		43.10
			Bathroom							
	2024	01-0000-0-0000-2700-4300-070-0000-0000								
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230								
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000								
	2024	01-0000-0-0000-8100-4300-030-0000-0000				43.10				
	2024	01-0000-0-0000-8100-4300-030-0000-WELL								
	2024	01-0000-0-0000-8100-4300-070-0000-0000								
	2024	01-0000-0-0000-8100-5640-030-0000-0000								
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-RENT-0000								
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								
	2024	01-6387-0-3800-1000-4300-070-0000-00R8								
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
	2024	14-9177-0-0000-8110-6500-030-0000-WELL								
Check # 01-779462, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024								Check Amount for 01-779461	200.94	
Direct Vendor										
Quill Corporation (000734/1)										
PO BOX 37600										
Philadelphia, PA 19101-0600										
2023/24	01/22/24		District office	36804122	02/06/24	Paid	Cleared	9.15		9.15
			Supplies							
	2024	01-0000-0-0000-2700-4300-000-0000-0000								
2023/24	01/25/24		Classroom Supplies	36886210	02/06/24	Paid	Cleared	56.77		56.77
			R. Barnes							
	2024	01-1100-0-1110-1000-4300-030-0000-0000								
Check # 01-779463, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024								Check Amount for 01-779462	65.92	
Selection Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)										

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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-779463, Dated 02/09/2024, Cleared (000359), PO# ,BatchId AP02092024										
Direct Vendor True Value Hardware (002128/1)										
407 9th Sireet										
Taft, CA 93268										
2023/24	01/09/24		Rental Supplies	478081	02/06/24	Paid	Cleared	53.03		53.03
2024 01- 0035- 0- 0000- 8100- 4300- 000- RENT- 0000										
Check # 01-780738, Dated 02/15/2024, Printed (000360), PO# ,BatchId AP02152024										
Direct Employee Arrieta, Teresa I (000162)										
P.O. Box 57										
New Cuyama, CA 93254										
2023/24	02/13/24		Livescan	240213TA	02/13/24	Paid	Printed	30.00		30.00
2024 01- 6010- 0- 1110- 2140- 5800- 000- 0000- 0000										
Check # 01-780739, Dated 02/15/2024, Cleared (000360), PO# ,BatchId AP02152024										
Direct Employee Griego, Grace H (000161)										
918 2nd St.										
Taft, CA 93268										
2023/24	02/09/24		Livescan	240209GG	02/13/24	Paid	Cleared	30.00		30.00
2024 01- 6331- 0- 0000- 7200- 5800- 000- 0000- 0000										
Check # 01-780740, Dated 02/15/2024, Cleared (000360), PO# ,BatchId AP02152024										
Direct Employee King, Theresa A (000129)										
12414 Woodson Bridge Dr										
Bakersfield, CA 93311										
2023/24	02/13/24		District supplies	240213TK	02/13/24	Paid	Cleared	337.36		337.36
2024 01- 0000- 0- 0000- 2700- 4300- 000- 0000- 0000										
Check # 01-780741, Dated 02/15/2024, Printed (000360), PO# ,BatchId AP02152024										
Direct Vendor Bovee Environmrntal Mngmt, Inc (000203/1)										
1900 McHenry Ave Ste 201										
Escalon, CA 95320										
2023/24	02/08/24		Classroom 1 ceiling tile asbestos testing & report	240208BEM	02/13/24	Paid	Printed	450.00		450.00
2024 01- 0000- 0- 0000- 8100- 5800- 000- 0000- 0000										
Selection	Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)									
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Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending

Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-780742, Dated 02/15/2024, Cleared (000360), PO# PO24-00009, BatchId AP02152024										
AP Vendor Brown & Reich Petroleum, Inc. (002798/1)										
215 South 6th Street										
PO BOX 1076										
Taft, CA 93268										
2023/24	02/07/24	R24-00009	Diesel ORDER# 43526	02/13/24	02/13/24	19260	Cleared	1,198.35		1,198.35
		2024	01-0000-0-0000-3600-4381-000-0000-7230					1,198.35		
		2024	01-0000-0-0000-3600-4382-000-0000-7230							
		2024	01-0000-0-0000-8100-4300-030-0000-WELL							
		2024	01-0000-0-0000-8100-4384-000-0000-0000							
Check Amount for 01-780741										
								450.00		
Check # 01-780743, Dated 02/15/2024, Printed (000360), PO# PO24-00023, BatchId AP02152024										
AP Vendor Department Of Justice (001311/1)										
PO BOX 944255										
Sacramento, CA 94244-2550										
2023/24	02/05/24	R24-00024	Employee live scan	711999	02/13/24		Printed	98.00		98.00
		2024	01-0000-0-0000-7200-5800-000-0000-0000							
Check Amount for 01-780742										
								1,198.35		
Check # 01-780744, Dated 02/15/2024, Printed (000360), PO# , BatchId AP02152024										
Direct Vendor Imperial Bag & Paper CO LLC (000258/1)										
255 Route 1 And 9										
Jersey City, NJ 07306										
2023/24	10/02/23		Janitorial Supplies	14717625	02/13/24		Printed	3,381.74		3,381.74
		2024	01-0000-0-0000-8100-4300-000-0000-0000							
Check Amount for 01-780743										
								98.00		
Check # 01-780745, Dated 02/15/2024, Cleared (000360), PO# PO24-00006, BatchId AP02152024										
AP Vendor Jordano's Food Service (001095/1)										
550 South Patterson Ave.										
Santa Barbara, CA 93111										
2023/24	02/12/24	R24-00006	ES Lunch	6962299	02/13/24		Cleared	1,528.16		1,528.16
		2024	13-5310-0-0000-3700-4300-030-0000-0000							
		2024	13-5310-0-0000-3700-4300-070-0000-0000							
		2024	13-5310-0-0000-3700-4710-030-0000-0000							
		2024	13-5310-0-0000-3700-4710-030-SUNR-0000							
		2024	13-5310-0-0000-3700-4710-070-0000-0000							
Check Amount for 01-780744										
								3,381.74		
Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)										
Selection										
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Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending

Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount

Check # 01-780745, Dated 02/15/2024, Cleared (000360), PO# PO24-00006, Batchld AP02152024

AP Vendor Jordano's Food Service (001095/1) (continued)

2023/24	02/12/24	R24-00006	ES Lunch	6962300	02/13/24	Paid	Cleared	264.52		264.52
	2024	13-5310-0-0000-3700-4300-030-0000-0000								
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-0000-0000				264.52				
	2024	13-5310-0-0000-3700-4710-030-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000								
2023/24	02/12/24	R24-00006	ES Breakfast	6962301	02/13/24	Paid	Cleared	225.20		225.20
	2024	13-5310-0-0000-3700-4300-030-0000-0000								
	2024	13-5310-0-0000-3700-4300-070-0000-0000								
	2024	13-5310-0-0000-3700-4710-030-0000-0000				225.20				
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000								
	2024	13-5310-0-0000-3700-4710-070-0000-0000								

Check Amount for 01-780745 2,017.88

Check # 01-780746, Dated 02/15/2024, Cleared (000360), PO# PO24-00020, Batchld AP02152024

AP Vendor Marborg Disposal (000715/1)

39

PO BOX 4127

Santa Barbara, CA 93140

2023/24	01/31/24	R24-00020	Trash Services Jan. 2024	6047564	02/13/24	Paid	Cleared	259.56		259.56
	2024	01-0000-0-0000-8100-5570-000-0000-0000								
2023/24	01/31/24	R24-00020	Trash Services Jan. 2024	6047565	02/13/24	Paid	Cleared	519.12		519.12
	2024	01-0000-0-0000-8100-5570-000-0000-0000								

Check Amount for 01-780746 778.68

Check # 01-780747, Dated 02/15/2024, Cleared (000360), PO# PO24-00074, Batchld AP02152024

AP Vendor Nature Explore (000270/1)

7700 A Street

Lincoln, NE 68510

F	2023/24	02/13/24	R24-00076	First 5 Outdoor playground design and plans	SI24449	02/13/24	Paid	Cleared	1,480.00	1,480.00
	2024	01-0900-0-1110-1000-5800-030-0000-1ST5								

Check Amount for 01-780747 1,480.00

Check # 01-780748, Dated 02/15/2024, Cleared (000360), PO# PO24-00043, Batchld AP02152024

Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending

Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-780748, Dated 02/15/2024, Cleared (000360), PO# PO24-00043,Batchld AP02152024										
AP Vendor Pacific Gas & Electric (000074/1)										
Box 997300										
Sacramento, CA 95899-7300										
2023/24	02/05/24	R24-00045	E.S Electric	240205-1192330140-9	02/13/24	Paid	Cleared	59.69		59.69
01/05/2024-02/04/20										
24										
2024 01- 0000- 0- 0000- 8100- 5520- 030- 0000- 0000										
Check Amount for 01-780748 59.69										
Check # 01-780749, Dated 02/15/2024, Printed (000360), PO# ,Batchld AP02152024										
Direct Vendor Quill Corporation (000734/1)										
PO BOX 37600										
Philadelphia, PA 19101-0600										
2023/24	01/29/24		Toner for ES	36914876	02/13/24	Paid	Printed	109.57		109.57
computer lab										
2024 01- 1100- 0- 1110- 1000- 4300- 030- 0000- 0000										
2023/24	01/29/24		Ink for Leah B/ ink for	36932855	02/13/24	Paid	Printed	121.37		121.37
ASES.										
2024 01- 1100- 0- 1110- 1000- 4300- 030- 0000- 0000										
2024 01- 6010- 0- 1110- 1000- 4300- 030- 0000- 0000										
2023/24	01/30/24		ES Office Supplies	36935661	02/13/24	Paid	Printed	127.97		127.97
2024 01- 0000- 0- 0000- 2700- 4300- 030- 0000- 0000										
Check Amount for 01-780749 358.91										
Check # 01-780750, Dated 02/15/2024, Printed (000360), PO# PO24-00046,Batchld AP02152024										
AP Vendor RingCentral Inc. (000194/1)										
P.O. Box 734232										
Dallas, TX 75373-4232										
2023/24	02/09/24	R24-00048	Phone Service	CD00750963	02/13/24	Paid	Printed	854.79		854.79
02/08/2024-03/07/20										
24										
2024 01- 0000- 0- 0000- 2700- 5910- 030- 0000- 0000										
2024 01- 0000- 0- 0000- 2700- 5910- 070- 0000- 0000										
2024 01- 0000- 0- 0000- 7200- 5910- 000- 0000- 0000										
Check Amount for 01-780750 854.79										
Check # 01-780751, Dated 02/15/2024, Printed (000360), PO# ,Batchld AP02152024										



### Payment Register by Check #

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-780751, Dated 02/15/2024, Printed (000360), PO# ,Batchld AP02152024										
Direct Vendor Santa Barbara County Fire Dept (001069/1) 4401 Cathedral Oaks Road Santa Barbara, CA 93110										
2023/24	10/20/23		ES fire inspection	P24-00089	02/13/24	Paid	Printed	99.00		99.00
	2024	01-0000-0-0000-8100-030-0000-0000								
2023/24	10/20/23		HS fire inspection	PO24-00090	02/13/24	Paid	Printed	198.00		198.00
	2024	01-0000-0-0000-8100-070-0000-0000								
Check # 01-780752, Dated 02/15/2024, Printed (000360), PO# PO24-00037,Batchld AP02152024										
AP Vendor Waldrop's Auto Parts (002783/1) 601 Kern Street Taft, CA 93268-2716										
2023/24	01/12/24	R24-00038	E.S. Shop Parts	65661-1	02/06/24	Paid	Printed	55.99		55.99
	2024	01-0000-0-0000-4380-000-0000-7230								
	2024	01-0000-0-0000-4380-000-BUS1-7230								
	2024	01-0000-0-0000-4380-000-BUS2-7230								
	2024	01-0000-0-0000-4380-000-BUS3-7230								
	2024	01-0000-0-0000-4380-000-BUS4-7230								
	2024	01-0000-0-0000-4380-000-BUS5-7230								
	2024	01-0000-0-0000-4382-000-0000-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000				55.99				
	2024	01-0000-0-0000-8100-5640-000-0000-0000								
Check # 01-781384, Dated 02/23/2024, Printed (000361), PO# ,Batchld AP02232024										
Direct Employee Bourgeois, Leah (000128) PO Box 124 New Cuyama, CA 93254										
2023/24	02/21/24		Science supplies	240221LB	02/21/24	Paid	Printed	33.09		33.09
	2024	01-1100-0-1110-1000-4300-030-0000-0000								
Check # 01-781385, Dated 02/23/2024, Printed (000361), PO# ,Batchld AP02232024										
Direct Employee Cortes, Alleigh B (000139) P.O. Box 325 New Cuyama, CA 93254										
2023/24	02/21/24		Mileage	240221AC	02/21/24	Paid	Printed	245.22		245.22
	2024	01-0000-0-0000-7100-5800-000-0000-0000								
Selection	Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)									
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Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-781385, Dated 02/23/2024, Printed (000361), PO# ,Batchld AP02232024										
Direct Employee Cortes, Alleigh B (000139) (continued)										
Check # 01-781386, Dated 02/23/2024, Cleared (000361), PO# ,Batchld AP02232024										
Direct Employee Griego, Grace H (000161)										
918 2nd St.										
Taft, CA 93268										
2023/24	02/16/24		Psychological First Aid	240216GG	02/21/24	Paid	Cleared	49.00		49.00
2024 01-6331-0-0000-3110-5800-000-0000-0000										
Check Amount for 01-781385 245.22										
Check # 01-781387, Dated 02/23/2024, Printed (000361), PO# ,Batchld AP02232024										
Direct Employee King, Theresa A (000129)										
12414 Woodson Bridge Dr										
Bakersfield, CA 93311										
2023/24	02/20/24		Fee to clear acct. for HS CTE supplies	240220TK	02/21/24	Paid	Printed	7.00		7.00
2024 01-0000-0-0000-7200-5800-000-0000-0000										
Check Amount for 01-781386 49.00										
Check # 01-781388, Dated 02/23/2024, Printed (000361), PO# PO24-00009,Batchld AP02232024										
AP Vendor Brown & Reich Petroleum, Inc. (002798/1)										
215 South 6th Street										
PO BOX 1076										
Taft, CA 93268										
2023/24	02/14/24	R24-00009	Diesel and Fuel	43574	02/20/24	Paid	Printed	1,109.89		1,109.89
Order # 193181										
2024 01-0000-0-0000-3600-4381-000-0000-7230										
2024 01-0000-0-0000-3600-4382-000-0000-7230										
2024 01-0000-0-0000-8100-4300-030-0000-WELL										
2024 01-0000-0-0000-8100-4384-000-0000-0000										
Check Amount for 01-781387 7.00										
Check # 01-781389, Dated 02/23/2024, Printed (000361), PO# PO24-00021,Batchld AP02232024										
AP Vendor Dr. Vibul Tangraphaphorn,md (002374/1)										
109 Adkisson Way										
Taft, CA 93268-0686										
Check Amount for 01-781388 1,109.89										

Bank Account COUNTY - County-AP						Expense Amount			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax
Check # 01-781389, Dated 02/23/2024, Printed (000361), PO# PO24-00021, Batchld AP02232024									
AP Vendor	Dr. Vibul Tangpraphaphorn,md	(002374/1)	(continued)						
2023/24	02/12/24	R24-00021	Employee DMV Exams	240212	02/20/24	Paid	Printed	314.00	
	2024	01-0000-0-0000-3600-5800-000-0000-7230							314.00
Check # 01-781390, Dated 02/23/2024, Printed (000361), PO# PO24-00005, Batchld AP02232024									
AP Vendor	Jordano's Food Service	(001095/1)						314.00	
	550 South Patterson Ave.								
	Santa Barbara, CA	93111							
2023/24	02/12/24	R24-00005	High School Lunch	6962302	02/20/24	Paid	Printed	768.91	768.91
	2024	13-5310-0-0000-3700-4300-070-0000-0000							
	2024	13-5310-0-0000-3700-4710-070-0000-0000				768.91			
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
2023/24	02/12/24	R24-00005	High School Breakfast	6962303	02/20/24	Paid	Printed	405.13	405.13
	2024	13-5310-0-0000-3700-4300-070-0000-0000							
	2024	13-5310-0-0000-3700-4710-070-0000-0000				405.13			
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
2023/24	02/19/24	R24-00006	Elementary School Lunch	6965940	02/20/24	Paid	Printed	1,407.04	1,407.04
	2024	13-5310-0-0000-3700-4300-030-0000-0000							
	2024	13-5310-0-0000-3700-4300-070-0000-0000				124.04			
	2024	13-5310-0-0000-3700-4710-030-0000-0000				1,283.00			
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000							
	2024	13-5310-0-0000-3700-4710-070-0000-0000							
2023/24	07/30/30	R24-00006	Elementary School Breakfast	6965941	02/20/24	Paid	Printed	551.62	551.62
	2024	13-5310-0-0000-3700-4300-030-0000-0000							
	2024	13-5310-0-0000-3700-4300-070-0000-0000							
	2024	13-5310-0-0000-3700-4710-030-0000-0000				551.62			
	2024	13-5310-0-0000-3700-4710-030-SUMR-0000							
	2024	13-5310-0-0000-3700-4710-070-0000-0000							
2023/24	02/19/24	R24-00005	High School Lunch	6965944	02/20/24	Paid	Printed	915.37	915.37
	2024	13-5310-0-0000-3700-4300-070-0000-0000							
	2024	13-5310-0-0000-3700-4710-070-0000-0000				915.37			
	2024	13-5310-0-0000-3700-4790-070-0000-0000							

Bank Account COUNTRY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-781390, Dated 02/23/2024, Printed (000361), PO# PO24-00005,Batchld AP02232024 (continued)										
AP Vendor	Jordano's Food Service (001095/1)	(continued)								
2023/24	02/19/24	R24-00005	High School Breakfast	6965945	02/20/24	Paid	Printed	423.28		423.28
	2024	13- 5310- 0- 0000- 3700- 4300- 070- 0000- 0000				423.28				
	2024	13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000								
	2024	13- 5310- 0- 0000- 3700- 4790- 070- 0000- 0000								
Check # 01-781391, Dated 02/23/2024, Printed (000361), PO# ,Batchld AP02232024										
Direct Vendor	Jostens (001541/1)									
	21336 Network Place									
	Chicago, IL 60673-1213									
2023/24	01/25/24		Diplomas for Highschool	32877728	02/21/24	Paid	Printed	165.34		165.34
	2024	01- 0000- 0- 1110- 1000- 5800- 070- 0000- 0000								
Check # 01-781392, Dated 02/23/2024, Printed (000361), PO# PO24-00004,Batchld AP02232024										
Vendor	Old Cuyama Do It Best (000217/1)									
	3045 Hwy 166									
	Cuyama, CA 93254									
2023/24	01/24/24	R24-00004	Rental Supplies	B328664	02/20/24	Paid	Printed	22.08		22.08
	2024	01- 0000- 0- 0000- 2700- 4300- 070- 0000- 0000								
	2024	01- 0000- 0- 0000- 3600- 4380- 000- BUS1- 7230								
	2024	01- 0000- 0- 0000- 3600- 4380- 000- BUS4- 7230								
	2024	01- 0000- 0- 0000- 8100- 4300- 000- 0000- 0000								
	2024	01- 0000- 0- 0000- 8100- 4300- 030- 0000- 0000								
	2024	01- 0000- 0- 0000- 8100- 4300- 030- 0000- WELL								
	2024	01- 0000- 0- 0000- 8100- 4300- 070- 0000- 0000								
	2024	01- 0000- 0- 0000- 8100- 5640- 030- 0000- 0000								
	2024	01- 0000- 0- 1137- 4200- 4300- 070- 0000- FTBL								
	2024	01- 0035- 0- 0000- 8100- 4300- 000- RENT- 0000				22.08				
	2024	01- 6387- 0- 3800- 1000- 4300- 070- 0000- 00R7								
	2024	01- 6387- 0- 3800- 1000- 4300- 070- 0000- 00R8								
	2024	13- 5310- 0- 0000- 3700- 4790- 070- 0000- 0000								
	2024	14- 9177- 0- 0000- 8110- 6500- 030- 0000- WELL								
2023/24	01/26/24	R24-00004	Rental supplies	B328731	02/20/24	Paid	Printed	19.58		19.58
	2024	01- 0000- 0- 0000- 2700- 4300- 070- 0000- 0000								
	2024	01- 0000- 0- 0000- 3600- 4380- 000- BUS1- 7230								
Selection	Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)									
									ESCAPE	ONLINE
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Bank Account COUNTY - County-AP									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax Expense Amount
Check # 01-781392, Dated 02/23/2024, Printed (000361), PO# P024-00004, Batchld AP02232024 (continued)									
AP Vendor	Old Cuyama Do It Best (000217/1)	(continued)							
2023/24	01/26/24	R24-00004	Rental supplies	B328731 (continued)	02/20/24	Paid	Printed	(continued)	(continued)
	2024	01-0000-0-0000-3600-4380-000-	BUS4- 7230						
	2024	01-0000-0-0000-8100-4300-000-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-WELL						
	2024	01-0000-0-0000-8100-4300-070-	0000-0000						
	2024	01-0000-0-0000-8100-5640-030-	0000-0000						
	2024	01-0000-0-1137-4200-4300-070-	0000-FTBL						
	2024	01-0035-0-0000-8100-4300-000-	RENT-0000			19.58			
	2024	01-6387-0-3800-1000-4300-070-	0000-00R7						
	2024	01-6387-0-3800-1000-4300-070-	0000-00R8						
	2024	13-5310-0-0000-3700-4790-070-	0000-0000						
	2024	14-9177-0-0000-8110-6500-030-	0000-WELL						
2023/24	02/01/24	R24-00004	High School Supplies	B329039	02/20/24	Paid	Printed	26.93	26.93
	2024	01-0000-0-0000-2700-4300-070-	0000-0000						
	2024	01-0000-0-0000-3600-4380-000-	BUS1- 7230						
	2024	01-0000-0-0000-3600-4380-000-	BUS4- 7230						
	2024	01-0000-0-0000-8100-4300-000-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-WELL			26.93			
	2024	01-0000-0-0000-8100-4300-070-	0000-0000						
	2024	01-0000-0-0000-8100-5640-030-	0000-0000						
	2024	01-0000-0-1137-4200-4300-070-	0000-FTBL						
	2024	01-0035-0-0000-8100-4300-000-	RENT-0000						
	2024	01-6387-0-3800-1000-4300-070-	0000-00R7						
	2024	01-6387-0-3800-1000-4300-070-	0000-00R8						
	2024	13-5310-0-0000-3700-4790-070-	0000-0000						
	2024	14-9177-0-0000-8110-6500-030-	0000-WELL						
2023/24	02/02/24	R24-00004	High School Maintenance Supplies	B329114	02/20/24	Paid	Printed	9.79	9.79
	2024	01-0000-0-0000-2700-4300-070-	0000-0000						
	2024	01-0000-0-0000-3600-4380-000-	BUS1- 7230						
	2024	01-0000-0-0000-3600-4380-000-	BUS4- 7230						
	2024	01-0000-0-0000-8100-4300-000-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-0000						
	2024	01-0000-0-0000-8100-4300-030-	0000-WELL						

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-781392, Dated 02/23/2024, Printed (000361), PO# PO24-00004,BatchId AP02232024 (continued)										
AP Vendor	Old Cuyama Do It Best (0002171)			(continued)						(continued)
2023/24	02/02/24	R24-00004	High School Maintenance	B329114 (continued)	02/20/24	Paid	Printed	(continued)		
			Supplies			9.79				
	2024	01-0000-0-0000-8100-4300-070-0000-0000								
	2024	01-0000-0-0000-8100-5640-030-0000-0000								
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-RENT-0000								
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								
	2024	01-6387-0-3800-1000-4300-070-0000-00R8								
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
	2024	14-9177-0-0000-8110-6500-030-0000-WELL								
2023/24	02/06/24	R24-00004	E.S Rental Supplies	B329239	02/20/24	Paid	Printed	4.31		4.31
	2024	01-0000-0-0000-2700-4300-070-0000-0000								
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230								
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000								
	2024	01-0000-0-0000-8100-4300-030-0000-0000								
	2024	01-0000-0-0000-8100-4300-030-0000-WELL								
	2024	01-0000-0-0000-8100-4300-070-0000-0000								
	2024	01-0000-0-0000-8100-5640-030-0000-0000								
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-RENT-0000				4.31				
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								
	2024	01-6387-0-3800-1000-4300-070-0000-00R8								
	2024	13-5310-0-0000-3700-4790-070-0000-0000								
	2024	14-9177-0-0000-8110-6500-030-0000-WELL								
2023/24	02/08/24	R24-00004	E:S Supplies	B329295	02/20/24	Paid	Printed	114.21		114.21
	2024	01-0000-0-0000-2700-4300-070-0000-0000								
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230								
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230								
	2024	01-0000-0-0000-8100-4300-000-0000-0000								
	2024	01-0000-0-0000-8100-4300-030-0000-0000				114.21				
	2024	01-0000-0-0000-8100-4300-030-0000-WELL								
	2024	01-0000-0-0000-8100-4300-070-0000-0000								
	2024	01-0000-0-0000-8100-5640-030-0000-0000								
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL								
	2024	01-0035-0-0000-8100-4300-000-RENT-0000								
	2024	01-6387-0-3800-1000-4300-070-0000-00R7								

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Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTRY - County-AP									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Expense Amount
Check # 01-781392, Dated 02/23/2024, Printed (000361), PO# PO24-00004, BatchId AP02232024 (continued)									
AP Vendor	Old Cuyama Do It Best (000217/1)	(continued)							
2023/24	02/08/24	R24-00004	E.S Supplies	B329295 (continued)	02/20/24	Paid	Printed	(continued)	(continued)
	2024	01-6387-0-3800-1000-4300-070-0000-00R8							
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	02/09/24	R24-00004	H.S. Supplies	B329352	02/20/24	Paid	Printed	29.92	29.92
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000				29.92			
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8							
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	02/13/24	R24-00004	A.G. Supplies	B329629	02/20/24	Paid	Printed	171.89	171.89
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000							
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8				171.89			
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	02/14/24	R24-00004	E.S Maintenance Supplies	B329639	02/20/24	Paid	Printed	16.16	16.16
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)									
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5:12PM									
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Bank Account COUNTY - County-AP									
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax Expense Amount
Check # 01-781392, Dated 02/23/2024, Printed (000361), PO# PO24-00004, BatchId AP02232024 (continued)									
AP Vendor	Old Cuyama Do It Best (0002171)	(continued)							
2023/24	02/14/24	R24-00004	E.S Maintenance	B329639 (continued)	02/20/24	Paid	Printed	(continued)	(continued)
Supplies									
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000				16.16			
	2024	01-0000-0-0000-8100-4300-030-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000							
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8							
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
2023/24	02/20/24	R24-00004	E.S Maintenance	B329922	02/20/24	Paid	Printed	63.60	63.60
Supplies									
	2024	01-0000-0-0000-2700-4300-070-0000-0000							
	2024	01-0000-0-0000-3600-4380-000-BUS1-7230							
	2024	01-0000-0-0000-3600-4380-000-BUS4-7230							
	2024	01-0000-0-0000-8100-4300-000-0000-0000							
	2024	01-0000-0-0000-8100-4300-030-0000-0000				63.60			
	2024	01-0000-0-0000-8100-4300-030-0000-WELL							
	2024	01-0000-0-0000-8100-4300-070-0000-0000							
	2024	01-0000-0-0000-8100-5640-030-0000-0000							
	2024	01-0000-0-1137-4200-4300-070-0000-FTBL							
	2024	01-0035-0-0000-8100-4300-000-RENT-0000							
	2024	01-6387-0-3800-1000-4300-070-0000-00R7							
	2024	01-6387-0-3800-1000-4300-070-0000-00R8							
	2024	13-5310-0-0000-3700-4790-070-0000-0000							
	2024	14-9177-0-0000-8110-6500-030-0000-WELL							
Check # 01-781393, Dated 02/23/2024, Printed (000361), PO# PO24-00043, BatchId AP02232024									
AP Vendor	Pacific Gas & Electric (00007471)								
	Box 997300								
	Sacramento, CA 95899-7300								
								Check Amount for 01-781392	478.47

Bank Account COUNTY - County-AP										
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Check # 01-781393, Dated 02/23/2024, Printed (000361), PO# PO24-00043, BatchId AP02232024										
AP Vendor	(continued)									
2023/24	02/12/24	R24-00045	E.S Electric	240212-9893147388-2	02/20/24	Paid	Printed	199.70		199.70
	2024 01-0000-0-0000-8100-5520-030-0000-0000									
Check # 01-781394, Dated 02/23/2024, Cleared (000361), PO# PO24-00080, BatchId AP02232024										
AP Vendor	Topline Services (000273/1) 12223 Highland Ave. Suite 106-477 Rancho Cucamonga, CA 91739									
2023/24	02/12/24	R24-00082	Playground equipment	CJUSD201	02/20/24	Paid	Cleared	5,850.00		5,850.00
	2024 01-0900-0-0000-7530-4400-030-0000-SBPC									
Check # 01-781395, Dated 02/23/2024, Printed (000361), PO# , BatchId AP02232024										
Direct Vendor	Tyack's Tires, Inc. (001563/1) 211 Summer St. Bakersfield, CA 93305									
2023/24	02/09/24		Flat repair	230794	02/21/24	Paid	Printed	34.61		34.61
	2024 01-0000-0-0000-8100-5640-000-0000-0000									
Check # 01-781396, Dated 02/23/2024, Printed (000361), PO# PO24-00013, BatchId AP02232024										
AP Vendor	Verizon Business (002132/1) PO Box 15043 Albany, NY 12212-5043									
2023/24	02/10/24	R24-00013	Verizon Fax Monthly	64369681	02/20/24	Paid	Printed	22.83		22.83
	2024 01-0000-0-0000-2700-5910-000-0000-0000									
Check Amount for 01-781396 22.83										
EXPENSES BY FUND - Bank Account COUNTY										
Fund	Expense	Cash Balance	Difference							
01	45,194.43	2,080,480.48	2,035,286.05							
13	14,800.83	220.18-	15,021.01-							

Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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Selection

Sorted by Check #, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Check/Advice Date = 2/1/2024, Ending Check/Advice Date = 2/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

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(continued)

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
14		2,772.06
Total	59,995.26	2,772.06

Number of Payments		113	
Number of Checks		61	\$43,285.95
Number of ACH Advice		0	
Number of vCard Advice		0	
Total Check/Advice Amount		\$59,995.26	
Total Unpaid Sales Tax		\$ .00	
Total Expense Amount		\$59,995.26	

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS			
\$0 -	\$99	16	
\$100 -	\$499	25	
\$500 -	\$999	6	
\$1,000 -	\$4,999	11	
\$5,000 -	\$9,999	3	
\$10,000 -	\$14,999		
\$15,000 -	\$99,999		
\$100,000 -	\$199,999		
\$200,000 -	\$499,999		
\$500,000 -	\$999,999		
\$1,000,000 -			

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor  
! Number of Prepaid payments  
@ Number of Liability payments  
& Number of Employee Also Vendors

? denotes check name different than payment name  
F denotes Final Payment

CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
Student Field Trip Request

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Russ Barnes TODAY'S DATE: 2/28/24

PURPOSE: Annual 8th Grade Trip

FIELD TRIP LOCATION/DESTINATION: Six Flags Magic Mtn

DEPARTURE DATE: 5/10/24 DEPARTURE TIME: 1:30 p.m.

RETURN DATE: 5/11/24 RETURN TIME: 2:30 a.m.

GRADE LEVEL: 8 SITE LOCATION: Elem.

NUMBER OF STUDENTS: 12 NUMBER OF ADULTS/CHAPERONES: 6

WILL SACK LUNCHES BE NEEDED? Yes        No X If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: Bus

(Bus, District Car/Van, Own Car, Parent/Guardian, etc...)

ESTIMATE OF EXPENDITURES:

SUBSTITUTE NEEDED? Yes        No X NUMBER OF DAYS SUB NEEDED: 0

LODGING NEEDED? Yes        No X WHERE?       

MEALS NEEDED? Yes        No X TOTAL ESTIMATE OF EXPENSES:       

SOURCE OF FUNDING FOR THIS FIELD TRIP:

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

ADMINISTRATION APPROVAL

SITE ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SUPERINTENDENT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ REQUEST APPROVED? Yes        No       

BOARD APPROVAL

APPROVED BY BOARD? Yes        No        DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED? Yes        No       

FINANCE NOTIFIED? Yes        No

# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama California 93254  
(661) 766-2482 • FAX (661) 766-2255

## Student Field Trip Request

Requestor(s): Carlos Diaz Today's Date: 2/15/24  
Purpose: FFA Regional Meeting - Speaking competition & officer election  
Field Trip Location/Destination: King City H.S.  
Departure Date: 3/8/24 Departure Time: 6am Return Date: 3/8/24 Return Time: 10pm  
Grade Level(s): 9-12 Site Location: OTIS Number of Students: 4  
Will Sack Lunches be Needed? YES ☐ NO ☒ If yes, please fill out Sack Lunch Request form  
Method of transportation: AA Truck  
Ensure you have filled out a Vehicle Request form if needed.

### ESTIMATE OF EXPENDITURES:

Substitute Needed: YES ☐ NO ☒ Number of Days: 1  
Lodging Needed: YES ☐ NO ☒ Where? N/A  
Meals Needed: YES ☒ NO ☐ Total Estimate of Expenses: Lunch/Dinner  
Source of Funding for This Field Trip: FFA/AA Grants

-----DO NOT WRITE BELOW THIS LINE - FOR DISTRICT OFFICE USE ONLY-----

### ADMINISTRATION APPROVAL

SITE ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
SUPERINTENDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

REQUEST APPROVED: YES \_\_\_ NO \_\_\_

### BOARD APPROVAL

APPROVED BY THE BOARD: YES: \_\_\_ NO: \_\_\_

APPLICANT NOTIFIED: YES: \_\_\_ NO: \_\_\_

FINANCE NOTIFIED: YES: \_\_\_ NO: \_\_\_

Student Field Trip Request

Form 3B

Rev. 06.24.2019

# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254  
(661) 766-2482 • FAX: (661) 766-2255

## VEHICLE REQUEST FORM

PLEASE READ:

- Busses must be reserved (2) weeks in advance.
- Cars and vans must be reserved (1) week in advance.
- All drivers must provide a copy of their insurance and driver's license to the district office.
- Failure to complete this document in full may result in denial of your request.

Requestor's Name and Title: Carlos Diaz Date: 2/15/24

### Type of Vehicle(s) requesting:

Bus: \_\_\_\_\_

Ford Taurus: \_\_\_\_\_

Toyota Camry (Manual) \_\_\_\_\_

Chevy Van (8 Passenger): \_\_\_\_\_

Dodge Van (7 Passenger) \_\_\_\_\_

Ag Truck

Vehicle Pick Up Date Requesting: 3/8/24 Time: 6am

Vehicle Return Date Requesting: 3/8/24 Time: 10pm

Destination: King City HS

Accompanying Field Trip request? YES NO

### Drivers Attending:

Name:

Carlos Diaz

CA DL#:

on file

Cell Phone #:

-----Office Use Only-----

Expense Acct Charged: \_\_\_\_\_

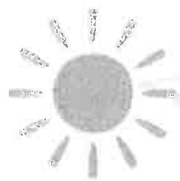
Approval: \_\_\_\_\_

Vehicle Request Form

Form 2B

Rev. 06.24.2019

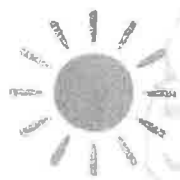
# SOUTH COAST REGION



Regional Officer Elections



Speaking Contests



State Conference  
Presentation

-----  
REGISTRATION- 8:00 AM

STARTING TIME- 10:15 AM

## SPRING MEETING

MARCH 8TH, 2024

**KING CITY HIGH SCHOOL**

720 Broadway King City, CA 93930

# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254  
(661) 766-2482 • FAX: (661) 766-2255

## VEHICLE REQUEST FORM

PLEASE READ:

- Busses must be reserved (2) weeks in advance.
- Cars and vans must be reserved (1) week in advance.
- All drivers must provide a copy of their insurance and driver's license to the district office.
- Failure to complete this document in full may result in denial of your request.

Requestor's Name and Title: Angel Cannon Date: 2/21/24

### Type of Vehicle(s) requesting:

Bus: \_\_\_\_\_

Ford Taurus: \_\_\_\_\_

Toyota Camry (Manual) \_\_\_\_\_

Chevy Van (8 Passenger): \_\_\_\_\_

Dodge Van (7 Passenger) \_\_\_\_\_

Vehicle Pick Up Date Requesting: 3/15/24 Time: 10 am

Vehicle Return Date Requesting: 3/16/24 Time: 10 pm

Destination: Modesto J.C.

Accompanying Field Trip request? YES NO

### Drivers Attending:

Name: Angel Cannon  
Carlos Diaz

CA DL#: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

-----Office Use Only-----

Expense Acct Charged: \_\_\_\_\_

Approval: \_\_\_\_\_

Vehicle Request Form

Form 2B

Rev. 06/24/2019



# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254  
(661) 766-2482 • FAX: (661) 766-2255

## VEHICLE REQUEST FORM

PLEASE READ:

- Busses must be reserved (2) weeks in advance.
- Cars and vans must be reserved (1) week in advance.
- All drivers must provide a copy of their insurance and driver's license to the district office.
- Failure to complete this document in full may result in denial of your request.

Requestor's Name and Title: Angel Cannon Date: 2/21/24

### Type of Vehicle(s) requesting:

Bus: \_\_\_\_\_

Ford Taurus: \_\_\_\_\_

Toyota Camry (Manual) ✓

Chevy Van (8 Passenger): \_\_\_\_\_

Dodge Van (7 Passenger) \_\_\_\_\_

Ag Van  
+ New Van

Vehicle Pick Up Date Requesting: 4/19/24 Time: 10am

Vehicle Return Date Requesting: 4/20/24 Time: 10 pm

Destination: Fresno State

Accompanying Field Trip request? YES NO

already approved

### Drivers Attending:

Name:

Angel Cannon  
Carlos Diaz

CA DL#:

Cell Phone #:

-----Office Use Only-----

Expense Acct Charged: \_\_\_\_\_

Approval: \_\_\_\_\_

Vehicle Request Form

Form 2B

Rev. 06.24.2019

# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama California 93254  
(661) 766-2482 • FAX (661) 766-2255

## Student Field Trip Request

Requestor(s): Angel Cannon Today's Date: 2/21/24  
Purpose: FFA Judging Contest

Field Trip Location/Destination: Modesto J.C.  
Departure Date: 3/15/24 Departure Time: 12 pm Return Date: 3/16/24 Return Time: 10 pm  
Grade Level(s): 9-12 Site Location: CVHS Number of Students: 13  
Will Sack Lunches be Needed? YES ☒ NO ☐ If yes, please fill out Sack Lunch Request form  
Method of transportation: Ag Van + New Van  
Ensure you have filled out a Vehicle Request form if needed.

### ESTIMATE OF EXPENDITURES:

Substitute Needed: YES ☒ NO ☐ Number of Days: 1/2 day (Cannon/Diaz)  
Lodging Needed: YES ☒ NO ☐ Where? Modesto  
Meals Needed: YES ☒ NO ☐ Total Estimate of Expenses: Dinner/Breakfast  
Source of Funding for This Field Trip: FFA/Ag Grants

-----DO NOT WRITE BELOW THIS LINE - FOR DISTRICT OFFICE USE ONLY-----

### ADMINISTRATION APPROVAL

SITE ADMINISTRATOR SIGNATURE: [Signature]  
SUPERINTENDENT SIGNATURE: \_\_\_\_\_

DATE: 22 Feb 2024  
DATE: \_\_\_\_\_

REQUEST APPROVED: YES \_\_\_ NO \_\_\_

### BOARD APPROVAL

APPROVED BY THE BOARD: YES \_\_\_ NO \_\_\_  
APPLICANT NOTIFIED: YES \_\_\_ NO \_\_\_  
FINANCE NOTIFIED: YES \_\_\_ NO \_\_\_

# Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254  
(661) 766-2482 • FAX: (661) 766-2255

## VEHICLE REQUEST FORM

PLEASE READ:

- Busses must be reserved (2) weeks in advance.
- Cars and vans must be reserved (1) week in **advance**.
- All drivers must provide a copy of their **insurance** and driver's license to the district office.
- Failure to complete this document in full may result in denial of your request.

Requestor's Name and Title: Angel Cannon Date: 2/21/24

### Type of Vehicle(s) requesting:

Bus: \_\_\_\_\_

Ford Taurus: \_\_\_\_\_

Toyota Camry (Manual) \_\_\_\_\_

Chevy Van (8 Passenger): \_\_\_\_\_

Dodge Van (7 Passenger) \_\_\_\_\_

Ag Van

Vehicle Pick Up Date Requesting: 3/20/24 Time: 10am

Vehicle Return Date Requesting: 3/24/24 Time: 6pm

Ag Truck

New Van

Destination: Sacramento  
FFA Convention

Accompanying Field Trip request? YES NO

already approved

### Drivers Attending:

Name:

CA DL#:

Cell Phone #:

Angel Cannon

Maria De Los Santos

Carlos Diaz

Jennifer Standliff

On file

-----Office Use Only-----

Expense Acct Charged: \_\_\_\_\_

Approval: \_\_\_\_\_

Vehicle Request Form

Form 2B

Rev. 06.24.2019

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**

P.O. Box 271  
New Cuyama, CA 93254  
(661) 766-2482 FAX (661) 766-2255

**INTERDISTRICT ATTENDANCE AGREEMENT REQUEST**

This is to request an Interdistrict Attendance Agreement for School Year 2023-2024 2024-2025

Name \_\_\_\_\_ Grade \_\_\_\_\_ Name \_\_\_\_\_ Grade \_\_\_\_\_

Name Hannah Lomax Grade 4 Name \_\_\_\_\_ Grade \_\_\_\_\_

Address 343 Lockwood Valley Road Zip Code 93252 Telephone 661.319.2644

who lives in the CJUSD School District

to go to Frazier Park School School in the El Tejon Unified School District.

The reasons for this request are as follows:

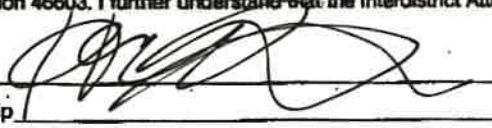
Technology studies, online tutoring, online  
platforms for parents, boys girls club

If the reason given is child care, please fill in the following:

a. BABYSITTER: Name \_\_\_\_\_  
Address \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

b. PARENT EMPLOYMENT:  
Father \_\_\_\_\_ Name of Business \_\_\_\_\_ Work Hours and Days \_\_\_\_\_  
Business Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Mother \_\_\_\_\_ Name of Business \_\_\_\_\_ Work Hours and Days \_\_\_\_\_  
Business Address \_\_\_\_\_ Telephone \_\_\_\_\_

I declare under penalty of perjury that the above information is accurate to the best of my knowledge. I further acknowledge that attendance in a non-resident district is a privilege and not a right. I acknowledge that the district granting this request shall have the right to revoke and end this agreement if (1) the district of attendance makes a reasonable determination that the continuing presence of the student would interfere with the needs of the district, the best interests of the student, or both; and (2) the district of attendance gives five (5) school days notice prior to the revocation of this agreement. I understand that I have a right to appeal any decision regarding this request by either district to the county board of education pursuant to Education Code Section 46603. I further understand that the Interdistrict Attendance Agreement only covers the school year indicated above.

Signed  Date Heather Lomax,  
Relationship Mother 3.4.24

**For District Use Only**

☐ Request denied by \_\_\_\_\_ Date \_\_\_\_\_  
School District \_\_\_\_\_  
☐ Request granted by the governing boards of the school districts above named for the school year 19\_\_\_\_-19\_\_\_\_,  
subject to the following terms:

- a. Parents provide own transportation ☐ Yes ☐ No  
b. District of attendance to receive the average daily attendance for apportionment purposes.

District of Residence \_\_\_\_\_ District of Attendance \_\_\_\_\_  
Agreement Approved \_\_\_\_\_ 19 \_\_\_\_ Agreement Approved \_\_\_\_\_ 19 \_\_\_\_

By \_\_\_\_\_ By \_\_\_\_\_

White: District of Residence Canary: District of Attendance Pink: County Superintendent of Schools  
AP: DA: 24 Rev. 5/89

Likes to go  
by Alex

# CUYAMA JOINT UNIFIED SCHOOL DISTRICT

2300 Highway 166  
New Cuyama, CA 93254  
(661) 766-2482 FAX (661) 766-2235

## INTERDISTRICT ATTENDANCE AGREEMENT REQUEST

This is to request an Interdistrict Attendance Agreement for School Year 2024-2025

Name Randi Diane Marie Smith Grade 10 Name \_\_\_\_\_ Grade \_\_\_\_\_

Name \_\_\_\_\_ Grade \_\_\_\_\_ Name \_\_\_\_\_ Grade \_\_\_\_\_

Address 41652 Morales St (P.O. Box 414) Zip Code 93254 Telephone 805-627-2447

who lives in the Mom (Sharon Smith), Dad (Julius Smith) & Randi School District \_\_\_\_\_

to go to SLO HIGH SCHOOL School in the SLO Unified School District \_\_\_\_\_

The reasons for this request are as follows: I work in SLO & am more comfortable w/ her attending school close to where I work. Change is difficult for her. →

If the reason given is child care, please fill in the following:

a. BABYSITTER: Name \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

b. PARENT EMPLOYMENT:

Father Julius Smith Jr Name of Business CAL POLY Work Hours and Days 10<sup>h</sup>-6:30 A Sat Th

Business Address CAL POLY Grand Ave SLO Telephone 805-806-5556 (handwritten: Julius)

Mother Sharon Smith Name of Business NATURAL RESOURCES Work Hours and Days M 10-4 Tu-Fr 8:30-4

Business Address 871 VIA ESTEBAN SLO CA 93401 Telephone 805-546-8422

I declare under penalty of perjury that the above information is accurate to the best of my knowledge. I further acknowledge that attendance in a non-resident district is a privilege and not a right. I acknowledge that the district granting this request shall have the right to revoke and end this agreement if (1) the district of attendance makes a reasonable determination that the continuing presence of the student would interfere with the needs of the district, the best interests of the student, or both; and (2) the district of attendance gives five (5) school days notice prior to the revocation of this agreement. I understand that I have a right to appeal any decision regarding this request by either district to the county board of education pursuant to Education Code Section 46603. I further understand that the Interdistrict Attendance Agreement only covers the school year indicated above.

Signature [Signature] Date 3/5/2024

Relationship Mom

### For District Use Only

☐ Request denied by \_\_\_\_\_ Date \_\_\_\_\_  
School District \_\_\_\_\_

☐ Request granted by the governing boards of the school districts above named for the school year 19\_\_\_\_-19\_\_\_\_, subject to the following terms:

a. Parents provide own transportation ☐ Yes ☐ No

b. District of attendance to receive the average daily attendance for apportionment purposes.

District of Residence \_\_\_\_\_

District of Attendance \_\_\_\_\_

Agreement Approved \_\_\_\_\_

Agreement Approved \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

My apologies for typing this instead of writing it, my handwriting is not the best to read.

Alex (Randi) has been with the San Luis School District since preschool.

She is still struggling with the move but I feel this is one of the best school years she's had since moving from grade school to Middle and High School.

She's making new friends (which is very difficult for her), dealing with difficult situations personally and school wise better than she has in the past. There are still some struggles, but I see her trying and working harder than she has before.

We'd like to keep her in the San Luis School District, both my husband and I feel if she changes schools now it will set her back in all the growth, she's done this last year.

We thank you for your time and consideration.

Shanon and Julius Smith

805-627-2447

Shanons805@gmail.com

A handwritten signature in black ink, appearing to be 'JS' or similar initials, with a long horizontal stroke extending to the right.



## Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307  
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org


Susan C. Salcido, Superintendent of Schools

---

January 19, 2024

SBAS-9642

TO: School Board President  
Superintendent  
Cuyama Joint Unified School District

FROM: Steve Torres, Associate Superintendent, Administrative Services 

SUBJECT: **First Interim Financial Report Analysis and Recommendations**

Our office has transmitted the district's First Interim Financial Report with a positive certification to the State Department of Education. Technical comments, if any, will be communicated to the district's business office.

If you have any questions, please feel free to contact me at ext. 5700.

ad

c Theresa King, Business Manager  
Joshua Becerra, Administrator  
Danielle Spahn, District Financial Advisor  
Dr. Susan Salcido, County Superintendent of Schools





# Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307



Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

January 19, 2024

SBAS-9643

TO: Alfonso Gamino, Superintendent  
Cuyama Joint Unified School District

FROM: Joshua Becerra, Administrator   
Danielle Spahn, District Financial Advisor 

SUBJECT: **First Interim Financial Report Analysis and Recommendations**

Based on the First Interim Financial Report and financial projections available at the time of preparation, it appears that the district will be able to meet its financial obligations for the current and two subsequent fiscal years while maintaining the required minimum level Reserve for Economic Uncertainties (REU). We therefore concur with the district's positive certification.

On January 16, 2024, we met with the district to discuss the challenges that the district faces with the expiration of one-time revenues as well as the impact of new projections of the 2024-25 Cost of Living Adjustment (COLA) included in the Governor's January budget. Between now and the submission of the Second Interim Fiscal Report, the district will work to refine its multi-year projection to account for the expiration of one-time funds and the impact of the January State budget COLA. At the Second Interim, if the district is unable to identify feasible and actionable changes to reduce deficit spending, it may be necessary for the district to certify its report as Qualified or Negative. The California Department of Education defines interim certifications as follows:

- A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years.
- A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years.
- A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year.

The ability to meet minimum reserve requirements is a key indicator of a district's ability to meet its financial obligations since cash reserves are critical to maintain positive cashflow, given that neither revenues or expenditures are equally distributed throughout any given fiscal year.

## Deficit Spending

While the district expects to maintain adequate reserves for this period, continued deficit spending will deplete the district's reserves over time. District reserves are a one-time source and should be



used strategically to support one-time costs. The district should plan for expenditure reductions and/or revenue enhancements to reduce the projected deficits and preserve unrestricted reserves. Expenditure reductions made now will have a compounding beneficial effect over the multiyear period, thereby reducing the need for even deeper cuts in a future year. The district must continue to proactively manage staffing levels, escalating costs, and facilities needs to ensure that adequate ongoing funding remains available to support its core programs and fund activities in the Local Control and Accountability Plan.

### **Cashflow**

The district should monitor and analyze cash flow, revising projections as necessary during the year to ensure cash solvency. If available cash in other funds will not be sufficient to cover a projected cash shortage, it will be necessary for the district to secure another means of short-term borrowing, such as a Tax Revenue Anticipation Note (TRAN). *Please notify our office immediately if a cash shortfall is projected that cannot be covered through local means (i.e., interfund borrowing).*

### **Negotiations**

According to the information provided, labor contract negotiations with the certificated bargaining unit remain unsettled for the current year. We advise the district that any increase in costs should be supported by additional ongoing revenue or expenditure reductions, or both, for sustainability. In addition, the district should consider the latest budget assumptions as published by School Services of California for the Governor's January budget. At this time, the Cost of Living Adjustment for 2024-25 is anticipated to be significantly lower than the COLA projected at adoption of the State budget in July.

### **Conclusion**

We are aware that the information provided reflects the district's financial position and assumptions as of a point in time and that further adjustments will be made during the year as additional data becomes available.

We wish to express our appreciation to the district staff for their cooperation during this review. If our office can be of further assistance, please call us.

ad

c      Theresa King, Business Manager  
        Dr. Susan Salcido, County Superintendent of Schools



- A NEW GATE ENTRY**
  - NEW FENCE WITH GATE ENTRY
  - WELCOME SIGNAGE/MURAL ALONG FENCE
- B GATHERING AREA**
  - AREA RUG AND POTTED PLANTS TO DEFINE SPACE
  - MOVABLE AT-EASE BENCHES (PIC 1)
- C GARDENING AREA**
  - 4 RAISED BEDS WITH LOW MAINTENANCE PLANTS
  - SIGNAGE/PLANT LABELS
- D OUTDOOR CLASSROOM ENTRY**
  - UNIQUE OVERHEAD ENTRY FEATURE WITH SIGNAGE (PIC 2)
  - CRUSHED STONE SURFACING FOR PATHWAY
  - MOVABLE AT-EASE BENCHES NEAR ENTRY
- E GREENHOUSE**
  - 10x12 FOOTPRINT WITH DOOR ENTRY (PIC 3)
  - SUBSTANTIAL STRUCTURE WITH WATER & ELECTRICAL
- F NATURE ART AREA**
  - REGIONAL FLAGSTONE SURFACING OR STAMPED CONCRETE
  - NATURE ART TABLE WITH STUMP SEATING
  - ART PANEL (PIC 4)
  - STORAGE UNIT WITH VARIETY OF NATURE ART MATERIALS
- G BUILDING AREA**
  - MODULAR PAVER SURFACING OR STAMPED CONCRETE
  - DISCOVERY TABLE WITH STUMP SEATING
  - STORAGE UNIT WITH BLOCKS
  - CONSIDER MAGNETIC CHALKBOARD PANEL ALONG FENCE
- H MUSIC & MOVEMENT AREA**
  - STAGE OF COMPOSITE DECKING W/ OVERHEAD SHADE (PIC 5)
  - PERMANENTLY INSTALLED MUSICAL INSTRUMENT (PIC 6)
  - STORAGE UNIT WITH LOOSE INSTRUMENTS
  - DECORATIVE FENCE PANEL AS BACKDROP; CONSIDER VERTICAL VEGETATION AS WELL
- I PATHS THROUGH PLANTINGS**
  - GROVE OF SMALLER ORNAMENTAL TREES
  - FLAGSTONE STEPPERS THROUGH PLANT MATERIAL
  - MIX OF LOW-MAINTENANCE PERENNIALS WITH A VARIETY OF TEXTURES, SCENTS AND COLORS
- J SAND AREA**
  - ABOVE-GROUND SAND, SEMI-ENCLOSED STRUCTURE (PIC 7)
  - SEATING PLANKS ALONG PERIMETER
- K WATER PLAY**
  - SENSORY TABLE WITH RECIRCULATING ELEMENT (PIC 8)
  - CRUSHED STONE SURFACING
  - STORE TOOLS/BUCKETS BELOW MUD TABLE
- L DIRT DIGGING / MUD TABLE**
  - LARGE, SMOOTH RIVER STONE PERIMETER (PIC 9)
  - MUD TABLE FROM COMMUNITY PLAYTHING OR SIMILAR
  - VARIETY OF MATERIALS FOR DIGGING AND MUD PLAY
  - MOVABLE AT-EASE BENCHES
- M NATURE NOOK**
  - NATURAL TIMBERS IN CONICAL SHAPE (PIC 10)
  - CONSIDER COLLABORATING WITH LOCAL INDIGENOUS COMMUNITY TO CREATE SIGNIFICANT STRUCTURE
  - ADD VERTICAL VEGETATION
  - STUMPS FOR SEATING
- N MESSY MATERIALS**
  - ANCHORED NATURAL LOG PERIMETER
  - GIANT TREE COOKIES/LARGE LOOSE PARTS
  - LOG CRAWL THROUGH TUNNEL
  - EWf SURFACING TO 12" DEPTH
- O WHEELED TOY & STORAGE**
  - LARGE CAB PORT-STYLE STORAGE FLUSH WITH FENCE
  - 4" WIDE POLURED CONCRETE SURFACING (PIC 11)
  - RUMBLE STRIPS AND PAST THROUGH TUNNEL
  - PLANT "ISLAND" WITH DECKSE GROUND COVER
  - 10x12 STORAGE UNIT ADJACENT TO SPACE
  - MAINTENANCE GATE FOR EQUIPMENT
- P EXISTING CLIMBING AND SWINGS**
  - KEEP EXISTING EQUIPMENT
  - REPAIR AS NEEDED AND ADDRESS SAFETY ISSUES
  - REPLENISH EWf TO 12" MINIMUM DEPTH
- Q OPEN AREA**
  - DROUGHT-TOLERANT LAWN
  - 2-3' LOW-MOUNDING BERM
- R OPTIONAL FLEX AREA**
  - ADD FENCING AS SHOWN TO CAPTURE LARGE TREE
  - UTILIZE AS SHADED GATHERING AREA OR FLEX SPACE
  - MAINTAIN GATE TO ENSURE VISIBILITY

#### LEGEND

AP: ART PANEL	RB: RAISED BED
B: BENCH	S: STORAGE
BR: BRIDGE	T: TABLE
G: GATE	TN: TUNNEL
M: MARIMBA	TS: TRIKE STORAGE
MG: MAINT. GATE	WS: WELCOME SIGN
MT: MUD TABLE	WT: WATER TABLE

NOTE: BASEMAP CREATED FROM AERIAL PHOTOGRAPHY AND HAND-WHEEL FIELD-MEASUREMENTS. NO ENGINEER'S SURVEY OR BUILDING PLANS MADE AVAILABLE AT TIME OF DESIGN CONSULTATION



NOT INTENDED FOR CONSTRUCTION







NOT INTENDED FOR CONSTRUCTION

Cuyama Elementary School | New Cuyama, CA Concept Plan | 1.25.2024





Dimensions Educational Research Foundation  
7700 A Street  
Lincoln NE 68510  
Phone: (402) 467-6112  
Fax: (402) 467-6118

## ESTIMATE

Date: 2/12/2024  
Estimate# EST3543

### Sell To Address

Cuyama Valley Joint Unified District  
2300 Highway 166  
New Cuyama CA 93254  
United States

### Bill To Address

Cuyama Valley Joint Unified District  
2300 Highway 166  
New Cuyama CA 93254

### Ship To Address

Cuyama Valley Joint Unified District  
2300 Highway 166  
New Cuyama CA 93254  
United States

### PO #

### Expires

3/13/2024

### Customer Project

*Orders containing two or more items may be delivered in multiple shipments.*

Item	Description	Quantity	Rate	Amount
3914	Cactus Rain Stick, Large	2	\$17.00	\$34.00
6920	Cactus Rain Stick, Small	2	\$10.00	\$20.00
4255	Marimba Mallets, pair (yellow)	1	\$35.00	\$35.00
5138	SlapBoxx, Junior (please allow approx. 6+ weeks to ship)	1	\$299.00	\$299.00
5211	SlapDrum, Junior (please allow approx. 6+ weeks to ship)	1	\$299.00	\$299.00
5215	SlapCajon, Junior (please allow approx. 6+ weeks to ship)	1	\$279.00	\$279.00
4869	Dancing Scarves, 10 sets of 12	1	\$299.00	\$299.00
3935	Barkless Tree Blocks, set of 36	1	\$60.00	\$60.00
5549	Natural Tree Blocks, set of 18	1	\$55.00	\$55.00
6912	Bamboo Blocks, Set of 80	1	\$89.99	\$89.99
7012	Wooden Curved Board	2	\$199.00	\$398.00
3938	Imagination Fabric - Yellow	1	\$35.00	\$35.00
3939	Imagination Fabric - Blue	1	\$35.00	\$35.00
3940	Imagination Fabric - Green	1	\$35.00	\$35.00
4265	Imagination Fabric - Red	1	\$35.00	\$35.00
4266	Imagination Fabric - Orange	1	\$35.00	\$35.00
5254	Imagination Fabric - Purple	1	\$35.00	\$35.00
7036	Garden Hand Tools, set of 3	2	\$13.00	\$26.00
7037	Watering Can	3	\$13.00	\$39.00
7050	Outdoor Mat, Large (6'6" x 6'6") - Navy	1	\$95.00	\$95.00

Item	Description	Quantity	Rate	Amount
4878	Galvanized Bucket, set of 10	1	\$69.00	\$69.00
3600579	Adventures in Risky Play	1	\$34.00	\$34.00
6754	Growing With Nature	1	\$19.99	\$19.99
6904	Heart-Centered Teaching Inspired by Nature	1	\$9.95	\$9.95
6907	Supporting Parent Engagement	1	\$14.95	\$14.95
7060	Marimba, Short (please allow approx. 16+ weeks to ship)	1	\$3,195.00	\$3,195.00
6952	Art Panel (please allow approx. 16+weeks to ship)	1	\$2,195.00	\$2,195.00
6990	Creativity Table, Short (please allow approx. 16+ weeks to ship)	1	\$2,395.00	\$2,395.00
6930	Composite Discovery Table, Small (please allow approx. 16+ weeks to ship)	1	\$1,449.00	\$1,449.00
4269	Raised Planter Bed 4'L x 2'W x 16.5"H (please allow approx. 16+ weeks to ship)	4	\$379.00	\$1,516.00
3911	Large At-Ease Bench - 18"H (please allow approximately 12+ weeks to ship)	8	\$219.00	\$1,752.00
4258	Large At-Ease Bench - 12"H (please allow approx. 12+ weeks to ship)	10	\$219.00	\$2,190.00
4259	Stump Stool - Short (please allow approx. 16+ weeks to ship)	8	\$125.00	\$1,000.00
6961	Building Area Aluminum Sign	1	\$39.00	\$39.00
6962	Climbing Area Aluminum Sign	1	\$39.00	\$39.00
6963	Dirt Digging Area Aluminum Sign	1	\$39.00	\$39.00
6964	Garden Area Aluminum Sign	1	\$39.00	\$39.00
6965	Gathering Area Aluminum Sign	1	\$39.00	\$39.00
6966	Large Loose Parts/ Messy Materials Area Aluminum Sign	1	\$39.00	\$39.00
6967	Music & Movement Aluminum Sign	1	\$39.00	\$39.00
6968	Nature Art Area Aluminum Sign	1	\$39.00	\$39.00
6969	Sand Area Aluminum Sign	1	\$39.00	\$39.00
6970	Water Area Aluminum Sign	1	\$39.00	\$39.00
6959	Composite Sign Post w/ hardware	10	\$129.00	\$1,290.00
<b>Order Memo</b>			<b>Subtotal</b>	\$19,757.88
			<b>Shipping Cost</b>	\$2,963.68
			<b>Total Tax (0%)</b>	\$0.00

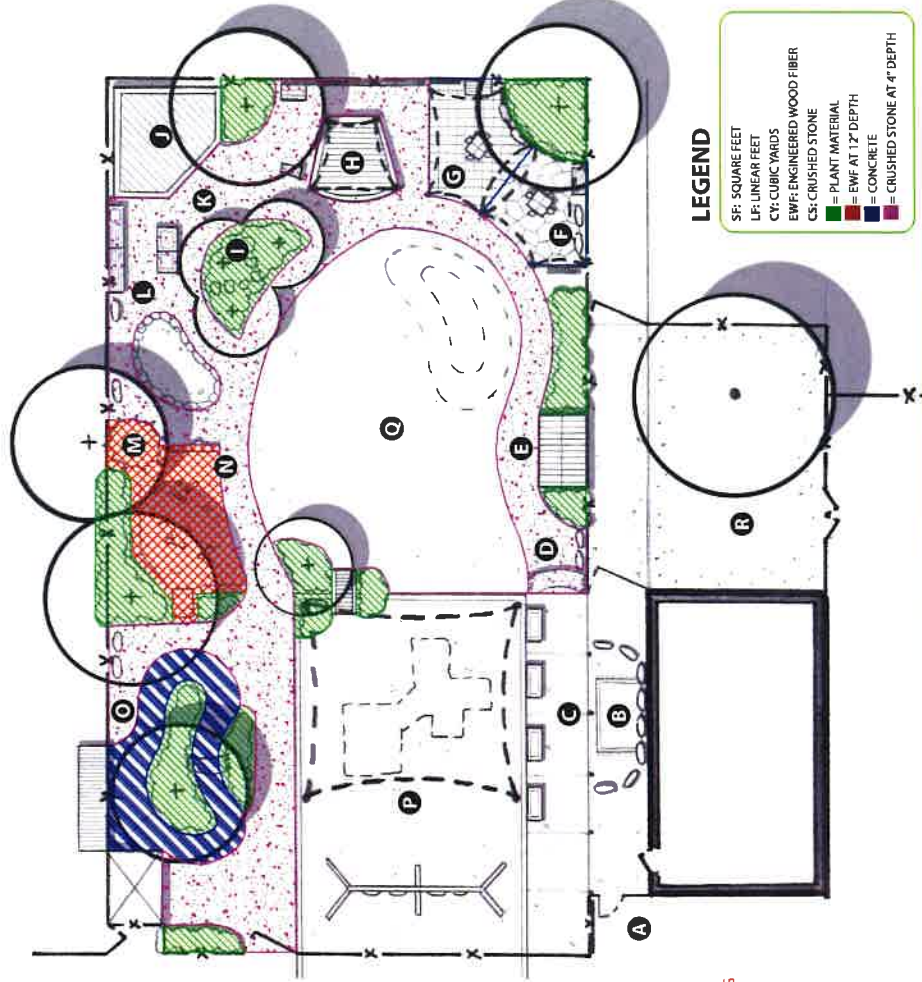
<b>Total</b>	<b>\$22,721.56</b>
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Pricing listed on this estimate is good for 30 days. During high-volume seasons, shipping and production lead times can be longer than the standard published times. If you are working on a deadline please contact us for current lead times.



**NOTE: APPROXIMATE QUANTITIES ARE FOR YOUR CONVENIENCE ONLY AND HAVE BEEN DEVELOPED FOR COST ESTIMATION, NOT CONSTRUCTION. VERIFY WITH DESIGN TEAM AND CONTRACTOR BEFORE ORDERING MATERIALS.**

- A NEW GATE ENTRY**
  - EXISTING SURFACING TO REMAIN
  - 110 LF OF NEW FENCING ALONG EAST EDGE (TOTAL INCLUDES GATES AND WILL NEED TO BE CONFIRMED PRIOR TO ORDERING)
- B GATHERING AREA**
  - EXISTING SURFACING TO REMAIN
- C GARDENING AREA**
  - EXISTING SURFACING TO REMAIN
- D OUTDOOR CLASSROOM ENTRY**
  - CRUSHED STONE SURFACING, SEE "ACCESSIBLE SURFACING" SECTION FOR QUANTITIES
- E GREENHOUSE**
  - 120 SF GREENHOUSE
  - INSTALL COMPACTED SURFACE BASE (CONCRETE OR CRUSHED STONE) PER MANUFACTURER'S INSTRUCTIONS
- F NATURE ART AREA**
  - +/- 265 SF OF LOCAL/REGIONAL FLAGSTONE SURFACING (STAMPED CONCRETE IS A SUITABLE ALTERNATE)
  - MULCH OR CRUSHED STONE BETWEEN ART PANEL AND PLANTING BED
- G BUILDING AREA**
  - +/- 315 SF OF MODULAR PAVEMENT/INTERLOCK SURFACING (STAMPED CONCRETE IS A SUITABLE ALTERNATE)
- H MUSIC & MOVEMENT AREA**
  - +/- 185 SF WOOD/COMPOSITE DECKING STAGE
  - CRUSHED STONE SURFACING SURROUNDING; SEE "ACCESSIBLE SURFACING" QUANTITIES
  - 24 LF OF DECORATIVE FENCE PANEL RUNNING PARALLEL TO EXISTING WESTERN FENCELINE
- I PATHS THROUGH PLANTINGS**
  - 25 LF OF FLAGSTONE STEPPERS INSTALLED WITH PROPER COMPACTED BASE. QTY OF STEPPERS WILL VARY DEPENDING ON SIZE
- J SAND AREA**
  - +/- 315 SF (+/- 11 CY) OF PLAY SAND AT 12" INSTALLED DEPTH. ENSURE SOLID BASE TO PREVENT RODENT'S FROM ACCESSING BELOW AND CONTAMINATING SAND.



- K WATER PLAY**
  - CRUSHED STONE SURFACING, SEE "ACCESSIBLE SURFACING" SECTION FOR QUANTITIES
- L DIRT DIGGING / MUD TABLE**
  - +/- 170 SF (+/- 9.5 CY) CLEAN, FRIABLE SOIL AT 18" INSTALLED DEPTH
  - 50 LF OF SMOOTH, MORTAR-SET STONE BORDER
  - CRUSHED STONE SURFACING SURROUNDING; SEE "ACCESSIBLE SURFACING" QUANTITIES
- M NATURE NOOK**
  - EWf AT 12" DEPTH; SEE "MESSY MATERIALS AREA" BELOW
- N MESSY MATERIALS**
  - +/- 500 SF (+/- 18.5 CY) EWf AT 12" INSTALLED DEPTH (9" COMPACTED), TAPER EDGES TO MEET ADJACENT GRADE AS NEEDED
  - +/- 40 LF ANCHORED PERIMETER HARDWOOD LOGS FOR LOGS ALONG FENCE. BE SURE TO HALVE THE LOGS TO ELIMINATE ANY ACUTE PINCH POINTS BETWEEN LOG AND FENCE
- O WHEELED TOY & STORAGE**
  - +/- 470 SF POURED, ALL WEATHER SURFACING AT 5" WIDTH
  - +/- 90 SF OF CARPORT STYLE STORAGE (5'w x 18'l)
- P EXISTING CLIMBING AND SWINGS**
  - RETAIN EXISTING SURFACING; TOP UP TO MEET IMPACT ATTENUATION REQUIREMENTS
- Q OPEN AREA**
  - +/- 2,400 SF HIGH-TRAFFIC, DROUGHT-TOLERANT TURF GRASS
- R OPTIONAL FLEX AREA**
  - +/- 1,400 SF OF EXISTING LAWN
- ACCESSIBLE SURFACING**
  - +/- 3,125 SF (+/- 39 CY) OF COMPACTED, CRUSHED STONE SURFACING AT 4" DEPTH
- PLANT MATERIAL**
  - 1 LARGE-SIZED DECIDUOUS NATIVE TREE
  - 4 MEDIUM-SIZED DECIDUOUS NATIVE TREES
  - 4 SMALL-SIZED ORNAMENTAL TREES
  - +/- 1,400 SF PLANTING BEDS
  - AMEND SOIL AS NEEDED
  - ADD 2" LAYER HARDWOOD LANDSCAPE MULCH
  - MIX OF GROUND COVER, 12"-30" HGT. PERENNIALS, ORNAMENTAL GRASSES AND SMALL SHRUBS
  - MAINTAIN VISIBILITY THROUGHOUT SPACE



Cuyama Elementary School | New Cuyama, CA | Material Quantities | 1.25.2024



NOT INTENDED FOR CONSTRUCTION



## Project Summary Cuyama Elementary School

Dimensions Educational Research Foundation

*Provided by:*

**Jeff Lindstrom, BLA**

Sr. Designer /Project Manager

**Heather Fox, MLS**

Nature Explore Education Specialist

February 08, 2024

Dear Alfonso, Nicole and the Cuyama Elementary School Community,

Thank you for deepening your commitment to connect children with the natural world by creating Nature Explore Outdoor Classrooms for your school! As you transform your space, you are joining a growing number of schools, early childhood programs, nature centers, zoos, parks, and other public spaces that are creating Nature Explore Outdoor Classrooms in the places where children spend their days. Please view this nation-wide network of Certified Nature Explore Classrooms at [natureexplore.org](https://natureexplore.org) and learn more about the work of Dimensions Educational Research Foundation that makes these spaces possible.

Together with input from your wonderful team, our designer-educator team created the included concept plan for your outdoor classroom. It's grounded in field-tested, research-based principles for creating effective spaces that support children's interactions with the natural world and personalized for your program and space by interweaving the thoughtful ideas and feedback from your team.

Your concept package includes:

- This **project summary** – noteworthy features and considerations unique to your space
- A **black & white concept plan** – helpful to share with the team who will implement your design
- A **full color concept plan** – useful for sharing with your community and to support fundraising efforts
- **Materials estimates** – quantities or volumes of surfacing and plant material, plus suggested furnishings and loose parts needed to complete the space



- **Natural Products & Furnishings Estimate** – A list of all of the field-tested Nature Explore products that are supported by your plan. This list can be revised as you see best fit.

Please use this concept package alongside these in-depth resources:

- “How to Make It Grow” our Implementation Guide, mailed to you at the beginning of your design consultation, offers a detailed explanation of how to develop your plan, including considerations for surfacing materials and more, as well as planning documents to guide your process.
- Nature Explore’s Digital Portfolio gives several examples of Nature Explore-designed outdoor classrooms in a variety of settings, and is a great tool for visually communicating options and choices with those who help you create your outdoor classroom. Visit: [natureexplore.org/portfolio](http://natureexplore.org/portfolio)
- Additional Online Resources will help you as you fundraise, develop your plan and begin implementation. Visit: [natureexplore.org/resources](http://natureexplore.org/resources).

### **Layering In: Building Your Plan Over Time**

The plans for your site accommodate a “layering in” approach. You can create an effective, nurturing and certifiable Nature Explore Outdoor Classroom if you begin by implementing *all* the recommended areas at least in small ways rather than doing a ‘full-build’ installation of only one or two areas at a time. The space should maximize choices for children through a complete mix of areas, even if things like a wood stage, elaborate water table, or upgraded flagstone surfacing are installed in a later phase.

As your Outdoor Classroom program evolves, your staff and visitors will likely spend more and more time outdoors. Periodically review and update your schedule, maintenance plan and supplies of loose parts to accommodate a shift to outdoor learning. The following is a list of the unique features in your space:

### **Area Descriptions**

#### **(A) Entry Gate**

Place a welcome sign along the fence line near the entry gate and classroom to cultivate a warm ambiance and serve as a designated area for displaying information. Explore the possibility of introducing a new mural in this space to replace the existing, while also transitioning at least one of the current murals to feature a nature-themed motif.

#### **(B) Gathering Area**

Use moveable bench seating and an outdoor rug to define this zone. Make sure it is large enough for a group of fourteen children to sit together for a story, conversation or a song. Provide storage for books and other group time activities.

**(C) Garden Area**

Four raised beds support small scale gardening. Choose plants that are easy to care for and grow with abundance. Remember, herbs and pollinators can be great for planter boxes as they provide rich sensory experiences, but do not require harvesting.

**(D) Outdoor Classroom Entry**

A distinctive overhead feature with signage stands to welcome visitors into the immersive learning environment. The primary pathway is made of a crushed stone surfacing. Nearby, movable at-ease benches offer flexible seating options, inviting individuals to pause and engage with the surroundings at their leisure.

**(E) Green House**

Build with a 10x12 footprint and a convenient door entry, this well-appointed greenhouse offers a versatile space for nurturing plants, conducting experiments, and fostering a deeper understanding of the growing world. Be sure to select a sturdy option for your greenhouse and consider electrical and water connections.

**(F) Nature Art Area**

Flagstone surfacing defines the space, providing a sturdy foundation for artistic exploration. A child-height table, fosters collaborative and social art experiences. Low, wide stump stools or benches serve dual purposes, offering alternative canvases for artistic expression or comfortable seating for teachers to join in activities with children. Include flexible open storage for natural materials and manufactured art supplies like clipboards, paper, paints, pencils, and scissors. A permanently installed art panel further defines the space and creates a captivating window effect. It is recommended that you have a shade sail professionally installed above this area and the Building Area.

**(G) Building Area**

Utilizing modular pavers, the space is delineated and transformed into a large-scale grid, providing a structured foundation for building and creating. A child-height table, equipped with a lip around the edge, facilitates block building activities by containing the blocks within the workspace. Additionally, tree stumps positioned upright serve dual purposes as both seating and alternative building platforms, ensuring stability with wider dimensions. A diverse array of blocks, including unit blocks and naturally shaped tree blocks, is provided to inspire creativity and experimentation. Outdoor block storage is thoughtfully organized and labeled in bins beneath a storage bench, seamlessly integrating the gathering and returning of blocks into the block building experience, promoting organization and autonomy among young builders. Consider adding a chalk board panel along the fence.

**(H) Music & Movement Area**

The stage, constructed from composite decking and adorned with overhead shade, serves as a versatile platform for performances and gatherings within the outdoor space. Designated storage houses loose instruments, ensuring easy access and organization.

Utilize a decorative fence panel as a backdrop to enhance the aesthetic appeal of the stage area. Include a permanently installed marimba.

**(I) Pathways and Plantings**

Plant a cluster of smaller trees such as olive trees or manzanitas together. Motivate children to explore plant life by incorporating easy-to-care-for plants featuring diverse colors, textures, and sizes. Design a pathway amidst the foliage using stepping stones.

**(J) Sand Area**

Construct an elevated sandbox enclosed with a wooden border and fill it with soft, fine play sand. Craft a child-sized workbench with storage compartments to serve both the sand play area and the dirt digging zone bordered by stones.

**(K) Water Area**

A water table stands ready nearby, promoting sustainable water play that fosters enjoyment and learning. To further enhance the experience, add an array of creative elements: funnels, shells, scoops, sifters, tubes, watering cans, and paint brushes of various sizes. Natural loose parts, carefully selected to float or sink, add an element of wonder to the space

**(L) Dirt Digging Area**

An organic-shaped, stone-lined, in-ground dirt digging zone beckons children to explore and discover. Filled with friable, lead-free soil, it provides a safe and stimulating environment for hands-on learning. Place moveable at-ease benches along the fence line so children and adults can sit comfortably in the area. Consider sourcing your two-piece mud kitchen from Community Playthings and utilize the storage below for tools and buckets. These elements adjacent to the Water play and Sand area will provide an abundance of sensory-rich and open-ended play opportunities.

**(M) Nature Nook**

Crafted from natural timbers fashioned into a captivating conical shape, reminiscent of ancient shelters, it stands as a sanctuary for quiet contemplation and connection with the land. In a spirit of collaboration and respect, the opportunity arises to engage with the local indigenous community, drawing upon their wisdom and traditions to infuse the structure with cultural significance and meaning.

**(N) Messy Materials Area**

Foster an environment for big body play and cooperative engineering endeavors, with an array of large loose parts. Imagination fabric, sanded lumber boards, sturdy poles or branches, small logs, and slices of 'tree cookies' form the foundation of creativity and construction. Include seasonal items like pumpkins during the fall and add an element of seasonal variation to the space. To ensure safety and comfort, a mulch surfacing is maintained, providing ample cushioning for falls and sufficient traction to support the structural integrity of forts and other creations. Add a log tunnel as shown on the plan for creative secondary pathways and routes.

**(O) Wheeled Toy**

Facilitate safe and enjoyable wheeled toy activities while minimizing conflicts with pedestrians, with a dedicated wheeled-toy area. This 4-foot-wide all-weather track encircles a central plant bed, providing ample space for intentional riding and pushing of toys. The path features a variety of left-handed and right-handed curves, including a 'hairpin' turn designed to naturally lower children's speed. Textured 'rumble strips' and ride-through hoops are strategically placed to enhance the experience. 'Park'/Store wheeled toys in car port style storage flush with the fence.

**(P) Climbing Area**

Retain the existing climbing structure and swings. Consider updating to a more natural structure when the existing structures age out. If you would like suggestions when you get to that point, please do not hesitate to reach out to our team.

**(Q) Open Area**

This natural feature not only provides a subtle delineation within the space but also serves as a backdrop for outdoor activities and gatherings. Together, the combination of the sprawling grassy area and the gentle berm creates an inviting outdoor oasis, inviting visitors to connect with nature and savor moments of tranquility amidst the beauty of the landscape.

**(R) Optional Flex Space**

Consider using the space under the existing tree as possible flex space as you expand the outdoor classroom, take field trips to this area, or create an additional oasis for learning.

### Loose Parts and Storage

Nature's bounty provides a plethora of engaging loose parts, each with distinct patterns and subtle variations, stimulating discovery and experimentation. Real-world, child-sized tools, ranging from rakes and brooms to magnifying glasses and clipboards, empower young learners in their investigations and inquiries. Accessible storage solutions play a pivotal role in facilitating independent decision-making. From simple baskets and milk crates to more permanent cabinets or storage benches, these storage options ensure easy access to materials tailored to each area of the outdoor classroom, enriching learning experiences and fostering a sense of ownership and responsibility among children. See [How to Make It Grow](#) to learn more about storage in your outdoor classroom.

### Signage

Clearly mark each area with a sign using both words and visual cues. Incorporating your cultures, traditions and historic or natural features into the language(s) and design for your signage is a great way to personalize your Outdoor Classroom and provide a meaningful bridge to literacy and to the surrounding region/community. Naming each area supports communication with children and documenting where their learning experiences occur. You may choose to use the Nature Explore names used during the design phase, or you may choose to use different names that reflect your programming and community.

### Furnishings

Included in this package is an estimate for furnishings and loose parts available through Nature Explore. Not all furnishings included in your plan are on that estimate. Here is a comprehensive list of furnishings. These may be purchased or may be custom built by volunteers or contractors.

Nature Explore items, see attached estimate for more information

- At-Ease Benches in 2' and 4' lengths
- Marimba
- Discovery Table, Large
- Stump Stools

## Plant Material

One feature of every outdoor classroom that deserves high consideration for your initial investment is plant material. Prioritize your investment in plants that will add shade, beauty, sensory delight, loose parts, and cultural value to your space.

- Refer to your Material Quantities Plan for information regarding the square-footage of plant material and quantity of trees in the lower right-hand corner.
- Take care to protect the existing tree when installing your classroom. Prune taller plants to increase visibility between the open area and the other areas in the outdoor classroom.
- Add vines and screening plants along the perimeter fence lines to block views to and from the gas station and street. This will make the areas near the fence more inviting.
- Choose regional or native plants which are sensory-rich, non-toxic, low maintenance and drought-tolerant. Remember, all plants will need supplemental watering during the first year or two to establish a healthy root system. The more diversity you include in the choices of plants, the greater the educational value and interest for children and adults.
- Keep plantings between areas low so there is good visibility throughout the space. Plants at the edges of the classroom, where you do not need to see around them, may be taller.
- See Section 8 of the “How to Make It Grow” Implementation Guide for planting design and plant selection suggestions. Additional recommended reference guides include:
  - **Plants for Play: A plant selection guide for children’s outdoor environments.** (1993) by Robin Moore
  - **A Field Guide to Venomous Animals and Poisonous Plants.** (1994) by Foster & Caras
  - **AMA Handbook of Poisonous and Injurious Plants.** (1985) by Lampe & McCann

Congratulations on the thoughtful plans and actions you’ve set in motion! Please feel free to contact us with questions or needs as you build and implement your Outdoor Classrooms. We are grateful for the opportunity to support your commitment and efforts to bring more joys of connecting with nature to the lives of children and families.

Warm Regards,

Heather Fox, MLS  
Nature Explore Education Specialist





Findhelp was built in 2010 to offer an easier way to find social services and to connect to them directly and electronically. Findhelp has since built the largest network of free and reduced-cost programs in every ZIP Code across the United States — this includes federal, state, county, municipal, and local resources in the biggest cities and smallest towns.

**42,000+**  
ZIP Codes

**30,000,000+**  
Users

#### OUR MISSION

We connect all people in need and the programs that serve them (with dignity and ease).

#### SEEKERS FIRST, ALWAYS

The seeker, or person in need navigating for social services, comes first above all else at findhelp. We're protective of seekers and take extraordinary measures to ensure that their interests are served in every aspect of our business.

#### WE SUPPORT NONPROFITS

We provide free intake and screening tools for nonprofits and social care providers to encourage them to receive vetted referrals from people seeking help on our network. We have a Community Engagement team that provides free resources and training to help nonprofits succeed.

#### AN OPEN PLATFORM

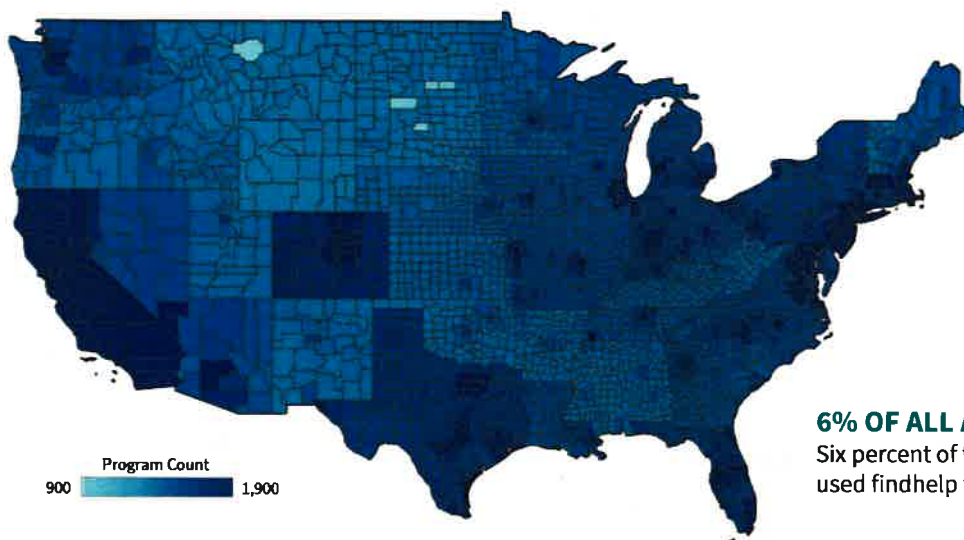
We are the only network that provides a platform that's free and open to search. This way, even the most vulnerable populations can find help using findhelp. Search results return all available resources, giving people the dignity of navigating a complete set of options.

#### TAILORED SEARCH

Programs on our network are searchable by location and service type so that finding the right resource is easy. Sophisticated filters refine search results as deep as you need, resulting in the most relevant resources for your users.

#### A NATIONWIDE NETWORK

Our network lists 1,500+ programs in every ZIP Code in the U.S. This means that anybody, anywhere, can find help on our network.



#### 6% OF ALL AMERICANS

Six percent of the U.S. population has used findhelp to access resources.

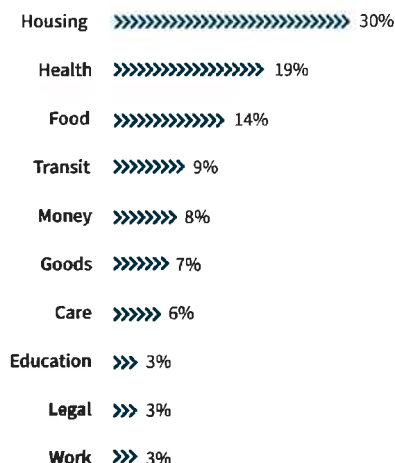
> [company.findhelp.com/demo](https://company.findhelp.com/demo)



## HUMAN DATA CURATION

- > Our Curation Team undergoes a manual, four-step process before publishing any new program listing on findhelp.
- > Our biggest investment is our Curation Team because valuing the quality of our network means being able to stand behind every result.
- > Our team reviews 95% of programs at least every six months, keeping information up to date.
- > All program listings include a date at the bottom of the program card that reflects the most recent update.
- > 65% of all searches by people seeking help are for housing, food, and health care.

## SEARCHES BY CATEGORY, US



## DIVERSITY AND SOCIAL IMPACT

We are a Certified B Corporation. Certified B Corporations are businesses that balance purpose and profit. We are legally required to consider the impact of our decisions on our workers, customers, suppliers, community, and the environment. This means that everything we do is in service of our mission of connecting people and programs with dignity and ease.

Our employees are veterans, social workers, caretakers of special needs kids, caretakers of our parents, foster parents, and some of us overcame tough conditions as kids. We're a team of people dedicated to making a difference.

## 570+ CUSTOMERS INCLUDING:

### Governments



### Health Plans



### Health Care



### Education



### Other



### Recognition

Findhelp is a nationally recognized company, with awards for impact, security and innovation.



> [company.findhelp.com/demo](https://company.findhelp.com/demo)



## Customer Subscription Agreement and Order with findhelp

<b>Customer:</b>	<b>Cuyama Joint Unified School District</b> ("Customer")
<b>Address:</b>	2300 CA-166
<b>City, State, Zip:</b>	New Cuyama, CA 93254

Upon execution of this Order, Customer and Aunt Bertha, a Public Benefit Corporation ("Aunt Bertha", also doing business as findhelp® and findhelp.org) will be parties to a legally binding contract consisting of this Order and the attached State and Local Government Customer (End User) Subscription Agreement (collectively, the "Agreement"). Capitalized terms used in this Order will have the same meaning as in the Agreement.

**1. Initial Subscription Term:** 3/15/24 through 3/14/25.

**Future Subscription Term(s):** The parties may only renew this Subscription Order and Agreement for future Subscription Term(s) by mutual written agreement.

**2. Services & Fees** The following selection list will indicate which Services (as bundled) are being ordered and subscribed to by the Customer. With consideration of the Customer's unique circumstances, Aunt Bertha agrees to provide and Customer agrees to pay for the following Services:

	Platform Services	Fees
✓	<b>Professional Platform</b> One (1) Customer Branded Staff Site and One (1) Customer Branded Community Site For up to 300 students	\$24,000 per year. <i>Discounted \$18,000 to \$6,000 per year.</i>
✓	<b>Included Platform Support</b> In addition to ongoing updates, standard support and maintenance and updates of the findhelp Platform: o <a href="https://support.findhelp.com">support.findhelp.com</a> ; the comprehensive findhelp self-service portal includes online training, release notes, and basic troubleshooting steps o <a href="mailto:support@findhelp.com">support@findhelp.com</a> and to assist with support concerns and unique reviews.	Included with Platform Subscription

	Additional Services	Fees
✓	<b>Professional Platform Initial Launch Services</b> Implementation, Configuration, Training (1 virtual), and Launching for Professional Platform (6 months)	\$15,000 one-time fee. <i>Discounted \$12,500 to \$2,500 one-time fee</i>
✓	<b>Customer Success - Professional Services Support</b> (After 6-month implementation phase) With collaboration and cooperation from the Customer team:	\$6,000 per year for Professional (\$3,000 for the 6 months in year 1)

	<ul style="list-style-type: none"> <li>Quarterly executive business review with a findhelp Customer Success Manager (CSM) - includes metrics review, goal setting, and action planning with Customer team to continue to have successful upcoming quarters.</li> <li>Consistent strategy and project plan check-in calls with your CSM - best practice is bi-weekly or monthly</li> <li>Recommendations on best practices and guidance around KPIs and outcomes</li> <li>Hands-on guidance for technical configuration support, including configuration updates, workflow design and troubleshooting.</li> <li>CSM support via email and phone to navigate platform issues and troubleshooting.</li> </ul>	<i>Discounted \$4,000 to \$2,000 per year. (\$1,000 for the 6 months in year 1)</i>
✓	<b>Community Engagement - Professional Services Support</b> With collaboration and cooperation from the Customer team: <ul style="list-style-type: none"> <li>Monthly progress and support meeting</li> <li>Advisement on nonprofit trends and best practices for partnership</li> <li>CBO Marketing Campaigns + Awareness Generation</li> <li>Quarterly progress reports on network status and best practice recommendations</li> </ul>	\$0 per year currently included at no additional cost with Platform Subscription
As Needed	<b>Additional Services</b>	See Appendix A

Initial Subscription Term Fees	\$42,000
Initial Subscription Term Discounts	\$(32,500)
<b>Net Charges Due During Initial Subscription Term</b>	<b>\$9,500</b>

**3. Annual Increase.** In consideration of the ongoing investment, innovation and maintenance of the cloud-based Services, the pricing for the Customer's then current Services with recurring charges (Subscription Fees and Professional Support Services bundles) will increase by seven (7) percent for each consecutive annual renewal period. If the annual CPI (U.S. Consumer Price Index) has increased more than seven percent per year as measured from the start date of the Customer's then current Subscription Term, Aunt Bertha may propose a higher price increase by providing notice at least sixty (60) days in advance of the annual renewal date, and any such higher price increase is subject to review and acceptance by Customer.

**4. Scope of Use** Customer is purchasing a subscription license for above-identified Aunt Bertha Services to be used within the scope by Customer and Authorized Customer Users (all Customer designated employees and contracted personnel, who are located in, and will limit their access to the Site, from within the United States) who Customer determines need access to Customer's staff Site and Customer's branded public facing Site for Community Users for Customer's operations offered within the State of California, and as is standard with all Aunt Bertha projects national coverage for Aunt Bertha provided Data, including CBO related programs and information, is included, and the public facing site is intended for public access throughout the United States.

**5. Taxes.** Customer is responsible for all applicable taxes. Customers exempt from sales taxes must provide documentation to Aunt Bertha.

Place an X to the left if you are <u>exempt</u> from sales tax and commit to providing proof of this exemption. Aunt Bertha will follow up with you to collect your sales tax exempt documents. If Customer is not sales tax exempt this box should be left empty and sales tax will be added.
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**6. Invoice Schedule** Customer will be invoiced upon execution of this agreement for the subscription and implementation (one-time) fees due for the Initial Subscription Term. After the initial invoice, an invoice will be sent at the beginning of each consecutive renewal subscription term. Subscription Services (any items with recurring fees) added during a Subscription Term will be invoiced at an amount prorated to the Customer's next occurring subscription renewal date, and all other items will be invoiced as ordered or otherwise mutually agreed in writing. Customer is responsible to pay all undisputed amounts on invoices within thirty (30) days from the date of receipt by Customer.

**7. Billing Information** The following person will be the main Customer contact for all billing and payment communication. Changes to this contact must be made by emailing [ar@findhelp.com](mailto:ar@findhelp.com) with new contact information.

<b>Name:</b>	
<b>Email:</b>	
<b>Phone:</b>	
<b>Other Billing Instructions:</b>	

The authorized representatives of the parties have executed this Agreement effective as of the last day signed by a party.

<b>Cuyama Joint Unified School District</b> <b>("Customer")</b>	<b>Aunt Bertha, a Public Benefit Corporation</b> <b>("Aunt Bertha")</b>
By:	By:
Name:	Name: Tyler Hartung
Title:	Title: VP of Finance
Date:	Date:

Thank you from the entire team at



Our Mission: Connecting all people in need  
and the programs that serve them with dignity and ease.



## Appendix A: Services Rate Sheet

[current as of August 2022]

The services listed below are for additional optional services (unless selected on the Order Form) and their corresponding rates. These services are supplemental and not required for an initial launch and are available to serve customers for ongoing needs and initiatives during and after go-live. We can provide estimated fees for any of the below services. Travel and related travel expenses (subject to Customer pre-authorization) apply for any onsite visits and trips outside of onsite training included in Implementation Fee.

Service	Rate
<b>Branded Mobile App for a Community Site (iOS or Android)</b>	\$10,000 per year.
<b>Live Search Help</b>	\$6,000 per year.
<b>Data Warehouse Access</b>	\$12,000 per year as a stand alone.
<b>Premium Reports &amp; Insights</b>	\$18,000 per year (includes Data Warehouse Access)
<b>Enterprise API</b> Available to use within a Customer System ("System")	Price to be quoted after discussing and understanding use case.
<b>Marketplace for Goods &amp; Services Fulfillment</b>	Varies based upon the transaction type and the Marketplace Supplier, subject to separate ordering and terms
<b>Custom Development</b>	\$225 per hour.
<b>Non-standard Integrations and After Hours Technical Support</b>	\$150 per hour.
<b>Ongoing Support &amp; Services</b>	Customer Success Manager/Project Management - \$135 per hour Technical Advisor/Project Management - \$150/hour Custom-scoped Community Engagement Support - \$135 per hour Reporting Services - \$150 per hour Executive Advisor - \$250 per hour
<b>Professional Services</b>	Priced based on scope of work
<b>Additional Staff Trainings</b>	Virtual Staff Trainings: \$250 per training. Onsite Staff Trainings: \$250 per training + Travel and Expenses.

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### **State and Local Government Customer (End User) Subscription Agreement**

The parties agree this Customer Agreement will only apply to the extent permissible and not prohibited by laws of the State of California in which the Customer (a state or local public governmental entity) is located and any applicable United States federal law:

Customer and Aunt Bertha, a Public Benefit Corporation (“Aunt Bertha”, also doing business as findhelp® and findhelp.org) enter into this Agreement, and to the extent applicable to Customer, the Enterprise Customer Service Level Agreement, that will apply to the Customer’s use of the findhelp Services and related support and other services offered by findhelp (the “Agreement”).

#### **Overview of findhelp Services and Subscription Options:**

Customer is subscribing to **findhelp Services** [findhelp’s unique commercially available web-based social services technology platform, including all functionality, integrations, data, and communication options] for use and configuration by Customer and Customer self-designated authorized users. With the findhelp platform, Customer is able to set up and manage the Customer’s own administrative users and other authorized users (and groups of users) and may elect to use various automated configuration options and functionality. Findhelp provides options for online and staff support for customers and other users of the findhelp platform, and the findhelp platform subscription does not require findhelp personnel to access any of the Customer’s sensitive and personally identifiable data that may be stored or entered by Customer or other users within the findhelp platform. Findhelp personnel have no responsibility to enter, send, request, or receive any data for the Customer, all such options are available for use and configuration by Customer and Customer’s Authorized Users.

In the event Customer may request specialized professional services and unique deliverables that findhelp may be able to provide in addition to the currently available findhelp platform subscription and related support options, the findhelp team will communicate and engage in good faith efforts to finalize the details in a mutually acceptable Statement of Work for any additional customer-specific requirements and deliverables that are outside the parameters of the current functionality and configurations available to our Customers within the findhelp Services. Such additional services would, for example, be to assist the Customer with customer specific needs and requirements, including dedicated staff augmentation, extra customized training, including for example Customer-specific additional security and screening requirements and processes for any assigned findhelp personnel and any subcontractors as may be mutually agreed and identified by Customer and findhelp. Without express written agreement by an authorized representative of findhelp, Customer agrees not to request or require findhelp personnel to enter, send, request, or receive any data on behalf of Customer.



## 1. Definitions and Understandings

**"Recipient":** the individual person(s) (sometimes referenced as Community Users or Seekers) or entity(ies) designated and referred by the Customer or User to receive Assistance per Referrals.

**"Assistance":** the findhelp Customer or other findhelp User requested help: services (for example wheelchair ramp installation, home modifications, pest control, transportation) and/or products (for example, prepared meals, car seats, including delivery options) that may be selected by Customer as part of a Referral, including the fulfillment of the Referral by the CBO.

**"Authorized Customer User"** means, collectively Customer and any of Customer's individual employees, agents, or contractors accessing or using the Services on Customer's behalf under the rights granted to Customer pursuant to this Agreement.

**"Community Based Organization" or "CBO" or "Program"** means an organization or program that provides community, social, or other services to individuals that is listed on the Site. The legal entity or individual (Community Based Organization) that is responsible for the Program that receives the Referral to fulfill the request for Assistance. These entities are a variety of private and public entities that provide the listed programs at no or reduced costs or other specialized services to persons in need in their applicable areas of operation in the United States. The Programs are independent entities who offer help (programs) to provide the requested Assistance in response to Referrals submitted by other users of the findhelp Services to the Program. The Programs are not subcontractors of findhelp.

**"Community User"** means a member of the general public (not an Authorized Customer User) who accesses the Site.

**"Confidential Information"** means any and all non-public information disclosed by one party to the other party pursuant to this Agreement in any form or medium, whether oral, written, graphical or electronic, that has been identified as confidential or that by the nature of the circumstances surrounding disclosure ought reasonably to be treated as confidential.

**"Customer Affiliate"** is defined as a company which controls, is controlled by or is under common control with Customer where "control" is defined as the power to direct the management and policies of the entity in question, whether by contract, ownership of voting securities, or otherwise. A Customer Affiliate shall only be considered such for so long as such control exists.

**"Customer Content"** means the unique data, media and content submitted, stored, posted, displayed, or otherwise shared by Customer and Authorized Customer Users through the findhelp Services, but does not include any data collected by Customer through use of or in connection with the Services. For clarity, Customer Content does not include Community User data or any other Non-Customer Originated Data.

**"Data"** means the Customer Content, User Data, and Non-Customer Originated Data as it is made generally available by findhelp to Community Users and findhelp's general customer base.

**"Documentation"** means text and/or graphical information and data made available from or provided by findhelp to Customer, whether electronically or printed or as part of the Services, that describe the generally available features, functions and operation of the Services, and which are designed to facilitate use of the Services.

**"findhelp" or "Aunt Bertha"** means Aunt Bertha, a Public Benefit Corporation, also doing business as findhelp and findhelp.org.

**"findhelp API"** means findhelp's application programming interface(s) and any accompanying or related documentation, source code, executable applications and other materials made available by findhelp, including, without limitation, through its developer website and via the Platform.

**"findhelp Content"** means findhelp's proprietary information and the vast database of content and information made available from findhelp to Customer in the findhelp Services (directly through the findhelp platform or through other methods from findhelp, such as the online support portal) that findhelp continuously collects and stores based upon its own database of content and pursuant to separate content agreements with third parties, including its Community Users.

**"findhelp Marks"** means Aunt Bertha® and findhelp®, and findhelp's other product and service names, trademarks, service marks, branding and logos made available for use in connection with the Services pursuant to this Agreement.

**"Materials"** mean collectively all the text, Non-Customer Originated Data, information, software, graphics, photographs and more, including the Documentation, the Platform and findhelp API through which findhelp offers the Services. Materials include any and all intellectual property embodied in the Materials including the findhelp Marks. Materials does not include Customer Content.

**"Non-Customer Originated Data"** means findhelp's vast database of content that findhelp continuously collects and stores and provides within its own database of content in the findhelp Services and pursuant to separate content agreements with third parties, including its Community Users, and other users of the findhelp Services.

**"Open Source Software"** means all software that is available under the GNU Affero General Public License (AGPL), GNU General Public License (GPL), GNU Lesser General Public License (LGPL), Mozilla Public License (MPL), Apache License, BSD licenses, or any other license that approved by the Open Source Initiative ([www.opensource.org](http://www.opensource.org)).

**"Order" and "Statement of Work (SOW)"** are the ordering confirmation documents for Services subscribed to and purchased from findhelp that are mutually agreed upon and executed by the parties from time to time and that provide details for specific Services and fees. This Customer Subscription Agreement is expressly incorporated into each such Order and SOW entered between the parties.

**"Platform"**: refers to a unique instance, including the "customer-branded" presentations as public or staff Site(s) of the findhelp Services licensed by Customer pursuant to an Order, subject to this Agreement.

**"Referral"** is a request for Assistance in the Platform by the Customer (or a Community User of the Customer's branded public facing platform) on findhelp Platform using the Referral Functionality to be provided to designated Recipient(s) for Assistance fulfilled by the CBO designated by Customer.

**"Seeker"** means the specific individual that is the subject of any referral, assessment, note, survey, or similar activity performed on or using the Site or Services. The individual person(s) (sometimes referenced as Community Users or Seekers) or entity(ies) designated and referred by the Customer or User to be the recipient of the Assistance.

**"Services" or "findhelp Services"** means any and all services, features, options, software, content, applications and functionalities as may be provided by findhelp to Customer under this Agreement, including access to and use of the Platform and the findhelp API, which is offered on a subscription basis, and the Data as presented to findhelp's general customer base through the Platform including access to and use by way of such Platform and API further described in the Order Form depending upon the Services subscribed by the Customer pursuant to the Order Form. Services include the API License, the Platform License and any or all other services purchased pursuant to an Order Form.

**"Site"** means, collectively, the sites located at the URL: [www.findhelp.com](http://www.findhelp.com) , [findhelp.org](http://findhelp.org) ,as well as all associated sites linked or redirected to such sites by findhelp, its subsidiaries and affiliated companies, whether as presented to end users by findhelp or as presented by the Customer pursuant to and subject to a Platform Subscription License.

**"Subscription Term"** means each period of time that Customer has subscribed to the Services stated in an Order, or extension. Unless otherwise agreed in writing, each Subscription Term will be for consecutive twelve-month periods from acceptance by findhelp of the applicable Order for the Services.

**"System"** means, in the event that an API License is granted in the Order, the Customer managed software system that is listed in the Order with which the licensed API is permitted to interact.

**"User"** any individual or entity that uses the findhelp Services.

**"User Data"** means information about a Seeker (or any other User) of the findhelp Services that is processed or created by, or entered into, the Site or Services by any user and is stored and maintained within the User's account functionality of the findhelp Services Platform, which the User may claim and control through the User's email address or other methods permitted within the findhelp Services.

**"User Terms"** means the "Aunt Bertha Privacy Policy" located at <https://company.findhelp.com/privacy/> and the "End User Terms of Service" located at <https://company.findhelp.com/terms/>. These terms apply to public users of the Sites made available publicly online. To the extent available within the features and functionality of the Services, Customer is able to provide Customer's specific wording and Customer's own linked terms for use on Customer's branded public-facing Site.

## 2. Platform and API Licenses; Related Intellectual Property Rights; Unique Deliverables



2.1. Platform License. If Customer purchases a license to the Platform pursuant to the Order then this Section 2.1 will apply. All rights to use the Platform are subject to Customer's subscription to and payment for applicable Platform Services that are agreed pursuant to an Order. In consideration of Customer's payment of applicable Fees, subject to the terms and conditions of this Agreement, including but not limited to Section 3 below, findhelp hereby grants to Customer and its Authorized Customer Users a non-exclusive, non-transferable, non-sublicensable, within the USA only, revocable right and license during the Subscription Term (i) to access, input and interact with the Data within the Platform and (ii) to use, reproduce, transmit, publicly perform, publicly display, copy, process, and measure the Data solely (1) within the Platform and to the extent required to enable the ordinary and unmodified functionality of the Platform as described in the online descriptions, and (2) for the Customer's internal business use (together "*Platform Purpose*"). Customer hereby acknowledges that the license hereunder is solely being provided for the Platform Purpose and not to modify or to create any derivatives based on the Data. Customer will take all reasonable measures to restrict the use of the Platform to prevent unauthorized access, including the scraping and unauthorized exploitation of the Data. Community Users who are not Authorized Customer Users do not require a separate license to be purchased on such Community User's behalf by Customer. A Community User is granted the right to access general public capabilities of the Site when the Community User agrees to (and maintains compliance with) findhelp's then current User Terms.

2.2. API License. If Customer purchases an API license pursuant to the Order, then this Section 2.2 will apply. All rights to use the findhelp API are subject to Customer's subscription to and payment for applicable API Services that are agreed pursuant to an Order. In consideration of Customer's payment of applicable Fees, subject to the terms and conditions of this Agreement, including but not limited to Section 3 below, findhelp hereby grants to Customer a non-exclusive, non-transferable, non-sublicensable, within the USA only, revocable right and license during the Subscription Term to: (i) access, use and make calls for real time transmission and reception of Data and information to the findhelp API, in object code form only; (ii) access, input, transmit, and interact with the Data solely for use with and within the System; and (iii) use, process, and measure the Data solely to the extent required to enable the display of the Data for "System End Use," as defined in the following sentence (together, the "*API Purpose*"). The Authorized Customer Users are permitted read only access to the Data solely as and how the Data is presented to such Authorized Customer Users within the System and only within the USA (the "*System End Use*"). Customer hereby acknowledges that the license hereunder is solely being provided for the API Purpose and not to modify or to create any derivatives based on the Data. Customer shall ensure that the Authorized Customer Users will not access the findhelp API other than within the System and within the scope of use granted herein. Customer agrees: (i) Customer will not persist or cache any Data; (ii) the display of the Data in the System will be based on real-time API use; (iii) Customer will use all reasonable efforts restrict the use of the System so as to prevent unauthorized access, including the scraping and unauthorized exploitation of the Data; and (iv) Customer will install updates to the API that findhelp makes available from time to time within thirty (30) days of findhelp making an update generally available to its customer base.

2.3 Intellectual Property Understandings; Unique Deliverables. Customer shall own all right, title and interest to any unique Deliverables (as defined in this section) and findhelp agrees to grant to Customer a perpetual, non-exclusive, non-transferable, royalty-free license to use findhelp's Background IP (defined below), Utilities, and Residual IP solely for Customer to use the Deliverables, subject to the following:

- (i) each party will retain all Intellectual Property Rights that it owned or controlled prior to the effective date of this Agreement or that it develops or acquires from activities independent of the findhelp Services supplied or performed under this Agreement ("*Background IP*"),
- (ii) findhelp will retain all right, title and interest in and to all Intellectual Property Rights in or related to the findhelp Services, or tangible components thereof, including but not limited to (a) all know-how, intellectual property, methodologies, processes, technologies, algorithms, software or development tools used in supplying the findhelp Services (collectively, the "*Utilities*"), and (b) such ideas, concepts, know-how, processes and reusable reports, designs, charts, plans, specifications, documentation, forms, templates or output which are developed, created or otherwise provided by, used by or on behalf of findhelp in the course of performing the Services or creating the Deliverables, other than portions that specifically incorporate proprietary or Confidential Information or data of Customer (collectively, the "*Residual IP*"), even if embedded in the Deliverable, and
- (iii) Customer use of software, online services, or software-enabled services in connection with the Services is pursuant to the terms of the applicable licensing software and cloud computing/platform terms.

As used herein, “Deliverables” means the work product or tangible embodiment of specifically agreed services that are (i) prepared or performed by findhelp or its subcontractors uniquely and exclusively for a Customer that are outside of the findhelp Services platform and findhelp APIs, and (ii) specifically identified in a signed Statement of Work as Deliverables expressly for the sole benefit and use of the named Customer. “Intellectual Property Rights” means rights to patents, utility models, mask works, copyrights, trademarks, trade secrets, and any other form of protection afforded by law to inventions, models, designs, technical information, and applications.

### 3. Customer Use and Restrictions

3.1. **Materials.** Customer shall not, and shall not permit any Authorized Customer Users to: (i) copy or duplicate any of the Materials in any form, regardless of technique (e.g., screen-scraping, downloading, printing or otherwise) except as permitted in this Agreement and the Documentation; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Materials is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Materials, or attempt to do any of the foregoing, and Customer acknowledges that nothing in the Agreement will be construed to grant Customer any right to obtain or use such source code; (iii) modify, alter, tamper with or repair any of the Materials, or create any derivative product from any of the foregoing, or attempt to do any of the foregoing, except with the prior written consent of findhelp; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Materials; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Materials; (vi) use any Open Source Software in connection with any of the Materials in any manner that requires, pursuant to the license applicable to such Open Source Software, that any of the Materials be (1) disclosed or distributed in source code form, (2) made available free of charge to recipients, or (3) modifiable without restriction by recipients; (vii) assign, sublicense, sell, resell, lease, rent, disseminate, distribute, or otherwise transfer, make available, or convey, or pledge as security or otherwise encumber, Customer’s rights granted hereunder; (viii) host, save, preserve, memorialize, aggregate, collect, compile, or otherwise retain or store any of the Materials (or any copy thereof); (ix) use the Materials in any manner not expressly authorized by this Agreement, or (x) use the Materials, or findhelp API to create or benefit from any service that is competitive with the Platform or any other findhelp service. Customer’s use of any of the Materials will comply with all applicable laws, statutes, regulations or rules and Customer will not use any of the Materials in connection with any illegal activities. All copies of the Materials in Customer’s possession, or any part thereof, shall be identified by title, shall reproduce findhelp’s copyright notice (if any) and proprietary legend (if any), and shall be marked confidential (to the extent that the Materials are marked confidential or otherwise identified to be confidential by findhelp). For purposes of this Agreement, any copy (e.g. cached representation) of all or any portion of the Materials shall be treated in the same manner as the Material itself, and all obligations as to Materials as set forth in this Agreement, with respect to copies of such Materials, shall survive indefinitely. Each Party shall comply with any and all laws and regulations of any and all countries, states, or other jurisdictions that apply to the use and display of the Materials.

3.2. **Authorized Customer Users and Use.** Customer acknowledges and agrees that, as between Customer and Aunt Bertha, Customer will be responsible for all use by Authorized Customer Users. Customer will ensure that all Authorized Customer Users are aware of the provisions of this Agreement related to the proper use of the Services and any additional Customer requirements and process for such use. findhelp reserves the right to establish a maximum amount of storage and a maximum amount of data that Customer may store within, or post, collect, or transmit on or through the Services; provided, that findhelp first notifies Customer in writing that it is setting a limit and the parties will communicate on options to reduce and or address the storage capacity options and size of Customer Data and Customer Content within the Services. A Customer Affiliate will only have the right to use the Services through a unique Platform license through a separate subscription Order, or If Customer expressly orders a license to the Services for the Customer Affiliate(s). Customer retains full responsibility for each Customer Affiliate’s compliance with the applicable terms and conditions of the Agreement.

3.3. **Customer Accounts.** Customer will obtain and maintain all Customer equipment and services needed for access to and use of the Services. Customer will maintain the confidentiality of password(s), including any password of a third-party site that Customer may use to access the Services, Customer will notify Aunt Bertha if account passwords are lost, stolen, if Customer is aware of any unauthorized use of account passwords on the Services or if Customer is aware of any other breach of security in relation to the Services.

3.4. Suspension. Aunt Bertha reserves the right, in its reasonable discretion, to temporarily suspend access to and use of the Services: (i) during planned downtime for upgrades and maintenance to the Services (Aunt Bertha will generally provide notice of such planned downtime on the support pages applicable to the Services); (ii) during any force majeure event; or (iii) if Aunt Bertha suspects or detects any malicious software connected to Customer's account or use of the Services by Customer or Authorized Customer Users.

#### **4. Credentials and Platform Data**

4.1. Credentials. In order to use and access the Platform, Authorized Customer Users must obtain credentials. Customer may not share its credentials with any third party, shall make commercially reasonable efforts to keep such credentials and all login information secure and shall use the credentials as Customer's sole means of accessing the Services.

4.2. Data. Data will be provided in the form and format that Aunt Bertha makes such Data available to its general customer base for the applicable Services. Any technical changes to the format, frequency, and volume of Data delivered requested or required by Customer shall not be binding on Aunt Bertha without the prior written consent of Aunt Bertha, which may be withheld for any reason but shall not be unreasonably withheld.

4.3. Site. In order to access certain password-restricted areas of the Site and to use certain Services and Materials offered on and through the Site, Customer must ensure the successful registration of a user account for each of its Authorized Customer Users with Aunt Bertha. To register an account, each of its Authorized Customer Users must submit a working email address and a preferred password through the account registration page on the Site.

#### **5. Implementation and Acceptance**

findhelp will provide and implement the findhelp Services for the options as specified and on each mutually agreed Customer Order or Statement of Work in a timely manner in accordance with a mutually agreed implementation work plan. Unless otherwise agreed in writing between the Customer and findhelp on the specific Order or Statement of Work, for any implementation of Services or other deliverables for which findhelp is responsible, findhelp will notify each Customer as applicable of the completion of the deliverable. Within thirty (30) days of the date that the Customer receives a notification (which may be in the form of an invoice) from findhelp that the deliverable is complete (Submitted Deliverable), the Customer may:

- a. accept the Submitted Deliverable as complete, which acceptance will be deemed to have occurred in the event Customer provides no response to findhelp within thirty days after the notice from findhelp;
- b. accept the Submitted Deliverable as partially complete along with an explanation to findhelp as to the non-accepted portion;
- c. decline to accept the Submitted Deliverable and provide a written explanation to findhelp of the reasons for the non-acceptance; or,
- d. request more time from findhelp to allow Customer to discuss and consider the Submitted Deliverable.
- e. Within a time period that may not to exceed thirty (30) days of the date that findhelp receives the non-acceptance from Customer of an entire or partial Submitted Deliverable, findhelp will have the opportunity to rework and resubmit or otherwise resolve the deliverable to Customer, and Customer will then follow the process above for a new Submitted Deliverable.

Customer will test the Services to confirm that it performs as described in the Documentation. Customer will notify findhelp of any material failures of the Services to properly function and perform in conformance to the Documentation and findhelp will promptly correct or resolve any such material failures to the extent within with the control and responsibility of findhelp at no additional cost. Customer will test any resubmitted deliverable to determine whether the failure has been corrected. The Services or other deliverable will be understood to have achieved "Acceptance" (still retaining any warranty and any additional ongoing obligations) on the date per the above process unless Customer provides findhelp written notice to the contrary per the above.

#### **6. Customer Content; Performance Data**



6.1. Customer Content. Customer shall retain all right, title and interest in and to the Customer Content. Customer hereby grants to findhelp the right to use the Customer Content during the Subscription Term for purposes of making available the Services to Customer.

6.2. Performance Data. Customer grants to findhelp the right to collect and use data related to the use of communications and data sent through the findhelp API (the "Performance Data") so as to analyze the performance of the findhelp API in order to improve its operation. Such Performance Data will belong to findhelp and may be used by Customer only to the extent necessary for evaluation of the performance of the findhelp API and associated systems. The Performance Data will not include any personally identifiable information of an Authorized Customer User or of the Customer.

## **7. Fees and Payment; Expenses**

7.1. Fees. Customer agrees to pay all applicable fees ("Fees") related to the implementation and use of the Services as agreed on each Order and invoice from findhelp, (after approval by Customer's authorized representative which may be in the form of a formal Purchase Order from Customer clearly referencing and approving the Order or invoice from findhelp, including the Subscription Fee(s) continued access to such Services.

7.2. Payment. Customer will pay to findhelp the undisputed Fees within thirty (30) days of Customer's receipt of each Invoice from findhelp. The parties agree that the applicable state law on prompt payments will apply if a longer period of time is provided for Customer to pay under the law.

7.3. Travel and Associated Expenses. The parties do not anticipate the need for any travel under this Agreement and understand all services will be performed via remote online and electronic methods. If the parties agree (in a mutually agreed written Order or Statement of Work) to have any services performed in person, Customer will be responsible for reimbursing findhelp for Customer pre-approved in-person travel and expenses.

## **8. Subscription Term Related and Termination; Customer Content**

8.1. Subscription Term. Unless otherwise agreed on the Order, upon the end date of each Subscription Term, the Subscription Term will automatically continue for a twelve-month term for the findhelp Services and fees on the invoice provided to Customer findhelp. Findhelp will send an invoice to Customer for the applicable fees for the next occurring Subscription Term for Customer's then subscribed to Services (including any added Services the Customer may request).

8.2. Termination for Convenience. Either party may terminate this Agreement at any time for convenience with at least sixty (60) days prior written notice of such termination. In the event of such a termination by Customer, no refunds of Fees shall be provided, and Customer shall be responsible for paying any balance due on Customer's account. If Customer cancels for convenience, the annual subscription fees will still apply for the then current annual subscription term. Findhelp will only be obligated to refund the non-subscription fees that have been prepaid, if any, for items and services for which findhelp has not already incurred expenses or otherwise committed resources under an Order or SOW for any such non-subscription fee services that would have been performed after the termination date. Findhelp reserves the right to delete all Customer Content and any other data in the normal course of operation. In the event that findhelp terminates the Agreement for convenience, Customer shall be entitled to a refund of all prepaid, unused subscription Fees (calculated for the days remaining prepaid, if any, in the current Subscription Term from the termination date) paid by Customer to findhelp. Any refund that may become due under this provision will be provided to Customer within thirty (30) days of the effective date of termination for convenience.

8.3. Notice and Opportunity to Cure; Termination for Material Breach. Either party may terminate this Agreement if the other party ceases the conduct of active business. In addition, either party may terminate this Agreement in the event that the other party materially breaches any other terms and conditions of this Agreement and fails to cure such breach within thirty (30) days of receiving written notice from the other party describing such breach. findhelp's failure, if any, to fulfill its obligations stated in the attached Enterprise Service Level Agreement may be claimed as a material breach under this section by Customer providing written notice of the material adverse impact to Customer resulting from any such failure.

8.4 Effects of Termination and Customer Content. Upon expiration or termination of this Agreement, Customer's right to receive and use any Services pursuant to the terms of this Agreement shall cease immediately, Customer shall no longer access the Services or use the Materials. Any termination shall be without prejudice to any other rights or remedies that each party may have against the other party with respect to any default under this Agreement, nor will

such termination relieve Customer's obligation to pay all fees that have accrued or are otherwise owed by Customer under this Agreement. Upon Customer's request, Customer and findhelp will in good faith cooperate to discuss and provide the standard options available within the findhelp Services and available standard technology processes available to enable the orderly transfer of Customer Content (expressly including any personally identifying information (PII) or protected health information (PHI) of Customer) data and Customer Confidential Information to Customer at no additional cost to Customer. Upon written request to do so by Customer and confirmation by Customer of the process and an agreed date to do so, findhelp shall delete Customer Content data remaining in its possession belonging to or provided on behalf of Customer, and promptly provide Customer with a certificate signed by an officer of the company certifying said deletion, and Customer will be solely responsible for any claims related to any such permanently deleted Customer Content data. In addition, (1) each party may retain any such information (a) as required by federal or state law or regulation, (b) if the party reasonably determines that such return or destruction is not feasible, (c) for its own management and administration purposes in the ordinary course of business, or (d) to carry out its legal responsibilities; and, (2) to the extent any such data is retained by either party, the party will continue to comply with its obligations under federal and state law and this Agreement to protect the PII and sensitive PII and any other Confidential Information; and, each Party agrees not to access, use or further disclose any such retained data acquired from or provided by the other party other than as permitted by this Agreement or required by law.

## **9. Privacy and Confidentiality and Appropriate Consent**

9.1. Confidentiality. Customer and findhelp agree as follows with respect to Confidential Information: (i) to use Confidential Information disclosed by the other party only for the purposes described herein; (ii) to not reproduce Confidential Information of the other party, and to hold in confidence and protect such Confidential Information from dissemination to, and use by, any third party; (iii) to not create any derivative work from the Confidential Information of the other party; (iv) to restrict access to the Confidential Information of the other party to its personnel, agents, and/or consultants, who have a need to have access and who have been advised of and have agreed in writing to treat such Confidential Information in accordance with this Agreement; and (v) to return or destroy all Confidential Information disclosed by the other party that is in its possession upon termination or expiration of the Subscription Term. Notwithstanding the foregoing, the obligations contained in this paragraph will not apply to Confidential Information that (a) is publicly available or in the public domain at the time disclosed; (b) is or becomes publicly available or enters the public domain through no fault of the recipient; (c) is rightfully communicated to the recipient by persons not bound by confidentiality obligations with respect thereto; (d) is already in the recipient's possession free of any confidentiality obligations with respect thereto at the time of disclosure; (e) is independently developed by the recipient; or (f) is approved for release or disclosure by the disclosing party without restriction. Notwithstanding the foregoing, each party may disclose Confidential Information to the limited extent required (g) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the party making the disclosure pursuant to the order shall first have given written notice to the other party and made a reasonable effort to obtain a protective order; or (h) to establish a party's rights under the Agreement, including to make such court filings as it may be required to do.

9.2 FERPA. The parties understand that that (a) Customer Content may include personally identifiable information from education records that are subject to FERPA ("FERPA Records") and (b) to the extent that Customer Content includes FERPA Records, findhelp will be considered a "School Official" (as that term is used in FERPA and its implementing regulations) and will comply with FERPA. "FERPA" means the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and the Family Educational Rights and Privacy Act Regulations (34 CFR Part 99), as amended or otherwise modified from time to time.

9.3. HIPAA. In addition, under certain circumstances, Customer and its Authorized Customer Users may be presented with the ability to send referrals or inquiries directly to CBOs and other entities and individuals that are also users of the Site and the Services. If Customer is a "covered entity" or "business associate" as those terms are defined in regulations promulgated under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), at 45 CFR 160.103, Customer is responsible for ensuring that disclosures that Customer or its Authorized Customer Users make, including through the Services, to any CBO or other entity or individual comply with HIPAA requirements.

9.3 Appropriate Consent and Personally Identifiable Information and Sensitive Personally Identifiable Information. Each party will be responsible to comply with each party's respective obligations related to Protected Health Information

and Sensitive Personally Identifiable Information as defined under applicable federal and state law. In addition, under certain circumstances, Customer and its Authorized Customer Users may be presented with the ability to send such information through referrals or inquiries and engage in other forms of data exchange and requests for data directly (and indirectly via user-selected options to transmit via text or email) to and from other users (individuals and/or entities) of the Site and the Services and the findhelp.org technology platform. Customer is responsible for ensuring that any data entry and sharing (through direct or indirect communication or through requests to do so) that Customer or its Authorized Customer Users may make to, or request from, any other user or entity complies with applicable federal and state laws. Customer is solely responsible for entering into a business associate agreement or other agreement with any entity or individual if, in Customer's sole interpretation and discretion, such an agreement is necessary to disclose or receive information to or from that entity or individual. Customer agrees that it takes responsibility for (i) access to and use of the Services and the Documentation, by Customer, Authorized Customer Users, or other third parties accessing the Services or Documentation on Customer's behalf, (ii) ensuring that Customer's and Authorized Customer Users' use of the Services conforms with applicable federal and state laws and regulations, including, but not limited to HIPAA, and complies with all of Customer's applicable internal policies and procedures, including policies related to the collection of appropriate consent from individuals and entity(ies) as applicable for the use or disclosure of personal information and Protected Health Information (as that term is defined in HIPAA) and of sensitive or other personally identifiable information or proprietary information subject to other federal and state laws of the United States; and (iii) for the reliability, integrity, legality, and accuracy and appropriateness of Authorized Customer Users' use of the Services and decision-making related thereto. Customer understands and agrees that the Services are only to be used and accessed within the United States. While findhelp may provide functionality as a part of the Services to assist with collecting consent from individuals, it is solely the Customer's decision to use or not use such functionality, and any such decision by Customer to send, receive, or request any data through the Services will not be interpreted to make findhelp responsible for Customer's failure to comply with its' responsibilities under applicable federal and state laws.

## 10. Links to Third-Party Sites

findhelp may provide links within the Services to third-party websites and locations. findhelp is not obligated to review any third-party sites that Customer visits through a link to from the Services, findhelp does not control any of the third-party sites, and is not responsible for any of the third-party Services (or the products, services, or content available through any of them). findhelp does not endorse or make any representations about such third-party sites, any information, software, products, services, or materials found there or any results that may be obtained from using them. Customer's access of any third-party sites shall be entirely at Customer's own risk and Customer shall follow the privacy policies and terms and conditions for those third-party sites. Certain areas of the Services may allow Customer to interact and/or conduct transactions with one or more third-party sites, and, if applicable, allow Customer to configure its privacy settings in that third-party site account to permit Customer's activities on the Services to be shared with Customer's contacts in Customer's third-party site account.

## 11. Authorized Activities Related to the Site and Services

**11.1. Permitted Purpose.** Use of the Services shall be solely for the Platform Purpose or API Purpose, as the case may be (the "*Permitted Purposes*"). Any other use of the Services beyond the Permitted Purposes is prohibited and, therefore, constitutes unauthorized use of the Services. By way of example and not limitation, Customer shall not, and shall not allow its Authorized Customer Users to use the Services in any of the following ways: (i) in a manner that violates any local, state, national, foreign, or international statute, regulation, rule, order, treaty, or other law; (ii) to stalk, harass, or harm another individual; (iii) to impersonate any person or entity or otherwise misrepresent Customer's affiliation with a person or entity; (iv) to interfere with or disrupt the Services or servers or networks connected to the Services; (v) to use any data mining, robots, or similar data gathering or extraction methods in connection with the Services; or (vi) to attempt to gain unauthorized access to any portion of the Services or any other accounts, computer systems, or networks connected to the Services, whether through hacking, password mining, or any other means.

**11.2 Use of the Services.** Customer and its Authorized Customer Users are entirely responsible for the content of, and any harm resulting from, any Customer Content or other content posted or uploaded by Customer or such Authorized Customer Users to the Services, regardless of whether the Customer Content in question constitutes text, graphics, audio files, information, or computer software. By using the Services, Customer warrants that: (i) the uploading,



downloading, copying and use of the Customer Content will not infringe the proprietary rights, including but not limited to the copyright, patent, trademark or trade secret rights, of any third party; (ii) the Customer Content does not contain or install any viruses, worms, malware, Trojan horses or other harmful or destructive content; (iii) the Customer Content is not spam, is not machine- or randomly-generated, and does not contain unethical or unwanted commercial content designed to drive traffic to third party sites or boost the search engine rankings of third party sites, or to further unlawful acts (such as phishing) or mislead recipients as to the source of the material (such as spoofing); (iv) the Customer Content does not contain threats or incite violence towards individuals or entities, and does not violate the privacy or publicity rights of any third party; (v) the Customer Content is not getting advertised via unwanted electronic messages such as spam links on newsgroups, email lists, other blogs and web sites, and similar unsolicited promotional methods; (vi) the Customer Content is not named in a manner that misleads readers into thinking that Customer is another person or company; (vii) the Customer Content does not include racially, ethnically, obscene, sexually explicit or otherwise offensive language or use the Services to discuss, incite illegal activity or promote hatred against individuals or groups based on race, ethnic origin, religion, disability, gender, age, veteran status, sexual orientation, or gender identity. Customer is solely responsible for the use and placement of Customer Content on the Customer's branded findhelp Services. Customer will ensure that all Authorized Customer Users are at least 13 years of age. If any Authorized Customer Users are not 18 years of age, Customer must have appropriate permission of the person's parent/guardian as required under applicable federal and state law, including the Children's Online Privacy Protection Act ("COPPA"). In addition, Customer agrees to not in any way, directly or indirectly, by contract or otherwise, block or restrict any other findhelp customer or CBO from obtaining any User Data made available by findhelp through the Site or Services.

**12. Specific Terms for CBOs (Programs)** *[only applicable if Customer (or a department of Customer) may elect to use the CBO account functionality in the findhelp Services]*. Customers who are CBOs, and the Authorized Customer Users who use the Services on the CBO's behalf are subject to the applicable the Customer Terms for Organizations, who participate as Community Based Organizations (CBOs and programs), at <https://organizations.findhelp.com/customer-terms-for-organizations/>, which are applicable to the workflow maintained at <https://www.findhelp.com/claims> or through any other method that may now or in the future become available, Customer represents and warrants that Customer is authorized to act on its own behalf, and on the behalf of the CBO, and its Authorized Customer Users (collectively "*Customer CBO*"), and to bind Customer CBO to the terms of this Agreement. CBOs and their Authorized Customer Users are granted access to certain functionality through the Site to help the CBO with intake management, appointment scheduling, communication and other tasks related to individuals who are seeking services from them ("*CBO Options*"). CBO Options and their use by Authorized Customer Users are subject to all terms of this Agreement, in addition to any supplemental terms related to specific functionality described in this Section. findhelp is aware that some CBOs provide services to individuals where the records related to those services are subject to the privacy requirements established in 42 CFR Part 2 – Confidentiality of Substance Use Disorder Patient Records. If the Customer CBO provides such services, Customer agrees that the Customer CBO is solely liable for maintaining compliance with 42 CFR Part 2, including but not limited to collecting proper written or electronic consent from any individual where such consent is necessary to further disclose that individual's information for any purpose. While findhelp may provide Customer with communication and functionality features related to the services that the Customer CBO provides, it is the Customer CBO's responsibility to ensure that those options, and any other CBO options, are used in compliance with all applicable laws and regulations, including 42 CFR Part 2.

### **13. findhelp's Materials; Exchange of Information**

**13.1. findhelp Marks.** "Aunt Bertha" and "findhelp" are trademarks that belong to Aunt Bertha, a Public Benefit Corporation. Other trademarks, names and logos on the Services are the property of their respective owners. Unless otherwise specified in this Agreement, all Materials, including the arrangement of them on the Services are the sole property of findhelp. All rights not expressly granted herein are reserved. Except as otherwise required or limited by applicable law, any reproduction, distribution, modification, retransmission, or publication of any copyrighted material is strictly prohibited without the express written consent of the copyright owner or license holder. Customer will not remove or alter findhelp Marks that may be included with any Materials.

**13.2. findhelp Materials and Intellectual Property.** The Materials are provided to Customer under a non-exclusive subscription license and not in connection with a sale. Other than the non-exclusive license granted to Customer for the Permitted Purpose hereunder, findhelp retains all right, title and interest, including all copyright, patent, trade



secret and other intellectual property rights, in and to the findhelp Services, the findhelp API, Non-Customer Originated Data and Materials.

13.3. Aggregated Statistics. To assist with the functioning of the findhelp Services technology platform, and improve the platform for all users and expand the use of the platform, findhelp may monitor Customer's use of the Services and use data and information related to such use and the Customer Content in an aggregate and anonymous manner, including to compile statistical and performance information related to the provision and operation of the Services ("*Aggregated Statistics*"). As between findhelp and Customer, all right, title and interest in the Aggregated Statistics and all intellectual property rights therein, belong to and are retained solely by findhelp. Customer hereby acknowledges that findhelp will be compiling Aggregated Statistics based on the Customer Content input into the Services and Customer agrees that findhelp may (i) make such Aggregated Statistics publicly available, and (ii) use such information to the extent and in the manner required by applicable law or regulation and for purposes of data gathering, analysis, service enhancement and marketing, provided that such data and information does not identify Customer or Customer Confidential Information or any individual person. findhelp retains all rights not expressly granted herein.

13.4. Suggestions and Feedback. If Customer and any of Customer's users elect to provide or make available suggestions, comments, ideas, improvements, or other feedback or materials to findhelp, findhelp may act on such suggestions without any obligation to Customer or the specific user providing the feedback.

13.5. Exchange of Information. As options to Customer and all other independent users of the findhelp Services, the findhelp Services provide functionality for sharing (sending, receiving, requesting, and viewing) information (data) of various types from independent users (entities and individual persons) of the findhelp Services, including the CBOs and Community Users and other independent users. Like each user of the findhelp Services, Customer is solely responsible for the decision to use such functionality and complying with Customer's own obligations under applicable federal and state laws and this Agreement to appropriately and lawfully use the options and data made available to Customer within the findhelp Services and also within Customer's distinct user accounts. While Customer and other users may elect not to use such functionality and data, any such data that is shared by Customer through such functionality will then be subject to the control and responsibility of the user(s) receiving the data.

## 14. Indemnity

14.1. findhelp Intellectual Property Indemnity. findhelp will defend at its expense any cause of action brought against Customer, to the extent that such cause of action is based on a claim that the Services, as delivered by findhelp to Customer, infringe a United States patent, copyright, or trade secret of a third party. findhelp will pay those costs and damages finally awarded against Customer pursuant to any such claim or paid in settlement of any such claim if such settlement was approved in advance by findhelp. Customer may retain its own counsel at Customer's own expense. findhelp shall have no liability for any claim of infringement based on: (i) Services which has been modified by parties other than findhelp where the infringement claim would not have occurred in the absence of such modification; (ii) Customer's use of the Services in conjunction with data where use with such data gave rise to the infringement claim; or (iii) Customer's use of the Services outside the permitted scope of the Agreement. Should the Services become, or in findhelp's opinion is likely to become, the subject of a claim of infringement, findhelp may, at its option, (I) obtain the right for Customer to continue using the Services, (ii) replace or modify the Services so it is no longer infringing or reduces the likelihood that it will be determined to be infringing, or (iii) if neither of the foregoing options is commercially reasonable, terminate the access and use of the Services. Upon such termination, Customer shall cease accessing the Services and findhelp will refund to Customer, as Customer's sole remedy for such license termination, the subscription Fees paid by Customer for the terminated license for the past twelve months. TO THE EXTENT PERMITTED BY STATE LAW, THIS SECTION STATES THE ENTIRE LIABILITY OF FINDHELP WITH RESPECT TO ANY CLAIM OF INFRINGEMENT REGARDING THE SERVICES.

14.2. Indemnification Procedures. The parties obligations as set forth in this Section 14 are subject to the other party, to the extent allowed under applicable state law: (i) giving the indemnifying party prompt written notice of any such claim or the possibility thereof; (ii) giving the indemnifying party sole control over the defense and settlement of any such claim; and (iii) providing full cooperation to the indemnifying party in good faith in the defense of any such claim.

## 15. Warranties

15.1. Limited Warranties. findhelp warrants that the Services (i) will run substantially in accordance with their Documentation; and (ii) will be performed in a professional and workmanlike manner, consistent with industry standards. Each Party represents and warrants to the other that it has the full corporate right, power, and authority to enter into this Agreement. Customer represents and warrants to Aunt Bertha that its use of the Services, including the Data, shall be conducted in accordance with applicable laws, rules or regulations, industry standards and this Agreement.

15.2. Warranties Disclaimer. Findhelp is continuously working to improve and supply the findhelp Services in support of the findhelp mission we share with and for each and all of the users of the findhelp Services. For legal purposes, findhelp is required to clearly explain that the offered warranties do not extend beyond those expressly stated in this Agreement:

TO THE EXTENT ALLOWED BY APPLICABLE LAW, FINDHELP PROVIDES THE FINDHELP SERVICES "AS IS" WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. FOR EXAMPLE, FINDHELP DOES NOT MAKE ANY WARRANTIES ABOUT THE CONTENT OR FEATURES OF THE SERVICES, INCLUDING THEIR ACCURACY, RELIABILITY, AVAILABILITY, OR ABILITY TO MEET YOUR NEEDS.

15.3 Security Assurance. findhelp will continue to take appropriate and reasonable measures designed to provide for the security, and availability, of data and information in the Services, including backup and disaster recovery for the systems within the control and responsibility of findhelp; and, during the term of this agreement (including consecutive renewals), findhelp will maintain compliance with the requirements for its current HITRUST certification (or equivalent alternative). findhelp will also keep records of all personnel with such IT systems access and findhelp shall promptly report any breach of its IT systems or data that relates to Customer or Customer's data that is stored within the findhelp's systems and shall inform Customer of its investigation and mitigation of any such breach. Both parties will take industry standard precautions to protect login information, prevent malicious software transmissions, prevent unauthorized access to the IT systems, prevent access to unauthorized information within the IT systems, timely terminate personnel access when not needed, and other reasonable administrative, technical, and physical safeguards. Each party shall remain responsible for their respective network and/or systems, as well as the configuration of their security settings and controls. Without a mutual written amendment to this Agreement, the Parties agree that findhelp will not be obligated to complete any additional security assessments or reviews, or be subject to additional testing or inspections or audits (initiated by or on behalf of Customer) while such HITRUST certification is consistently maintained by findhelp. Upon request by Customer, findhelp will provide the most current completed third-party assessment related to such HITRUST certification to Customer.

**16. LIMITATION OF LIABILITY.** THE FOLLOWING TERMS ONLY APPLY TO THE EXTENT, IF ANY, PERMITTED UNDER APPLICABLE STATE LAW AND FEDERAL LAW:

16.1. Disclaimer of Damages and Liability Cap. IN NO EVENT WILL CUSTOMER, FINDHELP (OR ITS AFFILIATES, SUBSIDIARIES, LICENSORS OR AGENTS) BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION, OR LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE. THE CUMULATIVE LIABILITY OF CUSTOMER, FINDHELP (OR ITS AFFILIATES, SUBSIDIARIES, LICENSORS OR AGENTS) FOR ALL CLAIMS ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY CAUSE OF ACTION BASED IN CONTRACT, TORT, OR STRICT LIABILITY, WILL NOT EXCEED THREE (3X) THE TOTAL AMOUNT OF ALL FEES PAID TO FINDHELP BY CUSTOMER OR ON CUSTOMER'S BEHALF DURING THE TWELVE (12)-MONTH PERIOD PRIOR TO THE ACT, OMISSION OR EVENT GIVING RISE TO SUCH LIABILITY.

16.2. Exclusions. THE LIABILITY CAP DOES NOT APPLY OR LIMIT A PARTY'S LIABILITY WITH RESPECT TO (A) FEES DUE BY CUSTOMER FOR USE OF MATERIALS OR SERVICES, (B) SECTION 9.1 ("CONFIDENTIALITY"), (C) EITHER PARTY'S MISAPPROPRIATION OF MATERIALS (INCLUDING DATA), SERVICES OR OTHER INTELLECTUAL PROPERTY, OR (D) SECTION 14 ("INDEMNITY"). IN ADDITION, OTHER THAN FOR GROSS NEGLIGENCE OR INTENTIONAL

MISCONDUCT, THE LIMITATION OF LIABILITY UNDER THIS AGREEMENT FOR ALL CLAIMS ARISING FROM OR RELATING TO THE PRIVACY OR SECURITY OF PROTECTED HEALTH INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION OR SENSITIVE PERSONALLY IDENTIFIABLE INFORMATION SHALL BE INCREASED TO FIVE TIMES (5X) THE TOTAL AMOUNT OF FEES PAID TO FINDHELP BY CUSTOMER OR ON CUSTOMER'S BEHALF DURING THE TWELVE (12)-MONTH PERIOD PRIOR TO THE ACT, OMISSION OR EVENT GIVING RISE TO SUCH LIABILITY.

#### **17. Intended Use Only in the United States**

findhelp controls and operates the Services from its headquarters in the United States of America and the entirety of the Services may not be appropriate or available for use in locations outside of the United States of America. If Customer or Authorized Customer Users use the Services or Services outside the United States of America (provided such use has been permitted in writing), Customer and Authorized Customer Users are solely responsible for following applicable local laws.

#### **18. General**

18.1 Notice. Any legal notice necessary under this Agreement and any notice by a party to the other party in the event of a breach of this Agreement will be in writing and delivered by personal delivery, documented overnight courier, confirmed email, or certified or registered mail with return receipt requested, and will be deemed given upon personal delivery, one (1) day after deposit with an overnight courier, and five (5) days after deposit in the mail, or upon confirmation of receipt of email. Any notice of material breach will clearly define the breach including the specific contractual obligation that has been breached. Notices will be sent to Customer at Customer's address set forth on the Order. Notices to findhelp will be sent to:

Aunt Bertha, a Public Benefit Corporation  
Attn: Legal and Government Customer Contracts  
3429 Executive Center Drive  
Austin, Texas 78731  
LegalNotices@findhelp.com

Either party may change its address by sending a notice under this Section.

18.2. Independent Contractor. The parties are independent contractors, and no agency, partnership, joint venture, employee-employer or franchisor-franchisee relationship is intended or created by this Agreement. Neither party shall make any warranties or representations on behalf of the other party. Nothing in this Agreement shall be deemed or construed to create a joint venture or partnership between Customer and Business Associate. The parties agree that neither party is acting or expected to act as an agent of Customer under the federal common law of agency [45 C.F.R § 160.402]. Accordingly, each party shall have no vicarious liability for any federal HIPAA violations of the other party.

18.3 Training. Customer is responsible to ensure that all Customer Authorized Users are appropriately trained and capable of using the Services. Customer will engage in commercially reasonable efforts to comply with this obligation. Customer understands that any if additional training services or other optional services may be helpful, Customer will need to purchase such services at the then applicable rates of findhelp. If at any time in the future the Customer determines additional personally-provided training may be helpful in the future, the parties will communicate in good faith to establish a training program subject to Customer agreeing to the then current costs for available online training and or for on-site training and travel expenses, if any. If findhelp determines that the Customer is inordinately or excessively utilizing the standard subscription support services provided directly to Customer by individual staff members of findhelp, findhelp will have the option to recommend that the Customer purchase additional training services and other services as may be appropriate for the Customer's designated Authorized Users to more efficiently and effectively use the findhelp Services. If Customer declines to receive and participate in good faith in such recommended services, findhelp may prospectively set reasonable limits on the amount and manner in which Customer may request and findhelp may provide such support services to be performed by individual staff members of findhelp to Customer.

18.4. Governing Law. The state law for the State of California in which the Customer is established as a public governmental entity and applicable U.S. federal law, will govern this Agreement.

(i) Each Party Responsible for the Party's Own Legal Fees. In the event of any dispute or controversy between the Parties in connection with or related to this Agreement or this Addendum, or in connection with the

interpretation or enforcement of any provision hereof or thereof, each party in such dispute or controversy will be responsible for its own legal fees (including attorneys' fees).

(ii) For any mediation or for any judicial action that may be brought in a state or federal court under this Agreement, each party also agrees to consent to agree to allow the other party to be represented by counsel of its own choosing, whether from the state where the judicial proceeding occurs or from any other state on the United States, pursuant to a pro hac vice or similar request to the maximum extent as may be allowed by any applicable court or forum.

(iii) Electronic Participation. To the maximum extent allowable and possible under the applicable rules and laws and to minimize each party's costs and expenses, the parties agree to use their best efforts to allow all dispute resolution (mediation or other legal proceedings) proceedings to occur through electronic means and for each party to participate remotely by electronic means whenever such option is available instead of the physical presence of any or all parties at any particular location for any such proceeding.

18.5. Severability and Reformation. If any provision herein is held to be invalid or unenforceable for any reason, the remaining provisions will continue in full force without being impaired or invalidated in any way. The parties agree to replace any invalid provision with a valid provision that most closely approximates the intent and economic effect of the invalid provision.

18.6. Force Majeure. Each party shall have no liability to the other party for any delay or failure to perform its obligations hereunder if such delay or failure arises from any cause or causes beyond the reasonable control of such party. Such causes shall include, but are not limited to, acts of God, floods, pandemic, fires, loss of electricity or other utilities, or delays by third parties in providing required resources or support.

18.7. Survival. The provisions that by their nature should survive any termination of this agreement, will do so, including proprietary rights, confidentiality and privacy, warranties, limitation of liability, applicable laws.

18.8. Commercial Software under the F.A.R.; Restricted Rights. The findhelp Services were and are developed solely at private expense and are commercial computer software and related documentation within the meaning of the applicable Federal Acquisition Regulations and any related agency supplements. Use of any software provided by findhelp under this Agreement by or for the United States Government is conditioned upon the Government agreeing that the software is subject to Restricted Rights as provided under the provisions set forth in FAR 52.227-19. If applicable, Customer shall be responsible for assuring that this provision is included in all agreements with the United States Government and that the software, when accessed by the Government, is correctly marked as required by applicable Government regulations governing such Restricted Rights as of such access.

18.9 Electronic Communications. Findhelp will provide and Customer agrees to receive electronic communications from Aunt Bertha. These electronic communications may include notices about applicable fees and charges, transactional information and other information concerning or related to the Services.

18.9. Modifications to the Services. findhelp will endeavor to provide at least fifteen days advance notice of any changes in the Services platform. However, findhelp may change or modify the Services at any time with immediate effect (a) for legal, regulatory, fraud and abuse prevention, or security reasons; (b) to change existing features or add additional features to the Services (where this does not materially adversely affect Customer's use of the Services); or (c) to restrict items or activities that findhelp deems disruptive, unsafe, inappropriate, or offensive. Customer's continued use of the Services after the effective date of any change will constitute acceptance of that change. If any change is unacceptable to Customer, Customer agrees not to use the changed item and Customer may discontinue use of that part of the Services. findhelp will notify Customer of changes by electronically postings on applicable customer support webpages, to the applicable Services site to which the change relates, by sending an email notification, or by other electronic means or via other methods, including to any email addresses Customer provides. Customer is responsible to ensure that all of Customer's contact information is up to date and accurate and regularly monitored.

Thank you from the entire team at



Our Mission: Connecting all people in need  
and the programs that serve them with dignity and ease.



## Appendix: Enterprise Service Level Agreement

(vJune 2023)

### Customer Support

#### Contacting Customer Support

findhelp provides customer support during business hours to assist you with issues you encounter while using your site. **Your Customer Success Manager (CSM) will be your primary support contact.**

	Access	Availability	Service Notes
<b>Self-Service</b>	<a href="https://support.findhelp.com">support.findhelp.com</a>	24x7	Our self-service portal includes a variety of online resources, including helpful training, release notes, and basic troubleshooting steps.
<b>Email</b>	Email your CSM, the CS team <a href="mailto:customer@findhelp.com">customer@findhelp.com</a> or <a href="mailto:support@findhelp.com">support@findhelp.com</a> for additional support assistance.	Monday - Friday 9-5PM (Central Time)	Your CSM or a member of our support team will respond to your request within two business days. When your CSM is out of the office, email <a href="mailto:customer@findhelp.com">customer@findhelp.com</a> . We have back-up CSMs in place to ensure business continuity.
<b>Phone</b>	Contact your CSM directly at their provided phone number.	<i>Except Company Holidays*</i>	

\*Holidays may include the day the holiday is “observed” if the actual holiday occurs on weekends. Findhelp Bertha reserves the right to modify the company holidays: New Year’s Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Election Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day. Please contact your CSM for the most up to date company holiday list.

#### Severity Classifications and Response Times

Once an issue has been triaged, it will be given a severity classification. Response time and update frequencies for each severity classification are listed in the table below.

	Description	Initial Response	Update Frequency
<b>Critical</b>	Critical service workflow or functionality unavailable to a majority of users. No workaround exists.	2 business hours	Every 4 business hours
<b>Major</b>	Critical service workflow or functionality is impaired. Users have a temporary workaround.	4 business hours	Every 8 business hours
<b>Minor</b>	Non-critical workflow or functionality is unavailable or impaired. Users can still complete workflow.	8 business hours	As mutually agreed

## Data Operations

	Access	First Reply Time	Full Completion Time
<b>Suggest a New Program</b>	<a href="https://www.findhelp.com/find_a_program">https://www.findhelp.com/find_a_program</a>	2 business days	In addition to the first reply, most requests are also fully completed within 2 business days. Note that larger or more complex suggestions may require additional time. Additionally, if we are not able to get in contact with the program in a timely manner (maybe they are out of the office) that may cause it to take more time.
<b>Suggest a Program Edit</b>	Submit suggestion directly on individual program card	2 business days	
<b>Verify Claims</b>	<a href="https://www.findhelp.com/claims">https://www.findhelp.com/claims</a>	2 business days	
<b>General Program Review</b>	Our goal is 90% of all programs listings on the findhelp platform are reviewed (including by external sources of data) every 6 months		

## System Availability

### Availability

findhelp will be available ninety-nine and nine-tenths percent (99.9%) of the time, twenty-four (24) hours per day, seven (7) days per week (a week will be deemed to commence at midnight Eastern Time on Sunday and extend for seven (7) days), including all legal holidays, with the exception of scheduled interruptions for maintenance.

### Status Portal

The current status of our platform can be monitored at any time, including during maintenance windows, at [status.findhelp.com](https://status.findhelp.com). You may subscribe to email status updates from the Status Portal.

### Reserved Maintenance Windows

We conduct regular maintenance which typically does not require downtime. In the rare event that downtime is required for system maintenance, it will be announced ahead of time through our Status Portal. Our standard maintenance window, when required, is Saturday 10:00 p.m. to Sunday 2:00 a.m. Central Time.

## Incident Response

### PHI Inquiry

Timeframe for PHI disclosure incident:

Description	Communication Timeframe
findhelp will provide relevant information in a report within this timeframe if there is an incident regarding PHI disclosure.	72 hours

## Escalation Contacts

Your first point of contact for escalating any issue is your Customer Success Manager. If you have not received a timely or adequate response based on the above service levels, you may escalate your issue in the following order:

**VP of Customer Success:** [rlauderdale@findhelp.com](mailto:rlauderdale@findhelp.com)

**Chief Operating Officer:** [jtraish@findhelp.com](mailto:jtraish@findhelp.com)

**VP of Product Development:** [ehenderson@findhelp.com](mailto:ehenderson@findhelp.com)

[End of Appendix]



Library discards  
for board meeting

March 14<sup>th</sup>

1. [ 2 copies ] Glencoe Health (McGraw Hill) Bronson & Merki
2. [ 1 copy ] AGRIBUSINESS Principles of Management
3. [ 1 copy ] Glencoe Science Biology (California Edition)
4. [ 1 copy ] Economics Today & Tomorrow (Glencoe McGraw-Hill)
5. [ 1 copy ] National Geographic Little Kids First Big Book of Who (Jill Esbaum)
6. [ 31 copies ] Favorite Tales from Shakespeare (Bernard Miles) checkerboard press
7. [ 25 copies ] Well- Loved Tales from Shakespeare (Bernard Miles)
8. [ 4 copies ] The Canterbury Tales (Geraldine McCaughrean)
9. The Story of Scotland Yard (Thompson, Laurance V)
10. Colt of Destiny (Malkus, Alida Sims)
11. Our foreign-born citizens (Beard, Annie E.S)
12. The waters under the earth (Moore, John)
13. Nutrition and the Athlete (Morella, Joseph J & Turchetti, Richard J)
14. Contemporary Math (Clark, Frank)
15. Famine on the wind (Carefoot, G.L)
16. The Consumers Union Report on Smoking and The Public Interest (Brecher, Ruth & Edward)
17. The Great Lucifer: A Portrait of Sir Walter Raleigh (Irwin, Margaret)
18. Trumpeter's tale: The Story of Young Louis Armstrong (Eaton, Jeanette)
19. The Light (Saint-Marcoux, Jeanne)
20. Spy for Liberty (Ruskin, Ariane)
21. Six Feet Six: The Heroic Story of Sam Houston (James, Bessie Rowland)
22. Fight for Freedom (Hughes, Langston)
23. The Good Ways (Ansley, Delight)
24. Your Parents and Yourself (David and Marymae Klein)
25. The White King a novel (Gyorgy Dragoman)
26. Ride The River (Louis L'amour)
27. Brionne (Louis L'amour)
28. Where The Long Grass Blows (Louis, L'amour)
29. Hit Me (Lawrence, Block)
30. Official Privilege (P.T. Deutermann)
31. Julius Caesar (Manuel, Komroff)
32. Seidman and Son (Elick Moll)
33. Lions on the Hunt (Theodore J. Waldeck)
34. Episode of Sparrows (Godden, Rumer)
35. A New Way to Understand Why Nations Rise and Fall (Ian, Bremmer)
36. Louis Pasteur (Laura N. Wood)
37. A Boy Called Hopeless by M.J. (David Melton)
38. Dibs in Search of Self (Virginia M. Axline)
39. Executive Privilege (Phillip, Margolin)
40. Sense and Sensibility (Jane Austen)
41. Yehudi Menuhin The Story of the man and The musician (Robert Magidoff)
42. A Goodly Fellowship (Chase, Mary E)
43. The Morning Side of the Hill (Reed, Jacqueline)
44. Mingote History for Beginners (Jan Read)
45. Skiing on Water (Jack Andresen)

46. Nemesis (Agatha Christie)
47. Flight to Fear (Tom Belina)
48. A Single Pebble (Hersey, John)
49. Two From Galilee (Marjorie Holmes)
50. Through The Microscope: Man Looks at an Unseen World (M.D Anderson)
51. Pope Paul VI (Roy MacGregor-Hastie)
52. Zanballer (Knudson, R.R)
53. The Metamorphosis (Kafka, Franz)
54. The Natural (Bernard Malamud)
55. Runes (Ednah Walters)
56. General Ike A Biography of Dwight D. Eisenhower (Alden Hatch)
57. The Theory of the Leisure Class (C. Wright Mills)
58. To Tame a Land (Louis L'amour)
59. Glamorous Dolly Madison (Desmond, Alice Curtis)
60. U.S Peace Corps : The Challenge of Good Will (Whittlesey, Susan)
61. Queen Victoria (Strachey, Lytton)
62. Senior Dropout (Summers, L James)
63. The autobiography of Lincoln Stephens (Harcourt, Brace & World Inc)
64. Botany Bay (Nordhoff, Charles & Hall, Norman James)
65. Socrates: The Man Who Dared to Ask (Mason, Cora)
66. Poor Richard (Daugherty, James)
67. The City In Crisis (Isenberg, Irwin)
68. The Casting Away of Mrs. Lecks and Mrs. Aleshinie (Stockton, R. Frank)
69. The Fox and the Hound (Mannix, Daniel)
70. Golden Warrior (Muntz, Hope) po[
71. Champions of Labor (Selvin, David)
72. Sadie Shapiro in Miami (Smith, Kimmel Robert)
73. Jungle Jenny (Cowen, Eve)
74. Doctor Kate, Angel on Snowshoes (Comandidni, Adele)
75. Runner in the Sun (McNickle, D' Arcy)
76. River of the Wolves (Meador, W. Stephen) '
77. Candles in The Wood (Manners, Alexandra)
78. Heart's a Conquest (Malvern, Gladys)
79. Marie Antoninette (Kielty, Bernardine)
80. Little World Apart (Barker, S Omar)
81. Wilderness Bride (Annabel and Edgar Johnson)
82. An Introduction to Astronomy (Barker, H Robert)
83. Tiger of the Snows (Tenzing of Everest with James Ramsey Ullman)
84. Who Rides in The Dark? (Meador, Stephen W)
85. To Try Men's Souls (Hyman, Harold M)
86. Through the Microscope (Anderson M. D)
87. Red Horse Hill (Meador, Stephen M)
88. Scramble Six Hurricanes (Moore, Donald)
89. [ 9 copies ] Foundation of personal fitness (Glencoe)
90. Atlas Didáctico universal SPES BIBLOGRAF (ESPECIAL E.G.B)

91. Biblioteca Universal De Mexico (William Weber Johnson)
92. [ 2 copies ]Atlas General Básico Aguilar
93. The Last Redwoods (Philip Hyde)
94. I HAVE A DREAM (Time Life Books New York)
95. In Pursuit of Ideas: A Year in the Life of the University of California (Collins)
96. [ 11 copies ]National Geographic
97. [ 33 copies ] Smithsonian Magazines
98. Close Reader collections (Houghton Mifflin Harcourt)
99. Chris Evert (S. H Burchard)
100. The Light in the Forest (Conrad Richter)
101. Stormbreaker (Anthony Horowitz)
102. Tangerine (Edward Bloor)
103. Of Sound Mind (Jean Ferris)
104. Silver Fin: A James Bond Adventure (Charlie Higson)
105. The Raging Quiet (Sherryl Jordan)
106. A Paramedic's Stories: Rescue 471 (Peter Canning)
107. The Stonewalkers (Vivian Alcock)
108. Eagle Strike (Anthony Horowitz)
109. Fat Kid Rules the World (K. L Going)
110. True Evil (Greg Iles)
111. Night Sins (Tami Hoag)
112. In Case You Missed It (Sarah Darer Littman)
113. Out of the Shadows (Kay Hooper)
114. The Mists of Avalon (Marion Zimmer Bradley)
115. Running Blind (Lee Child)
116. A Fall of Moondust (Arthur C. Clarke)
117. The Black Angel (John Connolly)
118. Hour Game (David Baldacci)
119. Colonization: DOWN TO EARTH (Harry Turtledove)
120. Yesterday's Kings (Angus Wells)
121. Whiteout (Ken Follett)
122. Walk Beside Me, Be My Friend (Joan Oppenheimer)
123. Westmark (Lloyd Alexander)
124. Bad Men (John Connolly)
125. Deep Six (Clive Cussler)
126. Inca Gold (Clive Cussler)
127. Dark Paradise (Tami Hoag)
128. The Endless Steppe (Esther Hautzig)
129. Vacuum Diagrams (Stephen Baxter)
130. The Fata Morgana (Leo Frankowski)
131. When Worlds Collide (Philip Wylie & Edwin Balmer)
132. Wagons West Volume 8 Nevada! (Dana Fuller Ross)
133. Spider's Voice (Gloria Skurzynski)
134. How I Spent My Last Night on Earth (Todd Strasser)
135. Lean Mean Thirteen (Janet Evanovich)

136. True Blue (David Baldacci)
137. A Face in Every Window (Han Nolan)
138. Chosen Prey (John Sandford)
139. Born to Fly (Shane Osborn)
140. Full House (Janet Evanovich)
141. Spy X The Code (Peter Lerangis)
142. Midnight Hour Encores (Bruce Brooks)
143. Reap the Wind (Iris Johansen)
144. Blackwood Farm (Anne Rice)
145. Black Fire: A story of Henri Christophe (Covelle Newcomb)
146. Survival of the Fittest (Jonathan Kellernan)
147. The Things I Know Best (Lynne Hinton)
148. The Cat Who Smelled a Rat (Lilian Jackson Braun)
149. Echo Burning (Lee Child)
150. Grey Gallows (Barbara Michaels)
151. Open Season (C.J. Box)
152. Baker's Hawk (Jack Beckham)
153. Murder List (Julie Garwood)
154. Invisible Prey (John Sandford)
155. Lions on the Hunt (Theodore J. Waldeck)
156. Extreme Elvin (Chris Lynch)
157. The Guns of Navarone (Alistair MacLean)
158. Therapy (Jonathan Kellerman)
159. Force 10 From Navarone (MacLean Alistair)
160. Faded Coat of Blue (Owen Parry)
161. [ 3 copies ] Leatherneck Magazines
162. A Cold Heart (Jonathan Kellerman)
163. The Switch (Elmore Leonard)
164. Where Eagles Dare (Alistair MacLean)
165. State of Wonder (Ann Patchett)
166. The Nitty Gritty (Frank Bonham)
167. Sahara (Clive Cussler)
168. Night Probe! (Clive Cussler)
169. Blue Gold (Clive Cussler)
170. Off and Running (Bill Corum)

# Cuyama Joint Unified School District

## 2024-2025 District Student Instructional Calendar

JULY 2024							Important Dates							JANUARY 2025						
S	M	T	W	T	F	S	8/9-8/14- Teacher work days – 4 days <b>8/15 – First Day of School</b> 8/29-ES Back to School Night 9/5- High School Back to School Night 10/11– End of 1 <sup>st</sup> Quarter HS 11/1– End of 1 <sup>st</sup> Trimester ES 11/19–11/22 –Min. Days ES - Parent Conferences. (TK-8) 11/25-11/29 – Thanksgiving Break 12/16-12/20 – Semester Exams HS 12/20 – End of 1 <sup>st</sup> Semester HS 12/20 – Min. Day ES and HS 12/23-1/10– Winter Break 1/13 – School resumes 2/28 – End of 2 <sup>nd</sup> Trimester ES 3/14 – End of 3 <sup>rd</sup> Quarter HS 4/17 – Min. Day ES and HS *4/18 – Snow Day – if needed 4/21-4/25 – Spring Break 6/2-6/6– Final Exams HS <b>6/5–8<sup>th</sup> Grade Graduation</b> <b>6/6 – Last Day of School – ES and HS</b> <b>6/6– High School Graduation</b> 6/6 – Min. Day ES and HS 6/6 - End 2 <sup>nd</sup> Semester HS/3 <sup>rd</sup> Trimester ES	S	M	T	W	T	F	S						
	1	2	3	4	5	6					1	2	3	4						
7	8	9	10	11	12	13		5	6	7	8	9	10	11						
14	15	16	17	18	19	20		12	13	14	15	16	17	18						
21	22	23	24	25	26	27		19	20	21	22	23	24	25						
28	29	30	31					26	27	28	29	30	31							
AUGUST 2024							Holidays (District Office Closed)	FEBRUARY 2025												
S	M	T	W	T	F	S		S	M	T	W	T	F	S						
				1	2	3								1						
4	5	6	7	8	9	10		2	3	4	5	6	7	8						
11	12	13	14	15	16	17		9	10	11	12	13	14	15						
18	19	20	21	22	23	24		16	17	18	19	20	21	22						
25	26	27	28	29	30	31		23	24	25	26	27	28							
SEPTEMBER 2023							Early Release Days	MARCH 2025												
S	M	T	W	T	F	S		S	M	T	W	T	F	S						
1	2	3	4	5	6	7								1						
8	9	10	11	12	13	14		2	3	4	5	6	7	8						
15	16	17	18	19	20	21		9	10	11	12	13	14	15						
22	23	24	25	26	27	28		16	17	18	19	20	21	22						
29	30							23	24	25	26	27	28	29						
OCTOBER 2024							Elementary School Early Release Days: Mondays – 8:20-1:45  Cuyama High School Early Release Days: Mondays – 8:00-2:00  Minimum Day Release Elementary School: 12:05 p.m. High School: 12:15 p.m. Bold borders = Minimum Day: Check Important Dates above to see if it applies to ES only or to both EL & HS	APRIL 2025												
S	M	T	W	T	F	S		S	M	T	W	T	F	S						
		1	2	3	4	5														
6	7	8	9	10	11	12				1	2	3	4	5						
13	14	15	16	17	18	19		6	7	8	9	10	11	12						
20	21	22	23	24	25	26		13	14	15	16	17	18	19						
27	28	29	30	31				20	21	22	23	24	25	26						
27							27	28	29	30										
NOVEMBER 2024							JUNE 2025	MAY 2025												
S	M	T	W	T	F	S		S	M	T	W	T	F	S						
					1	2						1	2	3						
3	4	5	6	7	8	9		4	5	6	7	8	9	10						
10	11	12	13	14	15	16		11	12	13	14	15	16	17						
17	18	19	20	21	22	23		18	19	20	21	22	23	24						
24	25	26	27	28	29	30		25	26	27	28	29	30	31						
DECEMBER 2024								JUNE 2025												
S	M	T	W	T	F	S		S	M	T	W	T	F	S						
1	2	3	4	5	6	7		1	2	3	4	5	6	7						
8	9	10	11	12	13	14		8	9	10	11	12	13	14						
15	16	17	18	19	20	21		15	16	17	18	19	20	21						
22	23	24	25	26	27	28		22	23	24	25	26	27	28						
29	30	31						29	30											

Starting and Ending Times: TK-8<sup>th</sup> grade: 8:20 a.m. – 2:45 p.m. High School: 8:00 a.m. – 3:00 p.m.

180 Student Days

184 Teacher Days

1<sup>st</sup> Semester-85 Days

2<sup>nd</sup> Semester-95 Days

	School Days
Orange	Board Meeting

	No School/Vacation/Holidays
Red	Indicates Holidays

February 13, 2024



## Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307  
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

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### MEMORANDUM OF UNDERSTANDING

**Santa Barbara County Education Office**

**and**

**Cuyama Joint Unified School District**

**2024-2026 Round 6 K12 Strong Workforce Program**

This Memorandum of Understanding, hereinafter referred to as "Agreement", sets forth the terms and conditions under which Santa Barbara County Education Office (SBCEO), serving as the Consortium Lead LEA & fiscal agent, and Cuyama Joint Unified School District, serving as the local educational agency (LEA), will work together to meet the deliverables of California Community Colleges Chancellor's Office (CCCCO) 2024-2026 Round 6 K12 Strong Workforce Program (K12 SWP).

This K12 SWP grant is a regional collaborative project. The K12 SWP's purpose is to establish partnerships with South Central Coast Regional Consortium (SCCRC) colleges, SBCEO, school districts, business and community partners throughout Santa Barbara county to improve Career Technical Education (CTE) services to enrolled K-12 and community college students, specifically in the approved grant funded application for Build, Improve & Align K-14 CTE Pathways to Ensure English Learner Success.

#### **Term**

The term of this Agreement is from January 1, 2024 -June 30, 2026, subject to all terms and conditions set forth herein.

#### **As partners in this project, SBCEO and the LEA agree to:**

- A. Work exclusively with SBCEO as the K12 SWP CTE Consortium, hereinafter referred to as "Consortium", for purposes of applying for, receiving, and administering K12 SWP Program funds.
- B. Engage in regional efforts to align workforce, employment, and education services utilizing braided and matched funds for collective impact.
- C. Offer high quality curriculum and instruction to enrolled pupils aligned with the California Career Technical Education Model Curriculum Standards, including, but not limited to, providing a coherent sequence of career technical education courses that enable pupils to transition to postsecondary education programs from K-12 programs that lead to a career pathway or employment upon graduation.
- D. Provide guidance on K-12 enrolled pupils support services, including counseling and leadership development.
- E. Provide guidance on opportunities for K-12 enrolled pupils to participate in after school, extended day, and out of school internships, competitions, and other work-based learning opportunities.

- F. Provide guidance on properly credentialed teachers or faculty and support professional development opportunities for those teachers or faculty members.
- G. Report required K12 SWP data that will be used by policymakers, LEAs, community college districts, and their regional partners to support and evaluate the program, including, to the extent possible, demographic data used to evaluate progress in closing equity gaps in program access and completion, and earnings of under-served demographic groups.

The following data/reports are to be submitted to SBCEO by the due dates indicated, to be inputted into the NOVA reporting system by SBCEO. Cal-PASS Plus data must be uploaded to their website by the LEA, annually by the dates below. The required reports demonstrate that grant recipients have met the dollar-for-dollar match (specified in Education Code, Section 88828) and are providing program deliverables using the K12 Strong Workforce Program funds, pursuant to Education Code, Section 88827.

**Round 6 Grant-Period of Performance  
January 1, 2024-June 30, 2026**

<b>Date</b>	<b>Reports Due</b>	<b>Reporting System</b>	<b>Time Period</b>
<b>August 31, 2024</b>	First Progress and Expenditure Report	NOVA	January 2024 through June 2024
<b>February 29, 2025</b>	Second Progress and Expenditure Report	NOVA	July 2024 through December 2024
<b>August 30, 2025</b>	Third Progress and Expenditure Report	NOVA	January 2025 through June 2025
<b>February 28, 2026</b>	Fourth Progress and Expenditure Report	NOVA	July 2025 through December 2025
<b>August 29, 2026</b>	Fifth Progress and Expenditure Report	NOVA	January 2026 through June 2026
<b>November 28, 2026</b>	Final K12 SWP Expenditure Report and Outcomes	NOVA	January 2024 through June 2026
<b>November 1, 2024</b>	Annual Course Data Report	Cal-PASS Plus	January 2024 through June 2024
<b>November 1, 2025</b>	Annual Course Data Report	Cal-PASS Plus	July 2024 through June 2025
<b>November 1, 2026</b>	Annual Course Data Report	Cal-PASS Plus	July 2025 through June 2026



All parties agree to abide by all guidelines, policies, and procedures of SBCEO as set forth in this Agreement and CCCCCO General Assurance and Certifications, unless otherwise stated.

**As Consortium lead and fiscal agent, SBCEO agrees to:**

- Function as the lead LEA and fiscal agent for the Consortium, for purposes of applying for, receiving, and administering K12 SWP Program funds
- Develop and administer MOUs with Consortium partners in Santa Barbara County and facilitate consortium-wide communications
- The conditions of the Statement of Assurances (submitted in NOVA)-Exhibit D
- Ensure Santa Barbara County K12 SWP LEAs identify CTE specific work in the Local Control and Accountability Plans (LCAP) for the school years that will be funded by this round of K12 SWP
- Provide ongoing monitoring of Santa Barbara County K12 SWP budgets and expenditures, including submitting budget modification forms to be approved by the Chancellor's Office for changes in object codes greater than 10%; as well as ensuring LEAs submit capital outlay pre-approval forms prior to purchase
- Work with Santa Barbara County K12 SWP LEAs to develop and expand relationships with industry, labor, and community colleges
- Support Santa Barbara County K12 SWP LEAs in the development and implementation of enhanced CTE pathways, specifically those pathways identified in the approved grant (Agriculture, Education, & Health)
- Work with K12 SWP LEAs to build capacity for student transitions that facilitate K12 SWP activities to align high school pathways to postsecondary programs
- Work collaboratively with industry liaisons and employers to provide students work experiences and work- based learning
- Ensure instructional activities at Santa Barbara K12 SWP LEAs are implemented as described in the approved grant
- Ensure all Santa Barbara County LEAs have an active MOU on file with Cal-PASS Plus throughout the
- life of the awarded grant
- Provide intermediary services as main point of contact for status updates and reporting, among the Santa Barbara County K12 SWP LEAs and the CCCCCO for the K12 SWP grant requirements
- Provide intermediary services as main point of contact for status updates and reporting, among the Santa Barbara County K12 SWP LEAs and CCCCCO to assist with postsecondary articulation, concurrent, and
- dual-enrollment activities
- Provide guidance for the recruitment, selection, and retention efforts of Santa Barbara County K12 SWP LEAs to ensure access of all students including socio-economically disadvantaged students, English learners, students with disabilities, and any other under-represented students
- Maintain all records for five years after final grant documents have been submitted to CCCCCO
- Ensure Santa Barbara County LEAs collect program outcome measures and data on an ongoing basis

- Complete and submit all fiscal reporting as required

#### **K12 SWP LEA Responsibilities**

- The LEA assumes the following responsibilities:
- Agree to the conditions of the Statement of Assurances (submitted in NOVA)-Exhibit D
- Identify CTE specific work in the Local Control and Accountability Plan (LCAP) for the current school year that will be funded by this round of K12 SWP
- Maintain a current K12 Round 6 budget that supplements CTEIG funding, and aligns with the CTE goals in the LEA's LCAP.
- Build capacity for student transitions by aligning middle school activities and high school CTE pathways to postsecondary programs
- Work collaboratively with industry liaisons and employers to provide students with work experiences and work-based learning
- Provide guidance to the staff, supervision, and facilities for all project-related activities to be conducted at K12 SWP LEAs
- Attend required grant meetings and activities
- Ensure that all equipment and supplies purchased through the grant are inventoried and tracked in the K12 SWP LEA's fixed assets inventory system and that all facilities used by the project are safely maintained
- Ensure instructional activities at the LEAs are implemented as described in the approved grant funded application for **Build, Improve & Align K-14 CTE Pathways** (Agriculture, Education, & Health) to
- **Ensure English Learner Success**
- Provide support of the recruitment, selection, and retention efforts of the program at the K12 SWP LEAs to ensure access of all students including socio-economically disadvantaged students, English learners, students with disabilities, and any other under-represented students
- Providing students with college & career exploration opportunities
- Maintain and provide supporting documentation for all expenditures related to grant activities
- Provide timely responses to SBCEO request(s) for information and data relevant to the preparation of the K12 SWP application and administration of K12 SWP funding
- Maintain all records for five years after final grant documents have been submitted to SBCEO and CCCCO upon completion of the project

#### **Allocation**

The allocation amount for the **Cuyama Joint Unified School District** is below:

**Build, Improve & Align CTE Pathways (Agriculture, Education, Health) to ensure English Learner Success \$10,000; Fiscal Match: \$10,000**

Indirect, calculated on the first \$25,000 of the allocation, was already deducted from the allocation amount above.

Payment to **Cuyama Joint Unified School District** shall be made in accordance with the terms and conditions of this Agreement.

**SBCEO agrees to distribute to the Cuyama Joint Unified School District an advance allocation of 70% of the total grant allocation upon receipt of the following:**

1. A fully executed Agreement between the LEA and SBCEO
2. Confirmation that the K12 Strong Workforce Program budget submitted, funded by Round 6 K12 SWP monies, is accurate and has been inputted into the NOVA reporting system.
3. Evidence of CTE specific activities/goals in each LEA's Local Control and Accountability Plan (LCAP) for the school years funded by this K12 SWP round.
4. Confirmation that the LEA has an active MOU with Cal-PASS Plus to facilitate the sharing of data, which must remain current throughout the life of the awarded grant
5. An invoice for 70% of the total grant allocation

**SBCEO will distribute the remaining allocation to the LEA (up to 30% of the funding) upon receipt and approval of the following:**

1. Completion of all K12 SWP required reports, including Progress, Fiscal, Final, and Cal-PASS reports
2. An invoice for 30% allocation, after review and approval of the expenditure reports by SCCRC

The LEA certifies that SBCEO grant funds received, and minimum 1:1 fiscal match (required) by each local educational agency, shall be used solely for the purpose of supporting the program or programs for which the grant is awarded.

#### **Allowable Expenditures**

All allowable costs must meet the criteria written in Exhibit B: Appendix C-Guidelines, Definitions, & Allowable Expenditures (pages 41-45), K12 Strong Workforce Program Request for Application (RFA).

#### **Supplies and Equipment**

The LEA shall collect and maintain an inventory of fixed assets including such things as district tag numbers and serial and model numbers of any equipment purchased with grant funds. The updated inventory shall be submitted to SBCEO upon request.

#### **Performance Outcome Measures and Reporting**

The long-term measure of success for the K12 SWP is the number of participating students who complete high school, transition successfully into an aligned postsecondary program, graduate with a degree or credential in a high-demand field, and successfully secure employment. Program data will be collected on an ongoing basis and reported to Cal-PASS Plus.

#### **Termination**

Either party may terminate this agreement at any time for any reason by providing 30 days written notice. In the event of termination under this paragraph, the LEA will be paid for all work provided to the date of termination, as long as such work meets the terms and conditions of this agreement.

**Termination due to Cessation of State Funding**

SBCEO shall have the right to terminate this agreement upon three (3) days written notice in the event that the receipt by SBCEO of funds from the State government/CCCCO for this program is reduced, suspended or eliminated for any reason. The LEA hereby expressly waives any and all claims against SBCEO for damages arising from the termination, suspension or reduction of the funds provided by the State government/CCCCO to SBCEO for the program under which this agreement is made, or of the portion thereby delegated by this agreement. However, in no event shall termination take effect with respect to program(s) in progress. Programs(s) shall be permitted to conclude, and termination will take effect upon conclusion of such program(s).

**Indemnification**

Each party agrees to defend, indemnify, and hold harmless the other party (including a party's administrators, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged acts or omissions of the indemnifying party, its directors, agents, officers, or employees related to the indemnifying party's duties and obligations described in this agreement or imposed by law.

It is the intention of the parties that this section imposes on each party's responsibility to the other for the acts and omissions of their respective officials, employees, representatives, agents, subcontractors, and volunteers, and that the provisions of comparative fault shall apply. This provision shall survive the termination of this agreement for any claim related to this agreement.

**Nondiscrimination**

Any service provided by the parties pursuant to this Agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identify, gender expression, sex, or sexual orientation or the employee's association with a person or group with one or more of these actual or perceived characteristics in accordance with all applicable Federal and State laws and regulations.

**Insurance**

All parties shall maintain in full force Commercial General Liability Insurance with limits of no less than \$1,000,000 per occurrence. Such requirements may be satisfied by coverage through a joint power's authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.

**Audit**

Each Party agrees to participate in an audit by CCCCCO or other government agency to the extent the audit relates to the Consortium's activities under the applicable K12 SWP. Each Party agrees to maintain records for the period of time specified by the K12 SWP funding.

**Compliance with Laws**

Each party to this agreement will comply with all applicable laws.

**Construction of Covenants and Conditions**

Each term and each provision of this agreement will be construed to be both a covenant and a condition.

#### **Nature of Agreement**

This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

#### **Binding Effect**

This Agreement shall ensure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assignments.

#### **Waiver**

No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

#### **Severability**

If any provision or any part of this agreement is for any reason held to be invalid and or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this agreement shall not be affected thereby and shall remain valid and fully enforceable.

#### **Authority**

SBCEO represents and warrants that LEA has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

#### **Counterpart Execution: Electronic Delivery**

This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

#### **Notification**

All notices, requests, and other communication under this agreement shall be in writing. They shall be served either personally, by mail or email.

Any communication and notices to the LEA shall be sent to the following address:

**Cuyama Joint Unified School District**  
2300 Highway 166

New Cuyama, CA 93254  
Attention: Alfonso Gamino  
Email: agamino@cuyamaunified.org

Any communication and notices to SBCEO shall be sent to the following address:

**Santa Barbara County Education Office**  
Career Technical Education Department  
402 Farnel, Suite L  
Santa Maria, CA 93454  
Attention: Sarah Cameron  
scameron@sbceo.org  
805.937.8427 ext. 2531

IN WITNESS, WHEREOF the parties hereto have executed this Contract.



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Bridget Baublits, Associate Superintendent  
Santa Barbara County Education Office

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Alfonso Gamino, Superintendent  
Cuyama Joint Unified School District

**Agreement between Cuyama Joint Unified School District and Holly Goldberg, PhD for the Early Learning Project Consultation Services**

This Agreement is entered into between Cuyama Joint Unified School District (CJUSD) and independent contractor, Holly Goldberg (referred to as Contractor herein). CJUSD and Holly Goldberg, PhD are referred to as a "Party" or "Parties". This Agreement outlines responsibilities and terms.

**1. TERM OF AGREEMENT**

The term of this Agreement begins on February 21, 2024 and continues through June 30, 2024 unless terminated as provided hereinafter or extended by mutual agreement. It is agreed that the Contractor is acting as an independent contractor and not as an agent or employee of CJUSD. Contractor will directly subcontract Eileen Monahan as part of this project.

An independent contractor is not entitled to the rights and benefits provided to employees including, without limitation, paid sick leave, paid vacation, membership in a retirement system, unemployment insurance, workers' compensation coverage, disability, and health/welfare benefits.

**2. COMPENSATION**

CJUSD shall pay the Contractor \$225/hour for all services rendered by Holly Goldberg, PhD and Eileen Monahan, not to exceed \$13,500 based on 60 total hours. The Contractor shall submit a monthly invoice for services. CJUSD will issue payment upon receipt of each invoice.

**3. SCOPE OF WORK**

The Contractor agrees to render services related to Cuyama Joint Unified School District's Early Learning Project as detailed in the below scope of work. CJUSD agrees to compensate the Contractor for services rendered as specified below.

Contractor Activities	Estimated Hours	Estimated Cost	Deliverable Timeline
<b>Annual Impact Report (AIR)</b>  1. Serve as project lead and coordinator of all tasks related to the successful submission of CJUSD's AIR to First 5 Santa Barbara County as part of the project's ELP requirements. 2. Meet with CJUSD staff as needed. 3. Review, summarize, and integrate CJUSD's ELP data and trends over time into AIR. 4. Edit and refine draft responses to AIR template for submission to First 5 Santa Barbara County. 5. Integrate First 5 Santa Barbara County edits into final AIR, update with input from CJUSD staff (as needed). 6. Prepare final AIR for submission.	45 hours	\$10,125	<ul style="list-style-type: none"><li>• Submit draft AIR report to First 5 Santa Barbara County by March 1, 2024.</li><li>• Submit final AIR to First 5 Santa Barbara County by May 1, 2024.</li></ul>
<b>Capacity Building</b>  1. Meet with CJUSD staff as needed. 2. Provide input and guidance on the management and evaluation of CJUSD's ELP project, including short- and long-term goals, deliverables, and outcomes.	15 hours	\$3,375	Ongoing



3. Work with CJUSD staff to build internal capacity to track, oversee, and report on the long-term success of the ELP project.			
<b>Estimated Total</b>	<b>60 hours</b>	<b>\$13,500</b>	

In order for the Contractor to complete the above scope of work within the required timeframe CJUSD staff will be responsible for the following:

1. Input draft responses to AIR and provide draft to Consultant(s) in a timely matter.
2. Meet with Consultant(s) as needed.
3. Review draft AIR and provide input within the specified timeframes.
4. Collaborate with Consultant(s) to finalize AIR.

#### 4. TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon written notice of intent to terminate. Unless so terminated, this Agreement shall remain in full force and effect for the full term of this Agreement. If this Agreement is terminated prior to the end of the full term, payment to Holly Goldberg, PhD will be made according to the services provided up to the date of termination.

#### 5. AMENDMENTS

This Agreement may be amended only by the written agreement of the parties.

#### 6. ENTIRE AGREEMENT/MISCELLANEOUS

This Agreement constitutes the entire Agreement between the Parties regarding its subject matter and may be modified only as provided herein. No representations or oral or implied agreements have been made by any Party hereto or its agent, and no Party to this Agreement relies upon any representation or agreement not set forth herein. If any provision of this Agreement is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, the remainder of the Agreement will remain in full force and effect.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**MEMORANDUM OF UNDERSTANDING**  
**between**  
**Santa Barbara County Education Office**  
**and**  
**Cuyama Joint Unified School District**

This Agreement is entered into between Santa Barbara County Education Office, herein referred to as "SBCEO," and Cuyama Joint Unified School District, herein referred to as "CJUSD." This Agreement outlines responsibilities of each Party.

Promotores are trained, trusted community health workers who have lived experience (such as shared race, ethnicity, language, cultural background) that aligns with the experience of and provides a connection with the individuals and populations they serve. Additionally, Promotores have extensive practical training and/or work experience in community health and engagement. Promotores have a unique ability to establish profound relationships with individuals based on mutual understanding, respect, dignity, and compassion. Promotores strengthen community health through health education, health navigation, screening and assessment, supporting students and families with school attendance, education, and individual support or advocacy.

**The purpose of this MOU is to integrate Promotor(es) into an educational partnership to support family engagement in the CJUSD. Family engagement may include attending school meetings and programs, assisting the school to promote the success of children, providing school related information to the community, as well as supporting families with behavioral wellness and positive student outcomes.**

**SBCEO/CFRS AGREES TO THE FOLLOWING:**

In partnership with the Santa Barbara County Promotores Network SBCEO's Children and Family Resource Services (CFRS) department will recruit and monitor one or more qualified Promotor(es) to serve as integral member of the CJUSD community schools team who will work closely with and under the direction of the district's community schools coordinator or designee. The Promotor/a will engage with students and families to support and promote the importance of family engagement in schools. Promotor(es) may provide students/families services in individual or group settings, in-person, as assigned by the community schools coordinator or designee.

Services may include:

- Liaise between the students and families, the community school, health and wellness providers, and other governmental agencies.
- Support as assigned and directed by the community schools coordinator with the establishment of partnerships with licensed clinical social agencies and individuals, youth outreach programs, substance use disorder counselor programs, and other relevant community partners and government agency representatives.
- Assist in developing and implementing opportunities for families to participate in community school workshops and school programs that support the students.
- Support students and families with initial transition into CJUSD.
- Individually and/or in coordination with community schools coordinator, support navigation of behavioral wellness and social services, and behavioral interventions as assigned by CJUSD.
- Provide behavioral health education to promote student/family health and student school attendance as priorities.
- Work with community school coordinator to establish behavioral health mobile services to come to Cuyama several times a year and assist with translation at the events and promote the service. Promote events such as mobile health clinic, importance of school attendance, school programs and events to the community such as back-to-school, parent conferences, winter program, meetings, workshops for students/families and other similar events/programs.
- Provide behavioral health navigation, information, training, referrals (assist with completion of referrals), or support to assist students/families to understand and access behavioral health support systems in order to have healthy families as well as students prepared to learn each day; provide interpretation services as needed, and address related social needs as assigned by CJUSD.
- Serve as cultural liaisons in school-family interactions.
- Assist community school coordinator to establish a steering committee to participate in the development of a plan of support for students. The goal is to have healthy students and families in order for students to be healthy to attend school on a daily basis.
- Perform outreach and resource coordination to promote community school programs, workshops, events, etc. as assigned by CJUSD.
- Help students/families enroll or maintain enrollment in government or other assistance programs related to improving their health, such as direct assistance or referral for Medi-Cal eligibility and enrollment.
- Provide individual support or advocacy to support the community school coordinator and district in assisting students/families to prevent the onset or exacerbation of a behavioral health condition.
- Provide other related services/support as assigned by community schools coordinator or CJUSD designee.

#### **CJUSD AGREES TO THE FOLLOWING:**

- Designate the community school coordinator as the contact person for bidirectional contact with participating Promotores.
- Provide participating Promotor(es) initial and, as needed, just-in-time program-specific training.
- Support the community schools coordinator in convening steering committee meetings regularly and as needed to support and promote the importance of education. Promote family and school partnerships.
- Provide meeting space for school and community school coordinator meetings, as needed.
- Collect, analyze, and share available data related to project goals.

**BOTH PARTIES MUTUALLY AGREE TO:**

In consideration of the covenants and agreements set forth herein, the receipt and sufficiency of which are hereby acknowledged, it is also understood and agreed as follows:

**TERM OF AGREEMENT:**

The term of this Agreement is March 18, 2024, through December 31, 2024, unless terminated as provided hereinafter or extended by mutual written agreement.

**COMPENSATION:**

In consideration for services rendered by Promotor(es), CJUSD shall pay SBCEO at the general and inclusive rate of \$40 for each hour of service time provided by a Promotor(es) for services rendered at the direction of the CJUSD. The total amount for this program shall not exceed \$40,000 (SBHIP funding). The payment will be directed to SBCEO as the invoices are received.

**TERMINATION OF AGREEMENT:**

- a. This Agreement may be terminated by SBCEO and/or CJUSD upon 30 days written notice of intent to terminate.
- b. Unless so terminated, this Agreement shall remain in full force and effect for the full term of this Agreement (December 31, 2024).
- c. If this Agreement is terminated prior to the end of the term, CJUSD will pay SBCEO for services provided by Promotor(es) up to the date of termination.

**AMENDMENTS**

This Agreement may be amended only by the written agreement of both parties.

**COMPLIANCE WITH LAWS:**

Each party to this Agreement will comply with all applicable laws.

**NATURE OF AGREEMENT:**

This Agreement constitutes the entire Agreement between the Parties regarding its subject matter and may be modified only as provided herein. No representations or oral or implied agreements have been made by any Party hereto or its agent, and no Party to this Agreement relies upon any representation or agreement not set forth herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

**BINDING EFFECT:**

This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

**WAIVER:**

No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

**SEVERABILITY:**

If any provision or any part of this Agreement is for any reason held to be invalid and or unenforceable or contrary to public policy, law or statute and/or ordinance, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.

**GOVERNING LAW:**

This Agreement shall be governed by and interpreted, construed, and enforced in accordance with the laws of the state of California.

**COUNTERPART EXECUTION: ELECTRONIC DELIVERY:**

This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission and shall have the same legal effect as an "ink-signed" original.

**NOTIFICATION:**

All notices, requests and other communication under this Agreement shall be in writing and mailed to:

Santa Barbara County Education Office  
Children and Family Resource Services (CFRS)  
PO Box 6307  
Santa Barbara, CA 93160

Alfonso Gamino  
Superintendent  
2300 Highway 166  
New Cuyama, CA 93254

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

\_\_\_\_\_  
Alfonso Gamino, Superintendent  
Cuyama Joint Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bridget Baublits, Associate Superintendent  
Santa Barbara County Education Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
MaryEllen Rehse, Executive Director, CFRS  
Santa Barbara County Education Office

\_\_\_\_\_  
Date



***REQUIRES BOARD ACTION***

January 31, 2024  
**MEMORANDUM**

To: CSBA Member Boards and Even-numbered County Board Presidents and Superintendents  
From: Albert Gonzalez, CSBA President  
Re: 2024 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Fri. March 15**

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Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper) listing the candidates, the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Friday, March 15, 2024.**

Your Board may vote for up to the number of seats to be filled in the region or subregion as indicated on the ballot. For example, if there are three seats up for election, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. The ballot also contains a provision for write-in candidates; their name and district or county office must be clearly printed in the space provided.

The ballot must be signed by the Board President, Board Clerk, or Superintendent as a designee of the board, and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's or county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked on or before April 30. Results will be published by May 11, 2024.

**For County Boards of Education Only:**

Per Standing Rule 52, in regions with more than one county, each county board of education has one vote to elect the county board member who represents the county board(s) in the region in the Delegate Assembly. One-county regions will appoint the county Delegate. Your county board may vote for only one candidate to fill the Delegate position representing the county boards within your region. Enclosed is the ballot material for election to CSBA's Delegate Assembly of the county board representative from

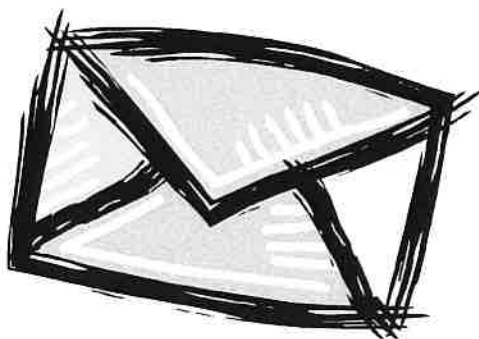
your region. It consists of 1) the ballot (on GREEN paper) listing the candidates, the reverse side of which contains the name of the current member of the Delegate Assembly representing the county boards in your region; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, also provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on GREEN paper is to be completed and returned to CSBA. Like the ballot on red paper for the other Delegate seats in your region, it must be postmarked by the U.S. Post Office on or before Friday, March 15, 2024.**

The ballot on GREEN paper must be signed by the Board President, Board Clerk, or by the County Superintendent, as a designee of the board, and returned in the enclosed envelope. If the envelope is misplaced, you may use your county office's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region number on the bottom left corner of the envelope (this number appears at the top of the ballot). If there is a tie vote, a run-off election will be held, and ballots will need to be postmarked by May 1. The results for the county board seat in each region will also be published by May 11, 2024.

All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2024 – March 31, 2026. The next meeting of the Delegate Assembly takes place on Saturday, May 19 and Sunday, May 20, 2024. Please do not hesitate to contact the Executive Office at [nominations@csba.org](mailto:nominations@csba.org) should you have any questions.

Encs:     Ballot on red paper and watermarked "copy" of ballot on white paper  
            Ballot on green paper and watermarked "copy" of ballot on white paper  
            List of all current Delegates on reverse side of ballot  
            Candidate(s)' required Biographical Sketch Forms and optional resumes  
            CSBA-addressed envelope to send back ballots





**BALLOTS SHOULD BE RETURNED IN THE  
ENCLOSED ENVELOPE; HOWEVER, SHOULD  
THE ENVELOPE BECOME MISPLACED; PLEASE  
USE YOUR STATIONERY AND RETURN TO:**

**CSBA  
DELEGATE ASSEMBLY ELECTIONS  
3251 BEACON BLVD.  
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE  
ENVELOPE, WRITE THE REGION OR  
SUBREGION NUMBER (THIS NUMBER APPEARS  
ON THE BALLOT AT THE TOP).**

***REQUIRES BOARD ACTION***

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **FRIDAY, MARCH 15, 2024**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. A *PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2024 DELEGATE ASSEMBLY BALLOT  
SUBREGION 11-A  
(Santa Barbara County)

Number of seats: 1 (Vote for no more than 1 candidate)

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*Delegates will serve two-year terms beginning April 1, 2024 - March 31, 2026*

*\*denotes incumbent*

☐

Dr. Peter Wright (College ESD)\*

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*Provision for Write-in Candidate Name*

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*School District*

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*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District Name*

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*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.*

## **REGION 11 – 9 Delegates (9 elected)**

**Director: Sabrena Rodriguez (Ventura USD)**

**Below is a list of all elected or appointed Delegates from this Region.**

### **Subregion 11-A (Santa Barbara)**

Wendy Sims-Moten (Santa Barbara USD), term expires 2025

Melanie Waffle (Orcutt Union SD), term expires 2025

Peter Wright (College ESD), term expires 2024

### **Subregion 11-B (Ventura)**

Darlene Bruno (Hueneme SD), term expires 2024

William "Franky" Caldeira (Lompoc USD), term expires 2024

Rebecca "Beckie" Cramer (Pleasant Valley SD), term expires 2025

Lauren Gill (Conejo Valley USD), term expires 2024

Daniel Sandoval (Santa Paula USD), term expires 2024

### **County Delegate:**

Arleigh Kidd (Ventura COE), term expires 2025

## **Counties**

Santa Barbara (Subregion A)

Ventura (Subregion B)

## View results

Respondent

19

Anonymous

32:05

Time to complete

1. I have been... \*

☐

Appointed

☒

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected \*

Peter Wright

3. Full name \*

Peter Wright

## 4. Region/subregion \*

11B



## 5. Name of District or COE \*

College Elementary School

## 6. Years on board \*

5

## 7. Profession

Professor

## 8. Contact number \*

(805) 452-1075

## 9. Primary email address \*

peter.wright.805@gmail.com

## 10. Are you an incumbent Delegate? \*

☒ Yes☐ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. \*

Serving in the Assembly is a privilege and great source of information to take back to my district and region. I appreciate the opportunity to collaborate and strategize with fellow delegates. I would be active in sharing information from Region 11 with other delegates as well as bringing information back to the region.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. \*

President of the board; board member for the Solvang Festival Theater, California Democratic Party delegate

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? \*

Coaching boards with the tools to engage with the community; starting the process for workforce housing, providing reliable content on promising practices for the conditions in which students can learn at their full potential.