

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
BOARD MEETING
Thursday, May 9, 2024
4:30 p.m. Closed session and 6:00 p.m. regular meeting agenda
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL
2300 Hwy 166, New Cuyama CA 93254**

Join Zoom Meeting

<https://us06web.zoom.us/j/82785739025?pwd=BxIpkU6fNXc1yWXYuFrGquvvnUG94w.1>

Meeting ID: 827 8573 9025

Passcode: p14znm

I. The meeting will be called to order by Board President, Elaine Johnson at ____ P.M.

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____ Jeff Mitchell _____

Michael Funkhouser _____

Alfonso Gamino _____ Superintendent

FLAG SALUTE: Led by _____

II. PUBLIC FORUM:

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

A. CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code Section 54957.6)

Agency Designated Representatives: Heather Lomax and Whitney Goller Unrepresented
Position: Superintendent/Principal

B. Public Employee Performance Evaluation (Superintendent) authorized by Government Code section 54957.

The Board will adjourn into closed session at _____p.m. The Board returned to open session at: _____p.m. Report out from closed session

IV. PUBLIC FORUM:

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

V. Superintendent's Report

- a. Summer School program update.
- b. Schools Community Implementation grant application update:
- c. Prom update from April 27, 2024.
- d. SEL and Wellness Summit presentation from Cuyama Joint Unified
- e. Graduations
- f. Business Manager (current & incoming)
- g. Other

VI. Board Reports

VII. Informational Items:

- a. Present the board with the SBCEO Second Interim Financial Report Analysis and Recommendations. **Pg. 1-5**

VIII. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- 1. Minutes of the Tuesday, April 23, 2024, Regular Board Meeting. **Pg.6-17**
- 2. Checks Board Report and Warrants April 1-30, 2024. **Pg. 18-52**
- 3. Fundraising request from Mrs. Cannon to hold a dessert auction and silent auction fundraiser at spring banquet that will be held on May 29, 2024. This fundraiser is to fund field trips. **Pg. 53**
- 4. Fundraising request from Alicia Muniz/Alleigh Cortes from Freshman Class to have movie showings in the high school gym (facilities request included) to raise money for the senior trip on Friday night on May 10, 17, and May 24, 2024. **Pg. 95-96**
- 5. Field trip request & vehicle request: For the Senior class to attend a College Tour/college registration to Taft College. Trip will leave at 8:15 a.m. and return at 1:15 p.m. Van will be needed for this field trip. **Pg. 97-98**
- 6. Field trip and vehicle request: Jennifer Stancliff (Senior Class advisor is requesting a field trip to Avila Beach for the Senior Class of 2024. The students will leave at 9:00 a.m. and return at 5:00 p.m. Two district vans will be needed. **Pg. 99-100**
- 7. Williams Uniform Complaints Quarter #1 for 2024 (January-March). **Pg. 54**
- 8. Cuyama Basin Groundwater Sustainability Agency facilities request to use elementary school cafeteria on July 18, 2024, from 4 p.m. to 9:30 p.m. **Pg. 55**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

IX. Action Items:

a. It is recommended that the board acknowledge receipt of The California Schools Association (CSEA) Chapter #288 initial proposal to the Cuyama Joint Unified Schools District (CJUSD) for a successor contract and to acknowledge that the sunshine process ends today and the 2023-2024 school year negotiations with the CJUSD may begin. **Pg. 56**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

b. It is recommended that the board discuss and approve The Cuyama Joint Unified School District initial proposal to the California School Employees Association (CSEA) and its Cuyama Chapter #288 for a successor contract to start the sunshine process and to acknowledge the sunshine process ends today and the 2023-2024 school year negotiations may begin with CSEA. **Pg. 57**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

c. It is recommended that the board discuss and approve the agreement for Renaissance renewal subscription for the new year starting on July 1, 2024. The products include Elementary School Renaissance Accelerated Reader, Renaissance Math, Renaissance STAR Reading, and Star Early Literacy. For the CVHS the renewal including Star Math and Star Reading. **Pg. 58-67**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser____

d. On February 8, 2024, TK/K – 12th grade Counselor was terminated through resolution #2023-2024:05. The district has grant funding through SBHIP, /A-G grant/ & Emergency Block grant and possibly the implementation grant to re-hire the Counselor for the 2024-2025 school year. It is recommended that the district re-hire the current TK/K -12th grade

counselor to provide services to our Cuyama Joint Unified School District through grant funding.

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser _____

e. It is recommended that the district discuss and approve one of the three professional companies that need to be hired to start and complete the camera and restroom sensor project deployment. The proposals had the cameras, restroom sensors, scope of work, and pricing and terms. Proposals provided to the interview team. Copy available for board. Below are the phase I request quote from each company.

- A. STS Education **Pg. 68**
- B. American Business Solutions **Pg. 69-70**
- C. Technic Business Solutions **Pg. 71-80**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell _____ Michael Funkhouser _____

f. It is recommended that the board discuss and approve the final reading of the March 2024 CSBA board policy updates in order for the district to update the policies on the website. *These page numbers here correspond to the page numbers from the April 23, 2024, board meeting.*

1. CSBA Policy Guide Sheet and CSBA update checklist. **Pg. 175-184**
2. BP and AR 0450 on Comprehensive Safety Plan. **Pg. 185-212**
3. BP 0470 COVID-Mitigation Plan (to delete). **Pg. 213-226**
4. BP and AR 3516 Emergencies and Disaster Preparedness Plan. **Pg. 227-241**
5. BP and AR 3550 on Food Service/Child Nutrition Program. **Pg. 242-260**
6. BP and AR 3551 Food Service Operations/Cafeteria Fund. **Pg. 261-280**
7. BP and AR 3553 on Free and Reduced Meals. **Pg. 281-296**
8. BP 4111, BP 4211 & BP 4311 on recruitment and selection. **Pg. 297-303; 375-381; 452-457**

9. AR 4112.5, AR 4212.5, & AR 4312.5 on Criminal Record Check. **Pg. 304-311; 382-389; 458-465**
10. E (1) 4112.5, E (1) 4212.5, & E (1) 4312.5 on Criminal Record Check. **Pg. 312-316; 390-394; 466-470**
11. BP & AR 4118 on Dismissal/Suspension/Disciplinary Action. **Pg. 317-339**
12. BP 4140, BP 4240, & BP 4340 on Bargaining Units. **Pg. 340-351; 417-428; 471-482**
13. BP 4157, BP 4257, & BP 4357 on Employee Safety. **Pg. 352-357; 429-434; 483-488**
14. AR 4157, AR 4257, & AR 4357 on Employee Safety. **Pg. 358-368; 435-445; 489-499**
15. AR 4157.1, AR 4257.1, & AR 4357.1 on Work-Related Injuries. **Pg. 369-374; 446-451; 500-505**
16. BP & AR 4218 on Dismissal/Suspension/Disciplinary Action. **Pg. 395-416**
17. BP & AR 5126 on Awards for Achievement. **Pg. 506-519**
18. BP 5141.21 on Administering Medication and Monitoring Health Conditions. **Pg. 520-526**
19. BP & AR 5144 on Discipline. **Pg. 527-546**
20. BP & AR 6115 on Ceremonies and Observances. **Pg. 547-554**
21. BP & AR 6141.2 on Recognition of Religious Beliefs and Customs. **Pg. 555-563**
22. BP & AR 6175 on Migrant Education Program. **Pg. 564-585**
23. BB 9320 on Meetings and Notices. **Pg. 586-605**
24. BB 9323.2 on Actions by the Board. **Pg. 606-612**
25. E (1) 9323.2 on Actions by the Board. **Pg. 613-620**
26. E (2) 9323.2 on Actions by the Board (delete). **Pg. 621-629**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

g. It is recommended that the board discuss and approve the CIF league representative. The board designates the representatives each year. It is a legal requirement that the league representatives be so designated. **Pg. 81-82**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

h. It is recommended that the board discuss and approve the agreement between Cuyama Joint Unified School District and Holly Goldberg, PH D for the Early Learning Project Consultation Services paid out of the Early Learning Grant First 5 funding. The agreement is for the term that begins June 1,2024 and continues through June 30, 2025. **Pg. 83-84**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____
Jeffrey Mitchell ____ Michael Funkhouser____

i. It is recommended that the district discuss and approve the general elections calendar for the November 5, 2024, election. Included in this action is the approval of the following: Resolution requesting consolidation, Notice of Elective Offices to be filled, Criteria for determining tie votes by lot, Request for Specified Election Services for District Candidates, and a map specifying the boundaries of the district. These documents need to be returned to Ventura Clerk-Recorder & Registrar of Voters by July 1, 2024. **Pg. 85-93**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____
Jeffrey Mitchell ____ Michael Funkhouser____

j. It is recommended that the Board update the Governing Board Authorized Signatures of board members for the 2024 year to include giving LeAnn Zayasbazan (Business Manager) authority to sign offers of employment, payroll, payments/warrants and to act as district agent with and including contracts. **Pg. 94**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____
Jeffrey Mitchell ____ Michael Funkhouser____

k. It is recommended that the board discuss, give direction to staff on revenue actions as well as direction on budget items to cut in order for the district to maintain its finances in order and within the budget. Prior to this action, the Business Manager will present a list of possible revenue sources and a list of items the board may look at cutting to eliminate the budget deficit.

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

VII. ITEM(S) PULLED FROM CONSENT AGENDA:

1. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

2. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser ____

3.

Moved By: _____ 2nd By: _____

Roll Call Vote:

Heather Lomax ____ Elaine Johnson ____ Whitney Goller ____

Jeffrey Mitchell ____ Michael Funkhouser ____

VIII. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hirings reported by the Superintendent.
- B. Negotiations as it relates to CUE/CTA – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1
- C. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and/or Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at ____ p.m.

The Board returned to open session at: ____ p.m.

Report out from closed session

IX. ADJOURNMENT:

Moved By: _____

2nd By: _____

Roll Call Vote:

Heather Lomax _____ Elaine Johnson _____ Whitney Goller _____

Jeffrey Mitchell _____ Michael Funkhouser _____

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on
Thursday, June 20, 2024; 6:00 p.m., Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <https://cuyamaunified.org/board-materials-2023-2024/> using the "Click Here" links next to the date: 04/18/2024.