

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
**Thursday, January 17, 2019, 6:00 P.M.**  
**Board Room, Cuyama Elementary School**  
**2300 Highway 166, Cuyama, CA**  
**Minutes**

I. The meeting was called to order by Board President, José Valenzuela, at 6:01 p.m.

<u>ROLL CALL:</u>	Trudi Callaway	<u>   P   </u>	Stephen Bluestein, Ed.D.	<u>   P   </u>
	Whitney Goller	<u>   P   </u>	Superintendent	
	Heather Lomax	<u>   A   </u>		
	Michael Mann	<u>   P   </u>		
	José Valenzuela	<u>   P   </u>	Chris Rahe	<u>   P   </u>
			Chief Business Official	

FLAG SALUTE: Led by Christine Mendiburu

II. PUBLIC FORUM/HEARING:

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. DISCUSSION/INFORMATION ITEM(S):

IV. CONSENT AGENDA:

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- A. Minutes of December 6, 2018 Regular Board Meeting
- B. Warrant Listing # 2019 – 15 \$109,406.43 *Pulled from Consent Agenda*
- C. Warrant Listing # 2019 – 16 \$14,825.13 *Pulled from Consent Agenda*
- D. Warrant Listing # 2019 – 17 \$43,190.78 *Pulled from Consent Agenda*
- E. Field Trip Requests
- F. Facilities Use Requests
- G. Vehicle Requests
- H. Fundraising Requests
- I. Williams/Valenzuela Quarterly Report
- J. Conference Attendance Requests
- K. Contract with Governance Advisor, Dr. Joe Cordon *Pulled from Consent Agenda*

L. DAC Mission Statement for CJUSD

Moved by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_

Roll Call Vote:

Trudi Callaway \_Y\_ Whitney Goller\_Y\_ Heather Lomax\_A\_ Michael Mann\_Y\_ José Valenzuela \_Y\_

V. HIGH SCHOOL STUDENT BODY REPORT(S):

- A. High School ASB Report – Given by Jocelyn Mora outlining current and past activities at CVHS, including the drive thru dinner to be held on Feb 2<sup>nd</sup>, 2019.
- B. High School Athletics Report – Given by Mrs. Jennifer Stancliff outlining the lack of interest for a girls' softball team. Mrs. Stancliff proposed an after school project to be developed for the students of CVHS.
- C. High School FFA/CTE Report – Given by Mr. Kevin Lebsack outlining the FFA's current progress, along with the need for new textbooks for the agricultural classes and plans for the ability to offer agricultural business as an elective next school year (2019-2020).

VI. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):

- A. Elementary School ASB Report – Given by Conner Goller outlining the ASB for the elementary school and the students' enjoyment of the PE program and the upcoming honor roll field trip.
- B. After School Education & Safety (ASES) – Provided by Mrs. Debbie Hedlund outlining their appreciation for Mrs. Ricci's help within the program and the rec sport of basketball coming up soon. Also the departure of Jana Kroupa from the ASES program.

VII. MAINTENANCE AND TRANSPORTATION REPORT: Given by Mr. Richard Ray outlining that the ball fields at the high school have been planted and irrigation has been working well. Also outlining buses were inspected and serviced over break, and the district vehicles were entered into the Bureau of Automotive Repair Site as being smog certified and was accepted as complete on 12/11/2018. [barfleets@dca.ca.gov](mailto:barfleets@dca.ca.gov) can be used with our ID#:GF950755 to view the criteria used to permit our vehicles.

VIII. DISTRICT ADVISORY COMMITTEE REPORT: None

IX. BOARD REPORT(S): Whitney Goller addressed E & B Resources' internship program to be discussed with students.

X. PRINCIPAL'S REPORT: Dr. Bluestein reported for Mrs. Rachel Leyland since she was unavailable.

XI. SUPERINTENDENT'S REPORT: Given by Dr. Bluestein outlining the High School's trip to CSUB, the current bond work and meetings with the architect and engineers; and updating the board on the survey crew and asbestos inspectors coming out.

XII. FINANCIAL REPORT(S):

- A. Expenditure Report
- B. Payroll Report

XIII. EXCLUSIVE REPRESENTATION:

XIV. DISCUSSION/INFORMATION ITEM(S):

- 1. Legal Fees to Date – Fees covered under retainer
- 2. Rental Expenditure and Revenue Report

XV. ACTION ITEM(S):

- A. BOARD POLICY/ADMINISTRATIVE REGULATIONS UPDATE(S): The Board to consider approving the first reading of the following Board Policies and Administrative Regulations:

- 1. BP 5112.5 – Open/Closed Campus

- B. RESOLUTION NO. 2019 - 05 : The Board is to consider approving Resolution No. 2019-05 Order of Resolution Approving a Debt Management Policy effective upon adoption by the Board.

Moved by: Whitney Goller 2<sup>nd</sup> by: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax A Michael Mann Y José Valenzuela Y

- C. 2017-2018 FINANCIAL AUDIT CERTIFICATION: The Board to approve the Financial Audit Report for the fiscal year ending June 30, 2018.

- D. ITEMS PULLED FROM CONSENT AGENDA:

- 1. Warrant Listing #2019-15 \$109,406.43 – Pulled by Whitney Goller

Moved by: Michael Mann 2<sup>nd</sup> by: Jose Valenzuela

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax A Michael Mann Y José Valenzuela Y

- 2. Warrant Listing #2019-16 \$14,825.13 – Pulled by Whitney Goller

Moved by: Whitney Goller 2<sup>nd</sup> by: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax A Michael Mann Y José Valenzuela Y

- 3. Warrant Listing #2019-17 \$43,190.78 – Pulled by Whitney Goller

Moved by: Whitney Goller 2<sup>nd</sup> by: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax A Michael Mann Y José Valenzuela Y

- 4. Contract with Governance Advisor, Dr. Joe Cordon – Pulled by Whitney Goller

Moved by: Whitney Goller 2<sup>nd</sup> by: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax A Michael Mann Y José Valenzuela Y

XVI. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.

The Board will adjourn into closed session at 7:17 p.m.

The Board returned to open session at: 8:27 p.m.

XVII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:

- A. No actions taken in closed session.  
B.

Special Board meeting on January 23, 2019, 6:00PM in the Board Room.

**The next regularly scheduled Board meeting is February 14, 2019.**

XVIII. ADJOURNMENT: The Regular Board Meeting will adjourn at 8:28 p.m.

Moved by: Michael Mann 2<sup>nd</sup> by: Whitney Goller

Roll Call Vote:

Trudi Callaway \_Y\_ Whitney Goller\_Y\_ Heather Lomax\_Y\_ Michael Mann \_Y\_ José Valenzuela \_Y\_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

*John B. Portz*  
secretary to the Board 4/17/2019



**CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
SPECIAL BOARD MEETING**

**Wednesday, January 23, 2019, 6:30 PM**

**Board Room, Cuyama Elementary School  
2300 Highway 166, Cuyama, CA  
Agenda**

I. The meeting will be called to order by Board President, José Valenzuela, at 6:30 p.m.

<u>ROLL CALL:</u>	Trudi Callaway	<u>P</u>	Stephen Bluestein, Ed.D.	<u>P</u>
	Whitney Goller	<u>P</u>	Superintendent	
	Heather Lomax	<u>P</u>		
	Michael Mann	<u>P</u>	Chris Rahe	<u>Not Present</u>
	José Valenzuela	<u>P</u>	Chief Business Official	

FLAG SALUTE: Led by Whitney Goller

II. PUBLIC FORUM/HEARING:

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. STUDY SESSION—DISCUSSION/INFORMATION

Board Governance Training—Study Session: The Cuyama Joint Unified School District Board of Trustees will participate in a study session facilitated by Dr. Joe Condon, Ed.D.

- Foundations of Effective Governance
- Building effective operational protocols
- New Board Trustee Orientation

This meeting was a discussion/study  
meeting.

**The next regularly scheduled Board meeting is February 14, 2019**

IV. ADJOURNMENT: The Regular Board Meeting will adjourn at 8:45 p.m.

Moved by: Mike Mann 2<sup>nd</sup> by: Heather Lomax

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Y

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

 1/23/2019

Dr. Stephen B. Bluestein  
Secretary to the Board



## Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307  
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

---

January 4, 2019

SBAS-9211

TO: President of the Governing Board  
Dr. Stephen Bluestein, Superintendent  
Cuyama Joint Unified School District

FROM: Bill Ridgeway, Assistant Superintendent  
Administrative Services

SUBJECT: **Analysis of Public Disclosure of Classified Collective Bargaining Agreements**

In accordance with Education Code Section 42142 and Government Code Sections 3540.2 and 3547.5(b), our office has reviewed your district's Public Disclosure of Proposed Collective Bargaining Agreement. Your district financial advisor has noted and attached any comments, recommended changes, or technical corrections.

Please contact me if you have any questions regarding the attached information.

ad

### Attachment

c District Financial Advisor  
Dr. Susan Salcido, County Superintendent of Schools

Santa Barbara County Education Office  
School Business Advisory Services  
**Analysis of Public Disclosure of Proposed Collective Bargaining Agreement**

Cuyama Joint Unified School District

---


**Comments:**

1. Under this multi-year agreement, district unrestricted reserves are projected to meet the minimum level recommended by the state for the 2017-18 fiscal year and the 2018-19 fiscal year. However, the district projects it cannot meet this reserve standard, in the 2019-20 year. As presented, the district's reserve level would decrease to 2.92%. Upon further review, the district did not include "bulk" reductions of approximately \$122,000 that were contained in the 2018-19 Adopted Budget multi-year projections for 2019-20. If these "bulk" reductions were included in the collective bargaining agreement disclosure, the district would meet its reserve standard in 2019-20 (approximately 6.71% if all reductions are implemented).
2. Although the agreement was ratified by the classified bargaining unit and district administration in May 2018, public disclosure documents detailing the costs of the proposed agreement were not prepared and presented in a public meeting prior to the ratification of the agreement by both parties. Government Code Section 3547.5(a) requires public school employers to disclose at a public meeting the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent years, prior to entering into a written agreement with an exclusive representative covering matters within the scope of representation. The format in which the costs of the agreement are disclosed shall be in a format prescribed by the Superintendent of Public Instruction (SPI).
3. The district has since prepared the Public Disclosure of Proposed Collective Bargaining Agreement and presented it in a public meeting on October 11, 2018.
4. The district's Public Disclosure of Proposed Collective Bargaining Agreement includes costs associated with an on-schedule salary increase to eligible bargaining unit members totaling 6% over the two year period ending June 30, 2019. For 2017-18, employees received an on-schedule increase of 1%, retroactive to January 1, 2017, and an additional on-schedule 3% increase, retroactive to July 1, 2017. The agreement also includes an on-schedule increase of 2% in 2018-19. In addition, the benefits cap will be increased to \$10,000 from \$9,277 per covered employee.
5. The 2017-18 Estimated Actuals Budget was used as a basis to evaluate the impact of this agreement, and already included the costs of the salary increases. The actual retroactive salary payment was accrued and recognized in 2017-18. The 2018-19 salary and benefit increase was calculated and included in the district's 2018-19 Adopted Budget.
6. The district has identified ADA increases, cost of living adjustments (COLA), and ongoing charter school oversight revenue for funding the costs of this multi-year

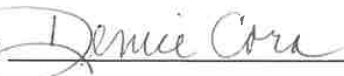
agreement. These funding sources may fluctuate due to enrollment shifts (at both the district and the charters) and variations in projected COLA funding from the State. **We recommend the district remain diligent about updating and monitoring its budget and managing its operations. The district should take action immediately to itemize and plan for the bulk reductions included in the district's 2018-19 Adopted Budget multi-year projections to ensure it meets the state required minimum reserve of five percent in each subsequent year. We request that an itemized list of proposed budget reductions be provided to our office with the Second Interim submission.**

**Technical Corrections:**

1. The district shows they do not meet their reserve level in year 3 (2019-20) of the agreement. However, there is no explanation entered for a plan to restore reserves (page 6).
2. A variance is shown on page 7, but no explanation is entered. The variance results from the cost of the agreement shown on page 1, but not itemized on page 4 in column 2 due to these costs being included in the budget.
3. Deficit spending is noted on page 7, however, the district did not enter an explanation or a deficit reduction plan.
4. The district did not complete the following information on the page 9 certification from the district: budget adjustment section for subsequent years. In addition, Certification No. 2 on page 10 is missing the name of the bargaining unit.

Prepared By: 

Date: 1/4/19

Reviewed By: 

Date: 1/4/19



## Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307

Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

---

January 4, 2019

SBAS-9210

TO: President of the Governing Board  
Dr. Stephen Bluestein, Superintendent  
Cuyama Joint Unified School District

FROM: Bill Ridgeway, Assistant Superintendent  
Administrative Services

SUBJECT: **Analysis of Public Disclosure of Certificated Collective Bargaining Agreements**

In accordance with Education Code Section 42142 and Government Code Sections 3540.2 and 3547.5(b), our office has reviewed your district's Public Disclosure of Proposed Collective Bargaining Agreement. Your district financial advisor has noted and attached any comments, recommended changes, or technical corrections.

Please contact me if you have any questions regarding the attached information.

ad

### Attachment

- c District Financial Advisor  
Dr. Susan Salcido, County Superintendent of Schools

Santa Barbara County Education Office  
School Business Advisory Services  
**Analysis of Public Disclosure of Proposed Collective Bargaining Agreement**

Cuyama Joint Unified School District

---


**Comments:**

1. Under this multi-year agreement, district unrestricted reserves are projected to meet the minimum level recommended by the state for the 2017-18 fiscal year and the 2018-19 fiscal year. However, the district projects it cannot meet this reserve standard in the 2019-20 year. As presented, the district's reserve level would decrease to 2.92%. Upon further review, the district did not include "bulk" reductions of approximately \$122,000 that were contained in the 2018-19 Adopted Budget multi-year projections for 2019-20. If these "bulk" reductions were included in the collective bargaining agreement disclosure, the district would meet its reserve standard in 2019-20 (approximately 6.71% if all reductions are implemented).
2. Although the agreement was ratified by the certificated bargaining unit and district administration in April 2018, public disclosure documents detailing the costs of the proposed agreement were not prepared and presented in a public meeting prior to the ratification of the agreement by both parties. Government Code Section 3547.5(a) requires public school employers to disclose at a public meeting the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent years, prior to entering into a written agreement with an exclusive representative covering matters within the scope of representation. The format in which the costs of the agreement are disclosed shall be in a format prescribed by the Superintendent of Public Instruction (SPI).
3. The district has since prepared the Public Disclosure of Proposed Collective Bargaining Agreement and presented it in a public meeting on October 11, 2018.
4. The district's Public Disclosure of Proposed Collective Bargaining Agreement includes costs associated with an on-schedule salary increase to eligible bargaining unit members totaling 5% over the two year period ending June 30, 2019. For 2017-18, employees received an on-schedule increase of 3%, retroactive to July 1, 2017, with an on-schedule increase of 2% occurring in 2018-19. In addition, the benefits cap will be increased to \$10,000 from \$9,277 per covered employee.
5. The 2017-18 Estimated Actuals Budget was used as a basis to evaluate the impact of this agreement, and already included the costs of the salary increases. The actual retroactive salary payment was accrued and recognized in 2017-18. The 2018-19 salary and benefit increase was calculated and included in the district's 2018-19 Adopted Budget.
6. The district has identified ADA increases, cost of living adjustments (COLA), and ongoing charter school oversight revenue for funding the costs of this multi-year agreement. These funding sources may fluctuate due to enrollment shifts (at both the

district and the charters) and variations in projected COLA funding from the State. **We recommend the district remain diligent about updating and monitoring its budget and managing its operations. The district should take action immediately to itemize and plan for the bulk reductions included in the district's 2018-19 Adopted Budget multi-year projections to ensure it meets the state required minimum reserve of five percent in each subsequent year. We request that an itemized list of proposed budget reductions be provided to our office with the Second Interim submission.**

**Technical Corrections:**

1. The district shows they do not meet their reserve level in year 3 (2019-20) of the agreement. However, there is no explanation entered for a plan to restore reserves (page 6).
2. A variance is shown on page 7, but no explanation is entered. The variance results from the cost of the agreement shown on page 1, but not itemized on page 4 in column 2 due to these costs being included in the budget.
3. Deficit spending is noted on page 7, however, the district did not enter an explanation or a deficit reduction plan.
4. The district did not complete the following information on the page 9 certification from the district: district and contract term information and budget adjustment section for subsequent years. In addition, Certification No. 2 on page 10 is missing the name of the bargaining unit.

Prepared by: 

Date: 1/4/19

Reviewed by: 

Date: 1/4/19

## ReqPay05a

## Payment Register

2019-18

Scheduled 01/09/2019

Bank Account COUNTY - County-AP

Scheduled 01/09/2019											Bank Account COUNTY - County-AP		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount			
Direct Vendor													
Applied Technology Group, Inc. (000419/1)													
4440 Easton Drive													
Bakersfield, CA 93309													
2018/19	01/01/19		Service	REC0000050409	01/09/19	Paid	Cleared	250.00		250.00			
Check #	01-550287	2019	01-0000-0-1110-1000-6900-030-0000-0000										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
				Total Invoice Amount			250.00						
Direct Vendor													
Brown & Reich Petroleum, Inc. (002798/1)													
215 South 6th Street													
PO BOX 1076													
Taft, CA 93268													
2018/19	12/31/18		Fuel	3970C	01/09/19	Paid	Printed	51.96		51.96			
Check #	01-550288	2019	01-0000-0-0000-8100-4300-030-0000-0000										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
2018/19	12/31/18		Fuel	3970D	01/09/19	Paid	Printed	51.96		51.96			
Check #	01-550288	2019	01-0000-0-0000-8100-4300-070-0000-0000										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
				Total Invoice Amount			103.92						
Direct Vendor													
Cal-Coast Machinery, Inc. (000989/1)													
617 South Blosser Road													
Santa Maria, CA 93458													
2018/19	12/19/18		Parts	518372	01/09/19	Paid	Cleared	669.77		669.77			
Check #	01-550289	2019	01-0000-0-0000-8100-4300-000-0000-0000										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
2018/19	12/19/18		Parts	518413	01/09/19	Paid	Cleared	240.95		240.95			
Check #	01-550289	2019	01-0000-0-0000-8100-4300-000-0000-0000										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
				Total Invoice Amount			910.72						
Direct Vendor													
Cranes Waste Oil Inc. (001483/1)													
15412 Hwy 178													
Weldon, CA 93283													
2018/19	12/13/18		Service	157392	01/09/19	Paid	Cleared	85.00		85.00			
Check #	01-550290	2019	01-0000-0-0000-3600-5800-000-0000-7230										
				Batchid	AP01112019	Check Date 01/11/19	PO#	Register # 000102					
				Total Invoice Amount			85.00						
Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/8/2019, Ending Create Date = 1/8/2019, Page Break by Check/Advice? = N, Zero? = Y)											ESCAPE		ONLINE
Page 1 of 4													

Selection Sorted by AP Check Order Option, Filtered by (Orig = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/8/2019, Ending Create Date = 1/9/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 1 of 4

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), Feb 7 2019

1:12PM



## ReqPay05a

## Payment Register

Scheduled 01/09/2019

Bank Account COUNTY - County-AP

Scheduled 01/09/2019											Bank Account COUNTY - County-AP		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount			
Direct Vendor													
			James Herrera (0028871)										
			PO BOX 251										
			New Cuyama, CA 93254										
2018/19	12/31/18		Daily Rate	DAILY001	01/09/19	Paid	Cleared	35.00		35.00			
			2019 01-0000-0-1110-1000-5800-030-0000-0000										
Check #	01-550291			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
								Total Invoice Amount	35.00				
Direct Vendor													
			James Herrera (002888/1)										
			PO BOX 251										
			New Cuyama, CA 93254										
2018/19	12/31/18		Mileage	MILEAGE001	01/09/19	Paid	Cleared	63.00		63.00			
			2019 01-0000-0-1110-1000-5800-030-0000-0000										
Check #	01-550292			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
								Total Invoice Amount	63.00				
Direct Vendor													
			Jordano's Food Service (001095/1)										
			550 South Patterson Ave.										
			Santa Barbara, CA 93111										
2018/19	12/03/18		Jordanos	5954113	01/09/19	Paid	Cleared	1,506.60		1,506.60			
			2019 13-5310-0-0000-3700-4710-030-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
2018/19	12/03/18		Jordanos	5954114	01/09/19	Paid	Cleared	194.62		194.62			
			2019 13-5310-0-0000-3700-4710-030-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
2018/19	12/03/18		Jordanos	5954115	01/09/19	Paid	Cleared	89.29		89.29			
			2019 13-5310-0-0000-3700-4710-030-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
2018/19	12/03/18		Jordanos	5954116	01/09/19	Paid	Cleared	514.21		514.21			
			2019 13-5310-0-0000-3700-4710-070-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
2018/19	12/03/18		Jordanos	5954117	01/09/19	Paid	Cleared	257.24		257.24			
			2019 13-5310-0-0000-3700-4710-070-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				
2018/19	12/10/18		Jordanos	5957322	01/09/19	Paid	Cleared	485.45		485.45			
			2019 13-5310-0-0000-3700-4710-030-0000-0000										
Check #	01-550293			BatchId	AP01112019	Check Date 01/11/19	PO#		Register # 000102				

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/8/2019,

ESCAPE ONLINE

Ending Create Date = 1/9/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Larena (43MORALES), Feb 7 2019

1:12PM

Page 2 of 4

## ReqPay05a

## Payment Register

Scheduled 07/09/2019

Bank Account COUNTRY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
2018/19	12/10/18		Jordan's Food Service (001095/1)	(continued)						(continued)
			Jordanos		01/09/19	Paid	Cleared	976.52		976.52
Check #	01-550293		2019 13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
2018/19	12/10/18		Jordanos		01/09/19	Paid	Cleared	335.43		335.43
Check #	01-550293		2019 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
2018/19	12/10/18		Jordanos		01/09/19	Paid	Cleared	254.82		254.82
Check #	01-550293		2019 13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
								<b>Total Invoice Amount</b>		<b>4,614.18</b>
Direct Vendor										
			Self-Insured Schools of CA (002199/1)							
			PO BOX 1808							
			Bakersfield, CA 93303-1808							
2018/19	12/01/18		Retiree		01/09/19	Paid	Cleared	1,188.34		1,188.34
Check #	01-550294		2019 01- 0000- 0- 0000- 7200- 5400- 000- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
2018/19	11/01/18		retiree		01/09/19	Paid	Cleared	1,354.97		1,354.97
Check #	01-550294		2019 01- 0000- 0- 0000- 7200- 5400- 000- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
								<b>Total Invoice Amount</b>		<b>2,543.31</b>
Direct Vendor										
			Staples Advantage (001446/1)							
			PO BOX 83689							
			Chicago, IL 60696-3689							
2018/19	12/22/18		cardstock paper		01/09/19	Paid	Cleared	17.30		17.30
Check #	01-550295		2019 01- 0000- 0- 1110- 1000- 4300- 030- 0000- 0000		Batchid AP01112019	Check Date 01/11/19	PO#		Register # 000102	
								<b>Total Invoice Amount</b>		<b>17.30</b>

EXPENSES BY FUND - Bank Account COUNTRY			
Fund	Expense	Cash Balance	Difference
01		4,008.25	789,274.70
13		4,614.18	4,549.49-
Total		8,622.43	

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/8/2019, Ending Create Date = 1/9/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 3 of 4

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESGL), Feb 7 2019

1:12PM

## ReqPay05a

## Payment Register

Bank Account COUNTY - County-AP

Number of Payments	20
Number of Checks	9
Number of ACH Advice	0
Number of VCard Advice	0
Total Check/Advice Amount	<b>\$8,622.43</b>
Total Unpaid Sales Tax	<b>\$ .00</b>
Total Expense Amount	<b>\$8,622.43</b>

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	4
\$100 - \$499	2
\$500 - \$999	1
\$1,000 - \$4,999	2
\$5,000 - \$9,999	
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor  
 ! Number of Prepaid payments  
 @ Number of Liability payments  
 & Number of Employee Also Vendors  
 ? denotes check name different than payment name  
 F denotes Final Payment

Report Totals -	Payment Count	20	Check Count	9	ACH Count	0	VCard Count	0	Total Check/Advice Amount	8,622.43
-----------------	---------------	----	-------------	---	-----------	---	-------------	---	---------------------------	----------

Selection Sorted by AP Check Order Option. Filtered by (Orig = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/8/2019, Ending Create Date = 1/9/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lereña (43MORALESG), Feb 7 2019 1:12PM

## ReqPay05a

## Payment Register

Scheduled 01/16/2019

Bank Account COUNTRY - County-AP

2019-19

Scheduled 01/16/2019					Bank Account COUNTRY - County-AP					
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Employee										
			Angela Wilson (000057)							
			PO BOX 69							
			New Cuyama, CA 93254							
2018/19	01/15/18		paper for awards/christmas mini gifts	WILSON001	01/16/19	Paid	Printed	19.75		19.75
Check #	01-551564	2019	01-1100-0-1110-1000-4300-030-0000-0000							
				BatchId	AP01182019	Check Date 01/18/19	PO#		Register #	000103
Total Invoice Amount								19.75		
AP Vendor										
			Dubuque Bank & Trust (002903/1)							
			1398 Central Avenue							
			Dubuque, IA 52001							
2018/19	12/16/18	R19-00056	For Solar	12162018	01/16/19	Paid	Cleared	29,372.62		29,372.62
		2019	01-0000-0-0000-9100-7438-030-0000-QZAB			2,624.66				
		2019	01-0000-0-0000-9100-7438-070-0000-QZAB			2,624.66				
		2019	01-0000-0-0000-9100-7439-030-0000-QZAB			12,061.65				
		2019	01-0000-0-0000-9100-7439-070-0000-QZAB			12,061.65				
Check #	01-551565			BatchId	AP01182019	Check Date 01/18/19	PO#	PO19-00056	Register #	000103
Total Invoice Amount								29,372.62		
AP Vendor										
			Farm Pump & Irrigation Co. Inc (002491/1)							
			PO BOX 1477							
			Shafter, CA 93263							
2018/19	03/05/18	R19-00057	HS Well Repair	03052018	01/16/19	Paid	Cleared	49,040.50		49,040.50
		2019	01-0000-0-0000-8100-6500-070-0000-WELL							
Check #	01-551566			BatchId	AP01182019	Check Date 01/18/19	PO#	PO19-00057	Register #	000103
Total Invoice Amount								49,040.50		
Direct Vendor										
			Microsoft Corporation (002876/1)							
			1 Microsoft Way							
			Redmond, WA 98052-6399							
2018/19	06/12/18		service fee	E03005ZN3R	01/16/19	Paid	Cleared	9.13		9.13
		2019	01-0000-0-1110-1000-5835-000-0000-0000							
Check #	01-551567			BatchId	AP01182019	Check Date 01/18/19	PO#		Register #	000103
2018/19	07/12/18		service fee	E03006CUI	01/16/19	Paid	Cleared	38.00		38.00
		2019	01-0000-0-1110-1000-5835-000-0000-0000							
Check #	01-551567			BatchId	AP01182019	Check Date 01/18/19	PO#		Register #	000103
2018/19	11/12/18		service fee	E03008XVSS	01/16/19	Paid	Cleared	.03		.03
Sorted by AP Check Order Option. Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/15/2019, Ending Create Date = 1/16/2019, Page Break by Check/Advice? = N, Zero? = Y)										
					ESCAPE		ONLINE			
Page 1 of 3										

Selection Sorted by AP Check Order Option, Filtered by (Orig = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/15/2019, Ending Create Date = 1/18/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 1 of 3

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerens (43MORALESGL), Feb 7 2019

1:14PM

ReqPay05a

Payment Register

Scheduled 01/16/2019

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
2018/19	11/12/18		Microsoft Corporation (002876/1)	(continued)						
			Service fee	E03006XVS5 (continued)	01/16/19	Paid	Cleared	(continued)		
Check #	01-551567		2019 01-0000-0-1110-1000-5835-000-0000-0000							
				Batchid	AP01182019		Check Date 01/18/19	PO#	Register # 000103	
2018/19	01/12/18		Service fee	E03007CHQ7	01/16/19	Paid	Cleared	34.00		34.00
Check #	01-551567		2019 01-0000-0-1110-1000-5835-000-0000-0000							
				Batchid	AP01182019		Check Date 01/18/19	PO#	Register # 000103	
Total Invoice Amount									81.16	

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	78,514.03	793,282.95	714,768.92

Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/15/2019, Ending Create Date = 1/16/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 2 of 3

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES.G), Feb 7 2019

1:14PM

Scheduled 01/16/2019

ReqPay05a

Payment Register

Bank Account COUNTRY - County-AP

Number of Payments	7
Number of Checks	4
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$78,514.03
Total Unpaid Sales Tax	\$00
Total Expense Amount	\$78,514.03

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	2
\$100 - \$499	
\$500 - \$999	
\$1,000 - \$4,999	
\$5,000 - \$9,999	
\$10,000 - \$14,999	2
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor  
! Number of Prepaid payments  
@ Number of Liability payments  
& Number of Employee Also Vendors  
? denotes check name different than payment name  
F denotes Final Payment

Report Totals - Payment Count 7 Check Count 4 ACH Count 0 vCard Count 0 Total Check/Advice Amount 78,514.03

Selection Sorted by AP Check Order Option, Filtered by (Orig = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/15/2019, Ending Create Date = 1/16/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESGL), Feb 7 2019

1:14PM

ESCAPE ONLINE Page 3 of 3

## ReqPay05a

## Payment Register

2019-20

Scheduled 01/23/2019 - 01/24/2019

Bank Account COUNTRY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
<b>Direct Employee</b>										
Stephen B. Bluestein (000114)										
5635 Slicers Circle										
Agoura Hills, CA 91301										
2018/19	01/18/19		Roberts Rules books for trustees	01182019	01/23/19	Paid	Cleared	119.49		119.49
Check #	01-552198		2019 01-0000-0-0000-7100-4300-000-0000							
				Batchid AP01252019	01/23/19	Check Date 01/25/19	PO#		Register # 000104	
2018/19	01/18/19		US postal service	11819	01/23/19	Paid	Cleared	24.70		24.70
Check #	01-552198		2019 21-0000-0-0000-8500-5900-000-0000							
				Batchid AP01252019	01/23/19	Check Date 01/25/19	PO#		Register # 000104	
<b>Total Invoice Amount</b>								<b>144.19</b>		
<b>Direct Vendor</b>										
Kevin Lebsack (000129/1)										
1070 Paso Robles Ave.										
Los Osos, CA 93402										
2018/19	01/18/19		FFA CONF	01182019	01/24/19	Paid	Printed	2,866.95		2,866.95
Check #	01-552199		2019 01-6387-0-3800-1000-5200-070-0000-AGRI							
				Batchid AP01252019	01/24/19	Check Date 01/25/19	PO#		Register # 000104	
<b>Total Invoice Amount</b>								<b>2,866.95</b>		
<b>Direct Vendor</b>										
LEAF (002819/1)										
PO BOX 742647										
Cincinnati, OH 45274-2647										
2018/19	01/07/19		ES	9059202	01/23/19	Paid	Printed	190.25		190.25
Check #	01-552200		2019 01-0000-0-1110-1000-5600-030-0000-0000							
				Batchid AP01252019	01/23/19	Check Date 01/25/19	PO#		Register # 000104	
2018/19	01/07/19		service	9059202B	01/23/19	Paid	Printed	190.25		190.25
Check #	01-552200		2019 01-0000-0-1110-1000-5600-000-0000-0000							
				Batchid AP01252019	01/23/19	Check Date 01/25/19	PO#		Register # 000104	
2018/19	01/07/19		HS	9059202C	01/23/19	Paid	Printed	190.25		190.25
Check #	01-552200		2019 01-0000-0-1110-1000-5600-070-0000-0000							
				Batchid AP01252019	01/23/19	Check Date 01/25/19	PO#		Register # 000104	
<b>Total Invoice Amount</b>								<b>570.75</b>		
<b>Direct Vendor</b>										
Marborg Disposal (000715/1)										
PO BOX 4127										
Santa Barbara, CA 93140										
2018/19	12/31/18		HS Trash	4519853	01/23/19	Paid	Printed	215.60		215.60
Check #	01-552200		2019 01-0000-0-0000-8100-5800-070-0000-0000							

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/23/2019, Ending Create Date = 1/24/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 1 of 4

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESGL), Feb 7 2019

1:22PM

## Payment Register

Bank Account COUNTRY - County-AP

Selection    Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/23/2019, Ending Create Date = 1/24/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE    ONLINE

Page 2 of 4



## ReqPay05a

## Payment Register

Scheduled 01/23/2019 - 01/24/2019

Bank Account COUNTY - County-AP

Scheduled 01/23/2019 - 01/24/2019										Bank Account COUNTY - County-AP	
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor				Old Cuyama Do It Best (000217/1)	(continued)						
Check #	01-552203				BatchId	AP01252019	Check Date 01/25/19	PO#	Register # 000104	(continued)	
2018/19	01/16/19		AG	B196545		01/23/19	Paid	Printed	25.34	25.34	
Check #	01-552203		2019 01- 6387 - 0- 3800- 1000- 4300- 070- 0000- AGRI		BatchId	AP01252019	Check Date 01/25/19	PO#	Register # 000104		
								Total Invoice Amount	270.41		
Direct Vendor											
Pacific Gas & Electric (000074/1)											
Box 997300											
Sacramento, CA 95899-7300											
2018/19	01/06/19		HS	01062019		01/23/19	Paid	Printed	16.89	16.89	
Check #	01-552204		2019 01- 0000- 0- 0000- 8100- 5520- 070- 0000- 0000		BatchId	AP01252019	Check Date 01/25/19	PO#	Register # 000104		
2018/19	01/06/19		SUPT HOUSE	1619		01/23/19	Paid	Printed	84.48	84.48	
Check #	01-552204		2019 01- 0035- 0- 0000- 8100- 5800- 000- RENT- 0000		BatchId	AP01252019	Check Date 01/25/19	PO#	Register # 000104		
								Total Invoice Amount	101.37		

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01		9,575.77	783,707.18
21		24.70	1,141,504.79
Total		9,600.47	

Selection

Sorted by AP Check Order Option, Filtered by (Orig = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/23/2019, Ending Create Date = 1/24/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE ONLINE

Page 3 of 4

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Larena (43MORALESG), Feb 7 2019

1:22PM

## ReqPay05a

## Payment Register

Bank Account COUNTY - County-AP

Number of Payments	18
Number of Checks	7
Number of ACH Advice	0
Number of VCard Advice	0
Total Check/Advice Amount	\$9,600.47
Total Unpaid Sales Tax	\$ .00
Total Expense Amount	\$9,600.47

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 -	\$99	
\$100 -	\$499	3
\$500 -	\$999	2
\$1,000 -	\$4,999	1
\$5,000 -	\$9,999	1
\$10,000 -	\$14,999	
\$15,000 -	\$99,999	
\$100,000 -	\$199,999	
\$200,000 -	\$499,999	
\$500,000 -	\$999,999	
\$1,000,000 -		

***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

## Report Totals -

Payment Count

18

Check Count

7

ACH Count

0

VCard Count

0

Total Check/Advice Amount

9,600.47

## Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/23/2019, Ending Create Date = 1/24/2019, Page Break by Check/Advice? = N, Zero? = Y)

ESCAPE

Page 4 of 4

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Larena (43MORALES), Feb 7 2019

1:22PM

Scheduled 01/30/2019

ReqPay05a

Payment Register

Bank Account COUNTY - County-AP

2019-21

Scheduled 01/30/2019											Bank Account COUNTRY - County-AP		
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount			
Direct Employee													
			Bluestein, Stephen B (000114)										
			5635 Slicers Circle										
			Agoura Hills, CA 91301										
2	2018/19	01/26/19	Dinner for sp board meeting	BLU01	01/30/19	Paid	Printed	111.62		111.62			
Different Name Stephen B. Bluestein													
Check #	2019	01-0000-0-0000-7100-5200-000-0000-SUPT											
01-553151				Batchid	AP02012019	Check Date 02/01/19	PO#		Register # 000105				
2	2018/19	01/24/19	Hotel Charge for Heather/Whitney	BLU02	01/30/19	Paid	Printed	720.34		720.34			
Different Name Stephen B. Bluestein													
Check #	2019	01-0000-0-0000-7100-5200-000-0000-SUPT											
01-553151				Batchid	AP02012019	Check Date 02/01/19	PO#		Register # 000105				
2	2018/19	01/24/19	Hotel charge for Supptoll charge HWY73/Gas for Dist. car	BLU03	01/30/19	Paid	Printed	503.25		503.25			
Different Name Stephen B. Bluestein													
Check #	2019	01-0000-0-0000-7100-5200-000-0000-SUPT											
01-553151				Batchid	AP02012019	Check Date 02/01/19	PO#		Register # 000105				
Total Invoice Amount								1,335.21					
Direct Vendor													
BENCHMARK AIR CONDITIONING (000029/1)													
1920 Mineral Court													
Bakersfield, CA 93308													
2018/19	01/14/19		Diagnostic/labor heater in ES classroom	4794185	01/30/19	Paid	Printed	678.00		678.00			
Check # 01-553152 2019 01-0000-0-0000-3600-4383-000-0000-7230													
				Batchid	AP02012019	Check Date 02/01/19	PO#		Register # 000105				
Total Invoice Amount								678.00					
Direct Vendor													
Cuyama Community Services Dist (000206/1)													
PO BOX 368													
New Cuyama, CA 93254													
2018/19	12/31/18		HS	12312018	01/30/19	Paid	Printed	7.60		7.60			
Check # 01-553153 2019 01-0000-0-0000-8100-5530-070-0000-0000													
				Batchid	AP02012019	Check Date 02/01/19	PO#		Register # 000105				
2018/19	12/31/18		HS	12312018B	01/30/19	Paid	Printed	189.26		189.26			
Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/30/2019, Ending Create Date = 1/31/2019, Page Break by Check/Advice? = N, Zero? = Y)													
ESCAPE											ONLINE		
Page 1 of 4													

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/30/2019, Ending Create Date = 1/31/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESGL), Feb 7 2019

1:23PM

ESCAPE ONLINE  
Page 1 of 4

## ReqPay05a

## Payment Register

Scheduled 01/30/2019

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor Cuyama Community Services Dist (000206/1) (continued)										
2018/19	12/31/18		HS	12312018B (continued)	01/30/19	Paid	Printed	(continued)		
Check #	01-553153	2019	01-0000-0-0000-8100-5530-070-0000-0000							
2018/19	12/31/18		4753 Cebrian SUPT House	12312018C	01/30/19	Paid	Printed	167.54		167.54
Check #	01-553153	2019	01-0035-0-0000-8100-5800-000-RENT-0000							
Batchid	AP02012019									
Check Date	02/01/19									
PO#										
Register #	000105									
Total Invoice Amount 364.40										
Direct Vendor Educational Data Systems, Inc. (002734/1)										
15850 Comcord Circle, Suite A Morgan Hill, CA 95037										
2018/19	10/16/18		CA English Language Development Test		01/30/19	Paid	Printed	6.86		6.86
Check #	01-553154	2019	01-0000-0-1110-1000-4300-000-0000-TEST							
Batchid	AP02012019									
Check Date	02/01/19									
PO#										
Register #	000105									
Total Invoice Amount 6.86										
Direct Vendor Fleiprice (002588/1)										
PO BOX 847118 Dallas, TX 75284-7118										
2018/19	01/23/19		Parts/Labor	18999644	01/30/19	Paid	Printed	975.16		975.16
Check #	01-553155	2019	01-0000-0-0000-3600-4382-000-0000-7230							
Batchid	AP02012019									
Check Date	02/01/19									
PO#										
Register #	000105									
Total Invoice Amount 975.16										
Direct Vendor Frontier Communications (000033/1)										
PO BOX 740407 Cincinnati, OH 45274-0407										
2018/19	01/13/19		Frontier communications	FRON001	01/30/19	Paid	Printed	197.24		197.24
Check #	01-553156	2019	01-0000-0-0000-2700-5910-000-0000-0000							
Batchid	AP02012019									
Check Date	02/01/19									
PO#										
Register #	000105									
Total Invoice Amount 197.24										
2018/19	01/13/19		Frontier Communications	RFON002	01/30/19	Paid	Printed	57.22		57.22
Check #	01-553156	2019	01-0000-0-0000-2700-5910-070-0000-0000							
Batchid	AP02012019									
Check Date	02/01/19									
PO#										
Register #	000105									
Total Invoice Amount 57.22										

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/30/2019, Ending Create Date = 1/31/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORAL ESG), Feb 7 2019

1:23PM

ESCAPE ONLINE  
Page 2 of 4

Scheduled 01/30/2019

## ReqPay05a

## Payment Register

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
-------------	--------------	-------	---------	-----------------------------	-------	--------------	--------------	----------------	------------------	----------------

Direct Vendor										
Jordanos Food Service (001095/1)										
550 South Patterson Ave.										
Santa Barbara, CA 93111										

2018/19	10/08/18		Jordanos	5922593	01/30/19	Paid	Printed	1,454.82		1,454.82
Check #	01-553157	2019	13- 5310- 0- 0000- 3700- 4301- 030- 0000- 0000		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
2018/19	10/15/18		Jordanos	5926655	01/30/19	Paid	Printed	647.27		647.27
Check #	01-553157	2019	13- 5310- 0- 0000- 3700- 4301- 030- 0000- 0000		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
Total Invoice Amount								2,102.09		

Direct Vendor										
Tyack's Tires, Inc. (001563/1)										
211 Summer St.										
Bakersfield, CA 93305										

2018/19	10/16/18		Dismount and Mount/Vol System	186872	01/30/19	Paid	Printed	2,462.39		2,462.39
Check #	01-553158	2019	01- 0000- 0- 0000- 3600- 4383- 000- 0000- 7230		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
2018/19	10/16/18		Dismount and Mount (trons)	186873	01/30/19	Paid	Printed	853.43		853.43
Check #	01-553158	2019	01- 0000- 0- 0000- 3600- 4383- 000- 0000- 7230		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
2018/19	10/16/18		Dismount/Mount Spares	186874	01/30/19	Paid	Printed	140.00		140.00
Check #	01-553158	2019	01- 0000- 0- 0000- 3600- 4383- 000- 0000- 7230		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
Total Invoice Amount								3,455.82		

Direct Vendor										
Verizon Business (002132/1)										
PO Box 15043										
Albany, NY 12212-5043										
2018/19	01/10/19		Verizon Bill	06716692	01/30/19	Paid	Printed	41.95		41.95
Check #	01-553159	2019	01- 0000- 0- 0000- 2700- 5910- 000- 0000- 0000		Batchid	AP02012019	Check Date 02/01/19	PO#	Register # 000105	
Total Invoice Amount								41.95		

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/30/2019, Ending Create Date = 1/31/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESGL), Feb 7 2019

1:23PM

ESCAPE ONLINE  
Page 3 of 4

ReqPay05a

Payment Register

Bank Account COUNTRY - County-AP

EXPENSES BY FUND - Bank Account COUNTRY			
Fund	Expense	Cash Balance	Difference
01	7,111.86	793,282.95	786,171.09
13	2,102.09	64.69	2,037.40-
<b>Total</b>	<b>9,213.95</b>		

Number of Payments	17
Number of Checks	9
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	<b>\$9,213.95</b>
Total Unpaid Sales Tax	\$ .00
Total Expense Amount	<b>\$9,213.95</b>

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS

\$0 -	\$99	2
\$100 -	\$499	2
\$500 -	\$999	2
\$1,000 -	\$4,999	3
\$5,000 -	\$9,999	
\$10,000 -	\$14,999	
\$15,000 -	\$99,999	
\$100,000 -	\$199,999	
\$200,000 -	\$499,999	
\$500,000 -	\$999,999	
\$1,000,000 -		

\*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor  
 ! Number of Prepaid payments  
 @ Number of Liability payments  
 & Number of Employee Also Vendors  
 ? denotes check name different than payment name  
 F denotes Final Payment

Report Totals - Payment Count 17 Check Count 9 ACH Count 0 vCard Count 0 Total Check/Advice Amount 9,213.95

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 1/30/2019, Ending Create Date = 1/31/2019, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), Feb 7 2019

1:23PM

ESCAPE

ONLINE

Page 4 of 4

Mr. Michael Wilson is proposing a "Shoot a thon" fundraiser to raise money for the K-8 PE program next year. There is no up front cost. Funds will be raised by the Junior high and will tentatively take place in March 22, 2019. All funds will be designated for use by PE programs to supplement district budget.

Good Evening Cuyama Unified School District Trustees!

The Cuyama Valley High School Yearbook staff is asking permission to fundraise for the 2018-2019 yearbook for the high school. Our current goal is to be able to provide all 45 students a yearbook of their own for free through paying for the yearbook with sponsorships. The total for 60 yearbooks through Entourage Yearbooks is \$1734.23. This comes out to about 42.85 a student. If allowed to conduct this fundraiser, we should be able to provide every student at the high school with a yearbook, along with having extras for purchase by staff, with those funds going into the yearbook account to jumpstart the 2019-2020 yearbook.

With this we have enclosed a sample letter, and the invoice for the yearbooks for CVHS.

Thank you for your time!

CVHS Yearbook Staff



# *Cuyama Joint Unified School District*

2300 Highway 166, New Cuyama, California 93254  
(661) 766-2482 • FAX: (661) 766-2255

\*\*\*\*\*SAMPLE\*\*\*\*\*

Hello!

You are receiving this letter from the Cuyama Valley High School yearbook committee!

We are seeking out sponsors for our 2018-2019 yearbook!

The following are the tiers available:

**Tier 1: \$250 Donation**

1 full color page advertisement or dedication

**Tier 2: \$150 Donation**

1 Black and white page advertisement OR  
½ page full color advertisement or dedication

**Tier 3: \$75 Donation**

½ page black and white advertisement OR  
¼ page full color dedication

**Tier 4: \$50 Donation**

Mention company/family name on sponsor page

**\*\*\* Donate a Yearbook Program \*\*\***

Currently the cost of a yearbook is ~\$42.85 per student. If you would like to donate a yearbook (or 2!) for a student anonymously, please call the office at the high school (661-766-2293) for more information!

The donations made will help Cuyama Valley High School offset the cost of yearbooks for students. Donations of ANY denomination are appreciated and get us closer to our goal! Please make out checks to Cuyama Valley High School. Checks can be received by the district office or the Cuyama Valley High School office. Please email advertising information, and any questions, comments, or concerns to [tballard@cuyamaunified.org](mailto:tballard@cuyamaunified.org). Advertising and dedications are subject to review by the yearbook committee which holds the right to refuse printing to any advertisement they feel affects the school negatively or otherwise.

Thank you for helping support your Cuyama Valley Bears!  
Osos!

Entourage Yearbooks  
39 Everett Drive  
Princeton Junction, NJ 08550

Tel: (888) 926-6571 ext. 3  
accounting@entourageyearbooks.com

## Invoice

Date	Invoice #
4/15/2019	1036831001
Terms	Due Date
Due Prior Printing	5/15/2019

### Bill To

Tiemey Ballard  
Cuyama Valley High School  
2300 Hwy 166  
New Cuyama, California 93254  
Phone: (661)766-2293  
Email: tballard@cuyamaunified.org

Amount Due	Enclosed
\$1,734.23	

✂ Please detach top portion and return with your payment. ✂

Date	Account Summary	Amount
10/31/2018	Total payments received to date	\$0.00

Description	Quantity	Rate	Amount
1) Full Payment Invoice for the Cuyama Valley High School Yearbook project  VALUE PROGRAM YEARBOOK SERVICES - 60 Signature Hardcover Books (additional books available at the same price/book) - 92 Pages (additional pages available at \$0.25 per page) - 100% Color Printing	60	\$26.95	\$1,617.00
SubTotal			\$1,617.00
Tax			\$117.23
Shipping			\$0.00
Total Of New Charges			\$1,734.23
Total Amount Due			\$1,734.23

1.5% per month late fee will incur after 30 days

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval  
at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

TODAY'S DATE: 2-4-19

REQUESTED BY: Barnes

PURPOSE: County Spelling Bee

FIELD TRIP LOCATION/DESTINATION: SBCEO - Santa Barbara

DEPARTURE DATE: 2-28-19 DEPARTURE TIME: 6 am

RETURN DATE: 2-28-19 RETURN TIME: 5 pm

GRADE LEVEL: 4-8 SITE LOCATION: Elem

NUMBER OF STUDENTS: 4 NUMBER OF ADULTS/CHAPERONES: 1

WILL SACK LUNCHES BE NEEDED? Yes        No ✓ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: Car - District

(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED?

Yes ✓

No       

NUMBER OF DAYS SUB NEEDED: 1

LODGING NEEDED?

Yes       

No ✓

WHERE?

MEALS NEEDED?

Yes       

No ✓

TOTAL ESTIMATE OF EXPENSES:       

SOURCE OF FUNDING FOR THIS FIELD TRIP:

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE:

John B. Barnes

DATE:

February 7, 2019

SUPERINTENDENT SIGNATURE:

John B. Barnes

DATE:

February 7, 2019

REQUEST APPROVED?

Yes

No

**BOARD APPROVAL**

APPROVED BY BOARD?

Yes       

No       

DATE OF APPROVAL:

APPLICANT NOTIFIED?

Yes       

No       

FINANCE NOTIFIED?

Yes       

No



**\*\*FEB. 20\*\* Deadline to send in contestants' info. OFFICIAL registration is not confirmed until required info is received. PLEASE SCHEDULE YOUR SCHOOL SITE BEE PRIOR TO THIS DATE SO YOU CAN GET THIS INFORMATION TO US BY THE DEADLINE.**

Dear Principal,

**RE: 2019 County Junior High School Spelling Bee Championship**

The 2019 County Junior High School Spelling Bee Championship will be held:

Thursday, February 28, 2019 – 1 p.m.  
Santa Barbara County Education Office Auditorium  
4400 Cathedral Oaks Road, Santa Barbara

Students should arrive **NO LATER THAN 1 P.M.** (program begins promptly at 1:30). Each school is eligible to send a maximum of two (2) contestants drawn in any combination from grades 7, 8, and 9. (Do **not** send alternates.) Because of seating and parking limitations, we strongly suggest that **only one or two** responsible adults from your school attend the Spelling Bee with students.

If you wish to register your school to participate in this event, please email the following information in the format shown below to **rkoller@sbceo.org as soon as possible, but no later than February 20 2019:**

1. School Name
2. School Contact Person's Name
3. School Contact Person's email address
4. Full Name of Participant #1, grade, and age
5. Full Name of Participant #2, grade, and age

Registration will not be confirmed until this information is received. If you do not receive a confirmation email noting this, please call 964-4711, x5222.

A \$5 fee per student for contracting schools or \$10 fee per student for non-contracting schools will be charged and may be paid by purchase order or check. Please contact Rose Koller to determine whether your school contracts or not. Email your purchase order number to rkoller@sbceo.org or make checks payable to: Santa Barbara County Education Office, and send it to SBCEO, **Attention: Ed. Tech. Services**, P.O. Box 6307, Santa Barbara, CA 93160-6307. **\*NOTE: Registration fee or purchase order MUST BE RECEIVED ONE WEEK PRIOR TO EVENT in order to participate.**

Cordially,

Scott Spector  
Coordinator  
Innovation & Academic Events  
Santa Barbara County Education Office

Enclosures: Checklist, Procedures, Study Resource Guide

2019 JrHS SpBee Princ Ltr\_1/4/19Master Contacts db rkhd

CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
Student Field Trip Request

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Kevin Lebsack TODAY'S DATE: 7 Feb 2019  
PURPOSE: CTE Recruitment  
FIELD TRIP LOCATION/DESTINATION: Junior High  
DEPARTURE DATE: 21 Feb 2019 DEPARTURE TIME: 10:30  
RETURN DATE: 21 Feb 2019 RETURN TIME: 11:30  
GRADE LEVEL: 11/12 SITE LOCATION: High School  
NUMBER OF STUDENTS: 3 NUMBER OF ADULTS/CHAPERONES: 1  
WILL SACK LUNCHES BE NEEDED? Yes ☐ No ☒ If yes, please notify cafeteria staff once request has been approved.  
METHOD OF TRANSPORTATION: FFA Truck  
(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

ESTIMATE OF EXPENDITURES:

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: 0  
LODGING NEEDED? Yes ☐ No ☒ WHERE?                       
MEALS NEEDED? Yes ☐ No ☒ TOTAL ESTIMATE OF EXPENSES:                     

SOURCE OF FUNDING FOR THIS FIELD TRIP:                     

DO NOT WRITE BELOW THIS LINE - FOR DISTRICT OFFICE USE ONLY

ADMINISTRATION APPROVAL

SITE ADMINISTRATOR SIGNATURE: John B. Ponz

DATE: February 6, 2019

SUPERINTENDENT SIGNATURE: John B. Ponz

DATE: February 6, 2019

REQUEST APPROVED?

Yes ☒

No ☐

BOARD APPROVAL

APPROVED BY BOARD?

Yes ☐

No ☐

DATE OF APPROVAL:                     

APPLICANT NOTIFIED?

Yes ☐

No ☐

FINANCE NOTIFIED?

Yes ☐

No ☐

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval  
at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Judy Barnes TODAY'S DATE: 2/7/19

PURPOSE: Educational Field Trip - "Bulldog Bound"

FIELD TRIP LOCATION/DESTINATION: Allan Hancock College - Santa Maria, CA

DEPARTURE DATE: Friday, March 15<sup>th</sup>, 2019 DEPARTURE TIME: 8:00 am

RETURN DATE: Same (3-15-19) RETURN TIME: 2:45 pm

GRADE LEVEL: 5<sup>th</sup>/6<sup>th</sup> SITE LOCATION: Elementary School

NUMBER OF STUDENTS: 36 NUMBER OF ADULTS/CHAPERONES: 4

WILL SACK LUNCHES BE NEEDED? Yes X No        If yes, please notify cafeteria staff once request has  
been approved.

METHOD OF TRANSPORTATION: Bus

(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes        No X NUMBER OF DAYS SUB NEEDED:       

LODGING NEEDED? Yes        No X WHERE?       

MEALS NEEDED? Yes X No X TOTAL ESTIMATE OF EXPENSES:       

**SOURCE OF FUNDING FOR THIS FIELD TRIP:**

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: John B. Barnes

DATE: February 7, 2019

SUPERINTENDENT SIGNATURE: John B. Barnes

DATE: February 7, 2019

REQUEST APPROVED? Yes ✓ No       

**BOARD APPROVAL**

APPROVED BY BOARD? Yes        No        DATE OF APPROVAL:       

APPLICANT NOTIFIED? Yes        No       

FINANCE NOTIFIED? Yes        No



**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval  
at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Bonnie Rodriguez TODAY'S DATE: 2-6-19

PURPOSE: Team Building, Farm and Garden, and Engineering activities

FIELD TRIP LOCATION/DESTINATION: Quail Springs

DEPARTURE DATE: Feb. 27 DEPARTURE TIME: 8:15

RETURN DATE: Feb. 27 RETURN TIME: ~~2:15~~ 2:30

GRADE LEVEL: 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> SITE LOCATION: Quail Springs

NUMBER OF STUDENTS: 55 NUMBER OF ADULTS/CHAPERONES: 10

WILL SACK LUNCHES BE NEEDED? Yes ☐ No ☒ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: Bus

(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: \_\_\_\_\_

LODGING NEEDED? Yes ☐ No ☒ WHERE? \_\_\_\_\_

MEALS NEEDED? Yes ☐ No ☒ TOTAL ESTIMATE OF EXPENSES: \_\_\_\_\_

**SOURCE OF FUNDING FOR THIS FIELD TRIP:**

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: [Signature] DATE: February 7, 2019

SUPERINTENDENT SIGNATURE: [Signature]

DATE: February 7, 2019

REQUEST APPROVED? Yes ☒ No ☐

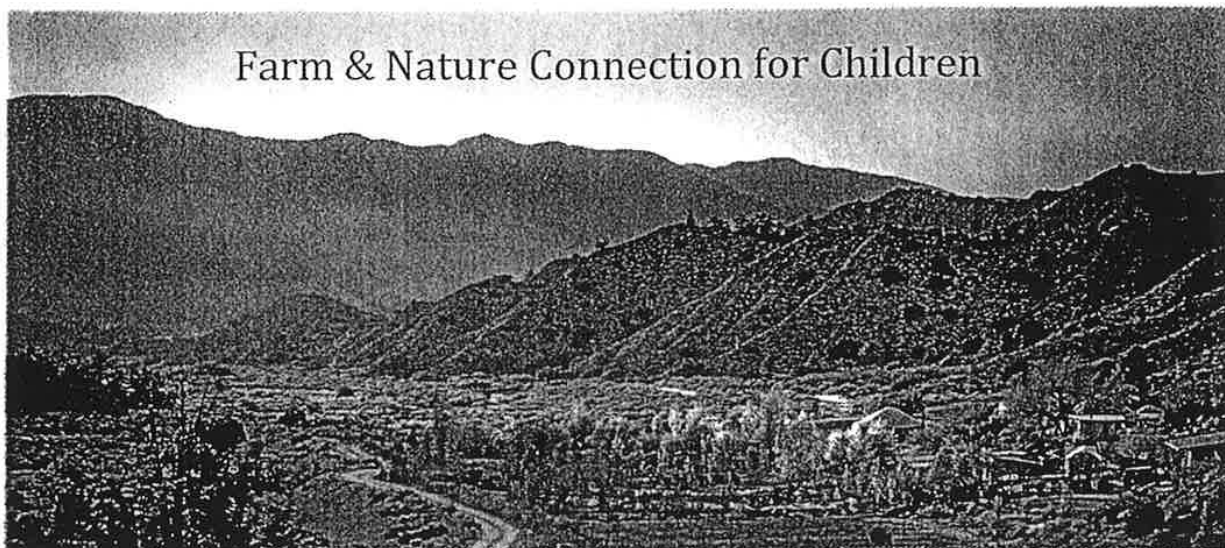
**BOARD APPROVAL**

APPROVED BY BOARD? Yes ☐ No ☐ DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED? Yes ☐ No ☐

FINANCE NOTIFIED? Yes ☐ No ☐

## Farm & Nature Connection for Children



### Private Hosting for Schools

Want to get your class outside and explore the natural world? Looking to boost your science, biology, health, nature or team building curriculum with some hands-on activities? Or interested in a field trip that connects students more deeply with their own sense of self and place in their community?

Welcome to ***Quail Springs Permaculture Farm*** where we weave education about growing and raising our own food, nature awareness activities, team building games, natural building and crafts. Quail Springs emphasizes experiential and outdoor learning; your class can even camp under the stars, or just spend a day exploring our farm and canyon through many fun, hands-on projects. *Our team has been teaching youth groups for the past 12 years at our site.*



Quail Springs is in the Cuyama Valley, nestled in the beautiful Los Padres National Forest. Our nonprofit educational farm is home to a community of 15 people living in amazing natural structures, tending goats, chickens and ducks, rabbits, cats, dogs, and a big garden with countless worms and microbes working away in our compost piles. Explore the namesake spring at the top of our canyon that makes all the life possible!

**Quail Springs Permaculture**

35070 Highway 33, Maricopa, CA 93252 805.886.7239 [www.quailsprings.org](http://www.quailsprings.org)

*Quail Springs is a project of True Nature, a 501c3 nonprofit organization (#38-3692928)*



**Compost life-** A great session to weave into curriculum around life cycles, the food chain, tending our planet in a healthy way and the importance of the millions of microorganisms that support our world. We will talk students through the process and demonstrate what happens to our waste on the farm through our active compost systems.

**Primitive fire making-** Learn the ancient practice of fire from friction! We will use materials harvested from our land and get to know how our ancestors used fire more deeply through the practice of making fire from the land.



**Naturalist walks, sit spots and star gazing-** Get to know the wild plants, animals, birds and landscape of our unique desert canyon through guided wanders with our knowledgeable staff. We offer stories about the history of this land and practices to help tend the wild, while supporting your students to connect with the edible and medicinal plants as well as crafting materials that grow here.

**Evening Camp Fires & storytelling-** Simply a classic and MUST for any camping trip or group retreat! We can facilitate an evening of storytelling and song with popcorn to share around! Or kindle the fire for you and leave you under the stars to connect with your group in your own way.

**Crafting-** We love to work with our hands! Learn to weave baskets, make herbal salves, felt with wool or make wooden beads and buttons to go with your own yucca cordage friendship bracelets from the land. Projects vary greatly by the season and current passions of instructors.

**Natural Building Projects-** Let your students get their hands in the mud with this session and help us add beautiful adobe benches to our outdoor living spaces or new animal structures. Making adobe bricks is a building block to a future builder!



\*Feel free to contact us and inquire about our offerings and other ideas that you may have for your own unique group and program. Many schools like to create a schedule that supports a combination of our facilitated activities and time for their class to work on their own projects.\*

**Quail Springs Permaculture**

35070 Highway 33, Maricopa, CA 93252 805.886.7239 [www.quailsprings.org](http://www.quailsprings.org)

*Quail Springs is a project of True Nature, a 501c3 nonprofit organization (#38-3692928)*

## **Facilities & Accommodation**

**Day Field Trips** – Field trip groups have the option to bring packed lunches or enjoy a farm-fresh catered meal at the farm. Here at Quail Springs we work hard to source as much of our ingredients as possible for all our meals from our own farm, or organic farms in our community. There are composting toilets (educational in themselves!) and drinking water on-site.

The typical day field trip includes a full farm-tour (natural buildings, plant and animal systems, sustainable technologies), a farm-fresh catered meal, and some kind of hands-on game or educational activity.

**Overnights** - We offer camping at our own campground facilities that include a composting toilet and drinking water. We also provide full or partial catering of meals depending on your needs and wishes, served in our cozy commons space. Our large heated classroom space is available for your groups' needs and activities, though we hope much of the "classroom" will be our lovely outside spaces and farm areas during your stay!



### ***Contact Us:***

Please contact us for questions and registration. We always look forward to meeting and working with new groups!

Andrew Clinard – Development Director, [andrew@quailsprings.org](mailto:andrew@quailsprings.org)  
Juna Muller – Youth Program Director, [juna@quailsprings.org](mailto:juna@quailsprings.org)

Quail Springs Permaculture  
mail: 35070 Highway 33, Maricopa, CA 93252 ph: 805.886.7239 web: [www.quailsprings.org](http://www.quailsprings.org)

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Michael Newman TODAY'S DATE: 2/1/19

PURPOSE: UC Santa Barbara Campus Tour / Theater Perf.

FIELD TRIP LOCATION/DESTINATION: UC. Santa Barbara Campus

DEPARTURE DATE: March 8, 2019 DEPARTURE TIME: 7:45 A.M.

RETURN DATE: March 8, 2019 RETURN TIME: 2:30 P.M.

GRADE LEVEL: 10 SITE LOCATION: UCSB Campus

NUMBER OF STUDENTS: 12 NUMBER OF ADULTS/CHAPERONES: 2

WILL SACK LUNCHES BE NEEDED? Yes ☒ No ☐ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: Two School Vans  
(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: 0

LODGING NEEDED? Yes ☐ No ☒ WHERE? N/A

MEALS NEEDED? Yes ☒ No ☐ TOTAL ESTIMATE OF EXPENSES: \_\_\_\_\_

SOURCE OF FUNDING FOR THIS FIELD TRIP: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: John B. [Signature]

DATE: February 6, 2019

SUPERINTENDENT SIGNATURE: John B. [Signature]

DATE: February 9, 2019

REQUEST APPROVED? Yes ☒ No ☐

**BOARD APPROVAL**

APPROVED BY BOARD? Yes ☐ No ☐ DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED? Yes ☐ No ☐

FINANCE NOTIFIED? Yes ☐ No ☐

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval  
at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Kevin Lebsack TODAY'S DATE: 2/6/2019

PURPOSE: FFA Competition

FIELD TRIP LOCATION/DESTINATION: Merced, CA

DEPARTURE DATE: March 15 DEPARTURE TIME: 3:30

RETURN DATE: March 16 RETURN TIME: 17:00 5:00

GRADE LEVEL: 9-12 SITE LOCATION: High School 1

NUMBER OF STUDENTS: 4 NUMBER OF ADULTS/CHAPERONES: 2

WILL SACK LUNCHES BE NEEDED? Yes ☐ No ☒ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: FFA Vehicle or Van  
(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: 0

LODGING NEEDED? Yes ☒ No ☐ WHERE? Merced

MEALS NEEDED? Yes ☐ No ☒ TOTAL ESTIMATE OF EXPENSES: 500.00

SOURCE OF FUNDING FOR THIS FIELD TRIP: Ag Grant

DO NOT WRITE BELOW THIS LINE - FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: John B. P...

DATE: February 4, 2019

SUPERINTENDENT SIGNATURE: John B. P...

DATE: February 4, 2019

REQUEST APPROVED? Yes ☒ No ☐

**BOARD APPROVAL**

APPROVED BY BOARD? Yes ☐ No ☐

DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED? Yes ☐ No ☐

FINANCE NOTIFIED? Yes ☐ No ☐

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Michael Newman TODAY'S DATE: 2/1/19

PURPOSE: Job Fair for Seniors

FIELD TRIP LOCATION/DESTINATION: Job Fest Rabobank Arena  
1001 Truxton Ave, Bakersfield, CA. 93301

DEPARTURE DATE: March 13, 2019 DEPARTURE TIME: 6:30 A.M.

RETURN DATE: March 13, 2019 RETURN TIME: 2:30 P.M.

GRADE LEVEL: 12 SITE LOCATION: Rabobank Arena

NUMBER OF STUDENTS: 7 NUMBER OF ADULTS/CHAPERONES: 1

WILL SACK LUNCHES BE NEEDED? Yes ☐ No ☒ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: School Van  
(Bus, District Car/Van, Own Car, Parent/Guardian, etc..)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: 0

LODGING NEEDED? Yes ☐ No ☒ WHERE? \_\_\_\_\_

MEALS NEEDED? Yes ☐ No ☒ TOTAL ESTIMATE OF EXPENSES: \_\_\_\_\_

SOURCE OF FUNDING FOR THIS FIELD TRIP: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE - FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: \_\_\_\_\_

DATE: February 6, 2019

SUPERINTENDENT SIGNATURE: \_\_\_\_\_

DATE: February 6, 2019

REQUEST APPROVED? Yes ☒ No ☐

**BOARD APPROVAL**

APPROVED BY BOARD? Yes ☐ No ☐ DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED? Yes ☐ No ☐

FINANCE NOTIFIED? Yes ☐ No ☐



**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**Student Field Trip Request**

All applications for student field trips must be submitted to the District Office for Superintendent and Board approval at least three (3) weeks in advance of the field trip requested. Please include any supporting documentation with this request.

REQUESTED BY: Barnes/Barnes/Wilson TODAY'S DATE: 1-24-19

PURPOSE: Honor Roll incentive for Middle School

FIELD TRIP LOCATION/DESTINATION: Rabobank Arena-Bakersfield

DEPARTURE DATE: 3-16-19 DEPARTURE TIME: 5 pm

RETURN DATE: 3-16-19 RETURN TIME: 11 pm

GRADE LEVEL: 6-8 SITE LOCATION: Elem.

NUMBER OF STUDENTS: 40 NUMBER OF ADULTS/CHAPERONES: 5

WILL SACK LUNCHES BE NEEDED? Yes ☐ No ☒ If yes, please notify cafeteria staff once request has been approved.

METHOD OF TRANSPORTATION: Bus  
(Bus, District Car/Van, Own Car, Parent/Guardian, etc...)

**ESTIMATE OF EXPENDITURES:**

SUBSTITUTE NEEDED? Yes ☐ No ☒ NUMBER OF DAYS SUB NEEDED: \_\_\_\_\_

LODGING NEEDED? Yes ☐ No ☒ WHERE? \_\_\_\_\_

MEALS NEEDED? Yes ☐ No ☒ TOTAL ESTIMATE OF EXPENSES: \_\_\_\_\_

SOURCE OF FUNDING FOR THIS FIELD TRIP: Booster club donation, students, district

DO NOT WRITE BELOW THIS LINE- FOR DISTRICT OFFICE USE ONLY

**ADMINISTRATION APPROVAL**

SITE ADMINISTRATOR SIGNATURE: [Signature]

DATE: 2-7-19

SUPERINTENDENT SIGNATURE: [Signature]

DATE: February 7, 2019

REQUEST APPROVED?

Yes ☒

No ☐

**BOARD APPROVAL**

APPROVED BY BOARD?

Yes ☐

No ☐

DATE OF APPROVAL: \_\_\_\_\_

APPLICANT NOTIFIED?

Yes ☐

No ☐

FINANCE NOTIFIED?

Yes ☐

No ☐

Cuyama Joint Unified School District  
CONFERENCE ATTENDANCE AND REIMBURSEMENT REQUEST

Part I – To be completed 10 days prior to conference attendance, three (3) weeks if requesting an advance.

Part II – To be completed and returned to the District Office, along with required receipts, within THIRTY (30) DAYS after the conference. If no reimbursement is claimed, enter 0 as the amount due.

**PART I – CONFERENCE ATTENDANCE REQUEST**

Kevin Lebsack CVHS/Ag CTE  
NAME SCHOOL/DEPARTMENT BUDGET CODE

Calif. Ag Teachers Agriskills 6/23 to 6/27 San Luis Obispo  
CONFERENCE TITLE DATE(S) LOCATION OF CONFERENCE

The following documents, when applicable, must accompany the conference attendance request:			PO #	Estimated Expenses
Registration	<input type="checkbox"/>	Purchase Order for Conference Registration	<div style="background-color: #cccccc; width: 50px; height: 15px; margin: 0 auto;"></div>	\$ <u>440.00</u>
	<input type="checkbox"/>	Registration Application Form		\$ <u>0</u>
<del>Lodging</del> <u>None</u>	<input type="checkbox"/>	Purchase Order for Hotel / Lodging	<div style="background-color: #cccccc; width: 50px; height: 15px; margin: 0 auto;"></div>	\$ <u>0</u>
	<input type="checkbox"/>	Hotel / Lodging Application Form		\$ <u>0</u>
Transportation	<input checked="" type="checkbox"/>	Application for use of District Vehicle		<u>Parking</u> 32.00
	<input checked="" type="checkbox"/>	Check here for use of own vehicle	Approved: <u>B.S. Pineda</u>	
	<input type="checkbox"/>	Purchase Order for Public Transportation	<div style="background-color: #cccccc; width: 50px; height: 15px; margin: 0 auto;"></div>	\$ <u>0</u>
Meals	<input type="checkbox"/>	Meals Allotment is \$30 per day (Breakfast \$5, Lunch \$10, Dinner \$15) _____ days		\$ <u>0</u>
Substitute	<input type="checkbox"/>	Check here if a substitute is needed		\$ <u>0</u>
<b>TOTAL ESTIMATED EXPENSES</b>				\$ <u>472.00</u>

☐ Advance Requested      Amount: \$ \_\_\_\_\_      Amount Encumbered \$

[Signature] 1/29/2019 [Signature] 1/29/2019  
Applicant Signature Date Superintendent/Principal Signature Date Program Coordinator Date

**PART II – REQUEST FOR REIMBURSEMENT**

Date	Breakfast	Lunch	Dinner	Mileage	Lodging	Registration	Other	Descrip.	Total
1/25						440.00			440
1/25							Parking 32.00		32
									472

TC# \_\_\_\_\_ Vendor # \_\_\_\_\_  
Applicant should retain a copy

# California Agricultural Teachers' Association



## 2019 CATA CONFERENCE, JUNE 23-27, 2019

Agriskills Classes June 23 (2 sessions) and June 27 (1 session)

LAST NAME: Lebsack FIRST NAME: Kevin  
 ADDRESS: 2300 Hwy 166  
 CITY: New Cuyama  
 STATE: CA ZIP CODE: 93254  
 PHONE NUMBER: 8053144803 WORK: 6617662293  
 FAX: PHONE:  
 SCHOOL/COLLEGE: Cuyama Valley High School E-MAIL: klebsack@cuyamaunified.org  
 CATA REGION: South Coast Region  
 CATA has my permission to distribute my home address and telephone number to other ag teachers. YES

### 100th ANNUAL CATA CONFERENCE & AGRISKILLS

Deadline for mailing registration to obtain reduced fee/rates is a post mark of **May 31**, so follow up with your district to meet deadlines. A formal receipt will be included with your registration packet. Contact the CATA office **prior to May 31** to make adjustments to your conference registration, purchase additional tickets, or to request a refund (**No refunds will be given after May 31.**). You must register to purchase meal tickets.

	<u>Fee/Rate/PriceRegistration</u>		
	Until 5/31/2019	NO.	Total
1. Conference Registration			
Paid Member - 2018-2019	300.00	1	300.00
Non Member - 2018-2019	440.00		
Associate Member/Guest	25.00		
Student Teacher	0.00	1	0.00
2. Alumni Luncheon: (Check One)	18.00		
3. Post Secondary Luncheon	18.00		
4. Family Barbecue	10.00		
5. Past President & Retiring Teacher Luncheon	18.00		
6. Annual Banquet	65.00		
7. Parking for Skills/Conference	32.00	1	32.00
8. Agricultural Education Magazine	12.00		
9. Agriskills Institute Registration	75.00		
10. CATA Officer Handbook	30.00		
<b>CONFERENCE TOTAL</b>			<b>\$332</b>

### MEMBERSHIP APPLICATION/DUE

Regular Dues \$140.00  
**MEMBERSHIP DUES TOTAL: \$140**

Membership Total \$140  
 Conference Total \$332  
**Grand Total \$472**

### PAYMENT:

\$472 with Credit Card.  
 Complete your credit card transaction by clicking on the button.

[Pay Now](#)

Receipt #: 36 (36)

Registration Date: 1/25/2019



## VEHICLE REQUEST FORM

**Read this first:**

- Buses need to be reserved two weeks in advance; cars and vans need to be reserved one week in advance
- This document must be fully completed and returned before any reservation is confirmed
- All drivers must have a copy of their driver's license and insurance on file in the district office

Date submitted: 1/31/19 Person submitting: Chris Rahe

Type of vehicle requested: Bus (please indicate number) \_\_\_\_\_

Chevy van (8 passenger) \_\_\_\_\_

Dodge van (7 passenger) \_\_\_\_\_

Ford Taurus ✓

Toyota Camry (stick shift only) \_\_\_\_\_

Vehicle pick-up Date: 2/4/19 Time: 6:00 am

Vehicle return Date: 2/4/19 Time: \_\_\_\_\_

Destination: Buelltton

Purpose of trip: LCAP meeting

Name(s) and cell number(s) of drivers: 1. Chris Rahe 661 428-2899

2. \_\_\_\_\_

3. \_\_\_\_\_

**SIGN  
HERE**

Expenses charged to: John B. [Signature]

Approval: \_\_\_\_\_

Office Use Only

## VEHICLE REQUEST FORM

**Read this first:**

- Buses need to be reserved two weeks in advance; cars and vans need to be reserved one week in advance
- This document must be fully completed and returned before any reservation is confirmed
- All drivers must have a copy of their driver's license and insurance on file in the district office

Date submitted: 1-24-19 Person submitting: Barnes

Type of vehicle requested: Bus (please indicate number) 45

Chevy van (8 passenger) \_\_\_\_\_

Dodge van (7 passenger) \_\_\_\_\_

Ford Taurus \_\_\_\_\_

Toyota Camry (stick shift only) \_\_\_\_\_

Vehicle pick-up Date: 3-16-19 Time: 5 pm

Vehicle return Date: 3-16-19 Time: 11 pm

Destination: Rabobank Arena - Bakersfield

Purpose of trip: Honor Roll incentive trip

Name(s) and cell-number(s) of drivers: 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

.....  
*Office use only*

Expenses charged to: \_\_\_\_\_

Approval: \_\_\_\_\_

## VEHICLE REQUEST FORM

**Read this first:**

- Buses need to be reserved two weeks in advance; cars and vans need to be reserved one week in advance
- This document must be fully completed and returned before any reservation is confirmed
- All drivers must have a copy of their driver's license and insurance on file in the district office

Date submitted: 2-4-19 Person submitting: Barnes

Type of vehicle requested: Bus (please indicate number) \_\_\_\_\_

Chevy van (8 passenger) \_\_\_\_\_

Dodge van (7 passenger) \_\_\_\_\_

Ford Taurus \_\_\_\_\_

Toyota Camry (stick shift only) ✓

Vehicle pick-up Date: 2-27-19 Time: 3 pm

Vehicle return Date: 2-28-19 Time: 5 pm

Destination: SB CED

Purpose of trip: County Spelling Bee

Name(s) and cell number(s) of drivers: 1. Russ Barnes 805705 3296

2. \_\_\_\_\_

3. \_\_\_\_\_

Office use only

Expenses charged to: John B. Munro

Approval: 2-6-2019

## VEHICLE REQUEST FORM

**Read this first:**

- Buses need to be reserved two weeks in advance; cars and vans need to be reserved one week in advance
- This document must be fully completed and returned before any reservation is confirmed
- All drivers must have a copy of their driver's license and insurance on file in the district office

Date submitted: 2/7/19 Person submitting: M. Newman

Type of vehicle requested: Bus (please indicate number) \_\_\_\_\_

Chevy van (8 passenger) X

Dodge van (7 passenger) \_\_\_\_\_

Ford Taurus \_\_\_\_\_

Toyota Camry (stick shift only) \_\_\_\_\_

Vehicle pick-up Date: 3/13/19 Time: 6:00PM

Vehicle return Date: 3/13/19 Time: 3:00PM

Destination: Job Fair Bakersfield

Purpose of trip: \_\_\_\_\_

Name(s) and cell number(s) of drivers: 1. M. Newman 560-560-1898

2. \_\_\_\_\_

3. \_\_\_\_\_

Office Use Only

Expenses charged to: \_\_\_\_\_

Approval: John B. [Signature] 1520 February 8, 2019

## VEHICLE REQUEST FORM

**Read this first:**

- Buses need to be reserved two weeks in advance; cars and vans need to be reserved one week in advance
- This document must be fully completed and returned before any reservation is confirmed
- All drivers must have a copy of their driver's license and insurance on file in the district office

Date submitted: 2/7/19 Person submitting: Michael Newman

Type of vehicle requested: Bus (please indicate number) \_\_\_\_\_

Chevy van (8 passenger) X

Dodge van (7 passenger) X

Ford Taurus \_\_\_\_\_

Toyota Camry (stick shift only) \_\_\_\_\_

Vehicle pick-up Date: 3/8/19 Time: 7:00AM

Vehicle return Date: 3/8/19 Time: 3:00pm

Destination: UCSB Campus

Purpose of trip: Campus tour / Play

Name(s) and cell number(s) of drivers:

1. M. Newman 360.560.1898
2. V. Aguilera 805.598.1084
3. \_\_\_\_\_

.....  
Office Use Only

Expenses charged to: Don B. Medo

Approval: February 8, 2019

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**FACILITIES USE STATEMENT**  
**APPLICATION & AGREEMENT FOR USE OF SCHOOL PROPERTY**

\* Must be submitted no less than two weeks prior to use \*

Date of Application: 2-6-19 Contact Name & Title: Russ Barnes / Teacher  
Purpose or Use: 'High school for the annual Car Show  
Expected Attendance: \_\_\_\_\_ Open to public? ☒ YES NO N/A  
Will admission be collected? YES ☒ NO N/A If yes, amount per person: \_\_\_\_\_  
If yes, for what purpose will net proceeds be used? \_\_\_\_\_  
If proceeds are for charitable purpose: Cuyama Valley Booster Club  
(Organization Name)  
Facility Desired? ☒ YES NO If yes, name of school: High School  
Circle any/all that apply: ☒ Cafeteria, Multi-Purpose Room \_\_\_\_\_ ☒ Gymnasium, \_\_\_\_\_  
Specific Classroom \_\_\_\_\_, Other parking lot  
(Specify) (Specify)  
Equipment Needed? Circle any/all that apply (if applicable): ☒ Folding Chairs, ☒ Folding Tables, P.A. System,  
Lighting System (with CJUSD Operator), Other \_\_\_\_\_  
(Specify)  
Specify date(s) and time(s) of use: April 12 & 13, all day each day

Please notify the school and district office of any changes or cancellations.

Name of Organization: Cuyama Valley Booster Club  
(Please Print)  
Address: 3045 Hwy 166  
City/State/Zip: New Cuyama 93254  
Phone Number: 805 705 3296  
Email: rbarnes@cuyamaunified.org  
Have you received, read and agree to the Statement of Information? (See attached) ☒ YES NO  
Are you authorized by the requesting organization to act on its behalf? ☒ YES NO  
Signed: Russ Barnes  
Date Signed: 2-6-19

**DISTRICT APPROVAL**

Facilities/Equipment available? ☒ YES NO

Application Approved? ☒ YES NO

Authorized Signature:

X Dr. Stephen B. Bluestein

Print: Dr. Stephen B. Bluestein

Date of Approval: February 7, 2019

Notes: \_\_\_\_\_

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**FACILITIES USE STATEMENT**  
**APPLICATION & AGREEMENT FOR USE OF SCHOOL PROPERTY**

\* Must be submitted no less than two weeks prior to use \*

Date of Application: 02/08/2019 Contact Name & Title: Heather Lomax (4H leader)

Purpose or Use: Use of Kitchen

Expected Attendance: 50 Open to public? ☒ YES ☐ NO N/A

Will admission be collected? YES ☐ NO ☒ N/A If yes, amount per person: \_\_\_\_\_

If yes, for what purpose will net proceeds be used? 4H fundraiser - supplies, project aids, etc

If proceeds are for charitable purpose: yes, 4H

Facility Desired? ☒ YES ☐ NO If yes, name of school: CJUSD Elementary School  
(Organization Name)

Circle any/all that apply: Cafeteria, Multi-Purpose Room Cafeteria Kitchen, Gymnasium,  
(Specify)

Specific Classroom \_\_\_\_\_, Other \_\_\_\_\_  
(Specify) (Specify)

Equipment Needed? Circle any/all that apply (if applicable): Folding Chairs, Folding Tables, P.A. System,  
 Lighting System (with CJUSD Operator), Other Tables/chairs and kitchen  
(Specify)

Specify date(s) and time(s) of use: Feb 18th, 2019 5:00pm thru 7:00pm

Please notify the school and district office of any changes or cancellations.

Name of Organization: Cuyama Valley 4H

(Please Print)

Address: PO Box 251

City/State/Zip: New Cuyama, CA 93254

Phone Number: 661.808.1425

Email: Herrera, Sonya <slherrera@cvty.us.com>

Have you received, read and agree to the Statement of Information? (See attached) ☒ YES ☐ NO

Are you authorized by the requesting organization to act on its behalf? ☒ YES ☐ NO

Signed: [Signature]

Date Signed: 02/08/2019

**DISTRICT APPROVAL**

Facilities/Equipment available? YES ☒ NO

Application Approved? YES ☒ NO

Authorized Signature: [Signature]  
 X

Print: Dr. Stephen B. Bluestern

Date of Approval: February 8, 2019

Notes: Kitchen - "Spaghetti Dinner"

***CALIFORNIA STEAM SAN SANTA BARBARA  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2018***



## ***CALIFORNIA STEAM SANTA BARBARA***

### **TABLE OF CONTENTS**

	<u>Page</u>
Independent auditor's report	3
Statement of financial position	5
Statement of activities	6
Statement of cash flows	7
Notes to financial statements	8
<b>SUPPLEMENTARY INFORMATION:</b>	
Local educational agency organization structure	12
Schedule of average daily attendance	13
Schedule of instructional time	14
Schedule to reconcile the unaudited actuals report with the audited financial statements	15
Notes to supplementary information	16
<b>SUPPLEMENTARY INFORMATION REQUIRED BY GOVERNMENT AUDITING STANDARDS:</b>	
Independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards	18
Independent auditor's report on state compliance	20
Schedule of findings and questioned costs	23

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**California STEAM Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of **California STEAM Santa Barbara** which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and the Education Audit Appeals Panel's 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **California STEAM Santa Barbara** as of June 30, 2018, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated December 12, 2018 on our consideration of **California STEAM Santa Barbara's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering **California STEAM Santa Barbara's** internal control over financial reporting and compliance.



Carson, California  
December 12, 2018

**CALIFORNIA STEAM SANTA BARBARA**  
**STATEMENT OF FINANCIAL POSITION**  
At June 30, 2018

**ASSETS**

**CURRENT ASSETS:**

Cash and cash equivalents	\$ 1,053,450
Accounts receivable-State of California	<u>502,450</u>

<b>Total current assets</b>	<u>1,555,900</u>
-----------------------------	------------------

<b>Total assets</b>	<u><u>\$ 1,555,900</u></u>
---------------------	----------------------------

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES:**

Accounts payable	\$ 507,919
Due to government grantors	348,479
Loans payable-current portion (Note 3)	<u>50,000</u>

<b>Total current liabilities</b>	<u>906,398</u>
----------------------------------	----------------

**LONG-TERM LIABILITIES:**

Loan payable-net of current portion (Note 3)	<u>200,000</u>
--	----------------

<b>Total liabilities</b>	<u>1,106,398</u>
--------------------------	------------------

**NET ASSETS:**

Unrestricted	<u>449,502</u>
--------------	----------------

<b>Total net assets</b>	<u>449,502</u>
-------------------------	----------------

<b>Total liabilities and net assets</b>	<u><u>\$ 1,555,900</u></u>
---	----------------------------

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA STEAM SANTA BARBARA**  
**STATEMENT OF ACTIVITIES**  
For the year ended June 30, 2018

**CHANGES IN UNRESTRICTED NET ASSETS:**

**REVENUES:**

State support	\$ 2,893,493
Federal support	15,994
Program services	3,102
Interest income	<u>1,947</u>

<b>Total revenues</b>	<u><u>2,914,536</u></u>
-----------------------	-------------------------

**EXPENSES:**

Certificated salaries	579,001
Benefits	149,791
Books and supplies	183,878
Services and other operating expenses	<u>1,600,506</u>

<b>Total expenses</b>	<u><u>2,513,176</u></u>
-----------------------	-------------------------

<b>Increase in net assets</b>	401,360
-------------------------------	---------

Net assets, beginning of the year	<u>48,142</u>
-----------------------------------	---------------

<b>Net assets, end of the year</b>	<u><u>\$ 449,502</u></u>
------------------------------------	--------------------------

The accompanying notes are an integral part of these financial statements.

**CALIFORNIA STEAM SANTA BARBARA**  
**STATEMENT OF CASH FLOWS**  
For the year ended June 30, 2018

<b>Cash flows from operating activities:</b>	
Increase in net assets	\$ 401,360
<b>Adjustments to reconcile change in net assets to net cash provided by operating activities:</b>	
<b>Changes in operating assets and liabilities:</b>	
(Increase) decrease in assets:	
Accounts receivable	5,134
Increase (decrease) in liabilities:	
Accounts payable	429,240
Due to government grantors	348,479
	<u>1,184,213</u>
<b>Net cash provided by operating activities</b>	<u>1,184,213</u>
<b>Cash flows from financing activities:</b>	
Net principal proceed from loans	<u>250,000</u>
<b>Net cash provided by financing activities</b>	<u>250,000</u>
<b>Net increase in cash</b>	1,434,213
Cash and cash equivalents, beginning of the year	<u>(380,763)</u>
<b>Cash and cash equivalents, end of the year</b>	<u><u>\$ 1,053,450</u></u>

The accompanying notes are an integral part of these financial statements.

## ***CALIFORNIA STEAM SANTA BARBARA***

### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 1 – NATURE OF ACTIVITIES**

California STEAM Santa Barbara (California Steam) is a non-profit public benefit corporation that commenced operations during the fiscal year ended June 30, 2017. The mission of the school is to create future leaders passionate about making a positive contribution to their local communities by implementing an academically rigorous, inquiry-based curriculum which will meet California state and national standards, developing leadership skills in each student through exposure to a variety of service learning programs and cultivating international awareness through the acquisition of a second language. California Steam is 100% online-based and serves its students through full-time independent study programs.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

##### **FINANCIAL STATEMENT PRESENTATION**

The accompanying financial statements are prepared on the accrual basis in accordance with the AICPA's Audit and Accounting Guide, "Not-for-Profit Organizations."

##### **ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of management estimates and assumptions that could affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

##### **CASH AND CASH EQUIVALENTS**

For the purpose of the Statement of Cash Flows, California Steam considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

##### **ACCOUNTS RECEIVABLE AND DUE FROM GOVERNMENT GRANTORS**

Accounts receivable and amounts due from government grantors are stated at the amount management expects to collect on the outstanding balance. Management provides an analysis of the probable collection of the accounts or amounts due through a provision for bad debt expense and adjustment to a valuation allowance. At June 30, 2018, management has determined all accounts receivable and amounts due from government grantors are fully collectible and no allowance for bad debts has been established.

These notes are an integral part of the preceding financial statements.

# **CALIFORNIA STEAM SANTA BARBARA**

## **NOTES TO FINANCIAL STATEMENTS**

### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-(continued)**

#### **INCOME TAXES**

California Steam is a not-for-profit corporation that is exempt from Federal and state income taxes under the Internal Revenue Code Section 501(c) (3) and the California State Revenue and Taxation Code 23701 (d) except on net income derived from unrelated business activities. California Steam's management believes that it has support for any tax position taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

California Steam's Forms 990, Return of Organization Exempt from Income Tax for the years ending June 30, 2018 and 2017 are subject to examination by the Internal Revenue Service, generally for three years after they were filed.

### **NOTE 3 - LOANS PAYABLE**

<u>Description</u>	<u>Amount</u>
California Steam received a loan from the California Department of Education for \$250,000 for operating purposes. The terms of the loan call for repayment in six installments per year over a five year period beginning in September 1, 2018. The interest rate on this loan is 1.09%	\$ <u>250,000</u>
Total loans payable	250,000
Less: current portion	<u>(50,000)</u>
Total long-term portion	\$ <u>200,000</u>

Principal maturities for the outstanding loans are listed as follows:

<u>Year ended June 30,</u>	<u>Amount</u>
2019	\$ 50,000
2020	50,000
2021	50,000
2022	50,000
2023	50,000
Thereafter	<u>-0-</u>
Total	\$ <u>250,000</u>

These notes are an integral part of the preceding financial statements.



***CALIFORNIA STEAM SANTA BARBARA***

**NOTES TO FINANCIAL STATEMENTS**

***NOTE 4 - CONCENTRATION OF CREDIT RISK***

Cal Steam maintains several bank accounts at various banks. These accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of June 30, 2018, the cash in these banks exceed the FDIC insurance limit by \$1,303,450.

***NOTE 5 - SUBSEQUENT EVENTS***

California Steam's management has evaluated subsequent events for the period from June 30, 2018 through December 12, 2018 the date the financial statements were available to be issued. Management did not identify any transactions that require disclosure or that would have an impact on the financial statements.

These notes are an integral part of the preceding financial statements.

***SUPPLEMENTARY INFORMATION SECTION***

***CALIFORNIA STEAM SANTA BARBARA***

**SUPPLEMENTARY INFORMATION**

**LOCAL EDUCATIONAL AGENCY ORGANIZATION STRUCTURE**

Name of School	California STEAM Santa Barbara
Sponsoring District	Cuyama Unified School District
Original date of charter	July 1, 2016
Charter expiration date	June 30, 2021
Charter number	1837

**GOVERNING BOARD**

<u>Member</u>	<u>Title</u>	<u>Term Expires</u>
Robert Sikma	Chairman	6/30/2020
Klarc Kover	Secretary	6/30/2020
Eric Johnson	Member	6/30/2020
Kevin Tu	Member	6/30/2020

**MANAGEMENT TEAM**

Eli Johnson, Administrator  
Elizabeth Palermo, Head of School  
Mike Greenlee, Deputy Head of School  
Ed CBO Group LLC, Business Manager

**CALIFORNIA STEAM SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE**

***Track A***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	18.11	31.68
Grades 4 to 6 non-classroom based	27.45	48.04
Grades 7 to 8 non-classroom based	10.37	19.14
Grades 9 to 12 non-classroom based	67.17	117.00
<b>Total</b>	<u>123.10</u>	<u>214.86</u>

***Track B***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	5.76	5.76
Grades 4 to 6 non-classroom based	3.57	3.57
Grades 7 to 8 non-classroom based	5.16	5.16
Grades 9 to 12 non-classroom based	6.53	6.53
<b>Total</b>	<u>21.02</u>	<u>21.02</u>

***Track C***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	1.00	1.00
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	-0-	-0-
Grades 9 to 12 non-classroom based	2.03	2.06
<b>Total</b>	<u>3.03</u>	<u>3.06</u>

***Track D***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	-0-	-0-
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	1.00	1.00
Grades 9 to 12 non-classroom based	2.69	2.69
<b>Total</b>	<u>3.69</u>	<u>3.69</u>

**CALIFORNIA STEAM SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE-(continued)**

<b>Track E</b>	<b>Annual ADA</b>	<b>Second Period ADA</b>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	13.22	6.30
Grades 4 to 6 non-classroom based	16.18	10.15
Grades 7 to 8 non-classroom based	20.25	12.99
Grades 9 to 12 non-classroom based	30.89	21.45
Total	80.54	50.89

**All ADA was generated from a non-classroom based independent study program.**

**SCHEDULE OF INSTRUCTIONAL TIME**

<b>Grade level</b>	<b>Minute requirement</b>	<b>Actual minutes</b>	<b>Number of days</b>	<b>Status</b>
Grade K	36,000	N/A	175	N/A
Grade 1	50,400	N/A	175	N/A
Grade 2	50,400	N/A	175	N/A
Grade 3	50,400	N/A	175	N/A
Grade 4	54,000	N/A	175	N/A
Grade 5	54,000	N/A	175	N/A
Grade 6	54,000	N/A	175	N/A
Grade 7	54,000	N/A	175	N/A
Grade 8	54,000	N/A	175	N/A
Grade 9	64,800	N/A	175	N/A
Grade 10	64,800	N/A	175	N/A
Grade 11	64,800	N/A	175	N/A
Grade 12	64,800	N/A	175	N/A

**N/A-the Actual Instructional Minutes is not applicable because the school offers non-classroom based independent study.**

**CALIFORNIA STEAM SANTA BARBARA**  
**Schedule to Reconcile the Unaudited Actuals Report**  
**With the Audited Financial Statements**  
**For the year ended June 30, 2018**

**June 30, 2018 unaudited actual report of net assets** **\$ 449,502**

**RESTATEMENTS:**

None

**AUDIT ADJUSTMENTS:**

Increase (decrease) in net assets:

Net adjustments

-

**June 30, 2018 Audited actual report of net assets** **\$ 449,502**

***CALIFORNIA STEAM SANTA BARBARA***

**SUPPLEMENTARY INFORMATION**

**NOTES TO SUPPLEMENTARY INFORMATION**

**NOTE 1 – PURPOSE OF SCHEDULES**

**Schedule of Average Daily Attendance**

The schedule of average daily attendance is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

**Schedule of Instructional Time**

The schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 46200 through 46206.

**Schedule to Reconcile the Unaudited Actuals with the Audited Financial Statements**

This schedule provides the information necessary to reconcile the net assets of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

***SUPPLEMENTARY INFORMATION SECTION REQUIRED BY  
GOVERNMENT AUDITING STANDARDS***



# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19802 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**California STEAM Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of **California STEAM Santa Barbara**, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 12, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **California STEAM Santa Barbara's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **California STEAM Santa Barbara's** internal control. Accordingly, we do not express an opinion on the effectiveness of **California STEAM Santa Barbara's** internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether **California STEAM Santa Barbara's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Hill, Morgan and Associates, LLP*

Carson, California  
December 12, 2018

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 838-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**California STEAM Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE**

#### **Compliance**

We have audited **California STEAM Santa Barbara** compliance with the types of compliance requirements identified in the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting that could have a direct and material effect on each of **California STEAM Santa Barbara** State programs as noted below for the year ended June 30, 2018.

#### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance of each of **California STEAM Santa Barbara** State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the applicable State programs listed below. An audit includes examining, on a test basis, evidence about **California STEAM Santa Barbara** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of **California STEAM Santa Barbara** compliance with those requirements.

In connection with the audit referred to above, we selected and tested transactions and records to determine **California STEAM Santa Barbara** compliance with the State laws and regulations applicable to the following:

Procedures	Procedures performed
<b>Local Education Agencies Other Than Charter Schools:</b>	
Attendance	Not applicable
Teacher Certification and Misassignments	Not applicable
Kindergarten Continuance	Not applicable
Independent Study	Not applicable
Continuation Education	Not applicable
Instructional Time	Not applicable
Instructional Materials	Not applicable
Ratios of Administrative Employees to Teachers	Not applicable
Classroom Teacher Salaries	Not applicable
Early Retirement Incentive	Not applicable
Gann Limit Calculation	Not applicable
School Accountability Report Card	Not applicable
Juvenile Court Schools	Not applicable
Middle or Early College High Schools	Not applicable
K-3 Grade Span Adjustment	Not applicable
Transportation Maintenance of Effort	Not applicable
Apprenticeship: Related and Supplemental Instructions	Not applicable
<b>School District, County Offices of Education, and Charter Schools:</b>	
Educator Effectiveness	Not applicable
California Clean Energy Jobs Act	Not applicable
After School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study Course Based	Not applicable
<b>Charter Schools:</b>	
Attendance	Yes
Mode of Instruction	Not applicable
Nonclassroom-Based Instruction/Independent Study for Charter Schools	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instructional Minutes – Classroom Based	Not applicable
Charter School Facility Grant Program	Not applicable

**Opinion**

In our opinion, **California STEAM Santa Barbara** complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2018.

*Hill, Morgan and Associates, LLP*

Carson, California  
December 12, 2018

**CALIFORNIA STEAM SANTA BARBARA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**FINANCIAL STATEMENT FINDINGS**

None noted.

**STATE AWARDS FINDINGS AND QUESTIONED COSTS**

None noted.

**STATUS OF PRIOR YEAR FINDINGS**

There were no prior year findings noted.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT**  
**SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS**  
**JUNE 30, 2018**

***VALIANT SANTA BARBARA  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2018***



**VALIANT SANTA BARBARA**

**TABLE OF CONTENTS**

	<u>Page</u>
Independent auditor's report	3
Statement of financial position	5
Statement of activities	6
Statement of cash flows	7
Notes to financial statements	8
<b>SUPPLEMENTARY INFORMATION:</b>	
Local educational agency organization structure	11
Schedule of average daily attendance	12
Schedule of instructional time	13
Schedule to reconcile the unaudited actuals report with the audited financial statements	14
Notes to supplementary information	15
<b>SUPPLEMENTARY INFORMATION REQUIRED BY GOVERNMENT AUDITING STANDARDS:</b>	
Independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards	17
Independent auditor's report on state compliance	19
Schedule of findings and questioned costs	22

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors  
**Valiant Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of **Valiant Santa Barbara** which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and the Education Audit Appeals Panel's 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **Valiant Santa Barbara** as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated December 17, 2018 on our consideration of **Valiant Santa Barbara's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering **Valiant Santa Barbara's** internal control over financial reporting and compliance.



Carson, California  
December 17, 2018

**VALIANT SANTA BARBARA**  
**STATEMENT OF FINANCIAL POSITION**  
At June 30, 2018

**ASSETS**

**CURRENT ASSETS:**

Cash and cash equivalents	\$ 836,793
Accounts receivable	<u>473,358</u>

**Total current assets** 1,310,151

**Total assets** \$ 1,310,151

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES:**

Accounts payable and accrued expenses	\$ <u>1,302,170</u>
---------------------------------------	---------------------

**Total current liabilities** 1,302,170

**Total liabilities** 1,302,170

**NET ASSETS:**

Unrestricted	<u>7,981</u>
--------------	--------------

**Total net assets** 7,981

**Total liabilities and net assets** \$ 1,310,151

The accompanying notes are an integral part of these financial statements.

**VALIANT SANTA BARBARA**  
**STATEMENT OF ACTIVITIES**  
For the year ended June 30, 2018

**CHANGES IN UNRESTRICTED NET ASSETS:**

**REVENUES:**

State support	\$ <u>1,722,363</u>
---------------	---------------------

<b>Total revenues</b>	<u>1,722,363</u>
-----------------------	------------------

**EXPENSES:**

Certificated salaries	533,538
Fringe benefits	238,781
Services and other operating expenses	<u>942,063</u>

<b>Total expenses</b>	<u>1,714,382</u>
-----------------------	------------------

<b>Increase in net assets</b>	7,981
-------------------------------	-------

Net assets, beginning of the year	<u>-</u>
-----------------------------------	----------

<b>Net assets, end of the year</b>	<u><u>\$ 7,981</u></u>
------------------------------------	------------------------

The accompanying notes are an integral part of these financial statements.

**VALIANT SANTA BARBARA**  
**STATEMENT OF CASH FLOWS**  
For the year ended June 30, 2018

<b>Cash flows from operating activities:</b>	
Increase in net assets	\$ 7,981
<b>Adjustments to reconcile change in net assets to net cash provided by operating activities:</b>	
<b>Changes in operating assets and liabilities:</b>	
(Increase) decrease in assets:	
Account receivable	(473,358)
Increase (decrease) in liabilities:	
Accounts payable and accrued expenses	<u>1,302,170</u>
<b>Net cash provided by operating activities</b>	<u>836,793</u>
<b>Net increase in cash</b>	836,793
Cash and cash equivalents, beginning of the year	<u>-</u>
<b>Cash and cash equivalents, end of the year</b>	<u><u>\$ 836,793</u></u>

The accompanying notes are an integral part of these financial statements.

## ***VALLANT SANTA BARBARA***

### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 1 – NATURE OF ACTIVITIES**

Valiant Santa Barbara (Valiant SB) is a non-profit public benefit corporation that commenced operations during the fiscal year ended June 30, 2018. The mission of the school is to create future leaders passionate about making a positive contribution to their local communities by implementing an academically rigorous, inquiry-based curriculum which will meet California state and national standards, developing leadership skills in each student through exposure to a variety of service learning programs and cultivating international awareness through the acquisition of a second language. Valiant SB is 100% online-based and serves its students through full-time independent study programs.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

##### **FINANCIAL STATEMENT PRESENTATION**

The accompanying financial statements are prepared on the accrual basis in accordance with the AICPA's Audit and Accounting Guide, "Not-for-Profit Organizations."

##### **ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of management estimates and assumptions that could affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

##### **CASH AND CASH EQUIVALENTS**

For the purpose of the Statement of Cash Flows, Valiant SB considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

##### **ACCOUNTS RECEIVABLE AND DUE FROM GOVERNMENT GRANTORS**

Accounts receivable and amounts due from government grantors are stated at the amount management expects to collect on the outstanding balance. Management provides an analysis of the probable collection of the accounts or amounts due through a provision for bad debt expense and adjustment to a valuation allowance. At June 30, 2018, management has determined all accounts receivable and amounts due from government grantors are fully collectible and no allowance for bad debts has been established.

These notes are an integral part of the preceding financial statements.

## **VALIANT SANTA BARBARA**

### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-(continued)**

##### **INCOME TAXES**

Valiant SB is a not-for-profit corporation that is exempt from Federal and state income taxes under the Internal Revenue Code Section 501(c) (3) and the California State Revenue and Taxation Code 23701 (d) except on net income derived from unrelated business activities. Valiant SB's management believes that it has support for any tax position taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

Valiant SB's Forms 990, Return of Organization Exempt from Income Tax for the year ending June 30, 2018 is subject to examination by the Internal Revenue Service, generally for three years after they were filed.

##### **NET ASSET CLASSES**

Valiant SB is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted. Net assets of Valiant SB consist of the following:

**Unrestricted-**All resources over which the governing board has discretionary control to use in carrying on the general operations of the school.

**Temporarily restricted-**These net assets are restricted by donors to be used for specific purposes.

**Permanently restricted-**These net assets are permanently restricted by donors and cannot be used by the school. Valiant SB does not have any permanently restricted net assets.

#### **NOTE 3 - CONCENTRATION OF CREDIT RISK**

Valiant of SB maintains one bank account. This account is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of June 30, 2018, the cash in bank exceeds the FDIC insurance limit by \$586,793.

#### **NOTE 4 - SUBSEQUENT EVENTS**

Valiant SB's management has evaluated subsequent events for the period from June 30, 2018 through December 17, 2018 the date the financial statements were available to be issued. Management did not identify any transactions that require disclosure or that would have an impact on the financial statements.

These notes are an integral part of the preceding financial statements.



***SUPPLEMENTARY INFORMATION SECTION***

**VALIANT SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**LOCAL EDUCATIONAL AGENCY ORGANIZATION STRUCTURE**

Name of School	Valiant Santa Barbara
Sponsoring District	Cuyama Joint Unified School District
Original date of charter	July 1, 2017
Charter expiration date	June 30, 2022
Charter Number	1907

**GOVERNING BOARD**

<u>Member</u>	<u>Title</u>	<u>Term Expires</u>
Robert Sikma	Chairman	6/30/2020
Klarc Kover	Secretary	6/30/2020
Eric Johnson	Member	6/30/2020
Kevin Tu	Member	6/30/2020

**MANAGEMENT TEAM**

Eli Johnson, Administrator  
Jonathan Newman, Head of School  
Stephanie Smith, Deputy Head of School  
Ed CBO Group, LLC, Business Manager

VALIANT SANTA BARBARA

SUPPLEMENTARY INFORMATION

**SCHEDULE OF AVERAGE DAILY ATTENDANCE**

***Track A***

***Elementary and High School:***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
Grades K to 3 non-classroom based	36.00	57.27
Grades 4 to 6 non-classroom based	45.54	72.45
Grades 7 to 8 non-classroom based	22.95	36.51
Grades 9 to 12 non-classroom based	6.42	10.22
Total	<u>110.91</u>	<u>176.45</u>

***Track B***

***Elementary and High School:***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
Grades K to 3 non-classroom based	-0-	-0-
Grades 4 to 6 non-classroom based	1.00	1.00
Grades 7 to 8 non-classroom based	1.00	1.00
Grades 9 to 12 non-classroom based	2.00	2.00
Total	<u>4.00</u>	<u>4.00</u>

***Track C***

***Elementary and High School:***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
Grades K to 3 non-classroom based	-0-	-0-
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	3.32	3.44
Grades 9 to 12 non-classroom based	4.15	4.16
Total	<u>7.47</u>	<u>7.60</u>

***Track D***

***Elementary and High School:***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
Grades K to 3 non-classroom based	1.00	1.00
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	1.00	1.00
Grades 9 to 12 non-classroom based	-0-	-0-
Total	<u>2.00</u>	<u>2.00</u>

**VALIANT SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE-(continued)**

<i>Track E</i>	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	8.82	8.12
Grades 4 to 6 non-classroom based	5.21	4.75
Grades 7 to 8 non-classroom based	5.79	5.67
Grades 9 to 12 non-classroom based	31.22	30.76
Total	<u>51.04</u>	<u>49.30</u>

**All ADA was generated from a non-classroom based independent study program.**

**SCHEDULE OF INSTRUCTIONAL TIME**

<u>Grade level</u>	<u>Minute requirement</u>	<u>Actual minutes</u>	<u>Number of days</u>	<u>Status</u>
Kindergarten	36,000	N/A	175	N/A
Grade 1	50,400	N/A	175	N/A
Grade 2	50,400	N/A	175	N/A
Grade 3	50,400	N/A	175	N/A
Grade 4	54,000	N/A	175	N/A
Grade 5	54,000	N/A	175	N/A
Grade 6	54,000	N/A	175	N/A
Grade 7	54,000	N/A	175	N/A
Grade 8	54,000	N/A	175	N/A
Grade 9	64,800	N/A	175	N/A
Grade 10	64,800	N/A	175	N/A
Grade 11	64,800	N/A	175	N/A
Grade 12	64,800	N/A	175	N/A

**N/A-the Actual Instructional Minutes is not applicable because the school offers non-classroom based independent study.**

**VALIANT SANTA BARBARA**

Schedule to Reconcile the Unaudited Actuals Report  
With the Audited Financial Statements  
For the year ended June 30, 2018

<b>June 30, 2018 unaudited actual report of net assets</b>	<b>\$</b>	<b>7,976</b>
--	-----------	--------------

**RESTATEMENTS:**

None

**AUDIT ADJUSTMENTS:**

Increase (decrease) in net assets:

Cash	\$	5	
Net adjustments			<u>5</u>

<b>June 30, 2018 Audited actual report of net assets</b>	<b>\$</b>	<b><u><u>7,981</u></u></b>
--	-----------	----------------------------

## VALIANT SANTA BARBARA

### SUPPLEMENTARY INFORMATION

#### **NOTES TO SUPPLEMENTARY INFORMATION**

##### **NOTE 1 – PURPOSE OF SCHEDULES**

###### **Schedule of Average Daily Attendance**

The above schedule of average daily attendance is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

###### **Schedule of Instructional Time**

The above schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 46200 through 46206.

###### **Schedule to Reconcile the Unaudited Actuals Report with the Audited Financial Statements**

The above schedule provides the information necessary to reconcile the net assets of all funds reported on the Unaudited Actual Report to the audited financial statements.

***SUPPLEMENTARY INFORMATION SECTION REQUIRED BY  
GOVERNMENT AUDITING STANDARDS***

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors  
**Valiant Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of **Valiant Santa Barbara** which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 17, 2018.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **Valiant Santa Barbara**' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Valiant Santa Barbara**'s internal control. Accordingly, we do not express an opinion on the effectiveness of **Valiant Santa Barbara**'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **Valiant Santa Barbara's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hill, Morgan and Associates, LLP

Carson, California  
December 17, 2018

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Fariman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors  
**Valiant Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE**

#### **Compliance**

We have audited **Valiant Santa Barbara** compliance with the types of compliance requirements identified in the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting that could have a direct and material effect on each of **Valiant Santa Barbara** State programs as noted below for the year ended June 30, 2018.

#### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance of each of **Valiant Santa Barbara** State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the applicable State programs listed below. An audit includes examining, on a test basis, evidence about **Valiant Santa Barbara** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of **Valiant Santa Barbara** compliance with those requirements.

In connection with the audit referred to above, we selected and tested transactions and records to determine Valiant Santa Barbara's compliance with the State laws and regulations applicable to the following:

Procedures	Procedures performed
<b>Local Education Agencies Other Than Charter Schools:</b>	
Attendance	Not applicable
Teacher Certification and Misassignments	Not applicable
Kindergarten Continuance	Not applicable
Independent Study	Not applicable
Continuation Education	Not applicable
Instructional Time	Not applicable
Instructional Materials	Not applicable
Ratios of Administrative Employees to Teachers	Not applicable
Classroom Teacher Salaries	Not applicable
Early Retirement Incentive	Not applicable
Gann Limit Calculation	Not applicable
School Accountability Report Card	Not applicable
Juvenile Court Schools	Not applicable
Middle or Early College High Schools	Not applicable
K-3 Grade Span Adjustment	Not applicable
Transportation Maintenance of Effort	Not applicable
Apprenticeship: Related and Supplemental Instructions	Not applicable
<b>School District, County Offices of Education, and Charter Schools:</b>	
Educator Effectiveness	Not applicable
California Clean Energy Jobs Act	Not applicable
After School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study Course Based	Not applicable
<b>Charter Schools:</b>	
Attendance	Yes
Mode of Instruction	Not applicable
Nonclassroom-Based Instruction/Independent Study for Charter Schools	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instructional Minutes – Classroom Based	Not applicable
Charter School Facility Grant Program	Not applicable

**Opinion**

In our opinion, **Valiant Santa Barbara** complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2018.

*Hill, Morgan and Associates, LLP*

Carson, California  
December 17, 2018

**VALIANT SANTA BARBARA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**FINANCIAL STATEMENT FINDINGS**

None noted.

**STATE AWARDS FINDINGS AND QUESTIONED COSTS**

None noted.

**STATUS OF PRIOR YEAR FINDINGS**

There were no prior year findings noted.

***UPLIFT CALIFORNIA SANTA BARBARA  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
JUNE 30, 2018  
(Revised 2/4/2019)***

***UPLIFT CALIFORNIA SANTA BARBARA***

**TABLE OF CONTENTS**

	<u>Page</u>
Independent auditor's report	3
Statement of financial position	5
Statement of activities	6
Statement of cash flows	7
Notes to financial statements	8
<b>SUPPLEMENTARY INFORMATION:</b>	
Local educational agency organization structure	12
Schedule of average daily attendance	13
Schedule of instructional time	14
Schedule to reconcile the unaudited actuals report with the audited financial statements	15
Notes to supplementary information	16
<b>SUPPLEMENTARY INFORMATION REQUIRED BY GOVERNMENT AUDITING STANDARDS:</b>	
Independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards	18
Independent auditor's report on state compliance	20
Schedule of findings and questioned costs	23

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Fariman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**Uplift California Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of **Uplift California Santa Barbara** which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the Education Audit Appeals Panel's *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **Uplift California Santa Barbara** as of June 30, 2018, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated January 15, 2019 on our consideration of **Uplift California Santa Barbara's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering **Uplift California Santa Barbara's** internal control over financial reporting and compliance.



Carson, California  
January 15, 2019

**UPLIFT CALIFORNIA SANTA BARBARA**  
**STATEMENT OF FINANCIAL POSITION**  
At June 30, 2018

**ASSETS**

**CURRENT ASSETS:**

Cash and cash equivalents	\$ 2,206,598
Accounts receivable	<u>471,108</u>

<b>Total current assets</b>	<u>2,677,706</u>
-----------------------------	------------------

<b>Total assets</b>	<u><u>\$ 2,677,706</u></u>
---------------------	----------------------------

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES:**

Accounts payable and accrued expenses	\$ 1,962,763
Loan payable-current portion (Note 3)	<u>50,000</u>

<b>Total current liabilities</b>	<u>2,012,763</u>
----------------------------------	------------------

**LONG-TERM LIABILITIES:**

Loan payable-net of current portion (Note 3)	<u>200,000</u>
--	----------------

<b>Total long-term liabilities</b>	<u>200,000</u>
------------------------------------	----------------

<b>Total liabilities</b>	<u>2,212,763</u>
--------------------------	------------------

**NET ASSETS:**

Unrestricted	<u>464,943</u>
--------------	----------------

<b>Total net assets</b>	<u>464,943</u>
-------------------------	----------------

<b>Total liabilities and net assets</b>	<u><u>\$ 2,677,706</u></u>
---	----------------------------

The accompanying notes are an integral part of these financial statements.

**UPLIFT CALIFORNIA SANTA BARBARA**  
**STATEMENT OF ACTIVITIES**  
For the year ended June 30, 2018

**CHANGES IN UNRESTRICTED NET ASSETS:**

**REVENUES:**

State support	\$ <u>2,458,830</u>
---------------	---------------------

<b>Total revenues</b>	<u>2,458,830</u>
-----------------------	------------------

**EXPENSES:**

Certificated salaries	331,136
Fringe benefits	71,445
Services and other operating expenses	<u>1,591,306</u>

<b>Total expenses</b>	<u>1,993,887</u>
-----------------------	------------------

<b>Increase in net assets</b>	464,943
-------------------------------	---------

Net assets, beginning of the year	<u>-</u>
-----------------------------------	----------

<b>Net assets, end of the year</b>	<u><u>\$ 464,943</u></u>
------------------------------------	--------------------------

The accompanying notes are an integral part of these financial statements.

**UPLIFT CALIFORNIA SANTA BARBARA**  
**STATEMENT OF CASH FLOWS**  
For the year ended June 30, 2018

<b>Cash flows from operating activities:</b>	
Increase in net assets	\$ 464,943
<b>Adjustments to reconcile change in net assets to net cash provided by operating activities:</b>	
<b>Changes in operating assets and liabilities:</b>	
(Increase) decrease in assets:	
Account receivable	(471,108)
Increase (decrease) in liabilities:	
Accounts payable and accrued expenses	<u>1,962,763</u>
<b>Net cash provided by operating activities</b>	<u>1,956,598</u>
<b>Cash flows from financing activities:</b>	
Proceeds from loan	<u>250,000</u>
<b>Net cash provided by financing activities</b>	<u>250,000</u>
<b>Net increase in cash</b>	2,206,598
Cash and cash equivalents, beginning of the year	<u>-</u>
<b>Cash and cash equivalents, end of the year</b>	<u><u>\$ 2,206,598</u></u>

The accompanying notes are an integral part of these financial statements.

## ***UPLIFT CALIFORNIA SANTA BARBARA***

### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 1 – NATURE OF ACTIVITIES**

Uplift California Santa Barbara is a non-profit public benefit corporation that commenced operations during the fiscal year ended June 30, 2018. The mission of the school is to create future leaders passionate about making a positive contribution to their local communities by implementing an academically rigorous, inquiry-based curriculum which will meet California state and national standards, developing leadership skills in each student through exposure to a variety of service learning programs and cultivating international awareness through the acquisition of a second language. Uplift California Santa Barbara is 100% online-based and serves its students through full-time independent study programs.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

##### **FINANCIAL STATEMENT PRESENTATION**

The accompanying financial statements are prepared on the accrual basis in accordance with the AICPA's Audit and Accounting Guide, "Not-for-Profit Organizations."

##### **ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of management estimates and assumptions that could affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

##### **CASH AND CASH EQUIVALENTS**

For the purpose of the Statement of Cash Flows, Uplift California Santa Barbara considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

##### **ACCOUNTS RECEIVABLE AND DUE FROM GOVERNMENT GRANTORS**

Accounts receivable and amounts due from government grantors are stated at the amount management expects to collect on the outstanding balance. Management provides an analysis of the probable collection of the accounts or amounts due through a provision for bad debt expense and adjustment to a valuation allowance. At June 30, 2018, management has determined all accounts receivable and amounts due from government grantors are fully collectible and no allowance for bad debts has been established.

These notes are an integral part of the preceding financial statements.

## **UPLIFT CALIFORNIA SANTA BARBARA**

### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-(continued)**

##### **INCOME TAXES**

Uplift California Santa Barbara is a not-for-profit corporation that is exempt from Federal and state income taxes under the Internal Revenue Code Section 501(c) (3) and the California State Revenue and Taxation Code 23701 (d) except on net income derived from unrelated business activities. Uplift California Santa Barbara's management believes that it has support for any tax position taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

Uplift California Santa Barbara's Forms 990, Return of Organization Exempt from Income Tax for the year ending June 30, 2018 is subject to examination by the Internal Revenue Service, generally for three years after they were filed.

#### **NOTE 3 - LOAN PAYABLE**

<u>Description</u>	<u>Amount</u>
Uplift California Santa Barbara received a loan from the California Department of Education for \$250,000 for operating purposes. The terms of the loan call for repayment in six installments per year over a five year period beginning in September, 2018. The interest rate on this loan is 1.09%	\$ <u>250,000</u>
Total loan payable	250,000
Less: current portion	<u>(50,000)</u>
Total long-term portion	\$ <u>200,000</u>

Principal maturities for the outstanding loans are listed as follows:

<u>Year ended June 30,</u>	<u>Amount</u>
2019	\$ 50,000
2020	50,000
2021	50,000
2022	50,000
2023	50,000
Thereafter	<u>-0-</u>
Total	\$ <u>250,000</u>

These notes are an integral part of the preceding financial statements.

***UPLIFT CALIFORNIA SANTA BARBARA***

**NOTES TO FINANCIAL STATEMENTS**

***NOTE 6 – SUBSEQUENT EVENTS***

Uplift California Santa Barbara's management has evaluated subsequent events for the period from June 30, 2018 through January 15, 2019 the date the financial statements were available to be issued. Management did not identify any transactions that require disclosure or that would have an impact on the financial statements.

These notes are an integral part of the preceding financial statements.

***SUPPLEMENTARY INFORMATION SECTION***



***UPLIFT CALIFORNIA SANTA BARBARA***

**SUPPLEMENTARY INFORMATION**

**LOCAL EDUCATIONAL AGENCY ORGANIZATION STRUCTURE**

Name of School	Uplift California Santa Barbara
Sponsoring District	Cuyama Joint Unified School District
Original date of charter	July 1, 2017
Charter expiration date	June 30, 2022
Charter number	1862

**GOVERNING BOARD**

<u>Member</u>	<u>Title</u>	<u>Term Expires</u>
Robert Sikma	Chairman	6/30/2020
Klarc Kover	Secretary	6/30/2020
Kevin Tu	Member	6/30/2020
Erik Johnson	Member	6/30/2020

**MANAGEMENT TEAM**

Eli Johnson, Administrator  
Aviva Evner, Head of School  
Deanna Nguyen, Deputy Head of School  
Ed CBO Group, LLC, Business Manager

**UPLIFT CALIFORNIA SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE**

<b>Track A</b>		
	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b>Elementary and High School:</b>		
Grades K to 3 non-classroom based	18.73	29.80
Grades 4 to 6 non-classroom based	26.33	41.88
Grades 7 to 8 non-classroom based	15.52	24.10
Grades 9 to12 non-classroom based	49.95	71.07
Total	<u>110.53</u>	<u>166.85</u>
<b>Track B</b>		
	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b>Elementary and High School:</b>		
Grades K to 3 non-classroom based	4.62	4.62
Grades 4 to 6 non-classroom based	3.09	3.09
Grades 7 to 8 non-classroom based	2.93	1.99
Grades 9 to12 non-classroom based	36.10	32.44
Total	<u>46.74</u>	<u>42.14</u>
<b>Track C</b>		
	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b>Elementary and High School:</b>		
Grades K to 3 non-classroom based	1.00	1.00
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	-0-	-0-
Grades 9 to12 non-classroom based	27.07	21.77
Total	<u>28.07</u>	<u>22.77</u>
<b>Track D</b>		
	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b>Elementary and High School:</b>		
Grades K to 3 non-classroom based	1.00	1.00
Grades 4 to 6 non-classroom based	-0-	-0-
Grades 7 to 8 non-classroom based	1.19	1.24
Grades 9 to12 non-classroom based	58.39	58.68
Total	<u>60.58</u>	<u>60.92</u>

**UPLIFT CALIFORNIA SANTA BARBARA**

**SUPPLEMENTARY INFORMATION**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE-(continued)**

***Track E***

	<u>Annual ADA</u>	<u>Second Period ADA</u>
<b><i>Elementary and High School:</i></b>		
Grades K to 3 non-classroom based	.05	.04
Grades 4 to 6 non-classroom based	.07	.05
Grades 7 to 8 non-classroom based	.02	.02
Grades 9 to 12 non-classroom based	<u>32.78</u>	<u>21.80</u>
 Total	 <u>32.92</u>	 <u>21.91</u>

**All ADA was generated from a non-classroom based independent study program.**

**SCHEDULE OF INSTRUCTIONAL TIME**

<u>Grade level</u>	<u>Minute requirement</u>	<u>Actual minutes</u>	<u>Number of days</u>	<u>Status</u>
Grade K	36,000	N/A	175	N/A
Grade 1	50,400	N/A	175	N/A
Grade 2	50,400	N/A	175	N/A
Grade 3	50,400	N/A	175	N/A
Grade 4	54,000	N/A	175	N/A
Grade 5	54,000	N/A	175	N/A
Grade 6	54,000	N/A	175	N/A
Grade 7	54,000	N/A	175	N/A
Grade 8	54,000	N/A	175	N/A
Grade 9	64,800	N/A	175	N/A
Grade 10	64,800	N/A	175	N/A
Grade 11	64,800	N/A	175	N/A
Grade 12	64,800	N/A	175	N/A

**N/A-the Actual Instructional Minutes is not applicable because the school offers non-classroom based independent study.**

**UPLIFT CALIFORNIA SANTA BARBARA**  
**Schedule to Reconcile the Unaudited Actuals Report**  
**With the Audited Financial Statements**  
**For the year ended June 30, 2018**

**June 30, 2018 unaudited actual report of net assets** **\$ 921,388**

**RESTATEMENTS:**

None

**AUDIT ADJUSTMENTS:**

Increase (decrease) in net assets:

Cash	\$ 45,000	
Accounts payable	(1,859,763)	
Due to grantor government	<u>1,413,318</u>	
Net adjustments		<u>(401,445)</u>

**June 30, 2018 Audited actual report of net assets** **\$ 519,943**

***UPLIFT CALIFORNIA SANTA BARBARA***

**SUPPLEMENTARY INFORMATION**

**NOTES TO SUPPLEMENTARY INFORMATION**

**NOTE 1 – PURPOSE OF SCHEDULES**

**Schedule of Average Daily Attendance**

The schedule of average daily attendance is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

**Schedule of Instructional Time**

The schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 46200 through 46206.

**Schedule to Reconcile the Unaudited Actuals with the Audited Financial Statements**

This schedule provides the information necessary to reconcile the net assets of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

***SUPPLEMENTARY INFORMATION SECTION REQUIRED BY  
GOVERNMENT AUDITING STANDARDS***

# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19602 Fariman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**Uplift California Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of **Uplift California Santa Barbara**, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 15, 2019.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered **Uplift California Santa Barbara's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Uplift California Santa Barbara's** internal control. Accordingly, we do not express an opinion on the effectiveness of **Uplift California Santa Barbara's** internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **Uplift California Santa Barbara's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hill, Morgan and Associates, LLP

Carson, California  
January 15, 2019



# **HILL, MORGAN AND ASSOCIATES, LLP**

## ***Certified Public Accountants***

19802 Farman Drive Carson, CA 90746 Phone (310) 749-1014 Fax (310) 639-0498  
9031 Krueger Street, Culver City, CA 90232 Phone (323) 377-4385 Fax (310) 836-5727

Partners  
Jeffrey Hill, CPA  
Raymond Morgan, CPA

To the Board of Directors of the  
**Uplift California Santa Barbara**  
Santa Barbara, California

### **INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE**

#### **Compliance**

We have audited **Uplift California Santa Barbara's** compliance with the types of compliance requirements identified in the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting that could have a direct and material effect on each of **Uplift California Santa Barbara's** State programs as noted below for the year ended June 30, 2018.

#### **Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its State programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance of each of **Uplift California Santa Barbara's** State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the 2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the applicable State programs listed below. An audit includes examining, on a test basis, evidence about **Uplift California Santa Barbara's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of **Uplift California Santa Barbara's** compliance with those requirements.

In connection with the audit referred to above, we selected and tested transactions and records to determine **Uplift California Santa Barbara's** compliance with the State laws and regulations applicable to the following:

Procedures	Procedures performed
<b>Local Education Agencies Other Than Charter Schools:</b>	
Attendance	Not applicable
Teacher Certification and Misassignments	Not applicable
Kindergarten Continuance	Not applicable
Independent Study	Not applicable
Continuation Education	Not applicable
Instructional Time	Not applicable
Instructional Materials	Not applicable
Ratios of Administrative Employees to Teachers	Not applicable
Classroom Teacher Salaries	Not applicable
Early Retirement Incentive	Not applicable
Gann Limit Calculation	Not applicable
School Accountability Report Card	Not applicable
Juvenile Court Schools	Not applicable
Middle or Early College High Schools	Not applicable
K-3 Grade Span Adjustment	Not applicable
Transportation Maintenance of Effort	Not applicable
Apprenticeship: Related and Supplemental Instructions	Not applicable
<b>School District, County Offices of Education, and Charter Schools:</b>	
Educator Effectiveness	Not applicable
California Clean Energy Jobs Act	Not applicable
After School Education and Safety Program	Not applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study Course Based	Not applicable
<b>Charter Schools:</b>	
Attendance	Yes
Mode of Instruction	Not applicable
Nonclassroom-Based Instruction/Independent Study for Charter Schools	Yes
Determination of Funding for Nonclassroom-Based Instruction	Yes
Annual Instructional Minutes – Classroom Based	Not applicable
Charter School Facility Grant Program	Not applicable

**Opinion**

In our opinion, Uplift California Santa Barbara complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2018.

*Hill, Morgan and Associates, LLP*

Carson, California  
January 15, 2019

**UPLIFT CALIFORNIA SANTA BARBARA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**FINANCIAL STATEMENT FINDINGS**

None noted.

**STATE AWARDS FINDINGS AND QUESTIONED COSTS**

None noted.

**STATUS OF PRIOR YEAR FINDINGS**

There were no prior year findings noted.

## ASES BOARD REPORT

February, 2019

Our ASES program is doing well. We currently have 43 students enrolled, with an average daily attendance of 29. We are working with small groups on those reading and math skills that are so foundational to success, while also taking advantage of opportunities to combine all grades together to work on team building and leadership skills through organized group games and activities.

We are very sorry to see Mrs. Kroupa leave. She has played a key role in the development and implementation of our program. She has always held the children to a high standard of work and behavior yet has won their hearts with her kindness and generosity. She will be greatly missed.

We are waiting to hear when basketball with the Recreation Department will begin. We will bus the students to the high school and back once that gets underway. An ASES leader will stay with the group at all events.

Our ASES grant is up for renewal this year. We have worked with the California Department of Education's Expanded Learning Division to properly submit all the paperwork. We are hoping to be given another 3-year grant cycle.

Thank you for your continued support of our program. You are always welcome to stop by.

Sincerely,

Debbie Hedlund



## Cuyama Elementary School

2300 Highway 166 • New Cuyama, CA 93254 • (661) 766-2642 • Grades K-8

Mrs. Rachel Leyland, Principal

rleyland@cuyamaunified.org

[http://cuyamaunified.org/elementary\\_school.aspx](http://cuyamaunified.org/elementary_school.aspx)

### 2017-18 School Accountability Report Card Published During the 2018-19 School Year



#### **Cuyama Joint Unified School District**

2300 Highway 166  
New Cuyama, CA 93254  
(661) 766-2482  
[www.cuyamaunified.org](http://www.cuyamaunified.org)

#### **District Governing Board**

Mr. Jose Valenzuela, President  
Mr. Michael Mann, Clerk  
Mrs. Trudy Callaway  
Ms. Whitney Goller  
Ms. Heather Lomax

#### **District Administration**

Dr. Stephen Bluestein  
**Superintendent**  
Mrs. Christine Rahe  
**Chief Business Officer**

#### **School Description**

Cuyama Elementary is a rural school serving students from a forty mile radius, covering three counties. It is located in the scenic Cuyama Valley, educating kindergarten through eighth grade students taught by nine highly qualified teachers, one intervention teacher, and one special education teacher. Three instructional assistants work closely with teachers to address student needs.

Cuyama Elementary School is dedicated to the ideals of academic excellence and to the personal and social development of our students. Academic integrity is fostered in a climate which respects the unique needs of each individual. Our students develop a positive self-image, respect for the rights of others, and the ability to communicate effectively, think critically, meet challenges, and accept responsibility. Cuyama has the following expectations consistently reinforced in all classrooms and areas of the school: Be Responsible, Excel Together, Actively Participate, Respect All, and Safety First.

Our staff is continually looking to meet the needs of our students, forty-six percent of whom are English Learners, and eighty-two percent who are socioeconomically disadvantaged. Meeting those particular students' needs have been a focus of staff professional development. One of Cuyama Elementary's greatest strengths is the small class sizes. Students are respected learners at our school and develop personal connections with staff.

Family involvement is increasing at Cuyama Elementary. Many parents are active members in School Site Council, the English Learners Advisory Committee, the District Advisory Council, and the Parent's Club. There is a high participation rate in parent-teacher conferences and campus events. We are continually seeking avenues to encourage more family support.

Rachel Leyland  
Principal

## About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2017-18 Student Enrollment by Grade Level	
Grade Level	Number of Students
Kindergarten	13
Grade 1	23
Grade 2	17
Grade 3	14
Grade 4	21
Grade 5	19
Grade 6	22
Grade 7	14
Grade 8	9
<b>Total Enrollment</b>	<b>152</b>

2017-18 Student Enrollment by Group	
Group	Percent of Total Enrollment
Black or African American	0.0
American Indian or Alaska Native	0.0
Asian	0.0
Filipino	0.0
Hispanic or Latino	78.3
Native Hawaiian or Pacific Islander	0.0
White	19.7
Socioeconomically Disadvantaged	82.2
English Learners	42.8
Students with Disabilities	10.5
Foster Youth	0.0

## A. Conditions of Learning

### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

Teacher Credentials			
Cuyama Elementary School	16-17	17-18	18-19
With Full Credential	11	10	11
Without Full Credential	0	0	0
Teaching Outside Subject Area of Competence	0	0	0
Cuyama Joint Unified School District	16-17	17-18	18-19
With Full Credential	♦	♦	16
Without Full Credential	♦	♦	1
Teaching Outside Subject Area of Competence	♦	♦	0

Teacher Misassignments and Vacant Teacher Positions at this School			
Cuyama Elementary School	16-17	17-18	18-19
Teachers of English Learners	0	0	0
Total Teacher Misassignments	0	0	0
Vacant Teacher Positions	0	0	0

\* Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

**Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)**

Cuyama Joint Unified School District chooses its texts and materials from the list most recently adopted by the State Board of Education. Students have textbooks from the most current lists and textbooks are aligned with the California Common Core State Standards. The district, in accordance with the Williams Review, has ensured that all students have all textbooks and materials, and that they may take them home. Cuyama Joint Unified School District adopted a new English Language Arts curriculum in 2016, Mathematics in 2015, and is piloting new History/Social Science curriculum in the 2018-2019 school year.

Textbooks and Instructional Materials Year and month in which data were collected: December 2018	
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Reading/Language Arts	<p>6-8 Collections California 2017 (Houghton Mifflin Harcourt) Adopted in 2016 Published in 2015</p> <p>K-5 California Journeys 2017 (Houghton Mifflin Harcourt) Adopted in 2016 Published in 2015</p> <p><b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
Mathematics	<p>6-8: McGraw Hill, California Math Adopted 2015</p> <p>K-5: McGraw Hill, My Math Adopted 2015</p> <p><b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
Science	<p>McGraw Hill Science Adopted in 2002</p> <p>Prentice Hall Science Explorer Adopted in 2002</p> <p>Glencoe Science Adopted in 2007</p> <p><b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
History-Social Science	<p>Prentice Hall Social Studies Adopted in 2006</p> <p>Scott Foresman Adopted in 2006</p> <p>Piloting McGraw Hill Social Studies, 2018-2019</p> <p><b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%</p>

Note: Cells with N/A values do not require data.



**School Facility Conditions and Planned Improvements (Most Recent Year)**

Cuyama Elementary School is situated on 20 acres, and includes two large grassy playgrounds and fifteen regular classrooms. A new science lab was completed and the school received a new roof and paint in 2003. Additionally, new doors were installed to meet handicapped regulations, and the fire alarm system has been upgraded. New playground equipment was installed for the upper grades in the spring of 2002 and new playground equipment was installed for the primary grades in the summer of 2013. The driveway and parking lot was repaved in the summer of 2017. There is a Head Start Pre-School program housed on campus. There is space for baseball, soccer, football, and track activities, as well as a cafeteria/auditorium for performance events.

Our school meets most or all of the standards for good repair, established by the Office of Public School Construction. If we have any deficiencies, they are not significant. We scored between 89 and 100 percent on the 15 categories of our evaluation, with an overall percentage of 93.

<b>School Facility Good Repair Status (Most Recent Year)</b> <b>Year and month in which data were collected: September 2018</b>		
<b>System Inspected</b>	<b>Repair Status</b>	<b>Repair Needed and Action Taken or Planned</b>
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	No apparent problems
<b>Interior:</b> Interior Surfaces	Good	Some patchwork in hall of kindergarten room.
<b>Cleanliness:</b> Overall Cleanliness, Pest/ Vermin Infestation	Good	
<b>Electrical:</b> Electrical	Good	No apparent problems
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains	Fair	Boys and girls restrooms need ceiling patch work.
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	No apparent problems
<b>Structural:</b> Structural Damage, Roofs	Good	No apparent problems
<b>External:</b> Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	Need gopher control.
<b>Overall Rating</b>	<b>Good</b>	

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

2017-18 CAASPP Results for All Students						
Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	16-17	17-18	16-17	17-18	16-17	17-18
ELA	32.0	36.0	36.0	33.0	48.0	50.0
Math	14.0	18.0	14.0	18.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in Science for All Students						
Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)					
	School		District		State	
	16-17	17-18	16-17	17-18	16-17	17-18
Science	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

### State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

Grade Level	2017-18 Percent of Students Meeting Fitness Standards		
	4 of 6	5 of 6	6 of 6
5	25.0	12.5	12.5
7	15.4	38.5	

\* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

School Year 2017-18 CAASPP Assessment Results - English Language Arts (ELA) Disaggregated by Student Groups, Grades Three through Eight and Eleven				
Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	90	89	98.89	35.96
Male	50	50	100.00	32.00
Female	40	39	97.50	41.03
Asian	--	--	--	--
Hispanic or Latino	69	68	98.55	33.82
White	18	18	100.00	38.89
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	71	70	98.59	34.29
English Learners	50	50	100.00	32.00
Students with Disabilities	--	--	--	--
Students Receiving Migrant Education Services	--	--	--	--
Foster Youth	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

School Year 2017-18 CAASPP Assessment Results - Mathematics Disaggregated by Student Groups, Grades Three through Eight and Eleven				
Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	90	89	98.89	17.98
Male	50	50	100	18
Female	40	39	97.5	17.95
Asian	--	--	--	--
Hispanic or Latino	69	68	98.55	16.18
White	18	18	100	22.22
Two or More Races	--	--	--	--
Socioeconomically Disadvantaged	71	70	98.59	15.71
English Learners	50	50	100	14
Students with Disabilities	--	--	--	--
Students Receiving Migrant Education Services	--	--	--	--
Foster Youth	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

### C. Engagement

#### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

#### Opportunities for Parental Involvement (School Year 2018-19)

Parents have several excellent opportunities to participate in their student's education. Formal parent-teacher conferences are held annually, with informal conferences held as student needs arise. Parents may join the School Site Council (SSC), District Advisory Council (DAC), and the English Language Advisory Committee (ELAC). All parents are welcome at the six yearly meetings, and may contact the school office for dates. Cuyama Elementary School has an active Parent's Club which meets the first Monday of each month. Many campus events are planned with parent engagement in mind. These include the Winter Program, Eighth Grade Dinner and a Show, Fall Festival, and LCAP input sessions. A school garden is in the planning and early implementation stages and parents have been and continue to be an integral part of this learning lab. Parents are encouraged to be active participants in their child's education.

#### State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

**School Safety Plan**

A Site Emergency Plan (Revised April 2018) is on file, and earthquake, fire, and lockdown drills are held regularly. While we pride ourselves on our safe community, we ensure that emergency response procedures are in place. Faculty, staff, and students are trained to exit the school buildings safely. Staff and administration worked collaboratively to develop an updated lockdown procedure with successful implementation. Classified staff members are also trained to assist in case of an emergency. Staff is on duty and assigned to monitor all students both in classrooms and on the playground.

The safety of students and staff is the primary concern of Cuyama Elementary. The school is aware of and complies with laws and regulation regarding hazardous materials. Laboratory and chemical supplies are carefully housed, and their use is diligently monitored. A regularly scheduled maintenance program ensures classrooms, restrooms, and other facilities are kept in good condition.

Suspensions and Expulsions			
School	2015-16	2016-17	2017-18
Suspensions Rate	2.8	5.7	1.9
Expulsions Rate	0.0	0.0	0.0
District	2015-16	2016-17	2017-18
Suspensions Rate	4.4	5.8	0.3
Expulsions Rate	0.0	0.0	0.0
State	2015-16	2016-17	2017-18
Suspensions Rate	3.7	3.7	3.5
Expulsions Rate	0.1	0.1	0.1

**D. Other SARC Information**

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

Academic Counselors and Other Support Staff at this School	
Number of Full-Time Equivalent (FTE)	
Academic Counselor	0
Counselor (Social/Behavioral or Career Development)	.1
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	0.5
Psychologist	0.1
Social Worker	0
Nurse	0.1
Speech/Language/Hearing Specialist	0.2
Resource Specialist (non-teaching)	0.5
Other	0
Average Number of Students per Staff Member	
Academic Counselor	0

\* One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Average Class Size and Class Size Distribution (Elementary)												
Grade	Average Class Size			Number of Classrooms*								
				1-20			21-32			33+		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
K	22	27	13			1	1	1				
1	15	17	23	1	1				1			
2	21	15	17		1	1	1					
3	17	22	14	1		1		1				
4	21	18	21		1		1		1			
5	17	22	19	1		1		1				
6	12	14	22	1	1				1			

\* Number of classes indicates how many classes fall into each size category (a range of total students per class).

### Professional Development provided for Teachers

The 2016-2017 school year saw the adoption of new ELA curriculum, and to support teachers, two full days were utilized in preparing for the school year. Teachers received training to support the continued implementation of the Common Core Mathematics, with grade level meetings and workshops. Working with English Learners, particularly in the area of Integrated ELD, was a maintained focus. Professional development was woven through after school meetings, and teachers attended conferences and workshops. All professional development was driven by CAASP data, benchmark testing, and CELDT results.

For the 2017-2018 school year, teachers have been deepening their knowledge of the ELA curriculum adopted the previous year. Based on student assessments and teacher input, support was provided by the Santa Barbara County Office of Education through after school workshops, along with in-class coaching. The goal has been to differentiate instruction utilizing the new curriculum. Cuyama Elementary initiated grade span team meetings, partnering with special education, the intervention teacher, and administration to examine individual students and brainstorm to better meet the students' needs, and to allow for more dialogue between the grades. The school has also begun Next Generation Science Standards (NGSS) training, with beginning implementation in the classrooms.

Based on student data evaluation and teacher input, the focus for 2018-2019 was developing teacher skills in the area of social-emotional learning, with the main emphasis being on Universal Design for Learning (UDL). Support has been provided by the Santa Barbara County Office of Education in the form of individual coaching, after school workshops, and conference attendance. Grade level span monthly meetings are conducted to reflect on practice and student data, with the opportunity for colleagues to provide support to each other.

FY 2016-17 Teacher and Administrative Salaries		
Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$44,272	\$42,990
Mid-Range Teacher Salary	\$75,010	\$61,614
Highest Teacher Salary	\$80,537	\$85,083
Average Principal Salary (ES)	\$0	\$100,802
Average Principal Salary (MS)	\$0	\$105,404
Average Principal Salary (HS)	\$0	\$106,243
Superintendent Salary	\$57,100	\$132,653
Percent of District Budget		
Teacher Salaries	34.0	30.0
Administrative Salaries	1.0	6.0

\* For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at [www.cde.ca.gov/ds/fd/cs/](http://www.cde.ca.gov/ds/fd/cs/).

FY 2016-17 Expenditures Per Pupil and School Site Teacher Salaries				
Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	\$16,198.73	\$1,481.12	\$14,717.61	\$57,343
District	♦	♦	\$11,615	\$62,016
State	♦	♦	\$7,125	\$63,590
Percent Difference: School Site/District			23.6	-7.8
Percent Difference: School Site/ State			69.5	-10.3

\* Cells with ♦ do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.



**Types of Services Funded**

These are the types of programs and services funded that support and assist students:

- Title 1 (supports socio-economically challenged students)
- Title 2 (teacher training and professional development)
- National School Lunch program
- Economic Impact Aid (EIA)
- Tobacco Use and Prevention
- Mandate Block Grant
- Teacher Induction Program (TIP)
- After School Education and Safety Grant (ASES)

**DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

**Internet Access**

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.



## Cuyama Valley High School

4500 Highway 166 • New Cuyama, CA 93254 • (661) 766-2293 • Grades 9-12

Dr. Stephen Bluestein, Principal

[sbluestein@cuyamaunified.org](mailto:sbluestein@cuyamaunified.org)

[http://cuyamaunified.org/high\\_school.aspx](http://cuyamaunified.org/high_school.aspx)

### 2017-18 School Accountability Report Card Published During the 2018-19 School Year



#### **Cuyama Joint Unified School District**

2300 Highway 166  
New Cuyama, CA 93254  
(661) 766-2482  
[www.cuyamaunified.org](http://www.cuyamaunified.org)

#### **District Governing Board**

Mr. Jose Valenzuela, President  
Mr. Michael Mann, Clerk  
Mrs. Whitney Goller  
Ms. Heather Lomax  
Mrs. Trudy Callaway

#### **District Administration**

Dr. Stephen Bluestein  
**Superintendent**  
Mrs. Christine Rahe  
**Chief Business Officer**

#### **School Description**

Cuyama Valley High is much more than a school; it is a community. This School Accountability Report Card (SARC) highlights our current achievements and outlines our plans for improvement. We strive to establish a closer relationship with our students and parents as we strengthen the ties between school and community. We invite greater involvement from all stakeholders in an effort to showcase the energy and professional dedication of the faculty and staff. Our teachers' continued training in technology, curriculum, and classroom strategies will ensure that students are prepared for the challenges and promises of tomorrow.

An intense focus on academic achievement is evident at Cuyama Valley High School. The faculty remains committed to serving the needs of all students. Becoming a vital center for learning that provides the best educational choices for all students in our attendance area is our most important goal. With an honest appraisal of the entire school program, teachers are building a dynamic environment that prepares all students for the ever-changing demands of our society.

#### **Our District**

Cuyama Joint Unified School District serves a dynamic, rural community centrally located in the beautiful Cuyama Valley, a remote northeastern section of Santa Barbara County. The area is very rural with farming and natural resources the key industries. It is the District's philosophy that public education is of fundamental importance to a free society and to the continued development of democratic values, individual liberty and an appreciation for cultural diversity in society. The District's objective is to provide the guidance and resources necessary to insure an environment conducive to learning. In order for education to succeed, there must be an ongoing partnership between parents, students, educators, and the community. It is important to emphasize that the goal of our educational system is not to supplant parental responsibilities throughout the learning process. Rather, it is the policy of the District to foster parental participation in order that an educational climate is created which reinforces and fosters the positive and healthy development of the child. The District's first goal is to provide each student with the basic skills necessary to participate and function effectively in society. The District is committed to the goal of achieving academic excellence through a program of instruction and experiences which offers each child an opportunity to develop to the maximum of his or her individual capabilities.

## About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2017-18 Student Enrollment by Grade Level	
Grade Level	Number of Students
Grade 9	16
Grade 10	13
Grade 11	9
Grade 12	12
<b>Total Enrollment</b>	<b>50</b>

2017-18 Student Enrollment by Group	
Group	Percent of Total Enrollment
Black or African American	0.0
American Indian or Alaska Native	0.0
Asian	0.0
Filipino	0.0
Hispanic or Latino	92.0
Native Hawaiian or Pacific Islander	0.0
White	8.0
Socioeconomically Disadvantaged	84.0
English Learners	10.0
Students with Disabilities	2.0
Foster Youth	0.0

## A. Conditions of Learning

### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

Teacher Credentials			
Cuyama Valley High School	16-17	17-18	18-19
With Full Credential	8	6	5
Without Full Credential	0	0	1
Teaching Outside Subject Area of Competence	0	0	0
Cuyama Joint Unified School District	16-17	17-18	18-19
With Full Credential	♦	♦	16
Without Full Credential	♦	♦	1
Teaching Outside Subject Area of Competence	♦	♦	0

Teacher Misassignments and Vacant Teacher Positions at this School			
Cuyama Valley High School	16-17	17-18	18-19
Teachers of English Learners	0	0	0
Total Teacher Misassignments	0	0	0
Vacant Teacher Positions	0	0	0

\* Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.



**Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)**

Cuyama Valley High School is in the process of updating all curriculum, selected from the most recent list of standards-based materials adopted by the State Board of Education. New English Language Arts curriculum, aligned with Common Core State Standards (CCSS) was adopted in the 2016/2017 school year. New mathematics curriculum, aligned with the Common Core State Standards, was adopted for the 2018/2019 school year.. Science curriculum will be purchased as soon as it becomes available. A history/social science program is being piloted for the 2018/2019 school year. Staff will analyze the success of the program at the end of the school year, and look to adopt the curriculum, based on student achievement data.

<b>Textbooks and Instructional Materials</b>	
<b>Year and month in which data were collected: December 2018</b>	
<b>Core Curriculum Area</b>	<b>Textbooks and Instructional Materials/Year of Adoption</b>
<b>Reading/Language Arts</b>	Collections California 2017 (Houghton Mifflin Harcourt) Adopted in 2016 Published in 2015  <b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%
<b>Mathematics</b>	Integrated Mathematics I (Big Ideas Learning) Adopted in 2018  Integrated Mathematics II (Big Ideas Learning) Adopted in 2018  Integrated Mathematics III (Big Ideas Learning) Adopted in 2018  Integrated Mathematics IV (Big Ideas Learning) Adopted in 2018  <b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%
<b>Science</b>	Biology (Glencoe) Adopted in 2007  Chemistry (Glencoe) Adopted in 2007  Earth Science (Glencoe) Adopted in 2007  Physics (Glencoe) Adopted in 2008  <b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%
<b>History-Social Science</b>	Economics Today and Tomorrow (McGraw Hill) Published in 1999  The Americans (Houghton Mifflin) Published in 1999  World History (Houghton Mifflin) Published in 1999  <b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%

Textbooks and Instructional Materials Year and month in which data were collected: December 2018	
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Foreign Language	<p>Discovering French I (McDougall Littell) Published in 2001</p> <p>Discovering French II (McDougall Littell) Published in 2001</p> <p>Spanish Que Tal? (McDougall Little) Published in 2001</p> <p>The textbooks listed are from most recent adoption: No Percent of students lacking their own assigned textbook: 0%</p>
Health	<p>Glencoe health (Glencoe/McGraw-Hill) Published in 2007</p> <p>The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0%</p>

Note: Cells with N/A values do not require data.

#### School Facility Conditions and Planned Improvements (Most Recent Year)

In addition to regular classrooms, Cuyama Valley High School has an administration building, library, full kitchen and cafeteria, industrial arts classrooms, and multipurpose gymnasium that are safe, clean, and provide adequate space for student and community activities. We have a computer classroom, a weight room, and tennis courts. The main campus was built in 1957.

Recent improvements to the site include handicap access and an upgraded fire alarm system. The computer classroom, weight room, showers in the boys' locker room, and tennis courts have been updated. New lockers and a new gym floor have been installed.

The district takes great efforts to ensure that all schools are clean, safe, and functional. To assist in this effort, the district used a facility survey instrument developed by the State of California Office of Public School Instruction. The results of this survey are available at the school office or district office.

District maintenance staff ensures that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient service and that emergency repairs are given the highest priority.

Our school is in good repair, according to the criteria established by the Office of Public School Construction. Our deficiencies are minor ones resulting from common wear and tear, and there are few of them. We scored between 86 and 100 percent on the 15 categories of our evaluation.

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: September 2018		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Fair	Electrical and HVAC systems need upgrading.
<b>Interior:</b> Interior Surfaces	Good	No apparent problems.
<b>Cleanliness:</b> Overall Cleanliness, Pest/ Vermin Infestation	Good	Termite infestation in kitchen/life skills building.
<b>Electrical:</b> Electrical	Good	Electrical system needs upgrading.
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains	Good	Sewer and drain lines need repair or replacing.
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	No apparent problems.
<b>Structural:</b> Structural Damage, Roofs	Good	No apparent problems.
<b>External:</b> Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	Need gopher control.
<b>Overall Rating</b>		

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: September 2018		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
	Good	

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

2017-18 CAASPP Results for All Students						
Subject	Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)					
	School		District		State	
	16-17	17-18	16-17	17-18	16-17	17-18
ELA	35.0	--	36.0	33.0	48.0	50.0
Math	6.0	--	14.0	18.0	37.0	38.0

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in Science for All Students						
Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)					
	School		District		State	
	16-17	17-18	16-17	17-18	16-17	17-18
Science	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

### State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

Grade Level	2017-18 Percent of Students Meeting Fitness Standards		
	4 of 6	5 of 6	6 of 6
9	21.4	28.6	14.3

\* Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

School Year 2017-18 CAASPP Assessment Results - English Language Arts (ELA) Disaggregated by Student Groups, Grades Three through Eight and Eleven				
Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	--	--	--	--
Male	--	--	--	--
Female	--	--	--	--
Hispanic or Latino	--	--	--	--
White	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
English Learners	--	--	--	--

Note: ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

School Year 2017-18 CAASPP Assessment Results - Mathematics Disaggregated by Student Groups, Grades Three through Eight and Eleven				
Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Met or Exceeded
All Students	--	--	--	--
Male	--	--	--	--
Female	--	--	--	--
Hispanic or Latino	--	--	--	--
White	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
English Learners	--	--	--	--

Note: Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Note: Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

## C. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

### Opportunities for Parental Involvement (School Year 2018-19)

Parents are encouraged to be active participants in their child's education. They are encouraged to attend yearly parent-teacher conferences, Back to School Night, and the many sporting events and campus activities. Parents can be a part of School Site Council, District Advisory Council, and ELAC/DELAC committee. Our parents also attend and participate in input sessions for the LCAP that are held throughout the year.

### State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

### School Safety Plan

A Site Emergency Plan (Revised April 2018) is on file, and earthquake, fire, and lockdown drills are held regularly. While we pride ourselves on our safe community, we ensure that emergency response procedures are in place. Faculty, staff, and students are trained to exit the school buildings safely. Teacher responsibilities regarding student safety are reviewed during each school year. Classified staff members are also trained to assist in case of an emergency. Staff is on duty and assigned to monitor all students both in classrooms and on the school grounds.

The school is aware of and complies with laws and regulations regarding hazardous materials. Laboratory and chemical supplies are carefully housed, and their use is diligently monitored. A regularly scheduled maintenance program ensures classrooms, restrooms, and other facilities are kept in good condition.



Suspensions and Expulsions			
School	2015-16	2016-17	2017-18
Suspensions Rate	8.3	23.5	3.5
Expulsions Rate	0.0	0.0	0.0
District	2015-16	2016-17	2017-18
Suspensions Rate	4.4	5.8	0.3
Expulsions Rate	0.0	0.0	0.0
State	2015-16	2016-17	2017-18
Suspensions Rate	3.7	3.7	3.5
Expulsions Rate	0.1	0.1	0.1

#### D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

Academic Counselors and Other Support Staff at this School	
Number of Full-Time Equivalent (FTE)	
Academic Counselor	.2
Counselor (Social/Behavioral or Career Development)	0
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	0.5
Psychologist	0.1
Social Worker	0
Nurse	0.1
Speech/Language/Hearing Specialist	0.2
Resource Specialist (non-teaching)	.5
Other	0
Average Number of Students per Staff Member	
Academic Counselor	50

\* One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Average Class Size and Class Size Distribution (Secondary)												
Subject	Average Class Size			Number of Classrooms*								
				1-22			23-32			33+		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
English	9.0	8.0	9.0	10	10	7						
Mathematics	7.0	5.0	8.0	7	9	6						
Science	9.0	9.0	11.0	6	5	3						
Social Science	12.0	9.0	7.0	4	5	5	1					

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

#### Professional Development provided for Teachers

During the 2014-2017 school years, teachers are receiving Professional Development in Integrated and Designated ELD; English Language Arts (ELA)/ELD Framework; Progressions for Common Core Mathematics; Effective Instructional Practices and Student Vital Actions; and Academic and Behavior Support Systems, Multi-tier System of Supports, Universal Screening and Progress Monitoring.

Data pulled from the Smarter Balanced assessment, student grades, and teacher evaluations guided professional development for the 2017-2018 school year. During pre-service call back days and after school workshops, teachers evaluated their teaching practices: what are timeless strategies, and what new strategies need to be implemented to meet the needs of our diverse learners. In addition, teachers received targeted in-class coaching and mentoring, particularly in the areas of English Language Arts and Mathematics.

For the 2018-2019 school year, after examining student data and gathering teaching input, it was determined that staff development would focus on Universal Design for Learning (UDL) and social-emotional learning. Support has been provided by the Santa Barbara Office of Education with one-on-one coaching and after school workshops, along with conference attendance. Teachers meet frequently to discuss data.

FY 2016-17 Teacher and Administrative Salaries		
Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$44,272	\$42,990
Mid-Range Teacher Salary	\$75,010	\$61,614
Highest Teacher Salary	\$80,537	\$85,083
Average Principal Salary (ES)	\$0	\$100,802
Average Principal Salary (MS)	\$0	\$105,404
Average Principal Salary (HS)	\$0	\$106,243
Superintendent Salary	\$57,100	\$132,653
Percent of District Budget		
Teacher Salaries	34.0	30.0
Administrative Salaries	1.0	6.0

\* For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at [www.cde.ca.gov/ds/fd/cs/](http://www.cde.ca.gov/ds/fd/cs/).

### Types of Services Funded

These are the types of programs and services funded that support and assist students:

- Title 1 (supports socio-economically challenged students)
- Title 2 (teacher training and professional development)
- National School Lunch program
- Economic Impact Aid (EIA)
- Tobacco Use and Prevention
- Mandate Block Grant
- Teacher Induction Program (TIP)

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)			
Cuyama Valley High School	2014-15	2015-16	2016-17
Dropout Rate	27.8	8.3	7.7
Graduation Rate	72.2	91.7	92.3
Cuyama Joint Unified School District	2014-15	2015-16	2016-17
Dropout Rate	27.8	8.3	16.7
Graduation Rate	72.2	91.7	43.3
California	2014-15	2015-16	2016-17
Dropout Rate	10.7	9.7	9.1
Graduation Rate	82.3	83.8	82.7

Career Technical Education Participation	
Measure	CTE Program Participation
Number of pupils participating in CTE	24
% of pupils completing a CTE program and earning a high school diploma	45%
% of CTE courses sequenced or articulated between the school and institutions of postsecondary education	25%

FY 2016-17 Expenditures Per Pupil and School Site Teacher Salaries				
Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	\$16,198.73	\$1,481.12	\$14,717.61	\$56,002
District	♦	♦	\$11,615	\$62,016
State	♦	♦	\$7,125	\$63,590
Percent Difference: School Site/District			23.6	-10.2
Percent Difference: School Site/ State			69.5	-12.7

\* Cells with ♦ do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Courses for University of California (UC) and/or California State University (CSU) Admission	
UC/CSU Course Measure	Percent
2017-18 Students Enrolled in Courses Required for UC/CSU Admission	100.0
2016-17 Graduates Who Completed All Courses Required for UC/CSU Admission	23.1

\* Where there are student course enrollments.

2017-18 Advanced Placement Courses		
Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	0	♦
English	0	♦
Fine and Performing Arts	0	♦
Foreign Language	0	♦
Mathematics	0	♦
Science	0	♦
Social Science	0	♦
All courses	0	.0

Completion of High School Graduation Requirements			
Group	Graduating Class of 2017		
	School	District	State
All Students	92.9	87.5	88.7
Black or African American	0.0	0.0	82.2
American Indian or Alaska Native	100.0	100.0	82.8
Asian	0.0	0.0	94.9
Filipino	0.0	0.0	93.5
Hispanic or Latino	100.0	92.9	86.5
Native Hawaiian/Pacific Islander	0.0	0.0	88.6
White	0.0	0.0	92.1
Two or More Races	0.0	0.0	91.2
Socioeconomically Disadvantaged	92.3	85.7	88.6
English Learners	87.5	87.5	56.7
Students with Disabilities	100.0	100.0	67.1
Foster Youth	0.0	0.0	74.1

#### Career Technical Education Programs

Cuyama Valley High School is dedicated to preparing students to be successful whether they choose to further their education or enter the workforce. All freshmen are enrolled in "Get Focused, Stay Focused" where they create ten year plans and create goals based on their ten year plans. As seniors, students take a capstone class, where they revisit their ten year plans, and complete a project, which includes a presentation to a panel of experts and hands-on experience in the profession of their choosing. The CTE courses fit well with academic courses. Agriculture Chemistry and Agriculture Physics have been A-G approved. Most CTE courses are A-G approved, so that all students have as many options as possible available to them upon graduation. Students are evaluated through a skills assessment upon the completion of agriculture and culinary arts courses. Kendy Fetterman is the primary representative of the advisory committee. Local industries, including agriculture, hospitality, and restaurants are represented on the committee.

#### DataQuest

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

#### Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.



## Sierra Madre Continuation High School

4500 Highway 166 • New Cuyama, CA 93254 • (661) 766-2293 • Grades 9-12

Dr. Stephen Bluestein, Principal

sbluestein@cuyamaunified.org

[http://cuyamaunified.org/high\\_school.aspx](http://cuyamaunified.org/high_school.aspx)

### 2017-18 School Accountability Report Card Published During the 2018-19 School Year



#### **Cuyama Joint Unified School District**

2300 Highway 166  
New Cuyama, CA 93254  
(661) 766-2482  
[www.cuyamaunified.org](http://www.cuyamaunified.org)

#### **District Governing Board**

Mr. Jose Valenzuela, President

Mr. Michael Mann, Clerk

Mrs. Whitney Goller

Ms. Heather Lomax

Mrs. Trudy Callaway

#### **District Administration**

Dr. Stephen Bluestein  
**Superintendent**

Mrs. Christine Rahe  
**Chief Business Officer**

#### **School Description**

Sierra Madre Continuation High School is an alternative program that strives to provide educational support for students by offering a program designed to meet individualized student needs. Our goal is to make every student successful in obtaining a high school diploma, preparing for the California High School Proficiency Examination, and/or returning to a traditional high school setting. We make every effort possible to recognize a student's individuality and work with them to improve their potential to have the very best possible future, both personally and as a productive citizen.

Students are offered an individualized approach that requires them to assume more responsibility for their education. A great deal of thought has gone into establishing a program that provides students with the opportunity to achieve a practical and effective high school education.

Sierra Madre Continuation High School is designed to include students who for reasons of health, social skills, emotional development, or family commitment cannot manage a full-day schedule at the comprehensive high school. Certain characteristics provide us with a better understanding of the fundamental objectives of a continuation/alternative education high school. The characteristics listed below are not all-encompassing, but do help to explain the basic education philosophy of Sierra Madre Continuation High School:

Our highest priority is an individual approach to education. Each student is given as much personal attention as possible.

Guidance and counseling services are present in all aspects of the student's curriculum. Students will assume personal responsibility for their educational growth, and by doing this, will receive more rewarding accomplishments.

The staff believes that the well-planned use of short-term goals and frequent rewards will encourage students to move forward in their education. A strong emphasis is placed on the importance of open and honest actions between adults and students. Students' observations of adults provide one of the most lasting impressions for role modeling.

Cuyama Joint Unified School District serves a dynamic, rural community centrally located in the beautiful Cuyama Valley, a remote northeastern section of Santa Barbara County. The area is very rural with farming and natural resources the key industries. It is the District's philosophy that public education is of fundamental importance to a free society and to the continued development of democratic values, individual liberty and an appreciation for cultural diversity in society. The District's objective is to provide the guidance and resources necessary to insure an environment conducive to learning. In order for education to succeed, there must be an ongoing partnership between parents, students, educators, and the community. It is important to emphasize that the goal of our educational system is not to supplant parental responsibilities throughout the learning process. Rather, it is the policy of the District to foster parental participation in order that an educational climate is created which reinforces and fosters the positive and healthy development of the child. The District's first goal is to provide each student with the basic skills necessary to participate and function effectively in society. The District is committed to the goal of achieving academic excellence through a program of instruction and experiences which offers each child an opportunity to develop to the maximum of his or her individual capabilities.



## About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2017-18 Student Enrollment by Grade Level	
Grade Level	Number of Students
Grade 11	1
Grade 12	4
<b>Total Enrollment</b>	<b>5</b>

2017-18 Student Enrollment by Group	
Group	Percent of Total Enrollment
Black or African American	0.0
American Indian or Alaska Native	0.0
Asian	0.0
Filipino	0.0
Hispanic or Latino	80.0
Native Hawaiian or Pacific Islander	0.0
White	20.0
Socioeconomically Disadvantaged	100.0
English Learners	40.0
Students with Disabilities	0.0
Foster Youth	0.0

## A. Conditions of Learning

### State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair

Teacher Credentials			
Sierra Madre Continuation High School	16-17	17-18	18-19
With Full Credential	0	1	0
Without Full Credential	0	0	0
Teaching Outside Subject Area of Competence	0	0	0
Cuyama Joint Unified School District	16-17	17-18	18-19
With Full Credential	♦	♦	16
Without Full Credential	♦	♦	1
Teaching Outside Subject Area of Competence	♦	♦	0

Teacher Misassignments and Vacant Teacher Positions at this School			
Sierra Madre Continuation High	16-17	17-18	18-19
Teachers of English Learners	0	0	0
Total Teacher Misassignments	0	0	0
Vacant Teacher Positions	0	0	0

\* Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\*Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

**Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2018-19)**

Cuyama Valley High School is in the process of updating all curriculum, selected from the most recent list of standards-based materials adopted by the State Board of Education. New English Language Arts curriculum, aligned with Common Core State Standards (CCSS) was adopted in the 2016/2017 school year. By the end of the 2017/2018 school year, new History/Social Science textbooks will be adopted. Science curriculum will be purchased as soon as it becomes available. An integrated math program is being piloted for the 2017/2018 school year. Staff will analyze the success of the program at the end of the school year, and look to adopt the curriculum, based on student achievement data.

Textbooks and Instructional Materials Year and month in which data were collected: December 2018	
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Reading/Language Arts	<p>Collections California 2017 (Houghton Mifflin Harcourt) Adopted in 2016 Published in 2015</p> <p><b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
Mathematics	<p>Geometry (Holt Rinehart and Winston) Adopted in 2008</p> <p>Algebra I (Holt Rinehart and Winston) Adopted in 2008</p> <p>Algebra II (Holt Rinehart and Winston) Adopted in 2008</p> <p><b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
Science	<p>Biology (Glencoe) Adopted in 2007</p> <p>Chemistry (Glencoe) Adopted in 2007</p> <p>Earth Science (Glencoe) Adopted in 2007</p> <p>Physics (Glencoe) Adopted in 2008</p> <p><b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
History-Social Science	<p>Economics Today and Tomorrow (McGraw Hill) Published in 1999</p> <p>The Americans (Houghton Mifflin) Published in 1999</p> <p>World History (Houghton Mifflin) Published in 1999</p> <p><b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%</p>

Textbooks and Instructional Materials Year and month in which data were collected: December 2018	
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption
Foreign Language	<p>Discovering French I (McDougal Littell) Published in 2001</p> <p>Discovering French II (McDougal Littell) Published in 2001</p> <p>Spanish Que Tal? Published in 2001</p> <p><b>The textbooks listed are from most recent adoption:</b> No <b>Percent of students lacking their own assigned textbook:</b> 0%</p>
Health	<p>Glencoe health (Glencoe/McGraw-Hill) Published in 2007</p> <p><b>The textbooks listed are from most recent adoption:</b> Yes <b>Percent of students lacking their own assigned textbook:</b> 0%</p>

Note: Cells with N/A values do not require data.

#### School Facility Conditions and Planned Improvements (Most Recent Year)

The main campus was built in 1957 and all facilities are in good working order. In addition to regular classrooms, Sierra Madre Continuation High School has access to an administration building, library, full kitchen and cafeteria, and multipurpose gymnasium that are safe, clean, and provide adequate space for student and community activities. We have a computer classroom, a weight room, and tennis courts.

Recent improvements to the site include handicapped access and an upgraded fire alarm system. The computer classroom, weight room, and tennis courts have been updated.

The district takes great efforts to ensure that all schools are clean, safe, and functional. To assist in this effort, the district used a facility survey instrument developed by the State of California Office of Public School Instruction. The results of the survey are available at the school office or district office.

District maintenance staff ensures that the repairs necessary to keep the school in good repair and working order are completed in a timely manner. A work order process is used to ensure efficient service and that emergency repairs are given the highest priority.

Our school meets most or all of the standards for good repair, established by the Office of Public School Construction. If we have any deficiencies, they are not significant. We scored between 86 and 100 percent on the 15 categories of our evaluation.

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: September 2017		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer	Good	Sewer lines need repair or replacing, cooling system in gym needs repair.
<b>Interior:</b> Interior Surfaces	Fair	Chipped and worn paint.
<b>Cleanliness:</b> Overall Cleanliness, Pest/ Vermin Infestation	Good	No apparent problems.
<b>Electrical:</b> Electrical	Good	No apparent problems.
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains	Good	Sewer and drain lines need repair or replacing.
<b>Safety:</b> Fire Safety, Hazardous Materials	Good	No apparent problems.
<b>Structural:</b> Structural Damage, Roofs	Good	No apparent problems.
<b>External:</b> Playground/School Grounds, Windows/ Doors/Gates/Fences	Good	Need gopher control.
<b>Overall Rating</b>		No apparent problems.

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: September 2017		
System Inspected	Repair Status	Repair Needed and Action Taken or Planned
	Good	

## B. Pupil Outcomes

### State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- **Statewide assessments** (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in Science for All Students						
Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)					
	School		District		State	
	16-17	17-18	16-17	17-18	16-17	17-18
Science	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2016–17 and 2017–18 data are not available. The CDE is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The CAST was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Note: Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated on both assessments.

### State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8):

- Pupil outcomes in the subject area of physical education

## C. Engagement

### State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3):

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

### Opportunities for Parental Involvement (School Year 2018-19)

Parents are encouraged to help their students be prepared for every school day, and to ensure that they attend regularly. Sierra Madre Continuation High School supports parents in their efforts to provide a designated time and place for homework, to seek open communication with teachers, and to respond to school requests for conferences. Parents can join the School Site Council (SSC), English Language Advisory Committee (ELAC) and Cuyama Parents Club to become involved with Sierra Madre Continuation High School. The Cuyama Parents Club meets the last Monday of each month and School Site Council and English Language Advisory Committee meet at least six times a year. These are three excellent opportunities for parents to be involved in their student's educational experience.

### State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

### School Safety Plan

A Site Emergency Plan (Revised April 2018) is on file, and drills for earthquake and fire are held regularly. While we pride ourselves on our safe community, we ensure that emergency response procedures are in place. Faculty, staff, and students are trained to exit the school buildings safely. Teacher responsibilities regarding student safety are reviewed during each school year. Classified staff members are also trained to assist in case of an emergency. Staff is on duty and assigned to monitor all students both in classrooms and on the school grounds.

The school is aware of and complies with laws and regulations regarding hazardous materials. Laboratory and chemical supplies are carefully housed, and their use is diligently monitored. A regularly scheduled maintenance program ensures classrooms, restrooms, and other facilities are kept in good condition.

Suspensions and Expulsions			
School	2015-16	2016-17	2017-18
Suspensions Rate	0.0	0.0	0.0
Expulsions Rate	0.0	0.0	0.0
District	2015-16	2016-17	2017-18
Suspensions Rate	4.4	5.8	0.3
Expulsions Rate	0.0	0.0	0.0
State	2015-16	2016-17	2017-18
Suspensions Rate	3.7	3.7	3.5
Expulsions Rate	0.1	0.1	0.1

#### D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

Academic Counselors and Other Support Staff at this School	
Number of Full-Time Equivalent (FTE)	
Academic Counselor	.2
Counselor (Social/Behavioral or Career Development)	0
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	0
Psychologist	0
Social Worker	0
Nurse	0
Speech/Language/Hearing Specialist	0
Resource Specialist (non-teaching)	0
Other	0
Average Number of Students per Staff Member	
Academic Counselor	50

\* One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Average Class Size and Class Size Distribution (Secondary)												
Subject	Average Class Size			Number of Classrooms*								
				1-22			23-32			33+		
	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18	2015-16	2016-17	2017-18
English												
Mathematics												
Science												
Social Science												

\* Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

#### Professional Development provided for Teachers

During the 2014-2017 school years, teachers are receiving Professional Development in Integrated and Designated ELD; English Language Arts (ELA)/ELD Framework; Progressions for Common Core Mathematics; Effective Instructional Practices and Student Vital Actions; and Academic and Behavior Support Systems, Multi-tier System of Supports, Universal Screening and Progress Monitoring.

Data pulled from the Smarter Balanced assessment, student grades, and teacher evaluations guided professional development for the 2017-2018 school year. During pre-service call back days and after school workshops, teachers evaluated their teaching practices: what are timeless strategies, and what new strategies need to be implemented to meet the needs of our diverse learners. In addition, teachers received targeted in-class coaching and mentoring, particularly in the areas of English Language Arts and Mathematics.



For the 2018-2019 school year, after examining student data and gathering teaching input, it was determined that staff development would focus on Universal Design for Learning (UDL) and social-emotional learning. Support has been provided by the Santa Barbara Office of Education with one-on-one coaching and after school workshops, along with conference attendance. Teachers meet frequently to discuss data.

FY 2016-17 Teacher and Administrative Salaries		
Category	District Amount	State Average for Districts In Same Category
Beginning Teacher Salary	\$44,272	\$42,990
Mid-Range Teacher Salary	\$75,010	\$61,614
Highest Teacher Salary	\$80,537	\$85,083
Average Principal Salary (ES)	\$0	\$100,802
Average Principal Salary (MS)	\$0	\$105,404
Average Principal Salary (HS)	\$0	\$106,243
Superintendent Salary	\$57,100	\$132,653
Percent of District Budget		
Teacher Salaries	34.0	30.0
Administrative Salaries	1.0	6.0

\* For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at [www.cde.ca.gov/ds/fd/cs/](http://www.cde.ca.gov/ds/fd/cs/).

#### Types of Services Funded

These are the types of programs and services funded that support and assist students:

- Title 1 (supports socio-economically challenged students)
- Title 2 (teacher training and professional development)
- National School Lunch program
- Economic Impact Aid (EIA)
- Tobacco Use and Prevention
- Mandate Block Grant
- Teacher Induction Program (TIP)

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)			
Sierra Madre Continuation High School	2014-15	2015-16	2016-17
Dropout Rate			
Graduation Rate			
Cuyama Joint Unified School District	2014-15	2015-16	2016-17
Dropout Rate	27.8	8.3	16.7
Graduation Rate	72.2	91.7	43.3
California	2014-15	2015-16	2016-17
Dropout Rate	10.7	9.7	9.1
Graduation Rate	82.3	83.8	82.7

Career Technical Education Participation	
Measure	CTE Program Participation
Number of pupils participating in CTE	0
% of pupils completing a CTE program and earning a high school diploma	N/A
% of CTE courses sequenced or articulated between the school and institutions of postsecondary education	0%

FY 2016-17 Expenditures Per Pupil and School Site Teacher Salaries				
Level	Expenditures Per Pupil			Average Teacher Salary
	Total	Restricted	Unrestricted	
School Site	\$16,198.73	\$1,481.12	\$14,717.61	\$56,002
District	♦	♦	\$11,615	\$62,016
State	♦	♦	\$7,125	\$63,590
Percent Difference: School Site/District			23.6	-10.2
Percent Difference: School Site/ State			69.5	-12.7

\* Cells with ♦ do not require data.

The California Department of Education issued guidance to LEAs on August 1, 2018, regarding how to calculate school-level per-pupil expenditures that will be reported on 2018-19 report cards.

Courses for University of California (UC) and/or California State University (CSU) Admission	
UC/CSU Course Measure	Percent
2017-18 Students Enrolled in Courses Required for UC/CSU Admission	0.0
2016-17 Graduates Who Completed All Courses Required for UC/CSU Admission	

\* Where there are student course enrollments.

2017-18 Advanced Placement Courses		
Subject	Number of AP Courses Offered*	Percent of Students In AP Courses
Computer Science	0	♦
English	0	♦
Fine and Performing Arts	0	♦
Foreign Language	0	♦
Mathematics	0	♦
Science	0	♦
Social Science	0	♦
All courses	0	.0

**Career Technical Education Programs**

Sierra Madre High School students are focused on earning a high school diploma, and either entering the work force or continuing their education. The instructor gives students individualized attention to help students reach their greatest potential and advises them on their future goals. Students are given ample opportunity to prepare for careers, which is integrated with their academic work. As Sierra Madre students, attending a shortened school day, they are not enrolled in CTE programs.

**DataQuest**

DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

**Internet Access**

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.



**REQUIRES BOARD ACTION**

**Due: Fri. Mar. 15 return ballot in enclosed envelope**

January 31, 2019

**MEMORANDUM**

To: All Board Presidents and Superintendents — CSBA Member Boards – **SUBREGION 11=A**  
From: Emma Turner, CSBA President  
Re: 2019 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Fri. March 15**

---

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume, which will be on the reverse side of the biographical sketch form. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned. It must be postmarked by the U.S. Post Office on or before Friday, March 15, 2019. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2019 – March 31, 2021. The next meeting of the Delegate Assembly takes place on Saturday, May 18 and Sunday, May 19 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Monday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper  
List of all current Delegates on reverse side of ballot (red paper and white paper)  
Candidate(s)' required Biographical Sketch Forms and resumes, if provided  
CSBA-addressed envelope to send back ballots



***REQUIRES BOARD ACTION***

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
***A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.***

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT  
SUBREGION 11-A  
(Santa Barbara County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

---

*Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021*

*\*denotes incumbent*



Luz Reyes-Martin (Goleta Un. SD)\*

---

*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District Name*

---

*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.*

**REQUIRES BOARD ACTION**

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT  
SUBREGION 11-A  
(Santa Barbara County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

---

*Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021*

*\*denotes incumbent*

☐

Luz Reyes-Martin (Goleta Un. SD)\*

---

*Provision for Write-in Candidate Name*

---

*School District*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*School District Name*

---

*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.*



## 2019 Delegate Assembly Candidate Biographical Sketch Form

**DUE: Monday, January 7, 2019 – no late submissions accepted**

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

**Signature:** Luz Reyes-Martin

Digitally signed by Luz Reyes-Martin  
Date: 2019.01.17 11:41:54 -08'00'

**Date:** 1/17/2019

Name: Luz Reyes-Martin CSBA Region & subregion #: 11A  
District or COE: Goleta Union School District Years on board: 4  
Profession: Executive Director Contact Number (please V ☒ Cell ☐ Home ☐ Bus.): 714-501-7158  
\*Primary E-mail: luz.reyesmartin@gmail.com  
(\*Communications from CSBA will be sent to primary email)  
Are you an incumbent Delegate? ☒ Yes ☐ No | If yes, year you became Delegate: 2016

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.**

I am interested in continuing as a Delegate for CSBA because of the breadth of knowledge I have learned and voice I am able to have at the State level. I have enjoyed participating in Delegate Assembly activities and advocating on behalf of students in Santa Barbara County. CSBA plays a crucial role in supporting advocacy efforts for school boards throughout the state - the Delegate Assembly is an important arm of that advocacy work.

**Please describe your activities and involvement on your local board, community, and/or CSBA.**

I am a very engaged and accessible school board member. In my community, I work professional in higher education and serve on several community boards where I interact frequently with stakeholders in the community. Serving as a delegate to the CSBA Assembly is one way that I can further serve my community and be an advocate on statewide issues.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?**

I believe the biggest challenge facing governing boards relates to funding. CSBA and governing boards should work together - and build coalitions - to advocate for increased per pupil funding at the state level. We need this funding in order to support teachers and provide the learning environments that will give the best foundation for success for our students.

E-mail: [nominations@csba.org](mailto:nominations@csba.org), or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.