



**Agreement Between
Santa Barbara County Education Office
and Cuyama Joint Unified School District
for Professional Development Services
July 1, 2023 - June 30, 2024**

This Agreement is made and entered into by the Santa Barbara County Education Office (SBCEO) and Cuyama Joint Unified School District, hereafter known as “District”.

District has requested professional development services from the SBCEO for the following:

Carla Benchoff, Director, Instructional Support, will provide support to District for all grades to achieve the following:

- support students’ academic achievement within a Multi-Tiered System of Support
- use assessment screeners and assessment guides in current ELA adoption for data-based planning
- establish Instructional Tier 1 expectations and build Tier 2 in-class supports
- at each grade level engage in data protocols to adjust instruction and student support

As detailed in attached work plan, SBCEO will provide 2 full days with Differentiated Assistance Team for planning purposes, 2 full days of professional development and 8 full days of instructional support through grade-level targeted Professional Learning Communities (PLCs), to meet these goals. All District staff will receive coaching, and all District teachers and school staff will participate in the afterschool work sessions, as determined by Superintendent.

SBCEO staff agrees, in consultation with District to:

- A. Align contractual work with District’s Local Control and Accountability Plan and Differentiated Assistance Priorities
- B. Lead PLC work sessions, conducted in-person, with the staff of District’s two campuses (see attached workplan)
- C. Provide meeting/coaching sessions with all identified district staff
- D. Meet monthly with District team to assess progress and make any necessary adjustments

District agrees to:

- A. Coordinate time and structure for teacher learning with SBCEO staff by providing substitutes and meeting space
- B. Set early release dates for all staff to report on PLC progress and support SEL implementation
- C. Meet with SBCEO staff Fall 2023 and Spring 2024 to assess progress of end of year goals
- D. Monitor implementation and conduct follow up work sessions during regular school days

District agrees to contract terms and conditions as follows:


- The Term of Contract shall be for **July 1, 2023 to June 30, 2024**.
- District agrees to pay SBCEO a fee of **\$37,877.68** for services provided to District under the terms of this Agreement upon completion of the contracted work outlined above.
- The contract fee includes: consulting, research and development, preparation, professional development, materials, mileage, and follow up.
- First invoice for work performed will be submitted December 2023, and the second in May 2024. **District will not be invoiced for unused days.**

Agreement may be amended by the mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Santa Barbara County Education Office

Cuyama Joint Unified School District



Signature

Signature

Ellen Barger, Associate Superintendent
Curriculum & Instruction

Alfonso Gamino, Superintendent
Cuyama Joint Unified School District

Date 7/5/23

Date _____



**Cuyama Unified School District 2023-2024 Professional Development Plan
Carla Benchoff, Director, Instructional Support - Santa Barbara County Education Office**

The theory of action: if we dedicate minutes during the school day to provide differentiated targeted instruction (Universal Access Time) that is based on standards identified through summative and formative assessments, and if we provide these supports in the class, and use the research aligned Multi-Tier System of Support model to focus on the universal and supplemental supports, then fewer students will need intensified support.

Indicators of success include:

- *Establishment of learning targets at each grade level*
- *Selection and implementation of universal and progress monitoring screeners for all students*
- *A decrease in the number of students needing intensive intervention*
- *Increase in academic achievement*

DATE & AUDIENCE	FOCUS & PRESENTERS	AGENDA ITEMS	MATERIALS & ACTIVITIES	OUTCOMES Staff Accountability
TBD TEAM MEETINGS 2 days	Review of 2023-2024 Plan Alfonso Gamino Judy Barnes Leah Bourgeois Nicole Furstienfield Debbie Hedlund Rachel Leyland Jennifer Stanciff	Place all staff Early Release outcomes on the school calendar List options for the design of Universal Access dependent on schedule and class assistance Review the August 11 and August 14 agendas and assignments	2023-2024 Plan Class Schedules and Rosters ELA ELD Framework Universal Access CASEL SEL-3-Signature-Practices-Playbook-V3.pdf I've Dibel'd, Now What?: Susan L. Hall: 9781606977545: Amazon.com: Books (possible resource)	The team is prepared to: Share Early Release Day Focus and Calendar Explain Universal Access options to staff Present/model 3 Signature Practices during August PD days
August 11, 2023 All staff TK-12	SEL Alfonso Gamino Judy Barnes Leah Bourgeois Nicole Furstienfield Debbie Hedlund Rachel Leyland Jennifer Stanciff	CASEL - 3 Signature Practices Greater Good - 2 X 10 2 x 10: Getting to Know A Student Greater Good In Education Student Relationships: Establishing Maintaining Repairing/Restoring	Poster Charts Post -Its CASEL Signature Practices Handbook Class Attendance Daily Schedules	Student Interests and Information are updated and shared during scheduled Monday early release day meetings Greater Good in Education Accounts, (Set Up for all Staff) Designate grade level representative to share progress and plans of 2 X 10 Activity and share next Staff/Student Relationship Building during Monday early release days – calendar with assigned day for grade level reporting designed by Superintendent and Team

<p>August 14, 2023 All staff TK-12</p>	<p>Assessments ELA/ELD Standards Universal Access Room Environment Led by: Leah Bourgeois Debbie Hedlund Rachel Leyland Nicole Furstefeld</p>	<p>Identifying Support for Tier 1 and Tier 2 In-class Intervention Scheduling Universal Access Time in every classroom Building the MTSS Framework: 2 (small group), 2A, (universal access time), 2B (WIN 'what I need') Intervention Team Scheduling Assessments Environment for Student Access</p>	<p>STAR Getting the Most out of STAR Assessments™ DIBELS What is DIBELS? DIBELS 8th Edition Composite Score Calculation Guide Supplement K-8 DIBELS® 8th Edition Benchmark Goals Updated: July 2020 ELA/ELD Framework by Chapter SBE-Adopted ELA/ELD Framework</p>	<p>Each grade share Data Review with Administrator and Intervention Support Team before August 28 Interventions with targeted support planned and prepared by August 28 The responsibilities and calendar for the Formative and Benchmark Data to be shared during monthly PLC meetings beginning in September will be established All staff will have common understanding and clarity for the use of: Intervention Assessments (K-12) Language Workshop Guides (K-12) Benchmark and Unit Tests Journeys (K-5) Benchmark and Unit Tests Collections (6-12)</p>
<p>August 14, 2023</p>	<p>High School Math Albert Panchi Kevin Lesbeck Rachel Leyland Angelique Cannon</p>	<p>Create a Schedule for Targeted Math Standards to begin in Fall 2023</p>	<p>California Common Core State Standards: Mathematics Mathematics Interim Assessment Blocks - Fixed Form Blueprint</p>	<p>The schedule is established and shared with all TK - 12 staff Lesson plans for targeted math time completed by September 19</p>
<p>September 19, 2023 8:00-9:30 - High School Staff</p>	<p>ELA Standards - areas of focus based upon Spring 2023 Assessment Outcomes Writing - Opinion Comprehension:</p>	<p>TK - 12 - Review of data collected: Formative and Summative Identify in-Class Tier 2 Supports Identify students needing extra Intervention Support</p>	<p>Intervention Assessments (K-12) Language Workshop Guides (K-12) Benchmark and Unit Tests Journeys (K-5) Benchmark and Unit Tests Collections (6-12)</p>	<p>Each teacher creates a student list identifying student successes and challenges with identified ELA Standard by next PLC meeting, October 19 Establish objectives for a 4-week plan to support students during Universal Access time by next early release day <small>Plans will be added after meeting with Leadership Team</small></p>

<p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p>Determine central idea of a text</p> <p>Foundational Skills: Print Concepts Phonological Awareness Word Recognition</p> <p>Language: Capitalization, punctuation, spelling</p>	<p>Principles of UDL</p>	<p>ELPAC Practice Tests (for planning purposes)</p> <p>Grades - 3-12 2022-23 Interim Assessments Overview</p> <p>Interim Connections Playlists</p> <p>The UDL Guidelines</p>	<p>Classroom visits will reveal evidence of integrating UDL principles</p> <p>Continue to determine instruction and support learning with the use of Formative Assessment</p> <p>In addition to 2 x 10 reporting, designate a grade level representative to share student progress and plans during Monday early release days</p>
<p>October 19, 2023</p> <p>8:00-9:30 - High School Staff</p> <p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p>PLC Meetings with All Grade Levels/All Staff:</p> <p>Focus of PLC meetings will continue to be updated dependent upon assessment outcomes</p>	<p>TK -12 - Review of data collected: Formative and Summative</p> <p>Identify in-Class Tier 2 Supports</p> <p>Identify students needing extra Intervention Support</p> <p>Lesson Modifications based on data</p> <p>Review Class Attendance - unexcused absences for Counselor and office follow-up</p>	<p>ELPAC Practice Tests (for planning purposes)</p> <p>Grades - 3-12 2022-23 Interim Assessments Overview</p> <p>Interim Connections Playlists</p> <p>The UDL Guidelines</p>	<p>Each teacher will share with an assigned partner their student list in which they identify student successes and challenges with targeted goals based on data by next early release day <i>(Date will be added after meeting with Leadership Team)</i></p> <p>UA groups and objectives for a 6 -week plan are in place for each teacher. <i>(parent conferences, and at quarter, HS and trimester ES meetings after week long plans)</i></p> <p>In addition to 2 x 10 reporting, designate a grade level representative to share student progress and plans during Monday early release days</p>
<p>January 25, 2024</p>	<p>PLC Meetings with All Grade Levels/All Staff:</p>	<p>TK -12 - Review of data collected: Formative and Summative</p>	<p>ELPAC Practice Tests (for planning purposes)</p>	<p>Each teacher will share with an assigned partner their student list in which they identify student successes and</p>

<p>8:00-9:30 - High School Staff</p> <p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p><i>Focus of PLC meetings will continue to be updated dependent upon assessment outcomes</i></p>	<p>Identify in-Class Tier 2 Supports</p> <p>Identify students needing extra Intervention Support</p> <p>Lesson Modifications based on data</p>	<p>Grades - 3-12 2022-23 Interim Assessments Overview</p> <p>Interim Connections Playlists</p> <p>The UDL Guidelines</p>	<p>challenges with targeted goals based on data by next early release day <small>Date will be added after meeting with leadership team</small></p> <p>UA groups and objectives for a 4-week plan are in place for each teacher.</p> <p>In addition to 2 x 10 reporting, designate a grade level representative to share student progress and plans during Monday early release days</p>
<p>February 29, 2024</p> <p>8:00-9:30 - High School Staff</p> <p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p>PLC Meetings with All Grade Levels/All Staff:</p> <p><i>Focus of PLC meetings will continue to be updated dependent upon assessment outcomes</i></p>	<p>TK -12 - Review of data collected: Formative and Summative</p> <p>Identify in-Class Tier 2 Supports</p> <p>Identify students needing extra Intervention Support</p> <p>Lesson Modifications based on data</p> <p>Review Class Attendance - unexcused absences for Counselor and office follow-up</p>	<p>ELPAC Practice Tests (for planning purposes)</p> <p>Grades - 3-12 2022-23 Interim Assessments Overview</p> <p>Interim Connections Playlists</p> <p>The UDL Guidelines</p>	<p>Each teacher will share with an assigned partner their student list in which they identify student successes and challenges with targeted goals based on data by next early release day <small>Date will be added after meeting with leadership team</small></p> <p>UA groups and objectives for a 4-week plan are in place for each teacher.</p> <p>In addition to 2 x 10 reporting, designate a grade level representative to share student progress and plans during Monday early release days</p>

<p>March 26, 2024</p> <p>8:00-9:30 - High School Staff</p> <p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p>PLC Meetings with All Grade Levels/All Staff:</p> <p><i>Focus of PLC meetings will continue to be updated dependent upon assessment outcomes</i></p>	<p>TK -12 - Review of data collected: Formative and Summative</p> <p>Identify in-Class Tier 2 Supports</p> <p>Identify students needing extra Intervention Support</p> <p>Lesson Modifications based on data</p> <p>Review Class Attendance - unexcused absences for Counselor and office follow-up</p>	<p>Intervention Assessments (K-12)</p> <p>Language Workshop Guides (K-12)</p> <p>Benchmark and Unit Tests Journeys (K-5)</p> <p>Benchmark and Unit Tests Collections (6-12)</p> <p>ELPAC Practice Tests (for planning purposes)</p> <p>Grades - 3-12</p> <p>2022-23 Interim Assessments Overview</p> <p>Interim Connections Playlists</p>	<p>Each teacher will share with an assigned partner their student list in which they identify student successes and challenges with targeted goals based on data by next early release day</p> <p><i>(Date will be added after meeting with Leadership team)</i></p> <p>UA groups and objectives for a 4 -week plan are in place for each teacher.</p> <p>In addition to 2 x 10 reporting, designate a grade level representative to share student progress and plans during Monday early release days</p>
<p>May 22, 2024</p> <p>8:00-9:30 - High School Staff</p> <p>10:00-11:30 - 6-8 Staff</p> <p>12:00-1:30 - TK -2 Staff</p> <p>1:30-3:00 - 3-5 Staff</p>	<p>PLC Meetings with All Grade Levels/All Staff</p>	<p>Year End review of student progress and intended outcomes for 2023-2024</p>	<p>Create a student list identifying student successes and challenges with targeted goals based on data for the beginning of the 2023-2024 school year.</p> <p>Review data of students receiving in-class support during Universal Access to determine the success of targeted instruction</p>	<p>Present data to TK-12 staff during early release Monday</p> <p>Make adjustments to plan for 2024-2025</p>