

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
BOARD MEETING
Tuesday, December 12, 2023, 6:00 P.M.
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL
2300 Hwy 166, New Cuyama CA 93254**

Join Zoom Meeting

<https://us06web.zoom.us/j/85914446339?pwd=PJOKRlt7ZM9pakqYtKrhi94fnkxJYe.1>

Meeting ID: 859 1444 6339

Passcode: 2A71wy

- I. The meeting will be called to order by Superintendent, Alfonso Gamino at ____ P.M.

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____ Jeff Mitchell _____

Michael Funkhouser _____

Alfonso Gamino _____ Superintendent

FLAG SALUTE: Led by _____

II. PUBLIC FORUM:

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. Informational Items

1. Request for allowance of attendance due to emergency conditions (Fiscal Year 2022-2023) Form J-13A approved by the California Department of Education. **Pg. 1-2**
2. Approval of Fiscal Year 2023-2024 Adopted Budget dated September 15, 2023. **Pg. 3-6**

IV. ACTION ITEMS:

a. Annual Organizational Meeting. Nomination and Election of Officers.
Nomination and Election of President of the Board for the 2024 calendar year (Board
President then presides over the meeting). **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

b. Nomination and Election of Clerk of the Board for the 2024 calendar year. **Pg. 7**

Moved By: _____ Seconded By: _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

c. Appointment of Superintendent as Board Secretary for the 2024 calendar year. **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

d. It is recommended that the Board update the Governing Board Authorized Signatures
of board members for the 2024 calendar year. **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

e. It is recommended that the Board approve the Authorized Signatures for Release of

Commercial and Payroll Warrants for the 2024 calendar year to Alfonso Gamino, Superintendent, Theresa King, Business Manager, and to Rachel Leyland, CVHS teacher. **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

f. It is recommended that the Board approve the Authorized Signature of District Personnel to Act as District Agents for the 2024 calendar year to Alfonso Gamino, Superintendent and to Theresa King, Business Manager. **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

g. It is recommended that the Board approve Alfonso Gamino, Superintendent and Theresa King, Business Manager to be able to provide offers of employment to district candidates. **Pg. 7**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

h. It is recommended that the Board approve the resolution of the Governing Board Powers Duties Authority to make cash and budget transfers to Alfonso Gamino, Superintendent and to Theresa King, Business Manager for the 2024 calendar year. **Pg. 8**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

i. It is recommended that the Board approve the Governing Board Regular Meeting Schedule. **Pg. 9**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

j. Appointment of School Board Representative to the Santa Barbara Committee on School District Organization for the 2024 calendar year. **Pg. 10**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

k. It is recommended that the board decide whether and take action to either select a board member as a representative of the district to attend the Santa Barbara County School Boards Association (SBCSBA) Executive Committee meetings or to not select a representative to the SBCSBA for the 2024 school year. **Pg. 11-13**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

l. It is recommended that the Board approve the Statement of Facts Roster of Public Agencies Filing and file it with the Secretary of State within (10) days. **Pg. 14**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser_____

m. It is recommended that the board review and approve the Services Acceptance Memorandum of Understanding with the Parent Institute for Quality Education (PIQE) for the Signature Family Engagement in Education K-12 Program. **Pg. 15-17**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

n. It is recommended that the Board discuss and approve the Nature Explore Proposal of Services for Cuyama Joint Unified School District for Designer/Educator Services paid for out of the County of Santa Barbara First 5 funds. **Pg. 18-26**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

o. It is recommended that the board approve the Clinical Experience Renewal Agreement Renewal between Western Governors University and Cuyama Joint Unified School District. This is a three (3) year agreement from effective date. **Pg. 27-32**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

p. It is recommended that the district approve the Memorandum of Understanding (MOU) between Fighting Back Santa Maria Valley and the Cuyama Joint Unified School District to hold the all-day activities in the gym on Tuesday, January 9, 2023. Fighting Back Santa Maria Valley will conduct activities all day to bring our student body together discuss issues and to work as a student body/staff. It is the goal that after the session, our students will work to continue to develop the positive school culture tradition enjoyed in Cuyama School District. Our teachers, support staff, and Superintendent/Principal will also participate in the activities so that this can be an all-staff event. **Pg. 33-35**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

q. It is recommended that the board discuss, review, and approve the first reading of the September 2023 CSBA Policy updates. The Policy Guide Sheet and CSBA Update Checklist are on pages **36-40**.

1. BP 1160- Political Process **Pg. 41-46**
2. BP & AR 1330- Use of School Facilities **Pg. 47-60**
3. E(1) 1330 – Use of School Facilities – **Delete Pg. 61-64**
4. AR 3311 – Bids **Pg. 65-77**
5. AR 3311.3 – Design-Build Contracts **Pg. 78-82**
6. BP 3312 – Contracts **Pg. 83-93**
7. BP 3460 – Financial Reports and Accountability **Pg. 94-104**
8. BP 3551 – Food Service Operations/Cafeteria Fund **Pg. 105-114**
9. AR 3551 – Food Service Operations/Cafeteria Fund **Pg. 115-123**
10. BP 4151 – Employee Contribution **Pg. 124-130**
11. BP 4251 – Employee Contribution **Pg. 139-145**
12. BP 4351 – Employee Contribution **Pg. 146-152**
13. AR 4217.3 – Layoff/Rehire **Pg. 131-138**
14. BP 5131.9 – Academic Honesty **Pg. 153-155**
15. BP 6154 – Homework/Makeup Work **Pg. 156-160**
16. BP 6162.5 – Student Assessment **Pg. 161-167**
17. AR 7140 Architectural and Engineering Services **Pg. 168-171**
18. BB 9124 – Attorney **Pg. 172-175**

Moved By: _____

2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser _____

r. It is recommended that the board discuss, review, and approve the first reading of the October 2023 CSBA Policy updates. The Policy Guide Sheet and CSBA Update Checklist are on pages **176-182**.

1. BP 0410 – Nondiscrimination in District Programs and Activities **Pg. 183-197**
2. BP 1312.2 – Complaints Concerning Instructional Materials **Pg. 198-202**
3. AR 1312.2 – Complaints Concerning Instructional Materials **Pg. 203-207**
4. E (1) – Complaints Concerning Instructional Materials **Pg. 208-212**
5. BP 1312.3 - Uniform Complaints Procedures **Pg. 213-227**
6. AR 1312.3 – Uniform Complaints Procedures **Pg. 228-251**
7. AR 1312.4 – Williams Uniform Complaint Procedures **Pg. 252-259**
8. E(1) 1312.4 – Williams Uniform Complaint Procedures **Pg. 260-264**
9. E(2) 1312.4 – Williams Uniform Complaint Procedures **Pg. 265-270**
10. BP 5145.3 – Nondiscrimination/Harassment **Pg. 271-282**
11. BP 6143 – Courses of Study **Pg. 283-290**
12. AR 6143 – Courses of Study **Pg. 291-308**
13. BP 6161.1 – Selection and Evaluation of Instructional Materials **Pg. 309-317**
14. AR 6161.1 – Selection and Evaluation of Instructional Materials **Pg. 318-327**
15. E(1) 6161.1 – Selection and Evaluation of Instructional Materials **Pg. 328-336**
16. BP 6161.11 – Supplementary Instructional Materials **Pg. 337-342**

17. BPO 6163.1 – Library Media Centers **Pg. 343-352**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

s. It is recommended that the Board review and approve the 1st Interim Report of the 2023-2024 school year. Ms. Theresa King will present the 1st Interim Report. **Starting on Page 383**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

V. SUPERINTENDENT’S REPORT:

1. Williams update for Cuyama Valley High School on November 15, 2023.
2. Plan to proactively address the student body at CVHS to continue to take to new heights the tradition of a positive and proud school culture among all students and staff.
3. California Community Schools Partnership Program (CCSPP) informational update:
4. Other

VI. BOARD MEMBER REPORT:

VII. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

1. Minutes of the November 9, 2023 Board Meeting including the Personnel Activity Report. **Pg. 353-361**
Members Present: Whitney Goller, Elaine Johnson, Michael Funkhouser, Jeffery Mitchell. Members absent: Heather Lomax
2. Checks Board Report and warrants for November 1-30, 2023. **Pg. 362-378**
3. Field Trip request: 4th-5th grade field trip to Santa Maria Philharmonic concert for schools to Grace Baptist Church. Bus needed. Bus will leave after school starts and return before students go home for the day. Requested by Mrs. Bonnie Rodriguez. **Pg. 379**
4. Fundraiser: Elementary School: Winter Program Refreshments.
Elementary/Middle School ASB will sell hot coco and cupcakes/cookies at this year's Winter Program on December 14, 2023. **380-381**
5. Fundraiser CVHS: The 2024 Senior Class would like to sell chocolate bars at stores and the catholic church in New Cuyama from Worlds Finest Chocolate to raise funds for their Senior trip. **Pg. 382**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____
Jeffrey Mitchell ____ Michael Funkhouser ____

VIII. ITEM(S) PULLED FROM CONSENT AGENDA:

1. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____
Jeffrey Mitchell ____ Michael Funkhouser ____

2. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser ____

3.

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser ____

IX. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 1 potential case
- B. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hirings reported by the Superintendent.
- C. Negotiations as it relates to CUE/CTA – Consult with District negotiators Mr. Tim Salazar and Mr. Alfonso Gamino, authorized by Government Code section 3549.1
- D. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at ____p.m.

The Board returned to open session at: ____p.m.

Report out from closed session

X. ADJOURNMENT:

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser ____

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

The next regularly scheduled School Board Meeting will be on Thursday, January 12, 2023; 6:00 p.m., Elementary School Board Room

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <https://cuyamaunified.org/board-materials-2021-2022/> using the "Click Here" links next to the date: 01/12/2023.