

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
Tuesday, December 13, 2022, 6:00 P.M.  
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL  
2300 Hwy 166, New Cuyama CA 93254**

**Join via Zoom at:**

Alfonso Gamino is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/88005353966?pwd=bU1oRGUybmRDSnNWQ2lLdERrT0tKUT09>

Meeting ID: 880 0535 3966

Passcode: W1pfCX

- I. The meeting will be called to order by Superintendent, Alfonso Gamino at \_\_\_\_ P.M.

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_ Jeff Mitchell \_\_\_\_

Michael Funkhouser\_\_\_\_

Alfonso Gamino\_\_\_\_ Superintendent

FLAG SALUTE: Led by \_\_\_\_\_

II. PUBLIC FORUM:

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. ACTION ITEMS:

a. Certificate of Appointment and Oath of Office for newly appointed board members:

- 1. Elaine Johnson (4-year term) **Pg. 1**
- 1. Heather Lomax (4-year term) **Pg. 2**
- 3. Whitney Goller (2-year provisional) **Pg. 3**
- 4. Michael Funkhouser (2-year provisional) **Pg. 4**
- 5. Jeffrey Mitchell (2-year provisional) **Pg. 5**

b. Annual Organizational Meeting. Nomination and Election of Officers.  
Nomination and Election of President of the Board for the 2023 calendar year (Board President then presides over the meeting) (Attachment B). **Pg. 6**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser\_\_\_\_

c. Nomination and Election of Clerk of the Board for the 2023 calendar year(Attachment B). **Pg. 6**

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser\_\_\_\_

d. Appointment of Superintendent as Board Secretary for the 2023 calendar year (Attachment B). **Pg. 6**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

e. It is recommended that the Board approve the Governing Board Regular Meeting Schedule (Attachment A and 2023 Calendar Schedule). **Pg. 7-8**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

f. Appointment of School Board Representative to the Santa Barbara Committee on School District Organization for the 2023 calendar year (attachment C). **Pg. 9**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

g. It is recommended that the Board update the Governing Board Authorized Signature Form for the 2023 calendar year (Attachment D). **Pg. 10**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

h. It is recommended that the Board approve the Authorized Signatures for Release of Commercial and Payroll Warrants for the 2023 calendar year (Attachment E) **Pg. 11**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

i. It is recommended that the Board approve the Authorized Signature of District Personnel to Act as District Agents for the 2023 calendar year (Attachment F). **Pg. 12**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

j. It is recommended that the Board approve the resolution of the Governing Board Powers Duties Authority to make cash and budget transfers to Alfonso Gamino, Superintendent and to Theresa King, Business Manager for the 2023 calendar year (Attachment G(1)). **Pg. 13**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

k. It is recommended that the Board approve the Statement of Facts Roster of Public Agencies Filing and file it with the Secretary of State within (10) days. **Pg. 14**

Moved By: \_\_\_\_\_

2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

l. It is recommended that the board review and approve the September 2022 Board Policy updates for Cuyama Joint Unified School District.

1. CSBA Policy Guide and CSBA Update Checklist **Pg. 15-21**
2. BP and Adm. Regulation 3515.3 - District Policy/Security Dept. **Pg.23-41**
3. BP and Adm. Regulation 4118 – Dismissal/Suspension/Disciplinary Action **Pg. 42-63**
4. BP 4119.1/4219.1/4319.2 - Civil Rights **Pg. 64-70/127-133/164-170**
5. BP 4140/4240/4340 - Bargaining Units **Pg. 71-79/134-142/171-179**
6. Adm. Regulation 4161.2/4261.2/4361.2 – Personal Leaves **Pg. 80-92/143-155/180-192**
7. Adm. Regulation 4161.5/4261.5/4361.5 – Military Leave **Pg. 93-100/156-163/193-200**
8. BP 4216 – Probationary/Permanent Status **Pg. 101-103**
9. BP and Adm. Regulation 4218 – Dismissal/Suspension/Disciplinary Action **Pg.104-121**
10. BP 4218.1 – Dismissal/Suspension/Disciplinary Action (Merit System) – Cuyama is is not a Merit District – Do not adopt. **Pg. 122-126**
11. BP 6146.1 – High School Graduation **Pg. 201-211**
12. **DELETE** - Adm. Regulation 6146.1 – High School Graduation Requirements **Pg. 212-217**
13. BP and Adm. Regulation 6158 – Independent Study **Pg. 218-248**
14. BP 6146.2 – Guidance/Counseling Services **Pg. 249-259**
15. BP and Adm. Regulation 6178 – Career Technical Education **Pg. 260-280**
16. BP and Adm. Regulation 6200 – Adult Education **Pg. 281-296**
17. BP 7110 – Facilities Master Plan **Pg. 297-303**
18. BP and Adm. Regulation 7150 – Site Selection and Development **Pg. 304-311**
19. Board Bylaw 9100 – Organizational **Pg. 312-414**
20. BP 4030 – Nondiscrimination in Employment - **No need to update current policy**
21. BP 4154/4254/4354 – Health and Welfare Benefits **Pg. 315-326**

Moved By: \_\_\_\_\_

2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

m. It is recommended that the board discuss and approve the Memorandum of Understanding (MOU) regarding the Student Behavioral Health Incentive Program (SBHIP) 2022-2023. This MOU is between CenCal Health and the Cuyama Joint Unified School District. **Pg. 327-334**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

n. It is recommended that the board discuss and approve the December 13, 2022, personnel activity report. **Pg. 335**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

o. It is recommended that the board discuss and provide direction as to whether the board would approve SchoolStore.com fundraiser for Cuyama Elementary and Cuyama Valley High School. Schools earn money from things people are already buying when they designate their school while shopping at SchoolStore.com. **Pg. 337-242**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_\_ Elaine Johnson \_\_\_\_\_ Whitney Goller \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

p. It is recommended that the board approve the Extension of teleconference flexibility during the proclaimed State of Emergency (Government Code section 54953 (b)(3)). It is recommended that the Board consider the current state of emergency and make a finding that state and local officials continue to recommend some measures to promote social distancing. This motion is to extend this flexibility until January 15, 2023, the time period for teleconferencing without complying with the usual requirements of Government Code section 54953(b)(3) based on the finding that state or local officials continue to impose or recommend measures to promote social distancing. **Pg. 343-357**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

q. It is recommended that the board discuss and approve the Cuyama Joint Unified School District Financial Statements Audit report presented by Independent Auditor Bobby Patel, CPA, CFE Partner for Eide Bailly for year ending June 30, 2022.

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

r. It is recommended that the board discuss and approve the Cuyama Joint Unified School District Financial and Performance Audits Building Fund (Measure Q) report presented by Independent Auditor Bobby Patel, CPA, CFE Partner for Eide Bailly for year ending June 30, 2022.

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

s. It is recommended that the Board review and approve the 1<sup>st</sup> Interim Report of the 2022-2023 school year. Ms. Theresa King will present the 1<sup>st</sup> Interim Report. **Starting on Page**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

IV. SUPERINTENDENT'S REPORT:  
WASC update for Cuyama Joint Unified School District

V. BOARD MEMBER REPORT:

VI. Informational item: Notice of Amendment to Schools Legal Service Joint Powers Agreement. **Pg. 359-375**

VII. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

1. Minutes of the November 10, 2022, Regular Board Meeting –Members present were: Whitney Goller, Emily Johnson, Jan Smith, and Michael Funkhouser. Members absent: Heather Lomax **Pg. 377-387**
2. Checks Board Report and Warrants November 1-30, 2022. **Pg. 389-412**
3. CVHS FFA field trips as follows and as transportation is available (Ag truck or Ag van or in some cases both). In addition, CTEIG and SWP grant funds will be used to pay for these field trips:
  - a. FFA competition January 20, 2023, at Reedley College **Pg. 413**
  - b. FFA speaking competition February 8, 2023, at Arroyo Grande HS **Pg. 414**
  - c. World Ag expo. February 14, 2023, at Tulare, Ca **Pg. 415**
  - d. FFA Leadership Conference February 19, 2023, at Visalia, CA **Pg. 416**
  - e. FFA competition Farm Power February 25, 2023, at Carpinteria HS **Pg. 417**
  - f. CATA meeting for students & advisor March 9, 2023, at King City, CA **Pg. 418**
  - g. FFA state conference students and chaperones March 15, 2023, at Ontario, CA **Pg. 419**
  - h. FFA welding competition March 24, 2023, at Sanger HS **Pg. 420**



- i. FFA livestock judging, and Meat judging, March 24, 2023, at Modesto Jr. College **Pg. 421**
  - j. FFA welding competition March 31, 2023, at Sanger HS **Pg. 422**
  - k. FFA competition livestock judging and meat judging on April 21, 2023, at Fresno State **Pg. 423**
  - l. FFA competition livestock/meat finals May 5, 2023, at Cal Poly SLO **Pg. 424**
  - m. FFA competition parliamentary procedures pro officer team date TBA at Arroyo Grande HS **Pg. 425**
  - n. FFA competition welding date TBA at Allen Hancock College **Pg. 426**
  - o. FFA ag night CSUB basketball date TBA (Feb. or March) at CSUB **Pg. 427**
4. 4<sup>th</sup> – 8<sup>th</sup> grade field trip to Cuyama Airport to meet and listen to CHP Pilot. She will provide information to students. Trip on January 19, 2023. Submitted by Mr. Barnes. **Pg. 428-429**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

VIII. ITEM(S) PULLED FROM CONSENT AGENDA:

1. \_\_\_\_\_  
 \_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_ Michael Funkhouser \_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

#### IX. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

- A. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at \_\_\_\_ p.m.

The Board returned to open session at: \_\_\_\_ p.m.

Report out from closed session

VIII. ADJOURNMENT:

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Heather Lomax \_\_\_\_ Elaine Johnson \_\_\_\_ Whitney Goller \_\_\_\_

Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent’s office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on  
Thursday, January 12, 2023; 6:00 p.m., Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the District office and at: <https://cuyamaunified.org/board-materials-2021-2022/> using the “Click Here” links next to the date: 01/12/2023.

***USE OF RELAXED TELECONFERENCE PROCEDURES PER GOVERNOR’S COVID-19 EXECUTIVE ORDER:*** Notice of Teleconferencing Pursuant to Executive Order N-25-20 and Government Code section 54953: In order to mitigate possible impacts relating to the Coronavirus (COVID-19), the Board will conduct this meeting via teleconference or videoconference, with one or more board members participating from remote locations. Members of the public wishing to observe the meeting or make public comments as authorized under Government Code section 54954.3 may do so at the following location: 2300 Hwy 166, New Cuyama, CA 93254, or via electronic participation by accessing the link provided as the beginning of the agenda. Voting at this meeting shall be by roll call.