

# Cuyama Joint Unified School District COVID-19 OSHA Plan

*On November 19, 2020 the Occupational Safety and Health Standards Board of the Occupational Safety and Health Administration (OSHA) adopted an emergency temporary regulation requiring that employers adopt and implement a COVID-19 OSHA Plan). (See 8 C.C.R. 3205.) The emergency regulation took effect on November 30, 2020*

*The regulation is available at the following web address:*

<https://www.dir.ca.gov/oshsb/documents/COVID-19-Prevention-Emergency-txtbrdconsider.pdf>

## **I. PURPOSE:**

The purpose of the Cuyama Joint Unified School District 's COVID-19 OSHA Prevention Plan is to provide employees a healthy and safe workplace as required under the California Occupational Safety and Health Act (Labor Code §§ 6300, *et seq.*) and associated regulations (8 C.C.R. § 3205).

Nothing in this OSHA Plan precludes the Cuyama Joint Unified School District from complying with federal, state, or local laws or guidance that recommends or requires measures that are more prescriptive and/or restrictive than are provided herein.

## **II. SCOPE**

This plan applies to all Cuyama Joint Unified School District employees except for Cuyama Joint Unified School District employees who are working from home/off-site location (Non-school district property and non-school district activities).

## **III. DEFINITIONS:**

For the purposes of the OSHA Plan, the following definitions shall apply:

“COVID-19” means coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).

“COVID-19 case” means a person who either: (1) Has a positive “COVID-19 test” as defined in this section; (2) Is subject to COVID-19-related order to isolate issued by a local or state health

official; or (3) Has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county. A person is no longer a “COVID-19 case” when a licensed health care professional determines that the person does not have COVID-19, in accordance with recommendations made by the California Department of Public Health (CDPH) or the local health department pursuant to authority granted under the Health and Safety Code or title 17, California Code of Regulations to CDPH or the local health department.

“Close contact COVID-19 exposure” means being within six (6) feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” as defined here. This definition applies regardless of the use of face coverings.

“COVID-19 hazard” means exposure to potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19. Potentially infectious materials include airborne droplets, small particle aerosols, and airborne droplet nuclei, which most commonly result from a person or persons exhaling, talking or vocalizing, coughing, sneezing, or procedures performed on persons which may aerosolize saliva or respiratory tract fluids, among other things. This also includes objects or surfaces that may be contaminated with SARS-CoV-2.

“COVID-19 symptoms” means one of the following: (1) fever of 100.4 degrees Fahrenheit or higher or chills; (2) cough; (3) shortness of breath or difficulty breathing; (4) fatigue; (5) muscle or body aches; (6) headache; (7) new loss of taste or smell; (8) sore throat; (9) congestion; (10) nausea or vomiting; or (11) diarrhea, unless a licensed health care professional determines the person’s symptoms were caused by a known condition other than COVID-19.

“COVID-19 test” means a viral test for SARS-CoV-2 that is both: (1) Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and (2) Administered in accordance with the FDA approval or the FDA Emergency Use Authorization as applicable.

“Exposed workplace” means any work location, working area, or common area at work used or accessed by a COVID-19 case during the high-risk period, including bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas.

The exposed workplace does not include buildings or facilities not entered by a COVID-19 case. Effective January 1, 2021, the “exposed workplace” also includes but is not limited to the “worksites” of the COVID-19 case as defined by Labor Code section 6409.6(d)(5).

“Face covering” means a covering made of a variety of materials such as cloth, fabric, cotton, silk, linen, or other permeable materials, that fully covers the tip of a person’s nose and mouth, without holes, including cloth face masks, surgical masks, towels, scarves, and/or bandanas.

“High-risk exposure period” means the following time period: (1) For persons who develop COVID-19 symptoms: from two (2) days before they first develop symptoms until ten (10) days

after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or (2) For persons who test positive who never develop COVID-19 symptoms: from two (2) days before until ten (10) days after the specimen for their first positive test for COVID-19 was collected.

#### **IV. PROGRAM**

##### **A. SYSTEM FOR COMMUNICATING WITH CUYAMA JOINT UNIFIED SCHOOL DISTRICT EMPLOYEES**

###### **1. Reporting COVID-19 Symptoms, Possible COVID-19 Close Contact Exposures, and Possible COVID-19 Hazards at Cuyama Joint Unified School District Worksites and Facilities**

Cuyama Joint Unified School District requires that Cuyama Joint Unified School District employees immediately report to their supervisor any of the following: (1) the employee's presentation of COVID-19 symptoms; (2) the employee's possible COVID-19 close contact exposures; (3) possible COVID-19 hazards at Cuyama Joint Unified School District worksites or facilities.

The Cuyama Joint Unified School District will not discriminate or retaliate against any Cuyama Joint Unified School District employee who makes such a report.

###### **2. Accommodations Process for Cuyama Joint Unified School District Employees with Medical or Other Conditions that put them at Increased Risk of Severe COVID-19 Illness**

Cuyama Joint Unified School District policy provides for an accommodation process for employees who have a medical or other condition identified by the Centers for Disease Control and Prevention ("CDC") or the employees' health care provider as placing or potentially placing the employees at increased risk of severe COVID-19 illness.

The CDC identifies the following medical conditions and other conditions as placing or potentially placing individuals at an increased risk of severe COVID-19 illness

The CDC guidance provides that adults of any age with the following conditions are at increased risk of severe illness from the virus that causes COVID-19:

1. Cancer
2. Chronic kidney disease
3. COPD (chronic obstructive pulmonary disease)
4. Heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
5. Immunocompromised state (weakened immune system) from solid organ transplant
6. Obesity (body mass index [BMI] of 30 kg/m<sup>2</sup> or higher but < 40 kg/m<sup>2</sup>)
7. Severe Obesity (BMI ≥ 40 kg/m<sup>2</sup>)
8. Pregnancy

9. Sickle cell disease
10. Smoking
11. Type 2 diabetes mellitus

The CDC guidance also provides that adults of any age with the following conditions might be at an increased risk for severe illness from the virus that causes COVID-19:

12. Asthma (moderate-to-severe)
13. Cerebrovascular disease (affects blood vessels and blood supply to the brain)
14. Cystic fibrosis
15. Hypertension or high blood pressure
16. Immunocompromised state (weakened immune system) from blood or bone marrow transplant, immune deficiencies, HIV, use of corticosteroids, or use of other immune weakening medicines
17. Neurologic conditions, such as dementia
18. Liver disease
19. Overweight (BMI > 25 kg/m<sup>2</sup>, but < 30 kg/m<sup>2</sup>)
20. Pulmonary fibrosis (having damaged or scarred lung tissues)
21. Thalassemia (a type of blood disorder)
22. Type 1 diabetes mellitus

The Cuyama Joint Unified School District will periodically review the following web address in order to account for any additional medical conditions and other conditions that the CDC has identified as placing or potentially placing individuals at an increased risk of severe COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>

Cuyama Joint Unified School District employees are encouraged to review the list of medical conditions and other conditions provided above in order to determine whether they have such a condition.

To request a reasonable accommodation under the Cuyama Joint Unified School District policy, employees may make a request with their supervisor.

### **3. COVID-19 Testing**

The Cuyama Joint Unified District possesses authority to require that employees who report to work at the Cuyama Joint Unified School District worksites or facilities be tested for COVID-19.

Where the Cuyama Joint Unified School District requires that Cuyama Joint Unified School District employees be tested, the Cuyama Joint Unified School District will inform employees for the reason that testing is required.

The Cuyama Joint Unified School District will also inform Cuyama Joint Unified School District employees of the possible consequences of a positive COVID-19 test, which may include, but is not limited to, a requirement that employees not report to Cuyama Joint Unified School District during the high-risk exposure period and satisfying the minimum criteria to return to work.

Where the Cuyama Joint Unified School District requires testing, the Cuyama Joint Unified District has adopted policies and procedures that ensure the confidentiality of employees and comply with the Confidentiality of Medical Information Act (“CMIA”). Specifically, the Cuyama Joint Unified School District will keep confidential all personal identifying information of COVID-19 cases or persons with COVID-19 symptoms unless expressly authorized by the employee to disclose such information or as otherwise permitted or required under the law.

#### **4. COVID-19 Hazards**

The Cuyama Joint Unified School District will notify Cuyama Joint Unified School District employees of any potential COVID-19 exposure when an employee is believed to have close contact with another employee or student that tested positive at a Cuyama Joint Unified School District worksite or facility where a COVID-19 case and Cuyama Joint Unified employees were present on the same day. The Cuyama Joint Unified School District will notify Cuyama Joint Unified School District employees of such potential exposures within one (1) business day, in a way that does not reveal any personal identifying information of the COVID-19 case.

The Cuyama Joint Unified School District will also notify Cuyama Joint Unified School District employees of cleaning and disinfecting measures the Cuyama Joint Unified School District is undertaking in order to ensure the health and safety of the Cuyama Joint Unified School District worksite or facility where the potential exposure occurred.

### **B. IDENTIFICATION AND EVALUATION OF COVID-19 HAZARDS AT CUYAMA JOINT UNIFIED SCHOOL DISTRICT WORKSITES AND FACILITIES**

#### **1. Screening Cuyama Joint Unified School District Employees for COVID-19 Symptoms**

The Cuyama Joint Unified School District possesses authority to screen employees or require that employee self-screen for COVID-19 symptoms.

Cuyama Joint Unified School District policy provides that the Cuyama Joint Unified School District employees will self-screen for COVID-19 symptoms prior to reporting to any Cuyama Joint Unified School District worksite or facility. Cuyama Joint Unified School District provides means to test for COVID-19 every two months or as required by Santa Barbara County Public Health Department.

#### **2. Responding to Cuyama Joint Unified School District Employees with COVID-19 Symptoms**

Should a Cuyama Joint Unified School District employee present COVID-19 symptom during a Cuyama Joint Unified School District administered screening or a self-screen, the Cuyama Joint Unified School District will instruct the employee to remain at or return to their home or place of residence and not report to work until such time as the employee satisfies the minimum criteria to return to work.

The Cuyama Joint Unified School District will advise employees of any leaves to which they may be entitled during this self-quarantine period.

Further, the Cuyama Joint Unified School District has adopted policies and procedures that ensure the confidentiality of employees and comply with the CMIA, and will not disclose to other employees the fact that the employees presented COVID-19 symptoms.

### **3. Cuyama Joint Unified School District's Response to COVID-19 Cases**

In the event that Cuyama Joint School District employees test positive for COVID-19 or are diagnosed with COVID-19 by a healthcare provider, the Cuyama Joint Unified School District will instruct the employees to remain at or return to their home or place of residence and not report to work until such time as they satisfy the minimum criteria to return to work.

The Cuyama Joint Unified School District will advise employees of any leaves to which they may be entitled during this self-isolation period.

The Cuyama Joint Unified School District will comply with all reporting and recording obligations as required under the law, including, but not limited to, reporting the COVID-19 case to the following individuals and institutions as required based on the individual circumstances: (1) the local health department; (2) Cal/OSHA; (3) employees who were present at a Cuyama Joint Unified School District worksite or facility when the COVID-19 case was present; (4) the employee organizations that represent employees at the Cuyama Joint Unified School District worksite or facility; (4) the employers of subcontracted employees who were present at the Cuyama Joint Unified School District worksite or facility; and (5) the Cuyama Joint Unified School District's workers' compensation plan administrator.

If possible, the Cuyama Joint Unified School District will interview the COVID-19 cases in order to ascertain the nature and circumstances of any contact that the employees may have had with other employees during the high-risk exposure period. If the Cuyama Joint Unified School District determines that there were any close contact COVID-19 exposures, the Cuyama Joint Unified School District will instruct those employees to remain at their home or place of residence and not report to work until such time as the employees satisfy the minimum criteria to return to work.

The Cuyama Joint Unified School District has adopted policies and procedures that ensure the confidentiality of employees and comply with the CMIA. Specifically, the Cuyama Joint Unified School District will not disclose to other employees, except for those who need to know, the fact that the employees tested positive for or were diagnosed with COVID-19. Further, the Cuyama Joint Unified School District will keep confidential all personal identifying information of COVID-19 cases or persons unless expressly authorized by the employees to disclose such information or as other permitted or required under the law.

#### **4. Workplace-Specific Identification of COVID-19 Hazards**

The Cuyama Joint Unified School District will conduct a workplace-specific assessment of all interactions, areas, activities, processes, equipment, and materials that could potentially expose employees to COVID-19 hazards.

As part of this process, the Cuyama Joint Unified School District will identify places and times when employees and individuals congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not, including, for example, during meetings or trainings, in and around entrances, bathrooms, hallways, aisles, walkways, break or eating areas, and waiting areas.

As part of this process, the Cuyama Joint Unified School District will identify potential workplace exposure to all persons at Cuyama Joint Unified School District worksites and facilities, including employees, employees of other entities, members of the public, customers or clients, and independent contractors. The Cuyama Joint Unified School District will consider how employees and other persons enter, leave, and travel through Cuyama Joint Unified School District worksites and facilities, in addition to addressing employees' fixed workspaces or workstations.

As part of this process, the Cuyama Joint Unified School District will treat all persons, regardless of symptoms or negative COVID-19 test results, as potentially infectious.

#### **5. Maximization of Outdoor Air and Air Filtration**

For indoor Cuyama Joint Unified School District worksites and facilities, the Cuyama Joint Unified School District will evaluate how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency to the highest level compatible with the worksites and facilities' existing ventilation systems.

#### **6. Cuyama Joint Unified School District Compliance with Applicable State and Local Health Orders**

The Cuyama Joint Unified School District monitors applicable orders and guidance from the State of California and the Santa Barbara County Public Health Department related to COVID-19

hazards and prevention, including information of general application and information specific to the Cuyama Joint Unified School District's location and operations.

The Cuyama Joint Unified School District fully and faithfully complies with all applicable orders and guidance from the State of California and the local health department.

## **7. Evaluation of Existing COVID-19 Prevention Controls and Adoption of Additional Controls**

Periodically, the Cuyama Joint Unified School District will evaluate existing COVID-19 prevention controls at the workplace and assess whether there is a need for different and/or additional controls.

This includes evaluation of controls related to the correction of COVID-19 hazards, physical distancing, face coverings, engineering controls, administrative controls, and personal protective equipment (PPE).

## **8. Periodic Inspections**

The Cuyama Joint Unified School District will conduct periodic inspections of Cuyama Joint Unified School District worksites and facilities as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with the Cuyama Joint Unified School District's COVID-19 policies and procedures.

## **C. INVESTIGATING AND RESPONDING TO COVID-19 CASES IN CUYAMA JOINT UNIFIED SCHOOL DISTRICT WORKSITES AND FACILITIES**

### **1. Procedure to Investigate COVID-19 Cases**

The Cuyama Joint Unified School District has a procedure for investigating COVID-19 cases in the workplace. As provided below, the procedure provides for the following: (1) the verification of COVID-19 case status; (2) receiving information regarding COVID-19 test results; (3) receiving information regarding the presentation of COVID-19 symptoms; and (4) identifying and recording all COVID-19 cases.

### **2. Response to COVID-19 Cases**

As provided above at Section IV.B.3., in the event that Cuyama Joint Unified School District employees test positive for COVID-19 or are diagnosed with COVID-19 by a healthcare provider, the Cuyama Joint Unified School District will instruct the employees to remain at or return to their home or place of residence and not report to work until such time as the employees satisfy the minimum criteria to return to work.

#### **a. Contact Tracing**



If possible, the Cuyama Joint Unified School District will interview the COVID-19 cases in order to ascertain the following information: (1) the date on which the employees tested positive, if asymptomatic, or the date on which the employees first presented COVID-19 symptoms, if symptomatic; (2) the COVID-19 cases recent work history, including the day and time they were last present at an Cuyama Joint Unified School District worksite or facility; and (3) the nature and circumstances of the COVID-19 cases' contact with other employees during the high-risk exposure period, including whether there were any close contact COVID-19 exposure.

If the Cuyama Joint Unified School District determines that there were any close contact COVID-19 exposures, the Cuyama Joint Unified School District will instruct those employees to remain at their home or place of residence and not report to work until such time as the employees satisfy the minimum criteria to return to work.

#### **b. Reporting the Potential Exposure to Other Employees**

The Cuyama Joint Unified School District will comply with all reporting and recording obligations as required under the law, including, but not limited to, reporting the COVID-19 case to the following individuals and institutions as required based on the individual circumstances: (1) employees who were present at a Cuyama Joint Unified School District worksite or facility when the COVID-19 case was present; and (2) subcontracted employees who were present at the Cuyama Joint Unified School District worksite or facility.

#### **c. Free COVID-19 Testing for Close Contact Exposures**

The Cuyama Joint Unified School District will provide COVID-19 testing through the Santa Barbara Public Health county testing site(s) at no cost to employees during their working hours to all employees who had potential close contact COVID-19 exposure at a Cuyama Joint Unified School District worksite or facility.

#### **d. Leave and Compensation Benefits for Close Contact Exposures**

The Cuyama Joint Unified School District will provide these employees with information regarding COVID-19-related benefits to which the employees may be entitled under applicable federal, state, or local laws. This includes any benefits available under workers' compensation law, the federal Families First Coronavirus Response Act (FFCRA), Labor Code sections 248.1 and 248.5, Labor Code sections 3212.86 through 3212.88, local governmental requirements, the Cuyama Joint Unified School District's own leave policies, and leave guaranteed by contract.

The Cuyama Joint Unified School District will continue to provide and will maintain these employees' earnings, seniority, and all other employee rights and benefits, including the employees' right to their former job status, as if the employees had not been removed from their jobs.

The Cuyama Joint Unified School District may require that these employees use employer-provided employee sick leave benefits for this purpose and consider benefit payments from public sources in determining how to maintain earnings, rights and benefits, where permitted by law and when not covered by workers' compensation.

#### **e. Investigation to Determine Whether Workplace Conditions Contributed to COVID-19 Exposure**

The Cuyama Joint Unified School District will conduct an investigation in order to determine whether any workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards.

#### **3. Confidential Medical Information**

The Cuyama Joint Unified School District will protect the confidentiality of the COVID-19 cases, and will not disclose to other employees the fact that the employees tested positive for or were diagnosed with COVID-19.

The Cuyama Joint Unified School District will keep confidential all personal identifying information of COVID-19 cases unless expressly authorized by the employees to disclose such information or as other permitted or required under the law.

#### **D. CORRECTION OF COVID-19 HAZARDS AT CUYAMA JOINT UNIFIED SCHOOL DISTRICT WORKSITES AND FACILITIES**

The Cuyama Joint Unified School District will implement effective policies and/or procedures for correcting unsafe or unhealthy conditions, work practices, policies and procedures in a timely manner based on the severity of the hazard.

This includes, but is not limited to, implementing controls and/or policies and procedures in response to the evaluations conducted related to the identification and evaluation of COVID-19 hazards and investigating and responding to COVID-19 cases in the workplace. This also includes implementing controls related to physical distancing, face coverings, administrative controls, and personal protective equipment (PPE).

#### **E. TRAINING AND INSTRUCTION OF CUYAMA JOINT UNIFIED SCHOOL DISTRICT EMPLOYEES**

##### **1. COVID-19 Symptoms**

The Cuyama Joint Unified School District provided employees training and instruction on the COVID-19 symptoms, including advising employees of COVID-19 symptoms, which include the following: (1) fever of 100.4 degrees Fahrenheit or higher or chills; (2) cough; (3) shortness of breath or difficulty breathing; (4) fatigue; (5) muscle or body aches; (6) headache; (7) new loss of taste or smell; (8) sore throat; (9) nausea or vomiting; or (10) diarrhea, unless a licensed

health care professional determines the person's symptoms were caused by a known condition other than COVID-19.

The Cuyama Joint Unified School District monitors and adheres to guidance by the CDC concerning COVID-19 symptoms, including guidance provided at the following web address:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

The Cuyama Joint Unified School District will advise employees in the event that the CDC makes any changes to its guidance concerning such symptoms.

The Cuyama Joint Unified School District provided employees instruction on the importance of not coming to work and obtaining a COVID-19 test if the employees have COVID-19 symptoms.

## **2. Cuyama Joint Unified School District's COVID-19 Policies and Procedures**

The Cuyama Joint Unified School District provides updates to employees on the Cuyama Joint Unified School District's policies and procedures to prevent COVID-19 hazards at Cuyama Joint Unified School District worksites and facilities and to protect Cuyama Joint Unified District employees.

## **3. COVID-19 Related Benefits**

The Cuyama Joint Unified School District advised Cuyama Joint Unified School District employees of the leaves to which the employees may be entitled under applicable federal, state, or local laws. This includes any benefits available under workers' compensation law, the FFCRA, Labor Code sections 248.1 and 248.5, Labor Code sections 3212.86 through 3212.88, the Cuyama Joint Unified School District's own leave policies, and leave guaranteed by contract.

Further, when employees require leave or are directed not to report to work by the Cuyama Joint Unified School District, the Cuyama Joint Unified School District will advise the employees of the leaves to which the employees may be entitled for that specific reason.

## **4. Spread and Transmission of the Virus that Causes COVID-19**

The Cuyama Joint Unified School District advised Cuyama Joint Unified School District employees of the fact that COVID-19 is an infectious disease that can be spread through the air when an infectious person talks or vocalizes, sneezes, coughs, or exhales; that COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth, although that is less common; and that an infectious person may have no symptoms.

The Cuyama Joint Unified School District further advised Cuyama Joint Unified School District employees of the fact that particles containing the virus can travel more than six (6) feet,

especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, including hand washing, in order to be effective.

## **5. Methods and Importance of Physical Distancing, Face Coverings, and Hand Hygiene**

The Cuyama Joint Unified School District advised Cuyama Joint Unified School District employees of the methods and importance of physical distancing, face coverings, and hand hygiene, including hand washing.

Specifically, the Cuyama Joint Unified School District trained and instructed Cuyama Joint Unified School District employees on the importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.

Further, the Cuyama Joint Unified School District trained and instructed employees on the proper use of face coverings and the fact that face coverings are not respiratory protective equipment.

## **F. PHYSICAL DISTANCING**

The Cuyama Joint Unified School District requires that all Cuyama Joint Unified School District employees be separated from other persons by at least six (6) feet, except where the Cuyama Joint Unified School District can demonstrate that six (6) feet of separation is not possible and where there is momentary exposure while persons are in movement.

The Cuyama Joint Unified School District has adopted several methods by which it increases physical distancing including, but not limited to, the following: (1) providing Cuyama Joint Unified School District employees the opportunity to work from home and/or other non-school facility or engage in other remote work arrangements when possible; (2) reducing the number of persons in an area at one time, including visitors; (3) posting visual cues such as signs and floor markings to indicate where employees and others should be located; and (5) adjusting work processes or procedures, such as reducing production speed, to allow greater distance between employees.

When it is not possible for Cuyama Joint Unified School District employees to maintain a distance of at least six (6) feet, the Cuyama Joint Unified School District requires individuals to be as far apart as possible.

## **G. FACE COVERINGS**

### **1. Face Covering Requirement**

The Cuyama Joint Unified School District provides face coverings/face shields to the Cuyama Joint Unified School District employees and requires that face coverings are worn by employees and individuals at the Cuyama Joint Unified School District worksites and facilities.

Cuyama Joint Unified School District policy adheres to orders and guidance provided by the CDPH and the local health department, including as provided at the following web address:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>

The Cuyama Joint Unified School District's recently adopted policy on the use of face coverings ensures that they are worn over the nose and mouth when indoors, when outdoors and less than six (6) feet away from another person, and where required by orders from the CDPH or local health department.

The Cuyama Joint Unified School District's policy requires that face coverings are clean and in good condition. The Cuyama Joint Unified School District's policy allows for face shields to be used to supplement, and not supplant face coverings.

The Cuyama Joint Unified School District's policy provides for the following exceptions to the face coverings requirement:

1. When an employee is alone in a room.
2. While eating and drinking at the workplace, provided employees are at least six (6) feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
3. Employees wearing respiratory protection in accordance with section 5144 or other title 8 safety orders (8 C.C.R. 5144 is available at the following web address: <https://www.dir.ca.gov/title8/5144.html>)
4. Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person.
5. Specific tasks which cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed, and the unmasked employee shall be at least six (6) feet away from all other persons unless unmasked employees are tested at least twice weekly for COVID-19.
6. When an employee or student has a medical exemption, form completed by a physician.

### **Required Use of Effective Non-Restrictive Alternative for Employees Exempted from Face Covering Requirement**

The Cuyama Joint Unified School District's policy requires that Cuyama Joint Unified School District employees who are exempted from wearing face coverings due to a medical condition, mental health condition, or disability wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.

### **3. Physical Distancing Required If Employee Is Not Wearing Face Covering or Non- Restrictive Alternative**

The Cuyama Joint Unified School District's policy requires that any employees not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six (6) feet apart from all other persons unless the unmasked employees are tested at least twice (2x) weekly or as required by CDPH for COVID-19.

However, the Cuyama Joint Unified School District does not use COVID-19 testing as an alternative to face coverings when face coverings are otherwise required by this section.

### **4. Prohibition on Preventing Employees from Wearing Face Covering**

The Cuyama Joint Unified School District does not prevent any Cuyama Joint Unified School District employee from wearing a face covering when wearing a face covering is not required by this section, unless not wearing a face covering would create a safety hazard, such as interfering with the safe operation of equipment.

### **5. Communication to Non-Employees Regarding Face Covering Requirement**

The Cuyama Joint Unified School District posts signage to inform non-employees that the Cuyama Joint Unified School District requires the use of face coverings at Cuyama Joint Unified School District worksites and facilities.

### **6. Policies to Reduce COVID-19 Hazards Originating from Persons Not Wearing Face Coverings**

The Cuyama Joint Unified School District has developed COVID-19 policies and procedures to minimize employees' exposure to COVID-19 hazards originating from any person not wearing a face covering, including a member of the public.

These policies include requiring that employees and non-employees wear face coverings at Cuyama Joint Unified School District worksites and facilities, that Cuyama Joint Unified School District employees wear face coverings at other times, maintain physical distance from a person not wearing a face covering, and observe proper hand hygiene.

## **H. OTHER ENGINEERING CONTROLS, ADMINISTRATIVE CONTROLS AND PERSONAL PROTECTIVE EQUIPMENT (PPE)**

### **2. Maximization of Outdoor Air**

As provided above at Section IV.B.5., for indoor Cuyama Joint Unified School District worksites and facilities, the Cuyama Joint Unified School District evaluated how to maximize the quantity of outdoor air.

Further, the Cuyama Joint Unified School District has maximized the quantity of outside air provided to the extent feasible, except when the United States Environmental Protection Agency (“EPA”) Air Quality Index is greater than 100 for any pollutant or if opening windows or letting in outdoor air by other means would cause a hazard to Cuyama Joint Unified School District employees, for instance from excessive heat or cold.

### **3. Cleaning and Disinfecting Procedures**

The Cuyama Joint Unified District’s cleaning and disinfecting policy requires the following:

1. Identifying and regularly cleaning and disinfecting frequently touched surfaces and objects, such as doorknobs, equipment, tools, handrails, handles, controls, bathroom surfaces, and steering wheels. The Cuyama Joint Unified School District will inform employees and authorized employee representatives of cleaning and disinfection protocols, including the planned frequency and scope of regular cleaning and disinfection.
2. Prohibiting the sharing of personal protective equipment and to the extent feasible, items that employees come in regular physical contact with such as phones, headsets, desks, keyboards, writing materials, instruments, and tools. When it is not feasible to prevent sharing, sharing will be minimized as practicable. Sharing of vehicles will be minimized to the extent feasible, and high touch points (steering wheel, door handles, seat belt buckles, armrests, shifter, etc.) shall be disinfected each day.
3. Cleaning and disinfection of areas, material, and equipment used by a COVID-19 case during the high-risk exposure period.

Further, the Cuyama School District requires that cleaning and disinfecting must be done in a manner that does not create a hazard to Cuyama Joint Unified School District employees.

### **4. Evaluation of Handwashing Facilities**

In order to protect Cuyama Joint Unified School District employees, the Cuyama Joint Unified School District evaluated its handwashing facilities in order to determine the need for additional facilities, encourage and allow time for employee handwashing, and provide employees with an effective hand sanitizer.

The Cuyama Joint Unified School District encourages Cuyama Joint Unified School District employees to wash their hands for at least 20 seconds each time.

### **5. Personal Protective Equipment (PPE)**

The Cuyama Joint Unified School District provides for PPE.

The Cuyama Joint Unified School District evaluates the need for PPE, such as gloves, , face masks, and face shields, to prevent exposure to COVID-19 hazards and provide such PPE as needed.

In accordance with applicable law, the Cuyama Joint Unified School District evaluates the need for respiratory protection when the physical distancing requirements, as provided herein, are not feasible or are not maintained.

In accordance with applicable law, the Cuyama Joint Unified School District will provide and ensure use of respirators and any other Cal/OSHA required protection in accordance when deemed necessary by Cal/OSHA through the Issuance of Order to Take Special Action.

## **I. REPORTING, RECORDKEEPING AND ACCESS**

### **1. Reporting COVID-19 Cases to the Local Health Department**

In accordance with applicable law, the Cuyama Joint Unified School District will report information about COVID-19 cases at the workplace to the local health department and any other state agency as required.

Further, the Cuyama Joint Unified School District will provide any related information requested by the local health department.

### **2. Reporting Serious COVID-19 Illnesses and Deaths to Cal/OSHA**

In accordance with applicable law, the Cuyama Joint Unified School District will immediately report to Cal/OSHA any serious COVID-19-related illnesses or deaths of Cuyama Joint Unified School District employees occurring at a Cuyama Joint Unified School District worksite or facility or in connection with any employment.

Further, in accordance with applicable law, the Cuyama Joint Unified School District will record any serious work-related COVID-19-related illnesses or deaths.

### **3. Maintenance of Records Related to the Adoption of the CPP**

In accordance with applicable law, the Cuyama Joint Unified School District will maintain records of the steps taken to implement this CPP.

### **4. Availability of the CPP for Inspection**

The **Cuyama Joint Unified District** will make this written CPP available to employees and



employee organizations at Cuyama Joint Unified School District via the Cuyama Joint Unified School District website.

Further, the Cuyama Joint Unified School District will make this written CPP available to Cal/OSHA representatives immediately upon request.

## **5. Records Related to COVID-19 Cases**

The Cuyama Joint Unified School District will keep a record of and track all COVID-19 cases with the following information: (1) employee's name; (2) contact information; (3) occupation; (4) location where the employee worked; (5) the date of the last day at the workplace; and (6) the date of a positive COVID-19 test.

In accordance with the Confidentiality of Medical Information Act (CMIA) and applicable law, the Cuyama Joint Unified School District will keep the employees' medical information confidential.

In accordance with the CMIA and applicable law, the Cuyama Joint Unified School District will make this information available to employees and employee organizations with personal identifying information removed. The Cuyama Joint Unified School District will also make this information available as otherwise required by law. The current cases will be updated daily on the Cuyama Joint Unified School District Dashboard.

## **J. EXCLUSION OF COVID-19 CASES**

### **1. Exclusion of COVID-19 Cases from Cuyama Joint Unified School District Worksites and Facilities**

The Cuyama Joint Unified School District will ensure that COVID-19 cases are excluded from the workplace until the individual satisfies the minimum return to work criteria provided for in Section IV.K.

### **2. Exclusion of Employees with Close Contact COVID-19 Exposures from Cuyama Joint Unified School District Worksites and Facilities**

The Cuyama Joint Unified School District will exclude employees with close contact COVID-19 exposure from the workplace for 14 days after the last known close contact COVID-19 exposure or for the length of time prescribed by the Santa Barbara County Public Health Department.

### **3. Provision of Benefits to Cuyama Joint Unified School District Employees Excluded from Work as a Result of a Positive COVID-19 Test or Diagnosis or a Close Contact COVID-19 Exposure**

**a. Employees Who Are Able to work from home or a non-district location During Isolation or Quarantine Period**

The Cuyama Joint Unified School District will allow employees who are able to work from home or from a non-district location, and are able and available to work, during the isolation or quarantine period if the District or a qualified medical provider has deemed it necessary for the employee to isolate or quarantine. The Cuyama Joint Unified School District will provide these employees their normal compensation for the work that they perform for the Cuyama Joint Unified School District during the isolation or quarantine period.

**b. Employees Who Are Unable to work from home or a non-district location During Isolation or Quarantine Period**

The provision of benefits described below does not apply to either: (1) Cuyama Joint Unified School District employees who the Cuyama Joint Unified School District can demonstrate that the close contact COVID-19 exposure was not work-related; and (2) Cuyama Joint Unified School District employees who are unable to work for reasons other than protecting employees and non-employees at Cuyama Joint Unified School District worksites and facilities from possible COVID-19 transmission. Such employees may still use paid sick leave for the purpose of receiving compensation during the isolation or quarantine period if they elect to do so.

For other employees, the Cuyama Joint Unified School District will require that employees who are unable to work from home or a non-district location, but are otherwise able and available to work, to use paid sick leave in order to receive compensation during the isolation or quarantine period. Cuyama Joint Unified School District employees retain their entitlement to elect not to use vacation leave (if the employee has accrued hours) during this time.

For all employees who are subject to an isolation or quarantine because of a COVID-19 case or a close contact COVID-19 exposure, the Cuyama Joint Unified School District will maintain the employees' seniority and all other employee rights and benefits, including the employees' right to their former job status, during the isolation or quarantine period.

The Cuyama Joint Unified School District may consider benefit payments from public sources, including under the FFCRA and Labor Code section 248.1 (until December 31, 2020 or longer if FFCRA leave and/or Labor Code section 248.1 leave is extended), in determining how to maintain earnings, rights and benefits, where permitted by law and when not covered by workers' compensation.

**4. Adherence with Laws, Policies, and/or Agreements Providing Excluded Employees Greater Protections**

The obligations set forth in this section do not limit any other applicable law, Cuyama Joint Unified School District policy, or collective bargaining agreement that provides Cuyama Joint Unified School District employees with greater protections or benefits.

## **5. Provision of Information Concerning Benefits to Excluded Employees**

At the time of exclusion, the Cuyama Joint Unified School District will provide the excluded employees the information on benefits to which the employees may be entitled under applicable federal, state, or local laws.

This includes any benefits available under workers' compensation law, the FFCRA, Labor Code sections 248.1 and 248.5, Labor Code sections 3212.86 through 3212.88, the Cuyama Joint Unified School District's own leave policies, and leave guaranteed by contract.

## **K. RETURN TO WORK CRITERIA**

### **1. Minimum Criteria to Return to Work for Symptomatic COVID-19 Cases**

Cuyama Joint Unified School District policy requires that COVID-19 cases with COVID-19 symptoms remain at their home or place of residence and not report to any Cuyama Joint Unified School District worksite or facility until they satisfy each of the following conditions:

1. At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications;
2. COVID-19 symptoms have improved; and
3. At least 10 days have passed since COVID-19 symptoms first appeared.

### **2. Minimum Criteria to Return to Work for Asymptomatic COVID-19 Cases**

Cuyama Joint Unified School District policy requires that COVID-19 cases who tested positive but never developed COVID-19 symptoms not report to any Cuyama Joint Unified School District worksite or facility until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.

### **3. COVID-19 Testing Not Required in Order to Return to Work**

In accordance with CDC guidance concerning symptom-based strategies for the discontinuation of isolation, the Cuyama Joint Unified School District does not require employees submit to a COVID-19 test, or produce a negative COVID-19 test result, in order to return to work.

### **4. Minimum Criteria to Return to Work for Employees Directed to Self-Quarantine or Isolate by a State or Local Health Official**

If employees are subject to an isolation or quarantine order issued by a state or local health official, Cuyama Joint Unified School District policy requires that the employees not report to any Cuyama Joint Unified School District worksite or facility until the period of isolation or quarantine is completed or the order is lifted.

If the order did not specify a definite isolation or quarantine period, then the period shall be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

#### **5. Allowance by Cal/OSHA for an Employee to Return to Work**

If there are no violations of state or local health officer orders for isolation or quarantine, Cal/OSHA may, upon request, allow employees to return to work on the basis that the removal of employees would create undue risk to a community's health and safety.

In such cases, the Cuyama Joint Unified School District will develop, implement, and maintain effective control measures to prevent transmission in the workplace including providing isolation for the employees at the Cuyama Joint Unified School District worksite or facility and, if isolation is not possible, the use of respiratory protection in the workplace.