



GRADUATION CEREMONIES

CUYAMA VALLEY HIGH SCHOOL

CUYAMA ELEMENTARY



MAY 14, 2020 BOARD REPORT

CUYAMA VALLEY HIGH SCHOOL GRADUATION IDEAS

- **CUYAMA JOINT UNIFIED HAS 10 STUDENTS WHO WILL BE GRADUATING ON JUNE 5, 2020.**

CUYAMA GRADUATION PLAN: OUR TEACHERS, STUDENTS, MRS. LEYLAND, AND I WOULD LIKE TO BE ABLE TO HOLD A GRADUATION CEREMONY IF POSSIBLE.

- **WITH ONLY TEN STUDENTS GRADUATING :**
 - **A. WE WOULD HOLD THE CEREMONY IN THE ELEMENTARY CAFETERIA AND/OR THE ELEMENTARY GROUNDS.**
 - **B. WE WOULD ONLY INVITE THE PARENTS OF EACH STUDENT AND THE STUDENTS WHO WILL GRADUATE.**
 - **C. WE WOULD HAVE THEM SITTING 6 FEET APART (STUDENTS) AND PARENTS OF EACH SENIOR WILL ATTEND BUT WOULD REMAIN 6 FEET APART FROM OTHER PARENTS OF STUDENTS.**
 - **D. WE WOULD PROVIDE FACE MASKS, AND HAND SANITIZER TO ALL PARTICIPANTS.**
 - **E. WE WOULD THEN SEND EACH FAMILY AND THEIR GRADUATING STUDENT BACK HOME RIGHT AFTER THE CEREMONY.**
 - **F. WORKING WITH EM JOHNSON AT BLUE SKY TO POSSIBLY DONATE A COMPLETE FAMILY DINNER FOR EACH GRADUATE.**
 - **G. WE CAN LIVESTREAM THE EVENT**

WORKING WITH PUBLIC HEALTH AND SB COUNTY FIRE DEPARTMENT TO SEE IF THIS PLAN IS FEASIBLE. OUR DISTRICT WILL FOLLOW THE GUIDELINES SET BY THE COUNTY OF SANTA BARBARA.

CUYAMA ELEMENTARY SCHOOL 8TH GRADE GRADUATION IDEAS

- **CUYAMA ELEMENTARY HAS 16 STUDENTS WHO WILL BE GRADUATING ON JUNE 4, 2020.**

CUYAMA GRADUATION PLAN: OUR TEACHERS, STUDENTS, MRS. LEYLAND AND I WOULD LIKE TO BE ABLE TO HOLD A GRADUATION CEREMONY IF POSSIBLE.

- **WITH ONLY 16 STUDENTS GRADUATING :**
 - **A. WE WOULD HOLD THE CEREMONY IN THE ELEMENTARY GROUNDS.**
 - **B. WE WOULD ONLY INVITE THE PARENTS OF EACH STUDENT AND THE STUDENTS WHO WILL GRADUATE.**
 - **C. WE WOULD HAVE THEM SITTING 6 FEET APART (STUDENTS) AND PARENTS OF EACH SENIOR WILL ATTEND BUT WOULD REMAIN 6 FEET APART FROM OTHER PARENTS OF STUDENTS.**
 - **D. WE WOULD PROVIDE FACE MASKS AND HAND SANITIZER TO ALL PARTICIPANTS.**
 - **E. WE WOULD THEN SEND EACH FAMILY AND THEIR GRADUATING STUDENT BACK HOME RIGHT AFTER THE CEREMONY.**
 - **F. WORKING WITH EM JOHNSON AT BLUE SKY TO POSSIBLY DONATE A COMPLETE FAMILY DINNER FOR EACH GRADUATE.**
 - **G. WE CAN LIVESTREAM THE EVENT**

WORKING WITH PUBLIC HEALTH AND SB COUNTY FIRE DEPARTMENT TO SEE IF THIS PLAN IS FEASIBLE. OUR DISTRICT WILL FOLLOW THE GUIDELINES SET BY THE COUNTY OF SANTA BARBARA.

CUYAMA ELEMENTARY KINDERGARTEN GRADUATION

- **CUYAMA ELEMENTARY HAS 16 STUDENTS WHO WILL BE GRADUATING ON JUNE 3, 2020.**

CUYAMA GRADUATION PLAN: OUR TEACHERS, STUDENTS, MRS. LEYLAND AND I WOULD LIKE TO BE ABLE TO HOLD A GRADUATION CEREMONY IF POSSIBLE.

- **WITH ONLY APPROXIMATELY 13 STUDENTS GRADUATING :**
 - **A. WE WOULD HOLD THE CEREMONY IN THE ELEMENTARY GROUNDS.**
 - **B. WE WOULD ONLY INVITE THE PARENTS OF EACH STUDENT AND THE STUDENTS WHO WILL GRADUATE.**
 - **C. WE WOULD HAVE THEM SITTING 6 FEET APART (STUDENTS) AND PARENTS OF EACH SENIOR WILL ATTEND BUT WOULD REMAIN 6 FEET APART FROM OTHER PARENTS OF STUDENTS.**
 - **D. WE WOULD PROVIDE FACE MASKS, AND HAND SANITIZER TO ALL PARTICIPANTS.**
 - **E. WE WOULD THEN SEND EACH FAMILY AND THEIR GRADUATING STUDENT BACK HOME RIGHT AFTER THE CEREMONY.**
 - **F. WE CAN LIVESTREAM THE EVENT**

WORKING WITH PUBLIC HEALTH AND SB COUNTY FIRE DEPARTMENT TO SEE IF THIS PLAN IS FEASIBLE. OUR DISTRICT WILL FOLLOW THE GUIDELINES SET BY THE COUNTY OF SANTA BARBARA.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
SPECIAL MEETING
Thursday, April 30, 2020, 6:00 P.M.
Board Room, Cuyama Elementary School
2300 Highway 166, New Cuyama, CA 93254
Agenda**

**Teleconference: 1-669-900-9128 Meeting ID: 928 4016 1920 Password: 2642 OR logon at:
<https://zoom.us/j/92840161920?pwd=dEZVLzlMZWxpcW1wS3pEdHZobWxIQT09>**

I. The meeting will be called to order by Board President Heather Lomax at ____p.m.

ROLL CALL:	Trudi Callaway	<u>Via Phone</u>	Alfonso Gamino	<u>P</u>
	Whitney Goller	<u>Via Phone</u>	Superintendent	
	Heather Lomax	<u>P</u>		
	Michael Mann	<u>Via Phone</u>		
	José Valenzuela	<u>P</u>		

FLAG SALUTE: Led by Jose Valenzuela

II. PUBLIC FORUM:

At this time, any member of the public may address the Board of Education regarding any open session or closed session item. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give their name in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. ACTION ITEM:

- A. Appointment of Labor Negotiator (Government Code 54957.6). The Board to consider approving the appointment of Heather Lomax as representative for negotiations for the unrepresented position Superintendent/Principal.

Whitney Goller requests a notation taken in the minutes of the April 30, 2020 Special Meeting for the request of two labor negotiators. Jose Valenzuela elected Whitney Goller to be considered for the second negotiator. Michael Mann agreed with Jose, and no concerns were voiced against it. Delegated two labor negotiators to be Heather Lomax and Whitney Goller.

Moved By: Jose Valenzuela 2nd By: Michael Mann

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Y

III. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Public Appointment for Unrepresented Position: Superintendent/Principal (Government Code 54957. The Board will meet in closed session to discuss and provide the Labor Negotiator instruction by the whole Board on compensation parameters and contract terms.

The Board will adjourn into closed session at 6:12 p.m.

The Board returned to open session at: 6:55 p.m.

IV. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION:

V. **ADJOURNMENT:** The Special Board Meeting adjourned at 6:56 p.m.

Moved By: Jose Valenzuela 2nd By: Michael Mann

Roll Call Vote:

Trudi Callaway Y Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Y

Materials prepared in connection with an item on the special session agenda may be reviewed in the Superintendent's Office 24 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on Thursday, May 14, 2020 at 6:00 PM in the
Elementary School Board Room.**

2020-37

ReqPay05a

Payment Register

Scheduled 04/01/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
			AUS West Lockbox (001882/1)							
			PO BOX 101179							
			Pasadena, CA 91189-1179							
2019/20	01/03/20		MOPS HEADS	000602373909	04/01/20	Paid	Cleared	582.49		582.49
Check #	01-609853									
			2020 01-0000-0-0000-8100-5550-000-0000-0000							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
2019/20	01/31/20		MOP HEADS	000602402608	04/01/20	Paid	Cleared	582.49		582.49
Check #	01-609853									
			2020 01-0000-0-0000-8100-5550-000-0000-0000							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
2019/20	02/28/20		MOP HEADS	503000004227	04/01/20	Paid	Cleared	577.59		577.59
Check #	01-609853									
			2020 01-0000-0-0000-8100-5550-000-0000-0000							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
Total Invoice Amount								1,742.57		
Direct Vendor										
			Microsoft Corporation (002876/1)							
			1 Microsoft Way							
			Redmond, WA 98052-6399							
2019/20	03/12/20		MICROSOFT	E0300AHZBX	04/01/20	Paid	Printed	58.50		58.50
Check #	01-609854									
			2020 01-0000-0-1110-1000-5835-000-0000-0000							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
Total Invoice Amount								58.50		
Direct Vendor										
			SCArchitect, Inc. (000004/1)							
			1601 New Stine Road, Suite 280							
			Bakersfield, CA 93309							
2019/20	03/01/20		REIMBURSABLE	264615525	04/01/20	Paid	Cleared	30.00		30.00
Check #	01-609855		EXPENSES							
			ELECTRICAL HS							
			2020 21-0000-0-0000-8500-6200-070-0000-HSEL							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
2019/20	04/01/20		ELECTRICAL	264615548	04/01/20	Paid	Cleared	4,282.98		4,282.98
Check #	01-609855		UPGRADES							
			2020 21-0000-0-0000-8500-6200-070-0000-HSEL							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	
2019/20	03/01/20		HS ELECTRICAL	264615586	04/01/20	Paid	Cleared	816.74		816.74
Check #	01-609855									
			2020 21-0000-0-0000-8500-6200-070-0000-HSEL							
				Batchld	AP04032020		Check Date 04/03/20		Register # 000167	

Scheduled 04/01/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Total Invoice Amount										5,129.72

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	1,801.07	2,532,922.75	2,531,121.68
21	5,129.72	1,985,004.95	1,979,875.23
Total	6,930.79		

Number of Payments	7
Number of Checks	3
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$6,930.79
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$6,930.79

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	1
\$100 - \$499	
\$500 - \$999	
\$1,000 - \$4,999	1
\$5,000 - \$9,999	1
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor
! Number of Prepaid payments
@ Number of Liability payments
& Number of Employee Also Vendors

? denotes check name different than payment name
F denotes Final Payment

Scheduled 04/08/2020							Bank Account COUNTRY - County-AP			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Employee										
De Los Santos, Fernando (000017) PO BOX 27 New Cuyama, CA 93254										
2019/20	04/02/20		DMV PHYSICAL	4820	04/08/20	Paid	Cleared	100.00		100.00
Check #	01-610547		2020 01- 0000- 0- 0000- 3600- 5800- 000- 0000- 7230	BatchId	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
						Total Invoice Amount		100.00		
Direct Employee										
Lebsack, Kevin D (000033) 1070 Paso Robles Ave Los Osos, CA 93402										
2019/20	04/07/20		VIDEO CAMERA SET FOR DISTANCE LEARNING	04082020	04/08/20	Paid	Cleared	392.16		392.16
Check #	01-610548		2020 01- 7010- 0- 3800- 1000- 6400- 070- 0000- AGRI	BatchId	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
						Total Invoice Amount		392.16		
Direct Employee										
Ray, Karissa (000048) PO BOX 53 New Cuyama, CA 93254										
2019/20	04/08/20		WATER FAUCET REPLACEMENT FOR RENTAL	482020	04/08/20	Paid	Cleared	67.97		67.97
Check #	01-610549		2020 01- 0035- 0- 0000- 8100- 4300- 000- RENT- 0000	BatchId	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
						Total Invoice Amount		67.97		
Direct Vendor										
Brown & Reich Petroleum, Inc. (002798/1) 215 South 6th Street PO BOX 1076 Taft, CA 93268										
2019/20	04/08/20		HS FUEL	11569	04/08/20	Paid	Cleared	433.80		433.80
Check #	01-610550		2020 01- 0000- 0- 0000- 8100- 4300- 030- 0000- 0000	BatchId	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	04/08/20		FUELS	11569B	04/08/20	Paid	Cleared	433.81		433.81
Check #	01-610550		2020 01- 0000- 0- 0000- 8100- 4300- 070- 0000- 0000	BatchId	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/11/20		FUEL HS	12506	04/08/20	Paid	Cleared	104.59		104.59

ReqPay05a

Payment Register

Scheduled 04/08/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
(continued)										
2019/20	02/11/20		FUEL HS	12506 (continued)	04/08/20	Paid	Cleared	(continued)		
Check #	01-610550	2020	01-0000-0-0000-8100-4300-070-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/11/20		FUEL ES	12506B	04/08/20	Paid	Cleared	104.59		104.59
Check #	01-610550	2020	01-0000-0-0000-8100-4300-030-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/11/20		DIESEL	12506C	04/08/20	Paid	Cleared	1,247.87		1,247.87
Check #	01-610550	2020	01-0000-0-0000-3600-4380-000-0000-7230	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/25/20		FUEL HS	12782	04/08/20	Paid	Cleared	66.11		66.11
Check #	01-610550	2020	01-0000-0-0000-8100-4300-070-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/25/20		FUEL ES	12782B	04/08/20	Paid	Cleared	66.12		66.12
Check #	01-610550	2020	01-0000-0-0000-8100-4300-030-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	02/25/20		DIESEL	12782C	04/08/20	Paid	Cleared	1,558.57		1,558.57
Check #	01-610550	2020	01-0000-0-0000-3600-4380-000-0000-7230	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/09/20		FUEL HS	13067	04/08/20	Paid	Cleared	83.34		83.34
Check #	01-610550	2020	01-0000-0-0000-8100-4300-070-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/09/20		FUEL ES	13067B	04/08/20	Paid	Cleared	83.35		83.35
Check #	01-610550	2020	01-0000-0-0000-8100-4300-030-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/09/20		DIESEL	13067C	04/08/20	Paid	Cleared	1,130.33		1,130.33
Check #	01-610550	2020	01-0000-0-0000-3600-4380-000-0000-7230	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/24/20		FUEL HS	13368	04/08/20	Paid	Cleared	108.25		108.25
Check #	01-610550	2020	01-0000-0-0000-8100-4300-070-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/24/20		FUEL ES	13368B	04/08/20	Paid	Cleared	108.25		108.25
Check #	01-610550	2020	01-0000-0-0000-8100-4300-030-0000-0000	Batchld	AP04102020	Check Date 04/10/20	PO#		Register # 000168	
2019/20	03/24/20		DIESEL	13368C	04/08/20	Paid	Cleared	403.94		403.94

ReqPay05a

Payment Register

Scheduled 04/08/2020							Bank Account COUNTY - County-AP			
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor				(continued)						
Check #	01-610550	Brown & Reich Petroleum, Inc. (002798/1)			BatchId	AP04102020	Check Date 04/10/20	PO#	Register # 000168	
							Total Invoice Amount	5,932.92		
AP Vendor										
CANON FINANCIAL SERVICES, INC. (000155/1)										
14904 Collections Center Drive										
Chicago, IL 60693-0149										
2019/20	01/01/20	R20-00050	COPIER LEASE	20859081	04/08/20	Paid	Cleared	1,368.62		1,368.62
	2020	01-0000-0-0000-2700-5600-000-0000-0000				191.61				
	2020	01-0000-0-0000-7200-5600-000-0000-0000				191.61				
	2020	01-0000-0-1110-1000-5600-030-0000-0000				561.13				
	2020	01-0000-0-1110-1000-5600-070-0000-0000				424.27				
Check #	01-610551				BatchId	AP04102020	Check Date 04/10/20	PO# PO20-00046	Register # 000168	
2019/20	03/01/20	R20-00050	COPIER LEASE	21086578	04/08/20	Paid	Cleared	1,313.13		1,313.13
	2020	01-0000-0-0000-2700-5600-000-0000-0000				183.84				
	2020	01-0000-0-0000-7200-5600-000-0000-0000				183.84				
	2020	01-0000-0-1110-1000-5600-030-0000-0000				538.38				
	2020	01-0000-0-1110-1000-5600-070-0000-0000				407.07				
Check #	01-610551				BatchId	AP04102020	Check Date 04/10/20	PO# PO20-00046	Register # 000168	
							Total Invoice Amount	2,681.75		
Direct Vendor										
Fighting Back Santa Maria V (000151/1)										
P.O.Box 184										
Santa Maria, CA 93456-0184										
2019/20	11/30/19	SARB SBLUESTIEN			19200093	04/08/20	Paid	Printed	50.00	50.00
Check #	01-610552	2020 01-7810-0-7110-2140-5800-000-0000- SDEV				Check Date 04/10/20	PO#	Register # 000168		
2019/20	09/30/19	SARB SBLUESTIEN			1920047	04/08/20	Paid	Printed	50.00	50.00
Check #	01-610552	2020 01-7810-0-7110-2140-5800-000-0000- SDEV				Check Date 04/10/20	PO#	Register # 000168		
2019/20	12/31/19	SARB SBLUESTIEN			1920116	04/08/20	Paid	Printed	50.00	50.00
Check #	01-610552	2020 01-7810-0-7110-2140-5800-000-0000- SDEV				Check Date 04/10/20	PO#	Register # 000168		
2019/20	01/31/20	SARB SBLUESTIEN			1920139	04/08/20	Paid	Printed	50.00	50.00
Check #	01-610552	2020 01-7810-0-7110-2140-5800-000-0000- SDEV				Check Date 04/10/20	PO#	Register # 000168		
							Total Invoice Amount	200.00		

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000168, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

10:23AM

ESCAPE ONLINE

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Scheduled 04/08/2020

Bank Account COUNTY - County-AP

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01		2,532,922.75	2,523,547.95

Number of Payments	23
Number of Checks	6
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$9,374.80
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$9,374.80

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	1
\$100 - \$499	3
\$500 - \$999	
\$1,000 - \$4,999	1
\$5,000 - \$9,999	1
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor
! Number of Prepaid payments
@ Number of Liability payments
& Number of Employee Also Vendors
? denotes check name different than payment name
F denotes Final Payment

2020-39

ReqPay05a

Payment Register

Scheduled 04/14/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor Brown & Reich Petroleum, Inc. (002798/1)										
2019/20	04/14/20		DIESEL	10967D	04/14/20	Paid	Cleared	999.00		999.00
Check #	01-611425		2020 01-0000-0-0000-3600-4380-000-0000-7230							
				Batchid AP04172020		Check Date 04/17/20	PO#		Register # 000169	
2019/20	04/07/20		ES FUEL	13657	04/14/20	Paid	Cleared	44.14		44.14
Check #	01-611425		2020 01-0000-0-0000-8100-4300-030-0000-0000							
				Batchid AP04172020		Check Date 04/17/20	PO#		Register # 000169	
2019/20	04/07/20		HS FUEL	13657B	04/14/20	Paid	Cleared	44.14		44.14
Check #	01-611425		2020 01-0000-0-0000-8100-4300-070-0000-0000							
				Batchid AP04172020		Check Date 04/17/20	PO#		Register # 000169	
Total Invoice Amount								1,087.28		

AP Vendor SISC III-COBRA (000148/1)										
PO BOX 966 BAKERSFIELD, CA 93302										
2019/20	02/29/20	R20-00028	CRAHE COBRA PAYMENT	COBRA001	04/14/20	Paid	Printed	1,874.76		1,874.76
Check #	01-611426		2020 01-0000-0-0000-7200-3402-000-0000-0000							
				Batchid AP04172020		Check Date 04/17/20	PO# PO20-00024		Register # 000169	
2019/20	03/29/20	R20-00028	CRAHE COBRA PAYMENT	COBRA002	04/14/20	Paid	Printed	1,874.76		1,874.76
Check #	01-611426		2020 01-0000-0-0000-7200-3402-000-0000-0000							
				Batchid AP04172020		Check Date 04/17/20	PO# PO20-00024		Register # 000169	
2019/20	04/29/20	R20-00028	CRAHE COBRA PAYMENT	COBRA003	04/14/20	Paid	Printed	1,874.76		1,874.76
Check #	01-611426		2020 01-0000-0-0000-7200-3402-000-0000-0000							
				Batchid AP04172020		Check Date 04/17/20	PO# PO20-00024		Register # 000169	
Total Invoice Amount								5,624.28		

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
01	6,711.56	2,532,922.75
		2,526,211.19

Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000169, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

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Scheduled 04/14/2020

Bank Account COUNTY - County-AP

Number of Payments	6
Number of Checks	2
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$6,711.56
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$6,711.56
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	
\$100 - \$499	
\$500 - \$999	
\$1,000 - \$4,999	1
\$5,000 - \$9,999	1
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	
***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	
? denotes check name different than payment name	
F denotes Final Payment	

Report Totals -

Selection

Payment Count

6

Check Count

2

ACH Count

0

vCard Count

0

Total Check/Advice Amount

6,711.56

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000169,
 Page Break by Check/Advice? = N, Zero? = Y)

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043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

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2020-40

ReqPay05a

Payment Register

Scheduled 04/22/2020				Bank Account COUNTY - County-AP						
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
CollegeBoard (000158/1)										
P.O. Box 30171										
New York, NY 10087										
2019/20	01/13/20		12th GRADE SAT	ES92233623	04/22/20	Paid	Printed	348.00		348.00
	2020	01-7510-0-1110-1000-5800-070-0000-0000								
Check #	01-612144			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
Total Invoice Amount								348.00		
Direct Vendor										
Jordano's Food Service (001095/1)										
550 South Patterson Ave.										
Santa Barbara, CA 93111										
2019/20	03/02/20		ES BREAKFAST	6203493	04/22/20	Paid	Cleared	360.96		360.96
	2020	13-5310-0-0000-3700-4710-030-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/02/20		ES ASES	6203494	04/22/20	Paid	Cleared	97.86		97.86
	2020	13-5310-0-0000-3700-4710-030-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/02/20		ES	6203495	04/22/20	Paid	Cleared	433.93		433.93
	2020	13-5310-0-0000-3700-4710-070-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/02/20		ES BREAKFAST	6203496	04/22/20	Paid	Cleared	227.77		227.77
	2020	13-5310-0-0000-3700-4710-070-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/09/20		ES	6207391	04/22/20	Paid	Cleared	1,551.63		1,551.63
	2020	13-5310-0-0000-3700-4710-030-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/09/20		ES BREAKFAST	6207392	04/22/20	Paid	Cleared	340.19		340.19
	2020	13-5310-0-0000-3700-4710-030-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/06/20		ES ASES	6207393	04/22/20	Paid	Cleared	86.41		86.41
	2020	13-5310-0-0000-3700-4710-030-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/09/20		ES	6207394	04/22/20	Paid	Cleared	420.89		420.89
	2020	13-5310-0-0000-3700-4710-070-0000-0000								
Check #	01-612145			Batchld AP04242020		Check Date 04/24/20	PO#		Register # 000170	
2019/20	03/09/20		ES BREAKFAST	6207395	04/22/20	Paid	Cleared	264.40		264.40
	2020	13-5310-0-0000-3700-4710-070-0000-0000								

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000170, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

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ReqPay05a

Payment Register

Scheduled 04/22/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
(continued)										
2019/20	03/16/20		ES	6211290	04/22/20	Paid	Cleared	1,299.92		1,299.92
2020	13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000									
2019/20	03/16/20		ES BREAKFAST	6211291	04/22/20	Paid	Cleared	232.53		232.53
2020	13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000									
2019/20	03/16/20		ES ASSES	6211292	04/22/20	Paid	Cleared	62.12		62.12
2020	13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000									
2019/20	03/16/20		ES	6211293	04/22/20	Paid	Cleared	1,117.52		1,117.52
2020	13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000									
2019/20	03/16/20		ES BREAKFAST	6211294	04/22/20	Paid	Cleared	130.22		130.22
2020	13- 5310- 0- 0000- 3700- 4710- 070- 0000- 0000									
2019/20	03/30/20		ES	6216460	04/22/20	Paid	Cleared	1,323.44		1,323.44
2020	13- 5310- 0- 0000- 3700- 4710- 030- 0000- 0000									
2019/20	03/16/20									
Total Invoice Amount								7,949.79		

Direct Vendor Soils Engineering, INC (000146/r)

P.O.BOX 21928

Bakersfield, CA 93390

2019/20	04/22/20		HS ELECTRICAL	31032	04/22/20	Paid	Printed	1,900.84		1,900.84
2020	21- 0000- 0- 0000- 8500- 6200- 070- 0000- HSEL									
2019/20	03/16/20									
Total Invoice Amount								1,900.84		

EXPENSES BY FUND - Bank Account COUNTY

Fund	Expense	Cash Balance	Difference
01	348.00	2,532,922.75	2,532,574.75
13	7,949.79	25,601.72	17,651.93
21	1,900.84	1,985,004.95	1,983,104.11
Total	10,198.63		

Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000170,

Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

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Scheduled 04/22/2020

Bank Account COUNTY - County-AP

Number of Payments	17
Number of Checks	3
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$10,198.63
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$10,198.63
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	1
\$100 - \$499	
\$500 - \$999	
\$1,000 - \$4,999	1
\$5,000 - \$9,999	1
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	
***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	
? denotes check name different than payment name	
F denotes Final Payment	

Report Totals -

Payment Count

17

Check Count

3

ACH Count

0

vCard Count

0

Total Check/Advice Amount

10,198.63

Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000170, Page Break by Check/Advice? = N, Zero? = Y)

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Generated for Gloria Morales-Lerena (43MORALES), May 8 2020 10:25AM

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ReqPay05a

Payment Register

Scheduled 12/11/2019 - 04/29/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Employee										
Lebsack, Kevin D (000033) 1070 Paso Robles Ave Los Osos, CA 93402										
2019/20	04/27/20		Refunding Fent for April due to No power.	42720	04/29/20	Paid	Printed	605.00		605.00
Check #	01-612651	2020 01- 0035- 0- 0000- 8100- 5640- 000- RENT- 0000		Batchld AP05012020	PO#	Check Date 05/01/20			Register # 000171	
Total Invoice Amount								605.00		
Direct Employee										
Victorino De Mora, Angelica M (000056) PO BOX 162 New Cuyama, CA 93254										
2019/20	04/25/20		Cooler pads and copper tube for rental	42520	04/29/20	Paid	Printed	50.47		50.47
Check #	01-612652	2020 01- 0035- 0- 0000- 8100- 4300- 000- RENT- 0000		Batchld AP05012020	PO#	Check Date 05/01/20			Register # 000171	
Total Invoice Amount								50.47		
Direct Vendor										
American Business Machines (000365/1) PO BOX 2737 Bakersfield, CA 93303-2737										
2019/20	04/02/20		Toner	510445	04/29/20	Paid	Printed	8.00		8.00
Check #	01-612653	2020 01- 0000- 0- 1110- 1000- 4300- 070- 0000- 0000		Batchld AP05012020	PO#	Check Date 05/01/20			Register # 000171	
Total Invoice Amount								8.00		
Direct Vendor										
API Plumbing Supplies (000003/1) 116 1/2 Harrison Street Taft, CA 93268										
2019/20	03/05/20		HS IRRIG.	16427	04/29/20	Paid	Printed	38.61		38.61
Check #	01-612654	2020 01- 0000- 0- 0000- 8100- 4300- 070- 0000- 0000		Batchld AP05012020	PO#	Check Date 05/01/20			Register # 000171	
Total Invoice Amount								38.61		
AP Vendor										
Applied Technology Group, Inc. (000419/1) 4440 Easton Drive Bakersfield, CA 93309										
2019/20	04/01/20	R20-00029	UHF RADIO SERVICE	REC0000060291	04/29/20	Paid	Printed	250.00		250.00

Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESG), May 8 2020
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Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020 10:25AM

ReqPay05a

Payment Register

Scheduled 12/11/2019 - 04/29/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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AP Vendor Applied Technology Group, Inc. (000419/1) (continued)

2019/20	04/01/20	R20-00029	UHF RADIO SERVICE	REC0000060291 (continued)	04/29/20	Paid	Printed	(continued)		
Check #	01-612655	2020 01-0000-0-0000-3600-5900-000-0000-7230		BatchId AP05012020		Check Date 05/01/20		PO# PO20-00038	Register # 000171	
						Total Invoice Amount		250.00		

Direct Vendor Cuyama Community Services Dist (000206/1)

PO BOX 368

New Cuyama, CA 93254

2019/20	03/31/20		Closing bill for 4753 Cebrian House	0331202	04/29/20	Paid	Printed	447.49		447.49
Check #	01-612656	2020 01-0035-0-0000-8100-5530-000-RENT-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	03/31/20		HS water	03312020	04/29/20	Paid	Printed	570.06		570.06
Check #	01-612656	2020 01-0000-0-0000-8100-5530-070-0000-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	03/31/20		HS Water	03312020B	04/29/20	Paid	Printed	94.92		94.92
Check #	01-612656	2020 01-0000-0-0000-8100-5530-070-0000-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	11/30/19		4500 HWY 166 Credit	11302019	12/11/19	Paid	Printed	261.80-		261.80-
Check #	01-612656	2020 01-0000-0-0000-8100-5530-070-0000-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	11/30/19		Credit	11302019B	12/11/19	Paid	Printed	269.68-		269.68-
Check #	01-612656	2020 01-0000-0-0000-8100-5530-070-0000-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	11/30/19		4753 Cebrian Credit	11302019C	12/11/19	Paid	Printed	13.09-		13.09-
Check #	01-612656	2020 01-0035-0-0000-8100-5800-000-RENT-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	12/31/19		4753 CEBRIAN	11520E	01/15/20	Paid	Printed	164.42		164.42
Check #	01-612656	2020 01-0035-0-0000-8100-5800-000-RENT-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	12/31/19		HIGH SCHOOL	11520F	01/15/20	Paid	Printed	51.60-		51.60-
Check #	01-612656	2020 01-0000-0-0000-8100-5530-070-0000-0000		BatchId AP05012020		Check Date 05/01/20		PO#	Register # 000171	
2019/20	12/31/19		HIGH SCHOOL	11520G	01/15/20	Paid	Printed	38.50-		38.50-

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171,

Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALESG), May 8 2020

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ReqPay05a

Payment Register

Scheduled 12/11/2019 - 04/29/2020						Bank Account COUNTY - County-AP				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
(continued)										
Direct Vendor	Guyama Community Services Dist (000206/1)									
2019/20	12/31/19		HIGH SCHOOL	11520G (continued)	01/15/20	Paid	Printed	(continued)		
	2020	01- 0000- 0- 0000- 8100- 5530- 070- 0000- 0000								
Check #	01-612656			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
2019/20	01/31/20		HS	21820B	02/18/20	Paid	Printed	163.90		163.90
	2020	01- 0000- 0- 0000- 8100- 5530- 070- 0000- 0000								
Check #	01-612656			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
2019/20	01/31/20		HS	21820C	02/18/20	Paid	Printed	78.54		78.54
	2020	01- 0000- 0- 0000- 8100- 5530- 070- 0000- 0000								
Check #	01-612656			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
								Total Invoice Amount	884.66	
Direct Vendor	Department Of Justice (001311/1)									
	PO BOX 944255									
	Sacramento, CA 94244-2550									
2019/20	04/03/20		Fingerprinting	443562	04/29/20	Paid	Printed	49.00		49.00
	2020	01- 0000- 0- 1110- 1000- 5800- 000- 0000- 0000								
Check #	01-612657			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
								Total Invoice Amount	49.00	
Direct Vendor	Frontier Communications (000033/1)									
	PO BOX 740407									
	Cincinnati, OH 45274-0407									
2019/20	04/13/20		661-766-2642	4292020	04/29/20	Paid	Printed	95.34		95.34
	2020	01- 0000- 0- 0000- 2700- 5910- 030- 0000- 0000								
Check #	01-612658			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
2019/20	04/13/20		661-766-2293	4292020B	04/29/20	Paid	Printed	204.78		204.78
	2020	01- 0000- 0- 0000- 2700- 5910- 070- 0000- 0000								
Check #	01-612658			Batchld	AP05012020	Check Date 05/01/20	PO#		Register # 000171	
								Total Invoice Amount	300.12	
AP Vendor	IEC Power, LLC (002897/1)									
	8795 Folsom Blvd., Suite 205									
	Sacramento, CA 95826									
2019/20	04/17/20	R20-00031	MAINTENANCE	CUYAMA-OM-INV70	04/29/20	Paid	Printed	1,207.96		1,207.96
	2020	01- 0000- 0- 0000- 8100- 5640- 030- 0000- SOL R								
	2020	01- 0000- 0- 0000- 8100- 5640- 070- 0000- SOL R								

Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)

043 - Cuyama Joint Unified School District

Generated for Gloria Morales-Lerena (43MORALES), May 8 2020

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ReqPay05a

Payment Register

Scheduled 12/11/2019 - 04/29/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor			IEC Power, LLC (002897/1)	(continued)						

Check #	01-612659	BatchId	AP05012020	Check Date	05/01/20	PO#	PO20-00025	Register #	000171
Total Invoice Amount								1,207.96	

Direct Vendor										
Jostens (001541/1)										
21336 Network Place										
Chicago, IL 60673-1213										
2019/20	04/08/20	HS Diplomas		24290305	04/29/20	Paid	Printed	115.89	115.89	
		2020	01-0000-0-0000-2700-4300-070-0000-0000							
Check #	01-612660			BatchId	AP05012020	Check Date	05/01/20	PO#	Register # 000171	
Total Invoice Amount								115.89		

Direct Vendor	Kern County Supt. Of Schools (001195/1)									
	1300 17th Street									
	Bakersfield, CA 93301									
2019/20	03/17/20		Legal Services fee for 07/01/2019-12/31/20	003184	04/29/20	Paid	Printed	4,158.75		4,158.75

Check #	2020 01-0000-0-0000-7100-5830-000-0000-0000	BatchId	AP05012020	Check Date 05/01/20	PO#	Register # 000171
01-612661						
2019/20	03/26/20	Car repair	003343	Paid	Printed	
				04/29/20		12.91
						12.91
Check #	2020 01-0000-0-0000-3600-4381-000-0000-7230	BatchId	AP05012020	Check Date 05/01/20	PO#	Register # 000171
01-612661						
Total Invoice Amount						4,171.66

Direct Vendor											
Marborg Disposal (000715/1)											
PO BOX 4127											
Santa Barbara, CA 93140											
2019/20	03/31/20	ES Trash		4872860	04/29/20	Paid	Printed	221.00	221.00		
Check #	01-612662	2020 01-0000-0-0000-8100-4300-030-0000-0000									
				BatchId	AP05012020	Check Date	05/01/20	PO#	Register # 000171		
2019/20	03/31/20	HS Water		4872861	04/29/20	Paid	Printed	442.00	442.00		
		2020 01-0000-0-0000-8100-4300-070-0000-0000									
Check #	01-612662			BatchId	AP05012020	Check Date	05/01/20	PO#	Register # 000171		
Total Invoice Amount								663.00			

ReqPay05a

Payment Register

Scheduled 12/11/2019 - 04/29/2020					Bank Account COUNTY - County-AP						
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount	
Direct Vendor											
Old Cuyama Do It Best (0002171/1)											
3045 Hwy 166											
Cuyama, CA 93254											
2019/20	03/02/20		Bus #2	B227636	04/29/20	Paid	Printed	2.69		2.69	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/04/20		High School	B227809	04/29/20	Paid	Printed	22.40		22.40	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	04/30/20		Buses	B227821	04/29/20	Paid	Printed	5.55		5.55	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/05/20		Elementary School	B227901	04/29/20	Paid	Printed	50.02-		50.02-	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/05/20		Bus #1	B227932	04/29/20	Paid	Printed	13.99		13.99	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/10/20		Buses	B228280	04/29/20	Paid	Printed	9.24		9.24	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/16/20		High School	B228676	04/29/20	Paid	Printed	23.45		23.45	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/17/20		AG Dept	B228716	04/29/20	Paid	Printed	23.70		23.70	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/17/20		AG Dept	B228753	04/29/20	Paid	Printed	7.54		7.54	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/18/20		High school	B228787	04/29/20	Paid	Printed	178.53		178.53	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
2019/20	03/18/20		High school	B228825	04/29/20	Paid	Printed	1.07		1.07	
Check #	01-612663				Batchld AP05012020	Check Date 05/01/20	PO#		Register # 000171		
Selection Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)											
043 - Cuyama Joint Unified School District										ESCAPE	ONLINE
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Selection

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)

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Payment Register

Scheduled 12/11/2019 - 04/29/2020

Bank Account COUNTY - County-AP

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymnt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor Old Guyana Do It Best (0002171) (continued)										
2019/20	03/26/20		High school	B229423	04/29/20	Paid	Printed	20.87		20.87
Check #	01-612663	2020 01-0000-0-0000-8100-4300-070-0000-0000			BatchId AP05012020	Check Date 05/01/20	PO#		Register # 000171	
2019/20	03/30/20		High School	B229718	04/29/20	Paid	Printed	118.52		118.52
Check #	01-612663	2020 01-0000-0-0000-8100-4300-070-0000-0000			BatchId AP05012020	Check Date 05/01/20	PO#		Register # 000171	
2019/20	03/19/20		Ag Dept	B229798	04/29/20	Paid	Printed	4.63-		4.63-
Check #	01-612663	2020 01-7010-0-3800-1000-6400-070-0000-AGRI			BatchId AP05012020	Check Date 05/01/20	PO#		Register # 000171	
Total Invoice Amount								372.90		

Direct Vendor	Pacific Gas & Electric (000074/1)				
	Box 997300				
	Sacramento, CA 95899-7300				
2019/20	04/28/20	ES School	PGE01	04/29/20	43.94
	2020	01-0000-0-0000-8100-5520-030-0000-0000			
Check #	01-612664				
		BatchId	AP05012020	Check Date 05/01/20	Register # 000171
				PO#	
				Total Invoice Amount	43.94

Direct Vendor	PowerSchool Group LLC (000044/1)			
	PO BOX 398408			
	San Francisco, CA 94139-8408			
2019/20	03/27/20	License and Subscription Fees	042820	04/29/20
Check #	01-612665	2020 01-0000-0-0000-2700-5800-000-0000-SDEV		
		BatchId	AP05012020	Check Date 05/01/20
				PO#
				Register # 000171
				Total Invoice Amount
				3,603.56
				3,603.56

Direct Vendor	Procure Janitorial Supply (001849/1)				
	PO BOX 211				
	Pismo Beach, CA 93448				
2019/20	04/07/20	COVID19 Supplies	134320	04/29/20	2,032.57
Check #	01-612666	2020 01-7388-0-0000-8100-4300-0300-0000-0000			
		BatchId	AP05012020	Check Date 05/01/20	Register # 000171
				PO#	
				Total Invoice Amount	2,032.57

Sorted by AP Check Order Option, Filtered by (Org = 43, Payment Method = N, Payment Type = N, On Hold? = Y, Check Register(s) = 000171, Page Break by Check/Advice? = N, Zero? = Y)

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Scheduled 12/11/2019 - 04/29/2020						Bank Account COUNTY - County-AP				
Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor										
Quill Corporation (000734/1)										
PO BOX 37600										
Philadelphia, PA 19101-0600										
2019/20	04/02/20		Copy paper for both school	5980177	04/29/20	Paid	Printed	888.78		888.78
Check #	01-612667				BatchId AP05012020	Check Date 05/01/20	PO#	888.78	Register # 000171	
Total Invoice Amount								888.78		
Direct Vendor										
Southern California Gas Co. (000091/1)										
PO BOX C										
Monterey Park, CA 91756-5111										
2019/20	04/14/20		ES	429	04/29/20	Paid	Printed	3,987.24		3,987.24
Check #	01-612668				BatchId AP05012020	Check Date 05/01/20	PO#	4,349.88	Register # 000171	
2019/20	04/14/20		HS	429B	04/29/20	Paid	Printed	4,349.88		4,349.88
Check #	01-612668				BatchId AP05012020	Check Date 05/01/20	PO#	8,337.12	Register # 000171	
Total Invoice Amount								8,337.12		

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
01	23,623.24	2,532,922.75
		2,509,299.51

Number of Payments	45
Number of Checks	18
Number of ACH Advice	0
Number of vCard Advice	0
Total Check/Advice Amount	\$23,623.24
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$23,623.24
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS	
\$0 - \$99	5
\$100 - \$499	4
\$500 - \$999	4
\$1,000 - \$4,999	4
\$5,000 - \$9,999	1
\$10,000 - \$14,999	
\$15,000 - \$99,999	
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	
***** ITEMS OF INTEREST *****	
* Number of payments to a different vendor	
! Number of Prepaid payments	
@ Number of Liability payments	
& Number of Employee Also Vendors	
? denotes check name different than payment name	
F denotes Final Payment	

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE
CUYAMA JOINT UNIFIED SCHOOL DISTRICT
AND THE
CUYAMA UNIFIED EDUCATORS (CALIFORNIA TEACHERS ASSOCIATION)**

This memorandum is agreed between the Cuyama Joint Unified School District (DISTRICT) and the Cuyama Unified Educators/California Teachers Association together ("CUE/CTA") concerning the Office of Education's response to the (COVID-19) epidemic.

The District and CUE/CTA recognize the importance of maintaining safe facilities and operations, for the benefit of the students and communities served by the District and its teachers and staff. We recognize the importance of prudent measures to prevent District employees, students, their families, or other people using District facilities from being exposed to or infected with COVID-19. Care should be taken to identify potential exposure and prevent the spread of the disease. We agree that continuity of District operations should be maintained, and provisions should be made for District employees who are impacted by the epidemic.

To these ends, the District and CUE/CTA agree as follows:

- 1) The District will inform CUE/CTA as soon as practicable should it learn of a confirmed or likely COVID-19 infection of District employees or students.
- 2) The District will train its employees in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will take all measures available to ensure that its facilities have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, and hand sanitizer). The District and CUE/CTA recognize that there have been severe shortages throughout California of supplies for hygiene and sanitation recommended by Public Health but will make all reasonable efforts to provide appropriate supplies. CUE/CTA will cooperate with the District in any necessary public health actions, such as contact tracing of infected individuals. Employees are reminded of their duty to do assigned work absent reasonable fears for their health or safety (that is, to grieve assignments rather than refuse them absent evidence that the assigned task puts their own health or another's health at risk).
- 3) In the event a CUE/CTA bargaining-unit employee is exposed to COVID-19 or is taken ill with COVID-19, sick leave policies will be liberally construed to encourage such employee not to infect others by coming to work. Similarly, those employees with medical proof of susceptibility to the virus should it be detected among students or staff at a facility will be granted leave as liberally as possible when consistent with the school's operational needs. CUE/CTA will notify its members of the District's commitments but shall not encourage its members to take leave unless there is actually a medical reason to do so.
- 4) In the event any District facility must be closed, or any District operations are curtailed due to the COVID-19 epidemic, CUE/CTA bargaining-unit employees will not suffer any

loss of pay or benefits relative to their regular schedules for the period of closure or curtailment. Thus, for example the District will continue to pay bargaining-unit employees even if they are unable to work due to COVID-19 related reduction in use of District facilities. During a closure, unit members must be reachable at all times during their regular work hours, abstain from alcohol or other substances, and report to work within one hour of notification but no later than within two hours if the employees live more than one hour from work location to perform assigned duties as needed. Employees who are not ill will not be required to use paid sick leave or any other form of paid time off during such an eventuality. During a closure pre-approved vacation or sick leave shall continue to be used as originally planned. This paragraph will apply effective April 20, 2020 thru June 5, 2020, of this closure or curtailment; in the event the closure or curtailment seems likely to last longer than June 5, 2020, the District and CUE/CTA will meet and bargain about the issue.

- 5) CUE/CTA will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities due to epidemic.
- 6) The District may seek to add additional school days to this school year or next year. The District will seek to staff such additional days first by using volunteers. Such work shall be compensated at least the same as during the regular school year. Before requiring any employee to provide additional service on an involuntary basis, the District will negotiate further with CUE/CTA.
- 7) The District shall respond to requests by employees who are parents managing childcare providers or school emergencies caused by COVID-19 related closure in conformity with the Education Code, Board Policies/Administrative Regulations, and the collective bargaining agreement.
- 8) The District and CUE/CTA are in agreement that all current adopted leave policies will remain in full effect during the duration of the pandemic. Unit Members shall not have deductions from the member's sick, personal, or extended illness leave during the duration of the school closure through June 5, 2020 and will meet and bargain the issues if the closure lasts longer than June 5, 2020.

Dated: 4-7-2020

By: Alfonso Hernandez
For Cuyama Joint Unified School District

Dated: 4-7-2020

By: [Signature]
For Cuyama Unified Teachers Association

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CUYAMA CHAPTER #288
AND
CUYAMA JOINT UNIFIED SCHOOL DISTRICT**

RE: CORONAVIRUS RESPONSE

This memorandum is agreed between Cuyama Joint Unified School District and the California School Employees Association and its Cuyama Chapter #288 (together "CSEA") concerning the District's response to the (COVID-19) epidemic.

The District and CSEA recognize the importance of maintaining safe facilities and operations, for the benefit of the students and communities served by the District and its teachers and staff. We recognize the importance of prudent measures to prevent District employees, students, their families, or other people using District facilities from being exposed to or infected with COVID-19. Care should be taken to identify potential exposure and prevent the spread of the disease. We agree that continuity of District operations should be maintained, and provisions should be made for District employees who are impacted by the epidemic.

To these ends, the District and CSEA agree as follows:

- 1) The District will inform CSEA as soon as practicable should it learn of a confirmed or likely COVID-19 infection of District employees or students.
- 2) The District will train its employees in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will ensure that its facilities have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, and hand sanitizer). The District and CSEA recognize that there have been severe shortages throughout California of supplies for hygiene and sanitation recommended by Public Health but will make all reasonable efforts to provide appropriate supplies. CSEA will cooperate with the District in any necessary public health actions, such as contact tracing of infected individuals. Employees are reminded of their duty to do assigned work absent reasonable fears for their health or safety (that is, to grieve assignments rather than refuse them absent evidence that the assigned task puts their own health or another's health at risk).
- 3) In the event a CSEA bargaining-unit employee is exposed to COVID-19 or is taken ill with COVID-19, sick leave policies will be liberally construed to encourage such employee not to infect others by coming to work. Similarly, those employees with medical proof of susceptibility to the virus should it be detected among students or staff at a facility will be granted leave as liberally as possible when consistent with the school's operational needs. CSEA will notify its members of the District's commitments

but shall not encourage its members to take leave unless there is actually a medical reason to do so.

- 4) In the event any District facility must be closed, or any District operations are curtailed due to the COVID-19 epidemic, CSEA bargaining-unit employees will not suffer any loss of pay or benefits relative to their regular schedules for the period of closure or curtailment. Thus, for example the District will continue to pay bargaining-unit employees even if they are unable to work due to COVID-19 related reduction in use of District facilities. During a closure, unit members must be reachable at all times during their regular work hours, abstain from alcohol or other substance, and report to work within one hour of notification to perform assigned duties as needed. Employees who are not ill will not be required to use paid sick leave or any other form of paid time off during such an eventuality. During a closure pre-approved vacation or sick leave shall continue to be used as originally planned. In addition, the District and CSEA agree to a modified schedule effective no later than Thursday, March 26, 2020, through June 5, 2020 as follows:
 - A. All full-time maintenance, operations, and transportation and payroll staff will work at least four hours at a district work-site location and will be “on-call status” for their assigned daily hours at the discretion of the district. The employees who are on-call and working remotely from home will only be expected to work during their regularly assigned work shift.
 - B. Food Services personnel will be required to be at the physical work location to prepare, transport, provide breakfast and lunch meals every weekday and clean the work area as scheduled and will be “on-call” for the remainder of their assigned hours at the discretion of the district.
 - C. Per current CDC guidelines, the District shall provide the PPE necessary for the safety and health of all employees working on site, provide for social distancing, and comply with all other terms of HR 6201.

This paragraph (#4 in whole) will apply effective March 16, 2020 thru June 5, 2020, of this closure or curtailment; in the event the closure or curtailment seems likely to last longer than June 5, 2020, the District and CSEA will meet and bargain about the issue.

- 5) CSEA will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities due to epidemic.
- 6) The District may seek to add additional school days to this school year or next year. The District will seek to staff such additional days first by using volunteers. Such work shall be compensated at least the same as during the regular school year. Before requiring any employee to provide additional service on an involuntary basis, the District will negotiate further with CSEA.
- 7) The District shall respond to requests by employees who are parents managing childcare providers or school emergencies caused by COVID-19 related closure in conformity with the Education Code, Board Policies/Administrative Regulations, and the collective bargaining agreement.

- 8) The District and CSEA are in agreement that all current adopted leave policies will remain in full effect during the duration of the pandemic. CSEA unit members shall not have deductions from their member's sick, personal, or extended illness leave during the duration of the school closure through June 5, 2020 and will meet and bargain the issues if the closure lasts longer than June 5, 2020.

Dated: 4-8-2020 By: Alfonso Samine
For Cuyama Joint Unified School District

Dated: 4/8/2020 By: Teri Allay
For Cuyama Joint Unified Chapter #288

Dated: 4-8-2020 By: Harold Hargre
For Cuyama Joint Unified Chapter #288

Dated: 4-8-2020 By: Harold Hargre
For Cuyama Joint Unified Chapter #288

Tentatively agreed to on the 17th day of March 2020, modified on March 25, 2020 and updated on April 8, 2020. This Memorandum of Understanding will become final and binding upon the parties with ratification by the membership of the Association (pursuant to Association Policy 610 if required by that policy) and adoption by the Cuyama Joint Unified School District Board of Trustees.

This agreement supersedes any other agreement in regard to the COVID-19 Pandemic.

RECORDING REQUESTED BY:
Cuyama Joint Unified School District
2300 Highway 166
New Cuyama, CA 93254

AFTER RECORDING MAIL TO:

Name
SCArchitect, Inc.
Address
1601 New Stine Road, Suite 280
City, State, Zip
Bakersfield, CA 93309

NOTICE OF COMPLETION

The contract entered into on September 6, 2019 [date] between the Cuyama Joint Unified School District 2300 Highway 166, New Cuyama, CA 93254, and Black/Hall Construction, Inc., 147 Kern Street, Taft, CA 93268 for all work necessary for:

Cuyama Valley High School Swimming Pool Demolition

on property ✓ [owned] [leased] by the Cuyama Joint Unified School District,
was accepted as complete by the District on January 9, 2020 [date].

Cuyama Joint Unified School District

By: _____

Name: Alfonso Gamino

Title: Superintendent

* * * * *

VERIFICATION

State of California)
) ss.
County of Santa Barbara)

I am Superintendent for the Cuyama Joint Unified School District.
I have read the foregoing Notice of Completion and certify that the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ [date] at _____, California.

Signature

April 30, 2020

Board of Trustees
Cuyama Joint Unified School District
2300 CA-166
Cuyama, CA 93254

We are pleased to confirm our understanding of the services we are to provide the Cuyama Joint Unified School District (the District) for the fiscal year ending 2021. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Cuyama Joint Unified School District as of and for the fiscal year ending June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Cuyama Joint Unified School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Cuyama Joint Unified School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. Generally Accepted Accounting Principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) Schedules of Proportionate Share of Net Pension Liability
- 4) Schedules of Pension Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the Cuyama Joint Unified School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Organization
- 2) Additional schedules and related notes

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, in the *Standards and Procedures for Audits of California K-12 Local Education Agencies 2020-21*, and will include tests of the accounting records of the Cuyama Joint Unified School District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Cuyama Joint Unified School District's financial statements. Our report will be addressed to the governing board of the Cuyama Joint Unified School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Cuyama Joint Unified School District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. Generally Accepted Auditing Standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. Generally Accepted Accounting Principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information in conformity with U.S. Generally Accepted Accounting Principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon, or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with U.S.GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with U.S.GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by U.S. Generally Accepted Accounting Principles.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Cuyama Joint Unified School District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Cuyama Joint Unified School District in conformity with U.S. Generally Accepted Accounting Principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Cuyama Joint Unified School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moss, Levy & Hartzheim, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moss, Levy & Hartzheim, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the county of state agencies. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately June 1, 2021 and to issue our reports no later than December 15, 2021. Adam V. Guise, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$15,400 for the fiscal year ended June 30, 2021. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be

rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In accordance with State law, ten (10) percent of the fee for the annual audit will be withheld until the audit report has been certified by the state controller as conforming to the reporting provisions of subdivision (a) of EC Section 14503. If the audit report for any year is not certified by the state controller as conforming to the reporting provisions of subdivision (a) of EC Section 14503, fifty (50) percent of the audit fee for any subsequent year will be withheld. The withheld amount will not be released until the state controller certifies that the audit report for the subsequent year conforms to the reporting provisions of subdivision (a) of EC Section 14503, or payment is ordered by the California Board of Accountancy. This contract is null and void if a firm or individual is declared ineligible to audit K-12 school districts pursuant to Subdivision (c) of EC Section 41020.5.

We appreciate the opportunity to be of service to the Cuyama Joint Unified School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Moss, Levy & Hartzheim LLP

Moss, Levy & Hartzheim, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Cuyama Joint Unified School District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

Date: April 23, 2020

TO: Cuyama Joint Unified School District Board of Education

FROM: Kirsten Escobedo
Assistant Superintendent, Special Education

RE: **Santa Barbara County SELPA (SBCSELPA) Local Plan Revision**

BACKGROUND:

- All SELPAs throughout CA are required to submit a local plan to CDE for approval. The purpose of the plan is to: 1) assure access to special education and related services for all individuals with exceptional needs residing within the geographic areas served by the plan; and 2) to assure compliance with all federal and state codes and statutes.
- The Santa Barbara County SELPA Local Plan is required to be updated on a periodic basis to reflect possible changes in legal references and compliance with the California Education Code. In preparation for this current revision, a committee was developed which included general education teachers, special education teachers, special education administrators and parents. The committee reviewed the current and proposed Local Plan recommending revisions which align with California Education Code.
- For approval of the developed or amended local plan, the SELPA must: Seek approval of the plan from the SBCSELPA JPA Board, obtain signatures from the Administrative Unit (Goleta Union School District) and County Office superintendents, obtain signature from the CAC chairperson, ***submit the plan to each participating LEA for governing board approval***, and submit the plan to CDE for final approval by June 30, 2020.
- Here is a Padlet [link](#) to the SBCSELPA Local Plan for review.

FISCAL IMPACT: NONE

RECOMMENDATION: The Board approve the SBCSELPA Local Plan as presented.

SELPA Fiscal Year **Certification 5: Participating Local Educational Agency**

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the day of ,
 Years Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

 LEA Superintendent/Chief Administrator

 Date

April 2020



CUYAMA JOINT UNIFIED SCHOOL DISTRICT

SOLAR PLANT ANNUAL INSPECTION REPORT



SUBMITTED TO:

Mr. Alfonso Gamino
Superintendent
Cuyama Joint Unified School District
2300 Highway 166
New Cuyama, CA 93254

SUBMITTED BY:

IEC Power, LLC
8795 Folsom Boulevard, Suite 205
Sacramento, CA 95826
Phone: 916.383.6000



iec-corporation.com



IEC Power, LLC
8795 Folsom Boulevard
Suite 205
Sacramento, CA 95826

916-383-6000 Main
916-383-6010 Fax

www.iec-corporation.com

April 17, 2020

Mr. Alfonso Gamino
Superintendent
Cuyama Joint Unified School District
2300 Highway 166
New Cuyama, CA 93254

Subject: Solar Plant Annual Inspection Report Cuyama Joint Unified School District
Inspection Dates: April 15, 2020

Dear Mr. Gamino:

IEC Power recently performed our **Annual Inspection** at all the solar sites in accordance with our Operation and Maintenance Agreement with the District. Attached are summaries of the inspection logs for each solar site. Please note this report is not the Annual Report. The summary maintenance and inspection logs provided herein will be included in the Annual Report. **The purpose of this report is to transmit our inspection logs and identify any action items for the District.**

The solar PV systems were inspected on April 15th to assess the condition of the system and all components to ensure the installation is fully functional and properly serviced. Structural and electrical components of the PV system were inspected in accordance with the attached inspection checklists. The results of the inspections for each site is provided in the attached Inspection Report. Please also note that the system is continuously monitored via PowerTrack web interface. Any operational issues are corrected as needed throughout the year and we do not wait for the annual inspections to take action.

In general, all solar PV sites inspected are operating normally. No items are currently in need of attention, but we will continue to monitor the site as usual.

District Action Requested

Below is summary of action items for the District.

1. (none)

The Annual Report will be provided to the District no later than August 30, 2020. The report will include a full year of production data.

Please feel free to contact me at (916) 383-6000 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eric Quintero". The signature is written in a cursive, flowing style.

Eric Quintero, PE
Manager

Enclosure

1. Solar Project Inspection Reports



Cuyama Elementary School

SOLAR PLANT ANNUAL INSPECTION REPORT



SOLAR PLANT INSPECTION REPORT

CLIENT: Cuyama Joint Unified School District
SITE: Cuyama Elementary School
INSPECTION DATE: April 15, 2020
INSPECTION TYPE: Annual Inspection

The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.

Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no problems found.

District Actions and Due Dates:

Critical:

- (none)

Non Critical:

- (none)

IEC Actions and Due Dates

Critical:

- (none)

Non Critical:

- (none)

Next Steps

- The next tentative routine inspection will be conducted in March of 2021
- This annual inspection will be included in the Annual Report

Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Inverter Inspection Record(s)
4. Annual Inspection Report Photo Checklist
5. Photos Taken During Inspection

Annual Maintenance Checklist	Client:	Cuyama JUSD
	Site:	Cuyama Elementary School
	Date:	4.19.20
	Technician:	ED

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓			
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	N/A			
1.10	Inspect lighting systems and sensors	N/A			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets	✓			

Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	N/A			
4.2	Inspect splice condition, if present	N/A			
4.3	Confirm lids/enclosures secured	N/A			

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 5 - Transformers

5.1	Inspect for damage/water intrusion	N/A			
5.2	Inspect for secure mounting	N/A			
5.3	Perform thermal scan, all connections	N/A			
5.4	Obtain oil sample, if applicable	N/A			
5.5	Complete inspection record sheet	N/A			

Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			none
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	N/A			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed	✓			

Section 8 - Combiners

8.1	Inspect for damage/water intrusion	N/A			
8.2	Check termination torque	N/A			
8.3	Perform thermal scan, all connections	N/A			
8.4	Check Voc as required	N/A			
8.5	Complete inspection record sheet	N/A			
8.6	Vacuum enclosure, if needed	N/A			

Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			none

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	N/R			
10.5	Check calibration, generation meter	N/R			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			<i>none</i>
11.3	Prepare Work Orders for open items	✓			<i>none</i>
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:

Disconnect Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama Elementary School
Type: AC	Date:	4-15-20
Disconnect ID #: AC-1	Technician:	ED

General Information:

Manufacturer:	Eaton	
Model:	DH364NRKV	
Disconnect Rating:	200	Amps
Fuse Rating:	100	Amps
Voltage:	480	Volts
Conductor, Line Side:	Size: #3 AWG	Torque: 23 ft-lb
Conductor, Load Side:	Size: 1/0 AWG	Torque: 23 ft-lb

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	✓

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F: 120
Hot spots/anomalies present?	✓	
Line side torque checked?	425	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	✓	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	✓	

Notes:

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama Elementary School
Inverter ID #: INV-1	Date:	4-15-20
Inverter Serial #: 09000 2465	Technician:	TSJ

General Information:

Manufacturer:	AE		
Model:	804R020		
Output Rating:	20		kW
Output as found:	20		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	N/A

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 102
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama Elementary School
Inverter ID #: INV-2	Date:	4-15-20
Inverter Serial #: 090004512	Technician:	171

General Information:

Manufacturer:	AE		
Model:	804R020		
Output Rating:	20		kW
Output as found:	0.14		kW
Output meets expectation?	(Yes)	No	
Output Voltage:	480		Volts
Communication checked ok?	(Yes)	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	N/A

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 83
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama Elementary School
Inverter ID #: INV-3	Date:	4-19-20
Inverter Serial #: 14000 185B	Technician:	BA

General Information:

Manufacturer:	AE		
Model:	804R020		
Output Rating:	20		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	N/A

Interior Inspection:

Debris present?	N	
Corrosion or water intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F: 80
Hot spots/anomalies present?	N	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

Annual Inspection Report Photo Checklist	
Client:	Cuyama JUSD
Site:	Cuyama Elementary School
Date:	4-15-20
Technician:	JD

Photo Description	File or image #	Pic. for Report
-------------------	-----------------	-----------------

Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	N/A	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	—	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	—	
As left photos of above, if changes, cleanup, etc. performed	✓	

Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	N/A	
Each combiner box interior	N/A	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	N/A	
Transformers interior	N/A	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	—	
Conduit and connections, sample of general condition	—	
As left photos of above, if changes, cleanup, etc. performed	—	

Detailed Photos

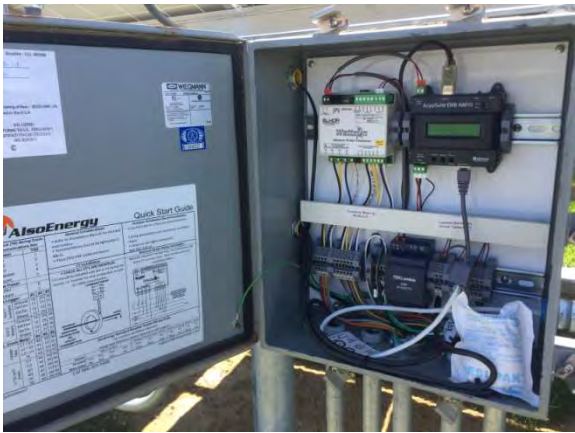
Any excessive corrosion	—	
Any water intrusion points or damage	—	
Any excessive debris collection, array or inverter areas	—	
Any debris collection, enclosure or cabinet interiors	—	
Any poor conduit or exposed wiring connections	—	
Any defective or worn equipment and components	—	
All DC switchgear terminations	N/A	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	—	

Repair Work

Before and after photos of repairs and replacements	—	
Photos during repairs to document cause, method, etc.	—	
Photos of any items to be repaired by others or at later date	—	

Notes:









Cuyama Valley High School

SOLAR PLANT ANNUAL INSPECTION REPORT



SOLAR PLANT INSPECTION REPORT

CLIENT: Cuyama Joint Unified School District
SITE: Cuyama Valley High School
INSPECTION DATE: April 15, 2020
INSPECTION TYPE: Annual Inspection

The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.

Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no problems found.

District Actions and Due Dates:

Critical:

- (none)

Non Critical:

- (none)

IEC Actions and Due Dates

Critical:

- (none)

Non Critical:

- (none)

Next Steps

- The next tentative routine inspection will be conducted in March of 2021
- This annual inspection will be included in the Annual Report

Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Transformer Inspection Record(s)
4. Inverter Inspection Record(s)
5. Annual Inspection Report Photo Checklist
6. Photos Taken During Inspection

Annual Maintenance Checklist	Client:	Cuyama JUSD
	Site:	Cuyama High School
	Date:	4-15-20
	Technician:	OP

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓			
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	N/A			
1.10	Inspect lighting systems and sensors	N/A			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets	✓			

Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	N/A			
4.2	Inspect splice condition, if present	N/A			
4.3	Confirm lids/enclosures secured	N/A			

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 5 - Transformers

5.1	Inspect for damage/water intrusion	✓			
5.2	Inspect for secure mounting	✓			
5.3	Perform thermal scan, all connections	✓			
5.4	Obtain oil sample, if applicable	N/A			
5.5	Complete inspection record sheet	✓			

Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			13 OK ✓
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	N/A			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed	✓			

Section 8 - Combiners

8.1	Inspect for damage/water intrusion	N/A			
8.2	Check termination torque	N/A			
8.3	Perform thermal scan, all connections	N/A			
8.4	Check Voc as required	N/A			
8.5	Complete inspection record sheet	N/A			
8.6	Vacuum enclosure, if needed	N/A			

Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			none

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	N/R			
10.5	Check calibration, generation meter	N/R			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			none
11.3	Prepare Work Orders for open items	✓			none
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:

Disconnect Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama High School
Type: AC	Date:	4-15-20
Disconnect ID #: AC-1	Technician:	TD

General Information:

Manufacturer:	Eaton	
Model:	HVM030502-UL	
Disconnect Rating:	100	Amps
Fuse Rating:	20	Amps
Voltage:	2400	Volts
Conductor, Line Side:	Size: #8 AWG	Torque: 20 ft-lb
Conductor, Load Side:	Size: #3 AWG	Torque: 20 ft-lb

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	✓

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F: 69
Hot spots/anomalies present?	✓	
Line side torque checked?	✓	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	✓	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	✓	

Notes:

Transformer Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama High School
	Date:	4-15-20
Transformer ID #: TR-1	Technician:	BD

General Information:

Manufacturer:	HPS	
Model:	210566	
Line (Grid) Side Voltage:	480	Volts
Load (Solar) Side Voltage:	2400	Volts
Conductor, Line Side:	Size: #8 AWG	Torque: 20 ft-lb
Conductor, Load Side:	Size: #2 AWG	Torque: 20 ft-lb

Exterior Inspection:

Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Other	—

Interior Inspection:

Debris present?	N	
Corrosion or water intrusion present?	N	
Evidence of animal intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F: 209
Hot spots/anomalies present?	N	
Line side torque checked?	✓	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

Notes:

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama High School
Inverter ID #: INV-1	Date:	4-15-20
Inverter Serial #: 09000 1996	Technician:	FD

General Information:

Manufacturer:	AE		
Model:	804R020		
Output Rating:	20		kW
Output as found:	25.5		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	N/A

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 71
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

As found, off line stuck on "performing self tests"
Re booted + started

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama High School
Inverter ID #: INV-2	Date:	4-15-20
Inverter Serial #: 09000 4323	Technician:	BP

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	20		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	N/A

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 100
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

Inverter Inspection Record	Client:	Cuyama JUSD
	Site:	Cuyama High School
Inverter ID #: INV-3	Date:	4-15-20
Inverter Serial #: 09000 1487	Technician:	ESJ

General Information:

Manufacturer:	AE		
Model:	804R016		
Output Rating:	16		kW
Output as found:			kW
Output meets expectation?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Output Voltage:	480		Volts
Communication checked ok?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Exterior Inspection:

Signage present, correct, legible?	<input checked="" type="checkbox"/>
Corrosion present?	<input checked="" type="checkbox"/>
Paint/finish condition?	<input checked="" type="checkbox"/>
Mounting hardware condition?	<input checked="" type="checkbox"/>
Conduit connection condition?	<input checked="" type="checkbox"/>
Lock present, in use?	N/A

Interior Inspection:

Debris present?	<input checked="" type="checkbox"/>	
Corrosion or water intrusion present?	<input checked="" type="checkbox"/>	
Thermal scan completed?	<input checked="" type="checkbox"/>	Max temp, °F: 98
Hot spots/anomalies present?	<input checked="" type="checkbox"/>	
Conductor termination torque required, DC side:	<input checked="" type="checkbox"/>	
DC side torque checked?	<input checked="" type="checkbox"/>	
Conductor termination torque required, AC side:	<input checked="" type="checkbox"/>	
AC side torque checked?	<input checked="" type="checkbox"/>	
Other hardware/fasteners secure?	<input checked="" type="checkbox"/>	
Check all fuses, replace as necessary	<input checked="" type="checkbox"/>	
Check circuit board condition	<input checked="" type="checkbox"/>	
Check and lubricate disconnects as necessary	N/A	
Check/change filters, if present.	N/A	
Clean, vacuum enclosure as necessary.	<input checked="" type="checkbox"/>	
Remove debris from pad enclosure, if applicable.	N/A	

Notes:

Annual Inspection Report Photo Checklist	
Client:	Cuyama JUSD
Site:	Cuyama High School
Date:	4-15-20
Technician:	BD

Photo Description	File or image #	Pic. for Report
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Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	N/A	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	✓	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	N/A	
Each combiner box interior	N/A	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	N/A	
Transformers interior	N/A	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	✓	
Conduit and connections, sample of general condition	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

Detailed Photos

Any excessive corrosion	✓	
Any water intrusion points or damage	✓	
Any excessive debris collection, array or inverter areas	✓	
Any debris collection, enclosure or cabinet interiors	✓	
Any poor conduit or exposed wiring connections	✓	
Any defective or worn equipment and components	✓	
All DC switchgear terminations	N/A	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

Repair Work

Before and after photos of repairs and replacements	✓	
Photos during repairs to document cause, method, etc.	✓	
Photos of any items to be repaired by others or at later date	✓	

Notes:



