



Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

Cuyama Joint Unified School District COVID-19 Prevention Program (CPP)

On November 19, 2020 the Occupational Safety and Health Standards Board (OSHSB) adopted an emergency temporary regulation requiring that employers adopt and implement a COVID-19 Prevention Program (CPP). The emergency regulation took effect on November 30, 2020.

- 1. Our primary goal is to have students on campus the greatest extent possible while ensuring student and staff safety to the greatest extent possible. Back to regular schedule as much as possible.**
 - Individuals have varying degrees of comfort with COVID-19 risk. We want to respect where people are with their individual thinking on this ever-changing situation.
 - Individual school districts must follow the local Public Health guidelines and comply with all state mandates.
 - This plan is intended to be revised and changed as needed and as the situation changes. We may be forced to change to a more restrictive (and vice-versa) model at different points during the school year. Currently, we are operating an online instructional educational model.

- 2. Background: Complicated and changing regulations from multiple levels.**

- Federal Level: Center for Disease Control (CDC)
- State Level: CA Department of Education (CDE) CA Department of Public Health (CDPH- June 2020, November 2020, January 2021), SB 117 (March 2020), SB 98 (June 2020)
- Local Level: Santa Barbara County Department of Public Health (SBCDPH), Attestation Requirements, Waiver Guidelines

- 3. Cuyama Joint Unified School District Learning Options for 2020-2021**

Our goal is to return to regular face-to-face instruction in our classrooms to the greatest extent possible. The models developed are designed to equitably meet student needs and provide flexibility to parents and students while adhering to current COVID-19 health guidelines.

Regular schedule face-to-face, On-Campus Learning: Instruction that utilizes face-to-face regular instruction (See Cuyama Reentry Plan approved August 13, 2020 Pg. 26-28) at school with additional health and safety precautions.

Hybrid Learning model (See Cuyama Reentry plan approved August 13, 2020, Pg. 23-25): Instruction that utilizes virtual/digital learning at home.

Online Learning instruction (See Cuyama Reentry Plan approved August 13, 2020, Pg. 20-22).

The following details support the Criteria for the Santa Barbara County School Waiver Application.

- **Plan published on Website**

This plan will be available in the Cuyama Joint Unified School District website (www.cuyamaunified.org), before any hybrid and or face-to-face instruction begins during the 2020-2021 school year.
- **Online Learning Instruction**

All students and families have the option of remaining in Online Learning for the 2020-2021 academic year. Distance Learning includes:

 1. 5 days a week synchronous/asynchronous at-home instruction (Online Schedule on Reentry plan Pg. 20-22).
 2. All Students supplied with laptop and T-Mobile hot spot (August 2020).
 3. Personalized daily instruction.
- **Physical Distancing**

Cuyama Joint Unified has approved the Reentry Plan (August 13, 2020 pg. 6-7) that minimizes mixing of students to the extent possible.



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1. During staff and student arrival, staff will conduct symptom screening.
2. In classroom – layouts modified to emphasize physical distancing and to maximize space to the extent practicable (Reentry plan p. 6).
3. When in small group, students will sit behind a partition sneeze guard/plexiglass (P. 7 of Reentry Plan).
4. In large spaces – The district will minimize the number of organizations that request to use the district facilities (P. 9 of Reentry Plan).
5. School, District Office, and reception work areas will be placed at least six feet from each other. Staff will implement plans to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.

Signs are posted in the classroom (prior to opening for hybrid and/or regular face-to face instruction), the office, and staff room reinforcing physical distancing or maximum space/barriers between them.

- Place signs and/or markers to assist with physical distancing:
 - Markers on sidewalks and all areas of potential congregation indicate where students or staff are required to assemble or wait in line.
- At Restrooms:
 - Limit the number of students using the restroom to two at a time (lanyards hung on the hooks outside of restrooms ensure no more than two students in each facility at a time).
 - Indicate where to wait in line.

4. Stable Cohorts of Students

Minimizing Contacts

Cuyama Joint Unified typically has only combination classes K-5 and students at the middle school and high school rotate to different classrooms throughout the day. Currently we have 138 elementary K-8 students and 48 high school students.

We anticipate these current number of students will be smaller when re-opening school, however, as many families may remain in distance learning. To minimize the number of contacts and help students feel safe, students will work with only their class cohort each day K-5, and at the 6-12 grade level the teachers will rotate to the students to the extent possible. Due to our small number of students (both schools are considered Small Necessary Schools), the district will be able to accommodate all students.

Students will remain in their class cohort to minimize transitions and contact.

- Grade level cohorts will not comingle with other grade level cohorts K-5 and 6-12 to the extent practicable.
- Goal is for small stable groups of students in a classroom to remain together throughout the school day, from play and lunch times, through to learning activities in the classroom (Reentry plan pg. 6).
- The same group of students are in the same class cohort each day K-5, and the 6-12 cohorts are in the same classroom to the extent possible while the teachers rotate and/or provide instruction in a self-contained setting for the remainder of the 2020-2021 school year.
- Class cohort sizes will be determined by the maximum capacity for students in the class cohort's learning space while meeting distancing objectives to the extent possible.
- Larger class cohorts may be housed in larger spaces to ensure appropriate physical distancing to the extent possible.



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- Each class cohort will be in a separate room and not mix with other cohorts K-5) and minimize mixing at the 6-12 grade level to the extent possible as teachers rotate or provide instruction in a self-contained setting for the remainder of the 2020-2021 school year.
- Teachers will remain solely with their class cohort of students K-5, and teachers will rotate to students 6-12th grade to extent practicable and/or teacher may provide self-contained instruction for the remainder of the 2020-2021 school year.
- Because the two schools are considered small necessary schools, all students will arrive and depart from school at the same time.
- Service providers and other adults who typically move from room to room, will be limited to prevent cross contamination.
- Grade level recess breaks are staggered (Reentry Plan Pg. 20-28), and grade level groupings are assigned areas for play to limit contact between groups.
- Individual class cohorts will be assigned to different areas of playground, each with their own play equipment.

Options for Higher Risk Individuals

- Consideration of options for staff at higher risk for severe illness (Including older adults and people of all ages with certain underlying conditions) that limit their exposure risk (e.g., working from home, modified job responsibilities that limit exposure risk) when possible.
- Consideration of options for students at higher risk of severe illness that limit their exposure risk (e.g., online learning opportunities) when possible.
- Considerations will be consistent with applicable law, policies to protect privacy of people at higher risk for severe illness regarding underlying medical conditions.

5. Face Coverings and Other Essential Protective Gear

All staff and student will utilize face coverings as indicated by recommendations from the Center for Disease Control and the California Department of Public Health (Cuyama Reentry Plan pg. 4-6). All students and all adults will be required to wear face coverings unless they have a medical exemption ([Cuyama Face Covering](#) adopted board policy).

Face coverings must be worn by all students and staff:

- While waiting to enter the school campus
- While on school grounds (except when eating or drinking)
- While in classrooms or other learning environments
- While leaving school
- While on the school bus

Cuyama Joint Unified School District has a supply of disposable face masks for covering anyone who is unable to provide their own. Cuyama District responses for failing to wear a face covering include ([Cuyama Face Covering](#) adopted board policy):

- School District providing a disposable face covering
- Exclusion from campus

6. Cleaning and Disinfection

Custodial and Maintenance Staff (Cuyama Reentry Plan Pg. 13-14):

- Custodial and Maintenance staff has the appropriate tools, equipment, and training to provide enhanced disinfecting.
- Two disinfecting misters (one for each school) and three foggers (for disinfecting busses) have been purchased to assist in the disinfecting of classrooms and office spaces. Disinfecting solution for each machine has been bought and stored.



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This section below includes recommendations for cleaning and disinfection. “Cleaning” involves water and soap or a detergent, does not use disinfecting agents, and significantly decreases germs on surfaces and decreases infectious risks (Reentry Plan pg. 13-14).

“Disinfection” kills germs on surfaces using specific agents. If a case has been identified, the spaces where the case spent a large proportion of their time (e.g., classroom, or an office space) should be disinfected. Frequent disinfection can pose a health risk to children and students due to the strong chemicals often used and so it is not recommended in the school setting unless a case has been identified.

- Staff will clean frequently touched surfaces at school and on school buses daily.
- Buses will be thoroughly cleaned daily at the end of each day. Bus drivers will be provided cleaning materials, including but not limited to foggers, wipes and disposable gloves, to support cleaning of frequently touched surfaces each day.
- Frequently touched areas in the school include (Reentry Plan Pg. 13) doorhandles, drinking fountains, and playground equipment, shared technology supplies, and desks.
- When choosing disinfection products after an in-school COVID-19 case has been identified (See Reentry Plan Pg. 14-15) on what to do if a case of COVID-19 is identified. Use disinfection products approved for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N” and follow product instructions.
- Custodial and maintenance staff and any other individual who clean and disinfect the school site are equipped with proper personal protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment as required by the product instructions. All products are kept out of the reach of children and stored in a space with restrictive access.
 - A cleaning schedule has been developed and reviewed with Custodial and Maintenance staff to ensure all cleaning is done daily and to avoid under and overcleaning.
 - Custodial and Maintenance staff will inform district administration if they will not be able to work on any given day so that the administration has time to call in a substitute as necessary. Custodian and Maintenance staff will provide as much advanced when requesting a day off. The district and Custodial/Maintenance staff will be in constant communication to ensure personnel are working at both sites each instructional day.
 - staff will ensure safe and correct application of disinfectant and keep products away from students
 - Staff will ensure proper ventilation to the extent possible during cleaning and disinfecting. Introduce fresh air as possible for example by opening windows where practicable. When disinfecting, air out the space before students arrive by opening doors and windows to extent possible, disinfection should be done when students are not present.

Cuyama Joint Unified School District has taken steps to ensure that all water systems and features (water fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires’ disease and other diseases associated with water. In addition, the Food service department has stored water for a prolonged water shutdown.

All General Staff

All certificated staff will continue cleaning of “high touch” areas and surfaces in individuals’ work areas throughout the day as practicable (Reentry Plan pg. 13-14 and www.getssafetytrained.com). All General staff will clean areas that include:

1. Tables in classrooms and other common areas
2. Chairs in classrooms and other common areas
3. “High touch” surfaces such as doorhandles, etc.



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4. Teacher areas/space
5. Laptops and other electronic devices
6. Copy Machine
7. To the extent possible, each child's belongings will be kept separated and placed in individually labeled storage area (Reentry Plan Pg. 7 for #7-12))
8. Backpacks will be kept separated for each individual student
9. Personal belongings will be taken home each day
10. Students will be provided with adequate supplies and equipment to the greatest extent possible
11. Teachers will use adequate supplies and equipment to one group of students at a time and clean and disinfect between uses
12. Students will not share food, drink, or clothing

7. Entering, Exiting and Movement on Camps (See Reentry Plan pg 6-9)

Cuyama Joint Unified School District schools have implemented procedures to support physical distancing for staff and students as they enter, exit, and move throughout the day, including:

- Altering office areas as requested, reception area, and all other common spaces (All office staff will wear a face mask except while eating or drinking)
- Limit the number of people in the office, visitors will wait outside the office until they are brought inside (appointments preferred if possible)
- Limited entry and exit points for all staff, students, and parents
- No before or after school play
- Students report directly to their classroom
- Minimize the number of people on campus (only school and district personnel)
- Minimize office visits- call or email when possible
- Students will be provided a daily lunch and breakfast to the extent possible
- Students will have a designated arrival and departure time
- Parents encouraged to remain in their vehicles and drop off children at school entrance; students dropped off by bus will enter directly to their classroom
- Parents who need to escort young students (TK-K) to their classroom during pickup will be required to wear a mask and maintain physical distancing
- Break times are staggered (See Reentry Plan Pg. 20-28)
- Placing signs and/or markers to assist with physical distancing at restrooms
- Limit the number of students using the facilities at a given time
- Marker to indicate where to wait in line to enter restroom

Transportation (See Reentry Plan Pg. 16)

Every effort will be made to maximize physical distance, masking and ventilation on the bus.

- Other than students from the same family group, students will be assigned seating to minimize contact and maximize distance to the extent possible.
- Masks will be worn on the bus at all times.
- To the extent possible, windows will be open to maximize ventilation while on the bus.
- Buses will be disinfected on a daily basis.

8. Health Screenings for Students and Staff (Reentry Plan Pg. 4-7)

Daily symptom screening of all staff for COVID-19 symptoms include:

- Use of no touch thermometers to take temperature when entering bus and/or campus if student transported by parent.
- Not admitting staff with temperatures of greater than 100.4 F and logging information for COVID-19 Health by Office classified staff member as assigned.



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- Daily self-reporting by staff member if they have been exhibiting COVID-19 related symptoms or have been in recent contact with anyone with COVID-19 or related symptoms.
- Staff members who have a temperature of 100.4 F or greater and/or demonstrate symptoms will leave school campus to return home.

Daily screening of students for COVID-19 symptoms (See Reentry Plan P. 4-7) including:

- Use of touchless thermometers to take temperatures before entering a school bus or before entering campus if student transported by parent.
- Daily reporting by parents if their students have been exhibiting COVID-19 related symptoms. Parents to screen students before leaving for school to ensure temperature is below 100.4 (Reentry Plan pg. 5)
- Students who have a temperature greater than 100.4 F or demonstrate symptoms will be isolated in the quarantine room (Nurse's office) until they can be picked up by a family member.

9. Health and Hygiene Practices

Cuyama Unified School District has classroom washing stations K-8 and a minimum of 3 portable handwashing stations to be placed at Cuyama High School Campus. Additionally, hand sanitizer dispensers have been installed throughout the elementary and high school campuses. Students will have a "sneeze guard"/plexiglass divider for small group instruction in addition to wearing a face covering.

Cuyama Unified School District has implemented routines for frequent hand sanitation focusing on COVID-19 prevention measures:

- After using restroom
- Before and after eating
- When entering a classroom or office
- After taking off or putting on their cloth face covering
- After prolonged exposure to high touch areas

Cuyama Joint Unified School District will use video and print materials for students instruction on handwashing and other hygiene practices. These videos and print resources will be shared with parents for home viewing and will also be reviewed in school.

Examples include but are not limited to the following:

- Fight Germs! Wash Your Hands (CDE)
- How to wear a Fabric Mask Safely (WHO)
- Wash Your Hands (CDE)

10. Identification and Tracing of COVID-19 Contacts (Reentry Plan Pg. 15-16)

Identification

If a student or staff member tests positive for COVID-19, schools will follow the guidelines established by the Santa Barbara County Department of Public Health, including:

- Student/staff will be isolated at school and sent home to quarantine – Nurse office at each site.
- Student/staff instructed to isolate for ten (10) days after symptom onset. If never symptomatic, isolate for ten (10) days after testing positive.
- School based close contacts identified and instructed to test and quarantine for ten (10) days:
 1. In stable elementary classroom cohorts; entire cohort
 2. Superintendent designee notified
 3. Superintendent designee notifies Public Health Department and requests guidance

Tracing

The Superintendent designee (office secretary) in collaboration with the Superintendent or his designee, act as the communication point for all COVID-19 concerns. The COVID-19 Liaison's responsibilities include:

- Managing and supporting contact tracing



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- Notifying exposed individuals/cohorts/sites
- Creating and maintaining a database of exposed students and staff to the Public Health Department.

11. Staff Training and Family Education

- The superintendent and/or his designee and support staff will support staff and community in understanding the district's Cuyama Joint Unified School District COVID-19 Prevention Program plan.
- Staff has been trained on health and safety protocols at site-based professional development as well as online training professional development videos through www.getssafetytrained.com.
- Staff has been trained on all elements of this Cuyama Joint Unified School District COVID-19 Prevention Program plan (including Reentry Plan approved August 13, 2020) with emphasis on:
 1. Enhanced sanitation
 2. Physical distancing guidelines and their mandatory use of face coverings
 3. Screening practices
 4. COVID-19 specific symptom identification

Families and Community will be supported through ongoing forums:

- Video, Alert Solutions, and print resources will be provided to parents to review with students at home. These will also be reviewed in school.

Prior to reopening for in person instruction, small cohort of special education students at the high school will have returned to campus at specified times for academic support, training, and education about procedures for school reopening. Prior to reopening for in person instruction, small cohort of special education students at K-8 elementary school will have returned to campus at specified times for training and education about procedures for school reopening.

12. Testing of Students and Staff

Testing of Students

Students who have symptoms of COVID-19 or have been exposed to someone will be tested, even if student is asymptomatic. Asymptomatic testing may be required on a more frequent basis in the case of re-opening for in-person instruction while the County is in a tier representing a high level of community transmission (See Safe Schools for All Plan)

- Student will be isolated at school and sent home to quarantine
- Student will be directed to undergo testing to:
 1. Their healthcare provider, or
 2. Free COVID-19 Testing Sites in Santa Barbara County
- Student will be instructed to isolate for ten (10) days after symptoms onset. (If never symptomatic, isolate for ten (10) days after a positive test.
- School-based close contacts (students and staff) will be identified and instructed to test and quarantine for ten (10) days
 1. In stable elementary classroom cohorts: possible entire cohort/school
 2. In other settings: consult with teacher/staff
- Public Health Department will be notified for further guidance

Testing of Staff

Staff members who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be tested, even if the individual is asymptomatic. Asymptomatic testing may be required on a more frequent basis in the case of re-opening for in-person instruction while the County is in a tier representing a high level of community transmission (Safe Schools for All Plan).

- Staff member will be isolated at school and sent home to quarantine
- Individual will be directed to undergo testing through:



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1. Their Health Care Provider or
2. Free COVID-19 Testing Sites in Santa Barbara County
 - Staff member will be instructed to isolate for ten (10) days after symptoms onset, (If never symptomatic, isolate for ten (10) days after a positive test.)
 - School-based loose contacts (staff and students) will be identified and instructed to test and quarantine for ten (10) days.
 1. In stable elementary classroom cohorts; possible entire cohort/school
 2. In other settings; consult with teacher/staff
 - Public health will be notified for further guidance

Maintaining Healthy Operations

- All staff members will be COVID-19 surveillance tested every two months or as required by the SBCPH.
- Asymptomatic testing may be required on a more frequent basis in the case of re-opening for in-person instruction while the county is in a tier representing a high level of community transmission (Safe Schools for All Plan).
- Staff will be encouraged to use Santa Barbara County Community Testing sites to the extent possible.
- Monitor staff absenteeism and have a list of trained back-up staff when available. Monitor the types of illnesses and symptoms among students and staff to help isolate them promptly.
- The Superintendent or designee and SBCEO district nurse assigned to Cuyama will be responsible for responding to COVID-19 exposure, to notify local health officials, staff, and families in a prompt and responsible manner.
- Parents must screen students for temperature and general health before leaving for school (Reentry Plan pg. 5) and will utilize the phone communication system to report the results of these screenings to health support staff at each school site. Students will have additional temperature screening at the classroom door to be conducted by staff.
- Cuyama Unified School District will create a communication protocol that allows staff and families to self-report symptoms and receive prompt notifications of exposure and closure, while maintaining confidentiality, as required by law.
- When possible, the school will report staff and students who are at a higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as working from home, or online learning.

13. Triggers for Switching to Distance Learning

If several COVID-19 cases are confirmed at the school site:

- Students and staff in any affected cohort will switch to distance learning for ten (10) days. In addition, both schools will switch to distance learning for ten (10) days as both of our schools are small necessary schools and elementary and high school students come from the same homes.
- School Leadership will communicate directly with affected students and staff through email or telephone.
- School Superintendent or designee will communicate with Public Health
- Possible shut down for entire school district if multiple students and/or cohorts are affected.
- Superintendent or designee will communicate with the Cuyama Unified School District community prior to any school district closure and with updates prior to re-opening.

14. Communication Plan

The Superintendent or designee will communicate appropriately with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements by law:

- Documenting/tracking incidents of possible exposure and notifying local health officials, staff, and families immediately of any positive cases of COVID-19 while maintaining confidentiality, as required under state law related to privacy.
- A Cuyama Unified School District Dashboard will be posted on the website with COVID data for each school and district office.
- Communicating with the parent/caregiver if a student is exhibiting symptoms of COVID-19 referring to a student's health history form and/or emergency card to identify if a student has a history of allergies.
- Notifying local health officials, staff, and all families of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws.



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- Instructing sick staff members and students not to return until they have met the CDC criteria to discontinue home isolation.

15. Miscellaneous

- No classroom volunteers or visitors until further notice
- No hot lunch or snacks provided for the class (including birthday treats)
- No School-sponsored after school programs (minimizing the use of school facilities)
- All field trips and assemblies canceled until further notice
- Advanced notice of reopening provided to staff and community to the extent possible.
- Certificated staff provided time to set up their classroom (Provide asynchronous instruction and get classroom ready).