

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
BOARD MEETING  
Thursday, June 19, 2025, 6:00 p.m.  
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL  
2300 Hwy 166, New Cuyama CA 93254**

Join Zoom Meeting

<https://us06web.zoom.us/j/84753494237?pwd=Lrja5QduMbYg4QSrZJbIJacmSSxrsE.1>

Meeting ID: 847 5349 4237

Passcode: kych6r

The meeting will be called to order by Board Jeffrey Mitchell, at \_\_\_\_ P.M.

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

Alfonso Gamino \_\_\_\_\_ Superintendent

FLAG SALUTE: Led by \_\_\_\_\_

I. PUBLIC FORUM:

The Board wishes to recognize all speakers. The board expects that all speech will be polite, courteous, and respectful by all, including the board. Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

- II. Superintendent's Report
- a. Graduation(s) summary
  - b. Summer School program update
  - c. Vacancies update:
  - d. Other

III. Board Reports

IV. Presentation by Angel Cannon on the status of the FFA program, activities, finances, relevant information and concerns. (15 minutes)

V. Public Hearing on the Local Control Accountability Plan 2025-2026:  
The Cuyama Joint Unified School District Board of Trustees opens this public hearing in accordance with the Local Control Funding Formula (LCFF) and prior to the adoption of the local Control Accountability Plan. The Local Control Accountability plan is available for review at the District Office at 2300 Highway 166, New Cuyama, CA 93254, during normal business hours or online on the CJUSD website under the June 19, 2025, board meeting agenda. (Notice of Public Hearing)  
**Pg. 1**

VI. Public Hearing of the Cuyama Joint Unified School District 2025-2026 budget: The Public Hearing of the 2025-2026 Cuyama Joint Unified School District budget: The Cuyama Joint Unified School District Board of Trustees opens this public hearing of the 2025-2026 budget provided by Terri King, Interim Business Manager. The district budget is available for review at the District Office at 2300 Highway 166, New Cuyama, CA 93254, during business hours or online on the CJUSD website under the June 19, 2025, board meeting agenda. (Notice of Public Hearing) **Pg. 2**

VII. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and

may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

1. Minutes of the Thursday, May 8, 2025, Regular Board Meeting. **Pg. 3-22**
2. Minutes of the Saturday, May 31, 2025, Special Board Meeting Workshop. **Pg. 23-25**
3. Checks Board Report and Warrants May 1-31, 2025. **Pg. 26-50**
4. Mrs. Angel Cannon requests that the FFA list of mandatory activities be approved for first and second semester for the 2025-2026 school year. In addition, the FFA will also be attending other activities in the “Other Dates to Remember” for the 2025-2026 school year. CTEIG and FFA account funds will be used for these events. Mrs. Cannon will arrange and submit a vehicle request for the officers’ retreat that takes place from August 5-8, 2025. **Pg. 51-52**
5. Field Trip request: Leah Bourgeois summer school field trip request to the swimming pool once a week as available for 1<sup>st</sup> through 8<sup>th</sup> for Physical Education. Paid for with summer school ELOP funding for trip including bus costs. **Pg. 53**
6. Field Trip request: Leah Bourgeois Educational field trip request to the Central Coast Aquarium TBD date in summer school for 1<sup>st</sup> -8<sup>th</sup> grade from 8:00 a.m. to 4:00 p.m. Paid for with ELOP summer school funding. Bus associated costs also paid through ELOP. **Pg. 54**
7. Field Trip request: Leah Bourgeois Educational field trip request to Santa Barbara Museum of Natural History for 1<sup>st</sup> -8<sup>th</sup> grade. TBD date from 8:00 a.m. to 4:00 p.m. ELOP funding to attend and associated Bus costs. **Pg. 55**
8. Field Trip request: Leah Bourgeois Educational field trip to the Santa Ynez Chumash Museum and Cultural Center for 1<sup>st</sup> -8<sup>th</sup> grade summer school students at a TBD date from 8:00 a.m. to 4:00 p.m. Field trip costs and associated bus transportation costs paid out of ELOP. **Pg. 56**
9. Facilities Use request: Jack Kaplan Tour Director from Corps Rehearsal Space would like to request the gym and three classrooms arriving July 3, 2025, at 2:00 a.m. and leaving at 1 p.m. on July 4, 2025. **Pg. 57-58**
10. Donation: Altrusa of Golden Valley applied for a grant to the International Board for additional literacy grant. The grant was awarded \$2,500 to be used toward books and other reading materials at Cuyama Elemenary.
11. Williams Quarterly Complaints January -March 2025. **Pg. 59**

Moved By: \_\_\_\_\_

2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_

Jeffrey Mitchell \_\_\_\_\_

Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_

Danielle Reynolds \_\_\_\_\_

VIII. Action Items:

a. It is recommended that the Board discuss and approve the Governing Board Authorized Signatures of board members for the remainder of 2025, Authorized Certification of Signatures and delegation of authority form and the resolution of the Governing Board Delegation of Governing Board Powers/Duties to give the Superintendent, the Interim Business Manager, and Community Schools Coordinator the authority to make cash and budget transfers between and within district funds, approve Payroll Warrants, approve Commercial Warrants, authority to sign contracts, purchase orders, quotes, and enter agreements, and authority to accept resignation letters. Mrs. Rachel Leyland will be able to sign payroll, payments and warrants as needed by the district. This authority is for the 2025 calendar year. **Pg. 60-62**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

b. It is recommended that the board discuss and approve the SB SIPE Joint Powers Self Insurance district personnel for SB SIPE Board representative, and Safety and Health Committee Member and Alternate for the 2025 calendar year. **Pg. 63-64**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

c. It is recommended that the board discuss and approve the Super Co-Op Joint Power Authority for the 2025-2026 school year. This will allow our Food Services Director to buy items as discounted prices as the district will be receiving pricing based on the Co-Op pricing for the Super Co-Op. **Pg. 65-68**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

d. It is recommended that the district discuss and approve the License Agreement with Document Tracking Services (DTS) effective July 1, 2025, for the 2025-2026 school year. DTS supports the district with the 2025 School Accountability Report Card, English and Spanish, the Single Plan for Student Achievement, Comprehensive School Safety Plan template, and others yet to be identified. **Pg. 69-74**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

e. It is recommended that the board cancel the July 10, 2025, regular board meeting with the understanding that the Superintendent may call a special meeting to address any pressing district business including the hiring of personnel.

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

f. It is recommended that the district discuss and approve the School Information System School Messenger subscription for the term of July 1, 2025 – June 30, 2026 (one year term) **Pg. 75-76**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

g. It is recommended that the board discuss and approve the second reading (and adopt) of the CSBA Policies from the CSBA March 2025 CSBA policy checklist. The March 2025 policy guide sheet, CSBA update checklist, and the policies are included here:

1. CSBA Policy Guide Sheet March 2025 **Pg. 77-84**

2. CSBA Policy Update Checklist March 2025 **Pg. 85-87**
3. BP, AR & E (1) 1312.2 - Complaints Concerning Instructional Materials **Pg. 88-106**
4. BP & AR 1340 – Access to District Records **Pg. 107-134**
5. BP & AR 3311 – Bids **Pg. 135-158**
6. BP & AR 3311.1 – Uniform Public Construction Cost Accounting Procedures **Pg. 159-166**
7. BP 3312 – Contracts **Pg. 167-180**
8. BP 3516.5 – Emergency schedules **Pg. 181-185**
9. BP & AR 3580 – District Records **Pg. 186-207**
10. BP 4151, BP 4251, & BP 4351 – Employee Compensation **Pg. 208-215, 235-242, 262-269**
11. BP 4158, BP 4258, & BP 4358 – Employee Security **Pg. 216-223, 243-250, 270-277**
12. AR 4158, AR 4258, & AR 4358 – Employee Security **Pg. 224-234, 251-261, 278-288**
13. BP & AR 5125 – Student Records **Pg. 289-334**
14. BP 5131 – Conduct **Pg. 335-343**
15. BP 5131.6 & AR 5131.6 – Alcohol and Other Drugs **Pg. 344-358**
16. BP 5131.8 - Mobile Devices **Pg. 359-364**
17. BP 5141.5 – Mental Health **Pg. 365-377**
18. BP & AR 5141.52 – Suicide Prevention **Pg. 378-402**
19. BP & AR 5145.13 – Response to Immigration Enforcement **Pg. 403-416**
20. BP 6142.93 – Science Instruction **Pg. 417-423**
21. BP 6142.94 – History-Social Science Instruction **Pg. 424-431**
22. BP & AR 6159 – Individualized Education Plan **Pg. 432-463**
23. BP & AR 6159.2 – Nonpublic, Nonsectarian School and Agency for Special Education **Pg. 464-476**

24. BB 9150 – Student Board Members – delete as we do not have one **Pg. 477-483**

25. BB 9224 – Oath of Affirmation **Pg. 484-485**

26. BB 9260 – Legal Protection **Pg. 486-488**

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

h. I It is recommended that the board review and discuss the Local Control Accountability Plan (LCAP) 2025-2026. Mr. Matt Stowell (consultant) will present the LCAP in accordance with the LCFF which districts are required to develop, adopt, and update annually. This presentation includes the LCFF Budget Overview for Parents (BOP). The plan will move forward for action at the June 26, 2025, special board meeting.

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

i. Ms. Theresa King (Interim Business Manager) will review and discuss the 2025-2026 budget and Balances in Excess of Minimum Reserve Requirements. The 2025-2026 Cuyama Joint Unified School District budget will move forward for action at the special board meeting set for June 26, 2025.

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

IX. ITEM(S) PULLED FROM CONSENT AGENDA:

1. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

X. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED



EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hirings reported by the Superintendent.
- B. Negotiations as it relates to CUE/CTA – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1
- C. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at \_\_\_\_ p.m.

The Board returned to open session at: \_\_\_\_ p.m.

Report out from closed session

#### XI. ADJOURNMENT:

Moved By: \_\_\_\_\_ 2nd By: \_\_\_\_\_

Roll Call Vote:

Elaine Johnson \_\_\_\_\_ Jeffrey Mitchell \_\_\_\_\_ Michael Funkhouser \_\_\_\_\_

Jeanette Rosales \_\_\_\_\_ Danielle Reynolds \_\_\_\_\_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability- related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on  
Thursday, August 14, 2025; 6:00 p.m., Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <http://www.cuyamaunified.org/board-material-2025-2026/> using the "Click Here" links next to the date: 08/14/2025.